

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, APRIL 22, 2020**

BOARD MEMBERS PRESENT (via roll call)

Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Mrs. Long
Mrs. May

BOARD MEMBER ABSENT (via roll call)

Mr. Yard (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, Treasurer
Steve Mendrek, Director of Technology
David Shafer, Middle School Principal (joined meeting at 6:46 PM)
RJ Hartwell, Elbridge Elementary Principal
A community member

STUDENT REPRESENTATIVES (via roll call)

N/A

Organization

Mrs. Guerrette called the regular meeting, held via Zoom meeting invite at 6:33 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette showed possible emergency exit procedures and led the Pledge of Allegiance.

Dr. Childres joined the meeting at 6:39 PM.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mr. Froio said Mr. Mosher is putting a concert together and it will be posted on our website soon for folks to listen to.

Mr. Froio shared that they will support some kind of graduation ceremony, but is holding off to see what the guidelines will be in the next month and a half, the district has postponed the prom and ball and will most likely make the prom sometime in the fall for the juniors and seniors and that they'll wait and see what happens as time goes on.

Mrs. Long shared that she was pleased with senior athletes showcased on Instagram.

Mr. Froio indicated that he asked Ms. Schue what the best learning practices are for distance learning. Ms. Schue shared that successful distance learning includes both asynchronous & synchronous learning. Asynchronous is self-paced, where lessons are filled with a variety of different activities and mediums, allowing students to work through those presentations and assignments, and at various times you have synchronous learning which is a live session with the teacher, where the students get clarity with the teacher or collaborate with students.

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Mrs. Long asked if students are required to attend synchronous meetings and Ms. Schue said that they are offering many different opportunities as possible for said lessons, adding that they do that by period, so it's a class, rather than an entire section, and if that's not possible then they differentiate their groups. Ms. Schue shared that offering as many opportunities as possible in different configurations is the key to making this work.

Mr. Froio shared that what Ms. Schue and he have crafted is designed to maximize student participation. Mr. Froio and Ms. Schue shared that for students who have fallen off the grid, they are instructing teachers to call said families, make home visits, increase parent communication and have guidance counselors reach out.

Mrs. May indicated that the introductory lessons sound fun, where students are learning new things, and are able to pick from a variety of things.

Dr. Childres shared that it is critical to make contact with all parents and would like it made clear to all parents how to monitor student progress online.

Mrs. Guerrette and Mrs. Long suggested the possibility of posting a simple recorded video on our website, by a grade level representative on how to view student progress by class.

Below are final grading and distance learning parameters:

Elbridge Grading

- No report cards will be issued during our distance learning period.
- At the end of the distance learning period, classroom teachers will be asked to provide parents with a progress report specific to their child's participation.
- At the end of June, all students will be promoted to the next grade.
- Retentions will not occur.

JEDIS Grading

- No report cards will be issued during the distance learning period.
- At the end of the distance learning period, subject area teachers will be asked to provide parents with a progress report specific to their child's participation.
- At the end of June, all students will be promoted to the next grade; retentions will not occur.

Grade 6: Social Promotion

- No report cards will be issued during the distance learning period.
- No final exams will be administered.
- Beginning April 27, distance learning will include:
 - Enrichment lessons featuring concepts and skills covered through March 12
 - Introductory lessons featuring new concepts and skills that are part of each subject area's GVC
- At the end of the distance learning period, core area teachers will be asked to provide parents with a progress report specific to their child's participation.
- At the end of June, all students will be promoted to the next grade; retentions will not occur.

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Grade 7-8: Social Promotion

- No report cards will be issued during the distance learning period.
- Beginning April 27, new material will be presented and students will receive feedback on their assignments via School Tool as follows:
 - Complete
 - Redo
 - Missing
- No final exams will be administered.
- At the end of the distance learning period, core area teachers will be asked to provide parents with a progress report specific to their child's participation.
- At the end of June, all students will be promoted to the next grade; retentions will not occur.

High School Local Courses

- No final exams will be administered.
- Students will be issued a final grade of pass or incomplete.
- Beginning on April 27, new material will be presented and distance learning assignments will be graded.

RE: Distance Learning

- Should a student not submit an assignment you are to issue a grade of incomplete.
- A student's distance learning grade is to be calculated by averaging the scores he or she received on submitted assignments.
- At the end of the school year, you are to calculate grades as follows:

For students who were passing the course as of March 12

The average of his or her marking period grades will be weighted 80%

The average of his or her distance learning grade will be weighted 20%

If the weighted grade is 65 or higher the student is to receive a grade of passing and be issued course credit.

If the weighted grade is 64 or lower, the student is to receive a grade of incomplete and be required to attend summer school.

For students who were not passing the course as of March 12

The average of his or her marking period grades will be weighted 40%

The average of his or her distance learning grade will be weighted 60%

(Note: Assigning a weight of 60% to the distance learning component, provides students with the opportunity to still be successful and earn course credit.)

If the weighted grade is 65 or higher the student is to receive a grade of passing and be issued course credit.

If the weighted grade is 64 or lower, the student is to receive a grade of incomplete and be required to attend summer school.

Mr. Gallaro asked if there was discussion about meals we are supplying continuing into the summer using our busses. Mr. Froio said he would not be surprised if they are still in this shut down that the governor's office wants us to continue that.

Presentations/Administrative Reports

N/A

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Public Comments

N/A

Receipt of written questions/comments

N/A

Approval of Minutes

Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the minutes of the regular meeting held April 1, 2020.**

Motion carried 6-0-0.

Consent Agenda

Motion by Mr. Gallaro and Seconded by Mrs. Long, **BE IT RESOLVED:**

- 329.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for March 2020.**
- 330.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for March 2020.**
- 331.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Extra-Classroom Activity reports for the period ending March 31, 2020.**
- 332.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the proposed 2020-2021 school district calendar.**
- 333.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a Cayuga-Onondaga BOCES Board member, being that the length of term is three (3) years, beginning July 1, 2020 through June 30, 2024:**

**Kathleen Bratt
District of Residence: Cato-Meridian**

- 334.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a Cayuga-Onondaga BOCES Board member, being that the length of term is three (3) years, beginning July 1, 2020 through June 30, 2023:**

**Melinda Quanbeck
District of Residence: Port Byron**

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- 335.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a Cayuga-Onondaga BOCES Board member, being that the length of term is three (3) years, beginning July 1, 2020 through June 30, 2023:**

**Kathryn Carlson
District of Residence: Skaneateles**

- 336.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a Cayuga-Onondaga BOCES Board member, being that the length of term is three (1) year, beginning July 1, 2020 through June 30, 2021:**

**David Wiemann
District of Residence: Southern Cayuga**

- 337.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Administrative Budget of the Cayuga-Onondaga Counties Board of Cooperative Educational Services in the amount of \$2,071,782.00 for the fiscal year commencing on July 1, 2020 and ending on June 30, 2021.**

Motion carried 6-0-0.

Items for Board Action

- 338.20** Motion by Mr. Gallaro and Seconded by Dr. Childres, **WHEREAS**, the Jordan-Elbridge Central School District advertised for Requests for Proposals for Clerk of the Works for the 2018 Security Project and whereas three proposals were received and reviewed, **THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint Robertson Strong Apgar Architects as Clerk of the Works for the 2018 Security Project as follows:**

Lump sum fee for construction phase services	\$56,500
Reimbursables	at cost
Fee for closeout services 9/19/20 - end	\$420/day

Mr. Froio and Ms. Miller shared that this situation was unique for us because the Clerk of the Works bids with one bidder was very high, one was RSA, and the other was from C & S companies, who are the general construction managers, so they decided that because of their relationship with RSA and their high level of trust they would go with them.

Motion carried 6-0-0.

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- 339.20** Motion by Mr. Gallaro and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve and adopt the following**:

**RESOLUTION OF THE JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT, NEW YORK,
AUTHORIZING AND ADOPTING POST-ISSUANCE COMPLIANCE POLICIES AND
PROCEDURES RELATING TO THE SCHOOL DISTRICT'S TAX-EXEMPT OBLIGATIONS**

WHEREAS, the Jordan-Elbridge Central School District, New York (the "District") desires to ensure that the District complies with applicable provisions of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereto applicable to tax-exempt bond and note issues issued by the District from time to time;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Jordan-Elbridge Central School District, New York as follows:

Section 1. The Post-Issuance Compliance Policies and Procedures attached hereto as Exhibit A (the "Post-Issuance Compliance Policies and Procedures") are hereby approved and adopted.

Section 2. The Treasurer is hereby authorized to take such actions, after appropriate consultation with the District's bond counsel, as he or she deems necessary, appropriate or desirable to effect the implementation of the Post-Issuance Compliance Policies and Procedures and hereby further authorizes the Treasurer to delegate to such other District officials, staff or employees as the Treasurer shall determine is necessary or appropriate, the responsibility to take certain specific actions called for by the Post-Issuance Compliance Policies and Procedures.

Section 3. This resolution shall take effect immediately upon its adoption.

Ms. Miller shared that this resolution is relative to the refunding of our 2012 bonds, estimates a savings of \$270,000 with the refunding, and added that the policy needs to be implemented to say will are going to comply with the treasury regulations regarding the refunding.

Motion carried 6-0-0.

Executive Session

Motion by Mrs. Long and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion related to the employment history of a particular person

Motion carried 6-0-0

Meeting adjourned to Executive Session at 7:33 PM.

Meeting reconvened at 8:13 PM.

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Adjournment

Motion by Mrs. Long and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 8:14 PM.

Follow-up Items

Subject	Assignee	Tentative Due Date	Action Taken
Superintendent's End of Year Evaluation	BOE	May 6, 2020	TBA



Bernadette Fall, District Clerk