

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, APRIL 4, 2018

BOARD MEMBERS PRESENT (via roll call)

Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

Mrs. Baum (excused)
Mr. Brunelle (excused)
Dr. Jorolemon (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, District Treasurer/Deputy Clerk
Audience also included students, staff, community members and a reporter

Organization

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:11 PM.

Student Representatives' Report and Celebrations

Student representative Hunter Simmons shared that the Winterguard championships are this weekend; our valedictorian, Hugh Schader has been accepted to Harvard University; and the Junior Prom is April 14th. Tessa Green reported that the spring production of Charlotte's Web is May 17th and 18th; spirit week was last week; and Ben Sullivan is the winner of Mr. Kufs' Apush Jeopardy game.

Board of Education Calendar of Events

- **April 18, 2018-** Audit Committee Meeting, 5:30 PM, District Office Conference Room 150
- **April 18, 2018-** Board of Education Meeting, **6:30 PM**, District Office Conference Room 150
- **April 18, 2018** – BOE/Team Leader Workshop, 7:00 PM, PLC Conference Center
- **May 2, 2018-** Tenure/New Teacher Reception, 6:00 PM, PLC Conference Center
- **May 2, 2018** – Board of Education Meeting, 7:00 PM, District Office Conference Room 150
- **May 16, 2018-** Board portion of Superintendent evaluation, 5:30 PM, DO Conference Rm 150
- **May 16, 2018** – Board of Education Meeting, 7:00 PM, District Office Conference Room 150

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mrs. Long noted that the Health and Wellness Committee will meet on June 6th instead of May 16th.

Mrs. Fordyce reported that the Sports Boosters & Marching Band are jointly hosting a Donkey Basketball game.

Mr. Gallaro noted that the Drumline and Colorguard are going to championship competition this weekend.

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Mrs. Guerrette was pleased that there were lots of people at the Elbridge Elementary open house. She reported that it was a great setup with many community organizations participating. There is going to be an art show on May 9th at Elbridge.

Mrs. Long responded to student representative, Hunter Simmons who inquired about the proposed hat policy change. She reported that the policy committee considered the proposal but unfortunately had to deny the request due to safety concerns. Mrs. Long thanked them for their efforts and professionalism.

Follow-up Items

Subject	Assignee	Tentative Due Date	Action Taken
BOE/Team Leader Leadership Workshop	Mr. Froio & Ms. Schue	April 18, 2018 at 7:00 PM	TBA
Superintendent's Evaluation end of year review	BOE	May 16, 2018 at 5:30 PM	TBA

Presentations/Administrative Reports

Safety and Security Capital Project Discussion:

Mr. Froio reported that after looking at work that is needed in the buildings, using the \$1M of Capital Reserve funds is not enough. After a meeting with our financial advisors and architect it was determined that if we can keep a project under \$3.8M, there won't be any tax impact on the community. To update all 3 PA systems will cost nearly \$1.1M. If other security measures are addressed we would need more than the reserve. It is better for us to do it in one project so that the needs of all 3 buildings can be addressed. This project will include changes to the configuration of the entrances and main offices. The SRO's will be consulted in the design before it goes to the Board of Education for approval.

Budget:

Mr. Froio stated that the final NYS budget that was adopted included a net increase of \$140k from the Governor's proposal. There was no measure in the state budget for safety and security so it is up to the community to keep students and staff safe. We are taking great steps today with the addition of outstanding SRO's. The proposed levy is at 1.9%. This will cover the new SRO's and expenses related to moving 4th grade.

Public Comments

NONE

Receipt of written questions/comments

NONE

Approval of Minutes

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Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **March 21, 2018**.

Motion carried 4-0-0.

Consent Agenda

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**:

325.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following Special Education Determinations**:

- **Committee on Special Education for case numbers 2770, 2556, 2863, 2995, 2980, 2883, 2811, 3019, 3020, 2626, 2130, 2527, 2796, 2459, 2642, 2565, 2197, 2487, 2784, 2826, & 3022**
- **Committee on Preschool Special Education for case numbers 2934, 2984, 2937, 3012, 2954, 3021, 2939, 3003, & 2898**

326.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists**:

- **Michelle Field - Teaching Assistant & Teacher Aide**
- **Andrew White - Custodian**
- **Sarah Rienhardt - Teaching Assistant & Teacher Aide**
- **Shannon Bachman - Teaching Assistant & Teacher Aide**
- **Kayla Chiaramonte - Teaching Assistant & Teacher Aide**
- **Amber Bishop – School Nurse**

327.18 The Superintendent of Schools recommends that the Board of Education of the Jordan- Elbridge Central School District **accept the retirement of David Tripp, as School Bus Driver, effective April 14, 2018**.

328.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the following**:

That the Jordan-Elbridge Central School District, Location code 73122, hereby establishes the following as standard work days for this title and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day	Name	SS# (Last 4)	Reg. #	Tier 1	Term	Record of Activities Result

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Appointed Officials							
Treasurer	8	Roxanne Miller	2679	35842988	No	7/1/2017 to 6/30/2018	21.67 days per month

Motion carried 4-0-0.

Items for Board Action

329.18 Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the following budget transfers for 2017-18:

Budget code	Description	\$ Increase/(Decrease)
A1621.450.00.000	Maintenance-Materials & Supplies	\$22,152.00
A1620.421.00.000	Operations-Natural Gas	(\$22,152.00)

A. To replace 200 smoke detectors at High School. Clogged filters on old equipment are causing false alarms.

A1621.400.00.000	Maintenance-Contractual	\$8,000.00
A1620.420.00.000	Operations-Electricity	(\$8,000.00)

B. To purchase and install door release hardware, electronics and programming for security of main offices.

A2020.165.00.000	School Resource Officers'-Salaries	\$27,000.00
A2020.450.00.00	Supervision-Materials & Supplies	(\$5,000.00)
A2070.401.00.000	Staff Development-Contractual	(\$22,000.00)

C. To cover 2 School Resource Officers' salaries for remainder of the school year.

Motion carried 4-0-0.

330.18 Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the following:

NOTICE OF PUBLIC HEARING, VOTE ON THE SCHOOL BUDGET, SEPARATE PROPOSITIONS AND THE ELECTION OF ONE (1) MEMBER OF THE BOARD OF EDUCATION OF THE JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

PLEASE TAKE NOTICE, that commencing at 6:30 p.m. on Wednesday, May 2, 2018, the Board of Education (the "Board") of the Jordan-Elbridge Central School District (the "District") will conduct a public hearing for the purpose of discussing the statement of the amount of money which will be required for school purposes for the 2018-2019 fiscal year, specifying the several purposes and the amount for each (the "Budget") at the Jordan-Elbridge Middle School – Room 150, 9 North Chappell Street, Jordan, New York.

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NOTICE IS FURTHER GIVEN that detailed copies of the Budget, together with the appendages required by Education Law §1716 and the text of any proposition that will be presented to the voters may be obtained by any resident of the District at the Office of the District Clerk located at 9 North Chappell Street, Jordan, New York, at each schoolhouse in the District, between the hours of 9:00 a.m. and 4:00 p.m. on any day during the fourteen (14) day period immediately preceding May 16, 2017, other than a Saturday, Sunday or holiday, at the Elbridge Free Library, the Jordan Bramley Library, and on the District's internet website at: <http://www.jecsd.org/index.cfm>.

NOTICE IS FURTHER GIVEN in accordance with §495 of the N.Y. Real Property Tax Law that the District shall prepare a Real Property Tax Exemption Report (the "Exemption Report") which shall show how much of the assessed value on the final assessment roll (utilized for the school tax levy) is exempt from taxation by the District. This exemption report will list every type of exemption granted and will show: (1) the cumulative impact of each type of exemption; (2) the cumulative amount expected to be received as payments in lieu of taxes (PILOTS), or other payments, from recipients of each type of exemption; and (3) the cumulative impact of all exemptions granted. The Exemption Report will be posted on the District's website and on District bulletin boards utilized for posting public notices. The Exemption Report will be annexed to any preliminary District budget, and shall become part of the final budget.

NOTICE IS FURTHER GIVEN, that voting by machine on: (I) the 2018-2019 annual school district budget, which will appear on the ballot as **Proposition No. 1**; (II) funding for the Elbridge Free Library, which will appear on the ballot as **Proposition No. 2**; (III) funding for the Jordan Bramley Library, which will appear on the ballot as **Proposition No. 3**; (IV) the election of one (1) member to the District's Board of Education; and (V) such other business as is authorized by law, will take place at the Annual District Meeting and Election on Tuesday, May 15, 2018, at the Jordan-Elbridge High School building, between the hours of 7:00 a.m. and 9:00 p.m. Eastern Daylight Savings Time (E.D.S.T.) In accordance with the foregoing, in addition to the annual budget proposition, which will appear on the ballot as Proposition No. 1, the following specific propositions will appear on the ballot on the District's voting machines:

Proposition No. 1

Shall the proposed 2018-2019 budget for the Jordan-Elbridge Central School District, as approved by the Board of Education, be adopted?

Proposition No. 2

Shall the annual appropriation for the Elbridge Free Library be increased by the sum of \$2,500.00, to be raised by the levy of a tax upon the taxable property within the Jordan-Elbridge Central School District, in accordance with Section 259 of the Education Law?

Proposition No. 3

Shall the annual appropriation for the Jordan Bramley Library be increased by the sum of \$2,500.00, to be raised by the levy of a tax upon the taxable property within the Jordan-Elbridge Central School District, in accordance with Section 259 of the Education Law?

NOTICE IS FURTHER GIVEN, that petition forms for nominating candidates for the office of member of the Board may be obtained at the District Office, 9 North Chappell Street, Jordan, New York. One (1) position will be available on the Board for three-year terms commencing July 1, 2018 and ending

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June 30, 2021. Each petition must be: (i) addressed to the District Clerk; (ii) signed by at least twenty-five (25) qualified voters of the District; (iii) state the residence of each signer, and the name and address of the candidate; and (iv) filed with the office of the District Clerk at the District Office Building located at 9 North Chappell Street, Jordan, New York, between the hours of 9:00 a.m. and 4:00 p.m. local time, daily, and not later than 5:00 p.m. on Monday, April 16, 2018.

NOTICE IS FURTHER GIVEN, that absentee ballots are available in accordance with the provisions of Section 2018-b of the Education Law, as existing or hereinafter amended. Applications for absentee ballots may be applied for at the office of the District Clerk. Applications must be received by the District Clerk at least seven (7) days before the date of the vote set forth in this notice if the ballot is to be mailed to the absentee voter, and must be received by the District Clerk the day before the date of the vote set forth in this notice if the ballot is to be delivered personally to the voter.

The Education Law makes special provisions for absentee voting by “permanently disabled” voters of the District and any questions regarding these rights should be directed to the Clerk of the Board. All completed ballots shall be returned to the office of the District Clerk no later than 5:00 p.m. on May 15, 2018. A list of all persons to whom absentee ballots have been issued will be available for public inspection during regular office hours in the office of the District Clerk until May 14, 2018.

Dated: April 4, 2018.

**BY ORDER OF THE BOARD OF EDUCATION OF
THE JORDAN-ELBRIDGE CENTRAL SCHOOL
DISTRICT, COUNTIES OF ONONDAGA AND
CAYUGA, STATE OF NEW YORK**

Roxanne Miller, Deputy District Clerk

The Deputy District Clerk is hereby authorized and directed to cause Notice to be given in the form hereinabove prescribed by publishing the same in the Syracuse Post Standard and the Auburn Citizen, two newspapers having general circulation within the District, four (4) times during the seven (7) weeks preceding the date of the Annual District Meeting and Election; provided, however, that the District Clerk is hereby authorized, without further Board action, in her discretion, in consultation with the District’s legal counsel, to amend said Notice as necessary to assure compliance with applicable law. In addition, any publication of the aforementioned notice by the District Clerk prior to this meeting in order to comply with applicable law is ratified and approved.

Motion carried 4-0-0.

331.18 Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following volunteer coach as per fingerprint clearance as indicated below, for the 2017-2018 school year:**

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<u>Name</u>	<u>Position</u>	<u>Stipend</u>
William Ashby	Volunteer Varsity Baseball Coach	N/A

Motion carried 4-0-0.

- 332.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, that the Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2018-2019 school year, with the regular season lasting 8 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Douglas Hickman	Head Modified Girls Soccer Coach	\$3,208.00
Daniel Bondgren	Head Modified Boys Soccer Coach	\$3,208.00

Motion carried 4-0-0.

- 333.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, that the Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2018-2019 school year, with the regular season lasting 9 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Abbey Morgans	Head Modified Girls 7-8 th Grade Lacrosse Coach	\$3,609.00
Kaitlyn Byrnes	Head Modified Girls 8 th Grade Volleyball Coach	\$3,609.00

Motion carried 4-0-0.

- 334.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2018-2019 school year, with the regular season lasting 11 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Robin Smart	Head Varsity Girls Volleyball Coach	\$5,929.00

Motion carried 4-0-0.

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- 335.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Jordan-Elbridge Central School District **enter into a contract agreement with OCM BOCES Alcohol-Drug Abuse Prevention and Education Program (ADA-PEP) to cover the calendar year 2018.**

Motion carried 4-0-0.

- 336.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, the Superintendent of Schools recommends that the Board of Education of the Jordan- Elbridge Central School District **rescind prior Board action under resolution #322.18 to grant tenure to Richard Hartwell effective July 1, 2018.**

WHEREAS, the Board of Education of the Jordan-Elbridge Central School District voted on June 17, 2015 to grant Richard Hartwell a probationary appointment, commencing June 29, 2015 and ending June 28, 2018, in the tenure area of Elementary School Principal,

WHEREAS, the District's Superintendent of Schools now recommends that Richard Hartwell be granted tenure in the foregoing tenure area;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby grants tenure to Richard Hartwell effective June 29, 2018 in his designated tenure area, as set forth herein.

Motion carried 4-0-0.

- 337.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create two (2) Guard positions.**

Motion carried 4-0-0.

- 338.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Edward McIlroy to the position of Guard, in the Labor Civil Service position, with a rate of \$30.00 per hour, per employee agreement, commencing April 5, 2018.**

Motion carried 4-0-0.

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339.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon their recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **in recognition of our primary responsibility to provide a safe and secure learning environment for our students and staff, authorize Guard, Edward McIlroy, to carry a firearm on school grounds, for the 2017 - 2018 school year.**

Motion carried 4-0-0.

340.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Dennis Burlingame to the position of Guard, in the Labor Civil Service position, with a rate of \$30.00 per hour, per employee agreement, commencing on or about April 9, 2018.**

Motion carried 4-0-0.

341.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon their recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **in recognition of our primary responsibility to provide a safe and secure learning environment for our students and staff, authorize Guard, Dennis Burlingame, to carry a firearm on school grounds, for the 2017 - 2018 school year.**

Motion carried 4-0-0.

342.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District beginning September 1, 2017 to be remunerated in full in last payroll of 2017-18 school year:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Angel Bevilacqua	IB Community Project Supervisor	\$150.00
Cindy Smith	IB Community Project Supervisor	\$150.00
Alexis Farnsworth	IB Community Project Supervisor	\$150.00
Jim Sherman	IB Community Project Supervisor	\$150.00
Ray Panek	IB Community Project Supervisor	\$150.00
Ryan Sparkes	IB Community Project Supervisor	\$150.00
Christine DiBerardino	IB Community Project Supervisor	\$150.00
Mackenzie Ostrander	IB Community Project Supervisor	\$150.00
Leo McCormick	IB Community Project Supervisor	\$150.00
Meghan Fedigan	IB Community Project Supervisor	\$150.00
Abbey Morgans	IB Community Project Supervisor	\$150.00
Lauren Wisniewski	IB Community Project Supervisor	\$150.00

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Chris Sinclair	IB Community Project Supervisor	\$150.00
Tallon Larham	IB Community Project Supervisor	\$150.00
Jennifer Craig-Martin	IB Community Project Supervisor	\$150.00
Mark Fietta	IB Community Project Supervisor	\$150.00
Leslie Ahern	IB Community Project Supervisor	\$150.00
Kathleen Gugel	IB Community Project Supervisor	\$150.00
Amy Giannettino	IB Community Project Supervisor	\$150.00
Erika Stanton	IB Community Project Supervisor	\$150.00

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Doug Hickman	IB Community Project Supervisor	\$150.00
Katherine Arnold	IB Community Project Supervisor	\$150.00
Andy Marinelli	IB Community Project Supervisor	\$150.00
Kerry Brogan	IB Community Project Supervisor	\$150.00
Andrea Love	IB Community Project Supervisor	\$150.00
Brian Herne	IB Community Project Supervisor	\$150.00
Todd Canino	IB Community Project Supervisor	\$150.00
Paul Farfaglia	IB Community Project Supervisor	\$150.00
Allen Lauricella	IB Community Project Supervisor	\$150.00
Drew Deapo	IB Community Project Supervisor	\$150.00
Christine Klamm	IB Community Project Supervisor	\$150.00
Megan Fietta	IB Community Project Supervisor	\$150.00
Trisha St.Germain	IB Community Project Supervisor	\$150.00
Laura Murphy	IB Community Project Supervisor	\$150.00
Ben Allio	IB Community Project Supervisor	\$150.00
Renee Armpriester	IB Community Project Supervisor	\$150.00

Motion carried 4-0-0.

Exempt Session

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Exempt Session.

Motion carried 4-0-0.

Meeting adjourned to Exempt Session at 8:03 PM.

Meeting reconvened at 8:40 PM._____

Adjournment

Motion by Mrs. Long and Seconded by Mrs. Guerrette. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 4-0-0.

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Meeting adjourned at 8:40 PM.