

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, AUGUST 19, 2020

BOARD MEMBERS PRESENT (via roll call)

Dr. Childres
Mrs. Fordyce
Mrs. Guerrette
Mr. Moulding
Mr. Yard

BOARD MEMBERS ABSENT (via roll call)

Lisa Long (excused)
Jodi May (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, District Treasurer
Vincent Smith, Director of Facilities II
RJ Hartwell, Principal on Special Assignment
Mark Schermerhorn, High School Principal
Dan Stadtmiller, Director of Health, Physical Education & Athletics
Audience also community members, students and staff

Organization

Mrs. Guerrette called the regular meeting, held via Zoom meeting invite at 6:32 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette showed possible emergency exit procedures and led the Pledge of Allegiance.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mrs. Guerrette shared that she attended the virtual high school parent forum, was happy how it went, roughly 75 folks were in attendance and a lot of great questions were asked from community members.

Mr. Froio indicated that the virtual high school parent forum went great, good questions were posed, they will be doing the same virtual parent forum meeting with the other building levels, he was upfront with what the perimeters mean, and folks seemed understanding of what those perimeters mean relative to when a child exhibits symptoms of COVID.

Mr. Froio shared that Ms. Schue came up with the below positive response to COVID-19 for the 2020-2021 school year:

C is for courage.

We will adopt the courage of essential workers.

O is for opportunity.

We will use the opportunity of hosting in-person and remote venues to refine what we know about the learning process.

V is for vigilant.

We will be vigilant in safeguarding the health and wellness of the school community.

I is for individual.

We will address the individual social and emotional needs of students.

D is for determination.

We will model the power of determination and grit.

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Presentations/Administrative Reports

N/A

Public Comments

N/A

Receipt of written questions/comments

N/A

Approval of Minutes

Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **reorganizational meeting** held **July 8, 2020**.

Motion carried 5-0-0.

Motion by Mrs. Fordyce and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **special meeting** held **July 30, 2020**.

Motion carried 5-0-0.

Consent Agenda

Motion by Mrs. Fordyce and Seconded by Dr. Childres, **BE IT RESOLVED:**

95.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2020-21 Per Diem Substitute Lists:**

- **Elaine Clark- Non-Certified Teacher**
- **Jennifer Palmer- Certified Teacher & Teaching Assistant**
- **Rebecca DeMario- Non-Certified Teacher**

96.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **grant permission to Weedsport Winter Wanderers, Inc. to cross Jordan-Elbridge property during non-school hours, when there is sufficient snow cover on the ground and all trails are clearly marked. It is also understood that the Weedsport Winter Wanderers will have appropriate and complete certificate of insurance on file with the school district Business Office prior to exercising such permission.**

97.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for June 2020.**

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- 98.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for June 2020.**
- 99.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for July 2020.**
- 100.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for July 2020.**
- 101.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Extra-Classroom Activity reports for the period ending June 30, 2020.**
- 102.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Stephen Russell, Brass Tech P/T, effective July 13, 2020.**
- 103.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Sandra Marlow, Bus Driver, effective August 31, 2020.**
- 104.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Gabrielle Thorpe, Teaching Assistant, effective August 31, 2020.**
- 105.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **rescinds prior board action to correct an employee's probationary term:**

WHEREAS, the Superintendent of Schools James Froio, recommends that Tommy Honors be appointed by the Board of Education to a 1.0 FTE three year probationary position as Physical Education Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Tommy Honors holds a permanent certificate in Physical Education;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Tommy Honors to a 1.0 FTE three year probationary position as Physical Education Teacher, (36M) with a salary of \$59,000.00, in the Physical Education tenure area, commencing on September 1, 2020 and ending on August 31, 2023.

- 106.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the 2020-21 Per Diem Substitute lists as attached.**
- 107.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the terms and conditions of employment from July 1, 2020 to June 30, 2021, for the following:**

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1. Non-Rep/Part-Time/Hourly Employee- School Monitors
2. Non-Rep/Part-Time/Hourly Employee- Catherine Hardman, Account Clerk I
3. Non-Rep/Full-Time/Hourly Employees- Jerome O'Neill, Automotive Mechanic
Timothy Hatt, Automotive Mechanic
4. Non-Rep/Full-Time/Salary Employee- Vincent Smith, Director of Facilities II
5. Non-Rep/Full-Time/Salary Employee- Diane Miano, School Transportation Supervisor
6. Non-Rep/Full-Time/Salary Employee- Jeffrey Berger, LAN Tech Support Specialist
7. Non-Rep/Full-Time/Salary Employees- Alan Foster, Custodian II
Jason Loomis, Custodian II
8. Non-Rep/Full-Time/Hourly Employee- Jade Hotchkiss, Driver-Messenger
9. Non-Rep/Full-Time/Salary Employee- Joshua Montgomery, Network Administrator
10. Non-Rep/Full-Time/Hourly Employee- Bernadette Fall, Secretary to the
Superintendent/ Board Clerk
11. Non-Rep/Full-Time/Hourly Employee- Wendy Burgess, Administrative Aide
12. Non-Rep/Full-Time/Hourly Employees- Amy Lewis, Personnel Aide
Donna Snyder, Administrative Aide
Dena Kantak, Administrative Aide

- 108.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Team Leaders for Elbridge Elementary, Jordan-Elbridge Middle School and the High School, as indicated below for the 2020-2021 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Alison Connelly	4 YP	\$2,107.00
Carrie Gilfus	Kindergarten	\$2,107.00
Heather Casullo	2 nd Gd.	\$2,107.00
Denise Tinkler	4 th Gd.	\$2,107.00
Laura Murphy	5 th Gd.	\$2,107.00
Leo McCormick	7 th Gd.	\$2,107.00
Alexis Farnsworth	8 th Gd.	\$2,107.00
Daniel Bondgren	Science	\$2,107.00
Jason Kufs	Social Studies	\$2,107.00
Benjamin Alexander	English	\$2,107.00
Emma Hood	Math	\$2,107.00

- 109.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve Private/Parochial School Transportation request for the 2020-21 school year, as follows:**

Mater Dei Academy: 5 Students

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- 110.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **rescinds prior board action to correct the title of the one (1) .8 FTE Occupational Therapist position that was created on June 17, 2020:**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) .8 FTE Occupational Therapist I position.**

Motion carried 5-0-0.

Items for Board action

- 111.21** Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2020-21 school year:**

Budget code	Description	\$ Increase/(Decrease)
A2110.120.10.CAR	Reg School-Teacher Salaries-EE-CARES Act	\$127,365.00
A2110.120.10.000	Reg School-Teacher Salaries-EE	(\$127,365.00)
A2110.130.30.CAR	Reg School-Teacher Salaries-HS-CARES Act	\$123,329.00
A2110.130.30.000	Reg School-Teacher Salaries-HS	(\$123,329.00)
A2610.150.30.CAR	Librarian Salaries-HS-CARES Act	\$69,761.00
A2610.150.30.000	Librarian Salaries-HS	(69,761.00)

A. To reclassify salaries of staff salaries allocated to Federal CARES Act funding.

A2630.490.00.000	Computer Assisted Instruction-BOCES Services	\$25,000.00
A2110.450.10.000	Tchg-Reg School-Supplies-HS	(\$25,000.00)

B. Transfer to purchase chromebooks through BOCES from High School supplies.

A2110.490.00.000	Teaching-Reg School-BOCES Services	\$2,200.00
A2630.490.00.000	Computer Assisted Instruction-BOCES Services	\$5,250.00
A2610.490.10.000	Library & AV-BOCES Services-EE	(\$7,450.00)

- C. To cancel subscription to MyOn News and Reader from BOCES Library Coser 546 to purchase 110 zoom licenses and 40 Dell universal docking stations.**

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A1620.490.00.000	Operations-BOCES Services	\$60,000.00
A2110.450.00.000	Tchg-Reg School-Materials & Supplies	(\$20,000.00)
A2850.150.30.000	Co-curricular Salaries-HS	(\$35,000.00)
A2850.150.20.000	Co-curricular Salaries-MS	(\$5,000.00)

D. To cover PPE, temperature scanners for buses and floor & wall social distancing decals through BOCES Health & Safety coser from teaching supplies and co-curricular salaries.

A2630.490.00.000	Computer Assisted Instruction-BOCES Services	\$8,302.00
A2630.460.00.000	Computer Assisted Instruction-Software	(\$8,302.00)

E. To cover VMware renewal.

A2330.490.00.000	Teaching-Special Schools-BOCES Services	\$20,000.00
A2330.150.30.000	Teaching-Special Schools-Instructional Salaries-HS	(\$20,000.00)

F. To provide regular ed summer school through BOCES rather than in-district.

Mr. Moulding asked if the reallocation of the CARES act account is for cost recovery and Ms. Miller shared that they budgeted from the stimulus money so they have to account for it separately and they are taking money that was budgeted for salaries and putting them in a different code so they can account for it.

Motion carried 5-0-0.

112.10 Motion by Mrs. Fordyce and Seconded by Dr. Chidres, **WHEREAS, the amount authorized to be raised for school tax purposes for the 2020-2021 school year, for the current school year's budget, is a sum not to exceed \$12,497,287.**

THEREFORE, BE IT RESOLVED, that the Board of Education of the Jordan-Elbridge Central School District set and fix the equalized school tax rates for the 2020-2021 by towns and confirm the extension of said taxes as they appear on the tax rolls for the following described townships:

Town	Taxable Assessed before STAR	Equalization Rate	Tax Rate Per \$1,000	Tax Levy Per Town before STAR
Brutus	24,590,698	.9200	25.146267	618,364.25
Sennett	20,688,257	.9200	25.146267	520,232.43
Camillus	16,268,278	.9700	23.850068	387,999.53
Elbridge	355,639,133	.9700	23.850068	8,482,017.34
Lysander	33,185,835	1.0000	23.134565	767,739.87
Skaneateles	28,546,265	.8600	26.900658	767,913.30
VanBuren	41,194,648	1.0000	23.134565	953,020.28
TOTAL	\$520,113,114			\$12,497,287.00

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AND, BE IT FURTHER RESOLVED, that the school tax warrant of the Board of Education, Duly signed, shall be affixed to the 2020-2021 school tax rolls authorizing the collection of said school taxes beginning on Wednesday, September 2, 2020, with an effective period of said school tax warrant of 76 days, at the expiration of which the school tax collector shall make an accounting, in writing, to the Clerk of the Board of Education of the amount of paid and unpaid school taxes.

AND, BE IT FURTHER RESOLVED, that Catherine Hardman, School Tax Collector for the Jordan-Elbridge Central School District, be and hereby is authorized to give legal notice and to start collection of school taxes, beginning September 2, 2020, in accordance with provisions of law, and to give notice that school tax collection will conclude on Monday, November 16, 2020, and to collect total school taxes in the amount of \$12,497,287, as set by the school tax warrant.

AND, BE IT FURTHER RESOLVED, that the first installment or total tax due by Friday, October 2, 2020 without penalty, and that delinquent school tax penalties shall be fixed as follows:

2% penalty for payments received from October 3, 2020 through November 2, 2020
5% penalty for payments received from November 3, 2020 through November 16, 2020

AND BE IT FURTHER RESOLVED, that the school taxes will be collected at the following locations:

Property Location	Dates	Collection Location
Cayuga County	09/02/20 – 11/16/20	Lyons Bank, Jordan, NY
Onondaga County	09/02/20 – 11/02/20	Lyons Bank, Jordan, NY
Onondaga County	11/03/20 – 11/16/20	Onondaga County Real Property

No taxes received or postmarked after Monday, November 16, 2020, shall be accepted by the school tax collector.

Motion carried 5-0-0.

113.21 Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the new contract for Rebecca DeMario, Athletic Trainer, that reflects a reduction from a 1.0 FTE position to a .6 FTE position.**

Mr. Froio indicated that this individual did a phenomenal job her first year, made a great impact on many students and that this is just a financial move relative to the fact that there probably won't be a full slate of sports this year due to COVID.

Motion carried 5-0-0.

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- 114.21** Motion by Mrs. Fordyce and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the action to change the current position of Custodian II to Custodian I position at the Jordan-Elbridge Middle School, beginning August 24, 2020 as per Civil Service regulations.**

Motion carried 5-0-0.

- 115.21** Motion by Mrs. Fordyce and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Jan Halbach, Custodial Worker II, effective August 23, 2020, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jan Halbach to the position of Custodian I, in the Labor Civil Service position, at an hourly rate of \$18.00, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 group, with a with a provisional appointment beginning August 24, 2020.**

Mr. Froio shared that this individual started with us at the high school on second shift, is a great worker, has a great personality and is being promoted as head custodian at the middle school.

Motion carried 5-0-0.

- 116.21** Motion by Mrs. Fordyce and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Team Leaders for Elbridge Elementary and Jordan-Elbridge Middle School, as indicated below for the 2020-2021 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Drew Deapo	6 th Gd.	\$2,107.00
Christina Goetz	1 st Gd.	\$2,107.00
Mike Richer	3 rd Gd.	\$2,107.00

Mr. Froio indicated that these teachers are dynamic additions to the team leaders, are great teachers, and is happy to have them join the ranks of team leaders.

Motion carried 5-0-0.

- 117.21** Motion by Mrs. Fordyce and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Mentor/Mentee, as indicated below for the 2020-2021 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

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Mentor
Ryan Sparkes

Mentee
Kristin Kasky

Mentor Stipend
\$632.00

Mr. Froio shared that this individual will be teaching middle school & JEDIs music, has high school responsibilities for strings under normal conditions, but this year she will be a cohort partner at JEDIS.

Motion carried 5-0-0.

- 118.21** Motion by Mrs. Fordyce and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant Wendy Gallaro an unpaid leave of absence from her Teacher Aide duties for the 2020-2021 school year.**

Motion carried 5-0-0.

- 119.21** Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant Stacy Coleman an unpaid leave of absence from her Elementary Teacher duties for the 2020-2021 school year.**

Motion carried 5-0-0.

- 120.21** Motion by Mrs. Fordyce and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the substitutes who will report to their respective building on a regular basis throughout the school year and will be assigned accordingly as directed by the Superintendent of Schools beginning September 1, 2020:**

- **Maria Thome- Certified Teacher**
- **Christy Wangsness- Certified Teacher**
- **Anna Fikes- Certified Teacher**
- **Balbina Woods- Non-Certified Teacher**
- **Kayla Chiaramonte- Certified Teacher**
- **Rob Norton- Certified Teacher**
- **Tracy Dominick- Non-Certified Teacher**
- **Catherine Ferris- Non-Certified Teacher**
- **Marta Chmielewski- Non-Certified Teacher**
- **Elaine Clark- Non-Certified Teacher**

Mrs. Guerrette shared how grateful she is that we have this in the district, that we are not competing with the other schools, and that they aren't traveling from school to school to fill said vacancies.

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Mr. Froio thanked Mr. Hartwell for taking the lead on conducting the interviews, shared that it wasn't hard to get these 10 folks, some of them are folks we lost due to the 3 YP cut back and they are crucial for our ability to remain open.

Motion carried 5-0-0.

121.21 Motion by Mrs. Fordyce and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the settlement agreement between David C. Zehner v. Board of Education of the Jordan-Elbridge Central School District.**

Mr. Froio shared that this is the official end of this matter and the settlement agreement doesn't come out of school district funds, but from the insurance company.

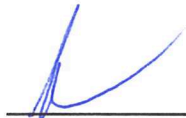
Motion carried 5-0-0.

Adjournment

Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

Meeting adjourned at 7:13 PM.



Bernadette Fall, District Clerk