

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 15, 2021**

BOARD MEMBERS PRESENT (via roll call)

Mrs. Guerrette  
Mrs. Gustafson  
Mr. Moulding  
Mr. Yard

BOARD MEMBERS ABSENT (via roll call)

Dr. Childres (excused)  
Mrs. Long (excused)  
Mrs. May (excused)

STUDENT REPRESENTATIVES (via roll call)

Valerie Reith  
Elora Kunz  
Lexi DelFavero (absent)

ALSO PRESENT

RJ Hartwell, Assistant Superintendent for Business and Finance  
Lynette DelFavero, School Resource Officer  
Vinny Smith, Director of Facilities II  
David Shafer, Jordan-Elbridge Middle School Principal  
Mark Schermerhorn, Jordan-Elbridge High School Principal  
Nina Baker, Director of Curriculum, Instruction & Intermediate Education  
Steve Mendrek, Director of Technology  
Audience also included staff, students and community members

**Organization**

Mrs. Guerrette called the regular meeting, held at Jordan-Elbridge High School in the Library, at 6:34 PM.

Mrs. Fall took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

**Student Representatives' Report and Celebrations**

Student representatives Elora Kunz and Valerie Reith shared that Elbridge Elementary started a holiday themed spirit week and will have their holiday festival next week that will include fun, festive games and treats. At JEDIS student representatives indicated that they are starting their holiday spirit week and door decorating contest, will begin a new phonics program, and added that students are continuing to enjoy their new lunch options and some have called it "5 star" restaurant quality dining. In addition, the return of the JEDIS/Middle School holiday concert had a huge turn out and was a great show. Ms. Kunz and Ms. Reith also reported that the Middle School 7<sup>th</sup> graders completed a heartfelt refugee service project, NJHS is holding a fundraiser for St. Jude's hospital, 8<sup>th</sup> grade completed their second workday for their community project and holiday spirit week will begin next week. At the High School, student representatives shared that the school store is selling JE themed Christmas ornaments along with Eagle Nest t-shirts with the start of next week's holiday spirit week. Representatives added that winter sports are in full swing, their holiday concert went very well, and for a positivity project, students made 250 cards and mailed them to local retirement homes.

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**BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items**

N/A

**Presentations/Administrative Reports**

Ms. Farnsworth, Jordan-Elbridge Middle School Years Programme Coordinator, and Ms. Glantz, Jordan-Elbridge Middle School Language & Literature Teacher, gave a slideshow presentation relative to the International Baccalaureate program. Please see the attached slideshow for detailed information.

**Approval of Minutes**

Motion by \_\_\_\_\_ and Seconded by \_\_\_\_\_, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **December 1, 2021**.

Motion to table the approval of minutes was carried 4-0-0 due to Board attendance. It was requested this item be on the next Board of Education agenda, which is January 12, 2022.

**Consent Agenda**

Motion by Mr. Yard and Seconded by Mr. Moulding, **BE IT RESOLVED**:

- 293.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education**.
- 294.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individual to the 2021-22 Per Diem Substitute Lists**:
- **Siobhan Garland- Teaching Assistant \*start date 12/13/2021**
- 295.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for November 2021**.
- 296.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for November 2021**.
- 297.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Extra-Classroom Activity reports for the period ending November 31, 2021**.
- 299.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Matthew Bucci, Boys' Modified Lacrosse Coach, effective November 30, 2021**.

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- 300.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge the following student teacher to begin on March 7, 2022 and continue until May 13, 2022:**

<u>Teacher</u>	<u>Position</u>	<u>Building</u>	<u>Student Teacher</u>
Jennifer Allen	Speech Teacher	Elbridge	Maria Stachr

- 301.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisors for the 2021-2022 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Erin Sadowski	Three Lakes Sampler Coordinator	\$1,315.00
Nicole Bloodgood	Elbridge Student Council Advisor	\$ 987.00
Zachary Moser	Jazz Ensemble	\$ 987.00
Denise Deapo	Swingin' Eagles	\$ 987.00

- 302.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individual as Accompanist for the 2021-22 school year, to be remunerated \$24.96 an hour for services rendered, which is the proctor rate of the JETA contract:**

- **Daniel Williams**

Motion carried 4-0-0.

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**Items for Board action**

- 303.22** Motion by Mrs. Gustafson and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2021-22 school year:**

Budget code	Description	\$ Increase/(Decrease)
A9711.700-00-000	Serial Bonds – Interest – School	\$14,268.75
A7140.160-00-000	Community Service Salaries	(\$14,268.75)

A. Increase bond interest expense budget

Budget code	Description	\$ Increase/(Decrease)
A1620.450-00-000	Operations of Plant Materials & Supplies	\$15,000.00
A1620.420-00-000	Electricity	(\$15,000.00)

B. Purchase HVAC filters

Budget code	Description	\$ Increase/(Decrease)
A2110.400-30-000	Tchg-Reg School-Contractual-HS	(\$7,660.25)
A2110.490-00-000	BOCES Tchg Reg School Service	\$7,660.25

C. Purchase of 1 additional TASC slot for high school student for remainder of  
21-22 school year

Motion carried 4-0-0.

- 304.22** Motion by Mr. Yard and Seconded by Ms. Gustafson, **WHEREAS, the Board of Education of the Jordan-Elbridge Central School District has received from Raymond F. Wager, Certified Public Accountants, PC the Single Audit Report and the Extraclassroom Activity Funds Financial Report for the fiscal year ended June 30, 2021, and Whereas, it is necessary that the receipt of such audits be recorded in the minutes of the Board of Education and a copy of such resolution forwarded to the New York State Education Department,**

**BE IT RESOLVED, that this Board of Education officially acknowledges receipt of said audits and direct that copies be forwarded.**

Motion carried 4-0-0.

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- 305.22** Motion by Mr. Yard and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the Corrective Action Plan(s) in connection with the Auditor's Findings and Evaluation received from Raymond F. Wager, CPA, P.C. for the audit of the Extra Classroom Activity Funds for the fiscal year ended June 30, 2021.**

Motion carried 4-0-0.

- 306.22** Motion by Mrs. Gustafson and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District hereby **accept the 2021-2022 Tax Collector's Report as follows:**

<b>Town</b>	<b>Adjusted Tax Warrant (Including Library Tax)</b>	<b>Total Tax Collected</b>	<b>Taxes Returned to Counties</b>
Brutus	\$ 522,613.14	\$ 460,487.70	\$ 62,125.44
Sennett	\$ 454,082.27	\$ 424,247.41	\$ 29,834.86
Camillus	\$ 354,799.17	\$ 351,883.00	\$ 2,916.17
Elbridge	\$ 7,370,858.54	\$ 7,041,305.64	\$ 329,552.90
Lysander	\$ 728,675.00	\$ 672,941.64	\$ 55,733.36
Skaneateles	\$ 694,682.21	\$ 632,302.64	\$ 62,379.57
Van Buren	\$ 821,415.82	\$ 784,360.15	\$ 37,055.67
<b>Total</b>	<b>\$ 10,947,126.15</b>	<b>\$ 10,367,528.18</b>	<b>\$ 579,597.97</b>

*\*Uncollected taxes amount is down \$31,107.93 from the 2020-21 year.*

Mr. Hartwell thanked Cathy Hardman, Tax Collector, for a lot of hard work.

Motion carried 4-0-0.

- 307.22** Motion by Mr. Yard and Seconded by Mr. Moulding, **BE IT RESOLVED**,

**that the Board of Education of the Jordan-Elbridge Central School District voted on December 20, 2017 to grant Cornelia Dungey a probationary appointment, commencing December 18, 2017 and ending December 17, 2021, in the tenure area of Teaching Assistant;**

**WHEREAS, the District's Superintendent of Schools now recommends that Cornelia Dungey be granted tenure in the tenure area of Teaching Assistant;**

**NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby grants tenure to Cornelia Dungey, effective December 18, 2021 in her designated tenure area, as set forth herein.**

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Mr. Froio shared that this individual has been a pleasure since she started working for us, has worked for us in many different capacities, whatever job she does for us she does it well and added that it is an honor to recommend her for tenure.

Motion carried 4-0-0.

- 308.22** Motion by Mrs. Gustafson and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Marching/Field Band Staff for the 2021-22 season, pro-rated over actual time worked, to be remunerated as follows:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Timothy Jennings	Battery Caption Head	\$1,500.00
Matthew Juliana	Battery Tech.	\$1,000.00
Michael Harris	Battery Tech.	\$1,000.00
Allison Pierson	Pit Caption Head	\$1,500.00
Susan Powell	JV Tech. Winter Guard	\$1,000.00

Motion carried 4-0-0.

- 309.22** Motion by Mr. Yard and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Britney Bates to the position of Administrative Aide, in the Competitive Civil Service position, at an hourly rate of \$16.83, for 2,080 hours per year, pro rated over actual time worked, in the Non-Represented group, with a probationary appointment beginning December 13, 2021, and accept the terms and conditions of employment as Administrative Aide.**

Mr. Froio commended Mr. Hartwell and Mr. Procopio for finding great, solid individuals to fill these positions. Mr. Froio shared that he saw this individual in action for the first time recently and commented that it is as if she has already worked here for months.

Motion carried 4-0-0.

- 310.22** Motion by Mrs. Gustafson and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education and the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Molly Lupo to the position of School Monitor (FTE .33), in the Exempt Civil Service position, at an hourly rate of \$13.20, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning January 4, 2022.**

Motion carried 4-0-0.

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- 311.22** Motion by Mr. Yard and Seconded by Mrs. Gustafson, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **adjust the hourly rate for Mark Procopio to be \$31.85 per hour for work in the Transportation department, made retroactively to 7/1/2021 as substitute bus driver.**

Mr. Froio remarked that this individual has been running the transportation department seamlessly, could not be more pleased with the job he is doing and he could not be more impressed.

Motion carried 4-0-0.

- 312.22** Motion by Mr. Yard and Seconded by Mrs. Gustafson, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the substitute who will report to their respective building on a regular basis throughout the school year and will be assigned accordingly as directed by the Superintendent of Schools beginning on or about January 10, 2022:**

- **Alyssa Burmeister- Non-Certified Teacher**

Motion carried 4-0-0.

- 286.22** Motion by Mrs. Gustafson and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2021-2022 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Ryan Cooper	Head Varsity Boys' Baseball Coach	\$5,049.00	9

Motion carried 4-0-0.

**Public Comments**

Mr. Gary Wiggins spoke during the public comments portion of the meeting relative to wearing masks, vaccinations and freedoms and asked if the Board had a response to his question from the last Board of Education meeting, which was, "When will mandatory mask wearing in school end?"

Mrs. Guerrette responded to Mr. Wiggins with a statement relative to the thoughts of the board regarding the districts COVID policies.

**Receipt of written questions/comments**

N/A

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**Executive Session**

Motion by Mr. Yard and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Collective Negotiations

Motion carried 4-0-0.

Mrs. Guerrette invited RJ Hartwell, Assistant Superintendent for Business and Finance, into executive session.

Meeting adjourned to Executive Session at 7:33 PM.

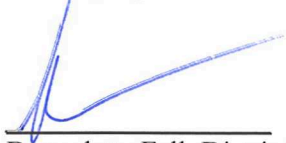
Meeting reconvened at 7:55 PM.

**Adjournment**

Motion by Mr. Yard and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 4-0-0.

Meeting adjourned at 7:55 PM.



Bernadette Fall, District Clerk