

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

**THE BOARD OF EDUCATION TOURED JORDAN-ELBRIDGE DYNAMIC  
INTERMEDIATE SCHOOL & JORDAN-ELBRIDGE MIDDLE SCHOOL AT 6:00 PM**

BOARD MEMBERS PRESENT (via roll call)

Dr. Childres  
Mrs. Guerrette  
Mrs. Long  
Mrs. May  
Mr. Yard

BOARD MEMBER ABSENT (via roll call)

Mrs. Fordyce (excused)  
Mr. Gallaro (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction  
Roxanne Miller, Treasurer  
Steve Mendrek, Director of Technology  
David Shafer, Jordan-Elbridge Middle School Principal  
Audience also included students and community members

STUDENT REPRESENTATIVES (via roll call)

Both student representatives Erik Ryan and Dakota Holbrook were excused as they had a basketball game.

**Organization**

Mrs. Guerrette called the regular meeting, held in the Board of Education room to order at 6:32 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

**BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items**

Mr. Froio shared that he attended the High School holiday concert and it was outstanding, a handshake agreement was made with Port Byron to merge wrestling which will provide more opportunities for our students, a new football alignment will begin next year that will keep us closer to home, and is designed to maximize the competition and in collaboration with Fulton CSD we have a new hockey team!

Mr. Froio indicated that he would be providing the BOE with a capital project update soon with bids being adopted by the BOE no later than February. Mr. Froio shared that work will begin over the summer, with all three sites being worked on simultaneously. Renovations include an overhaul of the three building level entrances designed to accommodate school business, including new conference rooms, and will overall provide a more aesthetically pleasing environment.

Mr. Yard shared that in conversations with Coach Brunelle, it was discussed how accommodating the custodial staff is and how very thankful both men are for that.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

Mrs. Long shared the same sentiments, adding that custodial staff is helpful at all events.

Mrs. Long indicated that she is impressed with district publications such as the Eagle Eye newsletter and calendar.

**Presentations/Administrative Reports/Student Demonstration**

Brooke Bastian, JEDIS Principal Intern, introduced Logan Guerrette and Adam DelCostello, two members of the JEDIS Lego League and thanked parent volunteers and the BOE for supporting this endeavor. Both Logan and Adam provided all with a hands-on demonstration of what their projects entailed which included problem solving, teamwork, innovation and fun! The JEDIS team earned first place in the robotics category at their first Lego League competition.

**Brooke Bastian, JEDIS Principal Intern, gave a presentation relative to the 2019-2020 JEDIS SMART Goals that highlighted the following:**

- 90 minute core classes
- Writer's Workshop
- Renewed & Improved SOAR Framework
- Lego League

**JEDIS Stretch Goals**

ELA- By 2025, 60% of students will demonstrate proficiency on the NYS English/Language Arts 3-5 tests.

Math- By 2025, 65% of students will demonstrate proficiency on the NYS Mathematics 3-5 tests.

Fourth Grade ELA- By 2025, 60% of students will demonstrate proficiency on the NYS English/Language Arts 3-5 tests.

Fourth Grade Math- By 2025, 65% of students will demonstrate proficiency on the NYS Mathematics 3-5 test.

Fifth Grade SMART Goals ELA- In March 45% of students will demonstrate mastery on the NYS ELA 5 exam.

In June 2020, an average of 45% will have demonstrated mastery on the district's three summative assessments.

In June 2020, 40% of the students will demonstrate grade level or above reading skills as measured by the Fountas & Pinnell benchmark system.

Fifth Grade SMART Goals Math- In March 50% of students will demonstrate mastery the NYS Math 5 exam.

In June 2020, an average of 50% will have demonstrated mastery on the district's three summative assessments.

Fourth Grade SMART Goals ELA- In March 50% of students will demonstrate mastery on the NYS ELA 4 exam.

In June 2020, an average of 50% will have demonstrated mastery on the district's three summative assessments.

In June 2020, 40% of students will demonstrate grade level or above reading skills as measured by the Fountas & Pinnell benchmark system.

Fourth Grade SMART Goals Math- In March 55% of students will demonstrate mastery on the NYS Math 4 exam.

In June 2020, an average of 55% will have demonstrated mastery on the district's three summative assessments.

**Data Collection & Target Students**

- Use of Common Formative Assessments & Summative results to identify targeted WINN groups and target students.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

- Target Students- Near Mastery
- Target Students are monitored during WINN-less Wednesday's by homeroom teacher.
- Home –School Connection.

**David Shafer, Jordan-Elbridge Middle School Principal, gave a presentation relative to the 2019-2020 JEMS SMART Goals that highlighted the following:**

What is new at JEMS:

- Greatly improved NYS Assessment scores in 2018-19
- ELA, Math, Science labs for all students
- Hosted CNS MS faculty and administration regarding labs
- Chronic attendance initiative
- Library renovation complete
- 1:1 Deployment of Chrome Books for sixth grade

Smart Goals 2019-2020:

- The district standard for student mastery on benchmark assessments:
  - ELA- 60% or more of the students will perform at a mastery level
  - Math- 60% or more of the students will perform at a mastery level
  - 8<sup>th</sup> grade 80% of 8<sup>th</sup> grade students will pass all core area classes – Currently 88% are passing all core classes
- Attendance- JEMS will move to at least a two on the state rating.

Stretch Goals:

- By 2025, 60% of all students will demonstrate proficiency on the NYS English Language Arts 6-8 tests
- By 2025, 60% of all students will demonstrate proficiency on the NYS Math 6-8 tests
- By 2025, the re-authorization of the MYP program will be complete and its tenets will permeate the school culture and the grade level and individual community projects will be featured locally and regionally.
- By 2025, 90% of the students in the 8<sup>th</sup> grade cohort will pass all of their core classes and enter the credit-bearing environment of high school ready to meet with success. Currently 88% are passing all core classes

Chronic Attendance Initiative:

- To move from an attendance rating of 1 to at least a rating of 2
- Students who miss 10 percent of the days registered are deemed chronically absent
- If 10% of a school's students are chronically absent, schools receive a rating of 1
- Letters have been sent to parents of students who missed 10% in 18-19
- Guidance and administration track attendance daily
- Home visits take place with administrative follow up
- Currently 4% of JEMS students are on pace to be chronically absent

International Baccalaureate:

- On track for reauthorization in 2021
- Moving to an IB Report Card in 20-21
- 100% student participation in 8<sup>th</sup> grade community project
- Monthly theme pursuant to geographic and social cultures
- Ongoing development and delivery of IB instructional units
- Collection and cataloging of IB student artifacts
- Hosting potential IB schools
- Local and regional media exposure

**Public Comments**

N/A

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

**Receipt of written questions/comments**

N/A

**Approval of Minutes**

Motion by Mr. Yard and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **November 6, 2019**.

Motion carried 4-0-1. (Dr. Childres abstained)

**Executive Session**

Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion related to the employment history of a particular person

Motion carried 5-0-0.

Mrs. Guerrette invited Ms. Schue into executive session.

Meeting adjourned to Executive Session at 7:50 PM.

Meeting reconvened at 8:01 PM.

**Consent Agenda**

Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**:

**221.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education**.

**222.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2019-20 Per Diem Substitute Lists**:

- **Maribeth Spara- Teaching Assistant \*start date 11/15/2019**
- **Joseph Nauseef- Teaching Assistant**
- **Charles Balog- Certified Teacher \*start date 11/22/2019**
- **Margaret Simmons- Clerical, Monitor, Teaching Assistant & Teacher Aide \*start date 12/2/2019**
- **Julia Baird- Non-Certified Teacher, Clerical, Monitor, Teaching Assistant & Teacher Aide \*start date 11/14/2019**
- **Kaitlyn Spencer- Teaching Assistant & Teacher Aide \*start date 11/22/2019**
- **Veronica Thomas- Teaching Assistant \*start date 12/2/2019**

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

- 223.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer’s Cash report for October 2019.**
- 224.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for October 2019.**
- 225.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the retirement of Kathy Phillips, Elementary Teacher, effective January 6, 2020.**
- 226.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept donations from Walmart that include smart phone protective cases and virtual reality headsets, various clothing and toys, and washcloths, to be distributed district wide.**
- 227.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Marching/ Field Band Staff for the 2019-2020 school year, to be remunerated as follows:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Kristin Crowley	Winter Guard Director	\$3,000.00
Kayla Chiaramonte	Winter Guard Assistant Director	\$2,500.00
Jessica Tripp	JV Winter Guard Tech.	\$1,000.00
Sarah Uhrig	Varsity Winter Guard Tech.	\$1,000.00
Dan English	Indoor Percussion Director	\$3,000.00
Mitch Pollock	IPE Battery Caption Head	\$1,000.00
Kaitaya Barrett	IPE Pit Caption Head	\$1,000.00

- 228.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to dispose of outdated, damaged or deleted library books from the Jordan-Elbridge High School library.**

Mr. Froio applauded Mrs. Phillips for her many years of service to JE.

Motion carried 5-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

**Items for Board Action**

**229.20** Motion by Dr. Childres and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2019-20 school year:**

<b>Budget code</b>	<b>Description</b>	<b>\$ Increase/(Decrease)</b>
A2250.160.00.000	SWD-Support Salaries	\$35,000.00
A2250.150.10.000	SWD-Teacher Salaries-EE	(\$15,000.00)
A2250.157.15.000	SWD-TA Salaries-JEDIS	(\$20,000.00)

**A. To cover salaries no longer covered under 611 grant from SWD- salaries that are now included in the grant.**

A2010.150.0000	Curriculum Development-Professional Salaries	\$13,165.00
A2630.150.00.000	Computer Assisted Instruction-Salaries	(\$6,195.00)
A2020.150.00.000	Principal & Ass't Supt Salaries	(\$6,970.00)

**B. To reclassify salaries (in preparation for transparency reporting requirements)**

A2010.151.00.000	Curriculum Development-Team Leaders, Mentors and IB Coordinator Salaries	\$36,000.00
A2110.150.00.000	Team Leaders Salaries	(\$24,000.00)
A2110.151.00.000	Mentors Salaries	(\$7,600.00)
A2850.150.00.000	Cocurricular Salaries	(\$4,400.00)

**C. To reclassify Team Leaders, Mentors and IB Coordinator Salaries to Curriculum Development code (in preparation for transparency reporting requirements).**

Motion carried 5-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

**230.20** Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District hereby **accept the 2019-2020 Tax Collector's Report as follows:**

<b>Town</b>	<b>Adjusted Tax Warrant (including Library Tax)</b>	<b>Total Tax Collected</b>	<b>Taxes Returned to Counties</b>
Brutus	\$513,494.47	\$447,269.97	\$66,224.50
Sennett	429,853.76	405,833.83	24,019.93
Camillus	342,153.51	336,801.55	5,351.96
Elbridge	7,283,503.81	6,929,933.30	353,570.51
Lysander	700,404.50	641,416.01	58,988.49
Skaneateles	671,080.92	608,558.68	62,522.24
Van Buren	790,977.72	750,624.07	40,353.65
<b>TOTAL</b>	<b>\$10,731,468.69</b>	<b>\$10,120,437.41</b>	<b>\$611,031.28</b>

Motion carried 5-0-0.

**231.20** Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorizes the Superintendent to require a medical examination by Cayuga County Mental Health Center, Auburn, N.Y., for a particular employee pursuant to New York Education Law § 913.**

Motion carried 5-0-0.

**232.20** Motion by Mr. Yard and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve a Preliminary Smart Schools Investment Plan that includes the purchase of Promethean Interactive Panels to replace outdated/no longer functioning SMART Boards and projectors in most classrooms across the district which is eligible under the Classroom Learning Technology category.**

Mrs. Long asked if all classrooms will receive promethean panels and Mr. Mendrek said yes, adding that this is a big push to get rid of what technology exists now. Promethean panels are user-friendly, interactive white boards that support school district goals and learning initiatives and include helpful apps such as timer, spinner and can annotate over anything. Training is included in the cost of the panel.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 4, 2019**

Mrs. May, a retired teacher, talked about technology that was installed in classrooms years ago and went unused, so she asked questions to make sure the Promethean Interactive Panels are user-friendly and come with training.

Motion carried 5-0-0.

**233.20** Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of the following as JV Wrestling Coach, effective 12/2/2019, and appoint the following coach as indicated below, for the 2019-2020 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Mike Nguyen	Head Varsity Wrestling Coach	\$5,929.00	11

Mr. Froio said that resolutions #233.20 & #234.20 are switching roles due to family obligations that will limit time.

Motion carried 5-0-0.

**234.20** Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of the following as Head Varsity Wrestling Coach, effective 12/2/2019, and appoint the following coach as indicated below, for the 2019-2020 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Kurt Alpha	JV Wrestling Coach	\$4,961.00	11

Motion carried 5-0-0.



**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT**  
**REGULAR MEETING MINUTES**  
**WEDNESDAY, DECEMBER 4, 2019**

**Exempt Session**

Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Exempt Session for the proposed purpose of:

- Student Issue

Motion carried 4-0-1. (Dr. Childres abstained)

Mrs. Guerrette invited Ms. Schue into exempt session.

Meeting adjourned to Exempt Session at 8:24 PM.

Meeting reconvened at 9:29 PM.

**Executive Session**

Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion related to the employment history of particular persons
- Collective Negotiations

Motion carried 5-0-0.

Mrs. Guerrette invited Ms. Schue into executive session.

Meeting adjourned to Executive Session at 9:30 PM.

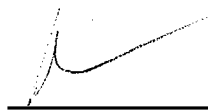
Meeting reconvened at 10:10 PM.

**Adjournment**

Motion by Dr. Childres and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

Meeting adjourned at 10:11 PM.



---

Bernadette Fall, District Clerk