

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REORGANIZATIONAL MEETING MINUTES  
WEDNESDAY, JULY 12, 2017**

**Call to Order**

Meeting called to order by School District Clerk, Bernadette Sica, at 7:05 PM.

**Reorganization**

**BOARD MEMBERS PRESENT (via roll call)**

Mrs. Baum  
Mr. Brunelle (Upon receiving the oath of office)  
Mrs. Fordyce  
Mr. Gallaro  
Mrs. Guerrette  
Mrs. Long

**BOARD MEMBERS ABSENT (via roll call)**

Dr. Jorolemon (excused)

**ALSO PRESENT**

Janice Schue, Assistant Superintendent for Instruction  
Audience also included a present staff member and community members

Quorum Check  
Emergency Exit Procedures  
Pledge of Allegiance  
Agenda Check

**Administration of Oath**

Notary Cathy Bush administered oath of office to District Clerk Sica.

On Thursday, July 13, 2017, District Clerk Sica administered oath of office to District Treasurer, Roxanne Miller, and Melissa Suflita notarized oath.

District Clerk Sica administered oath of office to newly elected Board member Christian Brunelle, re-elected Board members David Gallaro and Lisa Long, and Superintendent of Schools James Froio.

**Election of Officers**

District Clerk Sica called for nominations for the position of President of the Jordan-Elbridge Board of Education, until the next reorganizational meeting.

Mrs. Long nominated and Mrs. Fordyce seconded the nomination of Mr. David Gallaro for the position of President of the Jordan-Elbridge Board of Education for the 2017-2018 school year.

District Clerk Sica called for more nominations and none were made.

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District Clerk Sica took a vote for electing Mr. David Gallaro as President of the Jordan-Elbridge Board of Education for the 2017-2018 school year:

Mrs. Baum	Yes
Mr. Brunelle	Yes
Mrs. Fordyce	Yes
Mr. Gallaro	Abstained
Mrs. Guerrette	Yes
Mrs. Long	Yes

Motion carried 5-0-1. (Mr. David Gallaro abstained)

District Clerk Sica declared Mr. David Gallaro as President of the Jordan-Elbridge Board of Education for the 2017-2018 school year and administered the oath of office to President Gallaro.

President Gallaro called for nominations for the position of Vice-President of the Jordan-Elbridge Board of Education, until the next reorganizational meeting.

Mrs. Fordyce nominated and Mrs. Baum seconded the nomination of Mrs. Lisa Long for the position of Vice-President of the Jordan-Elbridge Board of Education for the 2017-2018 school year.

President Gallaro called for more nominations.

Mrs. Long nominated and Mrs. Baum seconded the nomination of Mrs. Karen Guerrette for the position of Vice-President of the Jordan-Elbridge Board of Education for the 2017-2018 school year.

Mr. Gallaro took a vote for electing Mrs. Lisa Long as Vice-President of the Jordan-Elbridge Board of Education for the 2017-2018 school year:

Mrs. Baum	Yes
Mrs. Fordyce	Yes
Mrs. Guerrette	Yes

3 votes were cast in favor of electing Mrs. Lisa Long as Vice-President.

Mr. Gallaro took a vote for electing Mrs. Karen Guerrette as Vice-President of the Jordan-Elbridge Board of Education for the 2017-2018 school year:

Mr. Gallaro	Yes
Mrs. Long	Yes

2 votes were cast in favor of electing Mrs. Karen Guerrette as Vice-President.

President Gallaro declared Mrs. Long as Vice-President of the Jordan-Elbridge Board of Education for the 2017-2018 school year and administered the oath of office to Vice-President Long.

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**Public Comments**

No audience members spoke during the public comment portion of the meeting.

**Receipt of written questions/comments**

N/A

**Reorganization Consent Agenda- Appointments**

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED:**

**1.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Bernadette Sica with a stipend amount of \$5,500.00, as School District Clerk**, of the Jordan-Elbridge Board of Education, until she has executed the administration of oath and election of officers at the next reorganizational meeting.

**2.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Roxanne Miller as Deputy School District Clerk** of the Jordan-Elbridge Board of Education, until the next reorganizational meeting.

**3.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Audrey Ryerson as School District Tax Collector**, until the next reorganizational meeting.

**4.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint James Froio as Deputy School District Tax Collector**, until the next reorganizational meeting.

**5.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint James Froio as School District Purchasing Agent**, until the next reorganizational meeting.

**6.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Donna Snyder with a stipend amount of \$4,500.00, as Deputy School District Purchasing Agent**, until the next reorganizational meeting.

**7.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Vincent Smith as the Pesticide Coordinator**, until the next reorganizational meeting.

**8.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Janice Schue as the Medicaid Compliance Officer**, until the next reorganizational meeting.

**9.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint James Froio as the Payroll Certification Officer**, until the next reorganizational meeting.

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**10.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Roxanne Miller as School District Treasurer**, until the next reorganizational meeting.

**11.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Cynthia Wood as Deputy School District Treasurer**, until the next reorganizational meeting.

**12.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Edward Siemiatkowski as School District Claims Auditor**, until the next reorganizational meeting.

**13.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Amy Lewis as Records Management Officer**, until the next reorganizational meeting.

**14.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Raymond F. Wager CPA's, P.C. as the External Auditor**, for the 2017-2018 school year.

**15.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Janice Schue as Records Access Officer**, until the next reorganizational meeting.

**16.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint James Froio as District Attendance Officer**, until the next reorganizational meeting.

**17.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Janice Schue as the District Home School Coordinator**, until the next reorganizational meeting.

**18.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Vincent Smith as Asbestos Coordinator**, until the next reorganizational meeting.

**19.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Roxanne Miller as the Free and Reduced Meal Program Administrator**, until the next reorganizational meeting.

**20.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Roxanne Miller as the Jordan-Elbridge District Representative on the Board of Directors of the Cayuga-Onondaga Area School Employees' Healthcare Plan**, until the next reorganizational meeting.

**21.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **Roxanne Miller to represent the Jordan-Elbridge Central School as Trustee to the New York State Public Schools Statewide Workers' Compensation Trust**, until the next reorganizational meeting.

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**22.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint James Froio as the Deputy Jordan-Elbridge Representative on the Board of Directors of the Cayuga-Onondaga Area School Employees' Healthcare Plan, Deputy Trustee to the New York State Public Schools Statewide Workers' Compensation Trust and Deputy Records Management Officer**, until the next reorganization meeting.

**23.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Janice Schue, as Chairperson of the Committee on Special Education, Sub-Committee on Special Education and Committee on Preschool Special Education for the District**, until the next reorganizational meeting, to be included in her regular duties.

**24.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Dawn Willenborg and Abbey Morgans, School Psychologists and Mary Thomas Madonna, Assistant Principal, as emergency CSE & CPSE Chairpersons in the event that the district Chairperson is unable to fulfill those duties for any reason**, until the next reorganizational meeting, to be included in their regular duties.

**25.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint David Zehner, David Shafer, R.J. Hartwell, Dawn Willenborg & Abbey Morgans as the districts' 504 Committee Chairpersons**, until the next reorganizational meeting.

**26.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following principals as supervisors for Extra-Curricular Activity Funds**, until the next reorganizational meeting:

David Shafer and David Zehner

**27.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Raymond F. Wager CPA's, P.C. as the Extra-Curricular Activities Funds Auditor** for the 2017-2018 school year.

**28.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Bernard P. Donegan Inc. as Financial Advisor**, as needed, until the next reorganizational meeting.

**29.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following personnel as Dignity Act Coordinators**, until the next reorganizational meeting:

Laurie Spencer & Robert McIntyre- Elbridge Elementary  
Mary Thomas Madonna, Meghan Fedigan & Kerry Brogan- Middle School  
Mark Schermerhorn & Katelyn Burke- High School

**30.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Timothy Siddall as the district's chief emergency officer** until the next organizational meeting.

Motion carried 6-0-0.

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**Reorganization Consent Agenda – Committees and Liaisons**

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED:**

**31.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals to the District Policy Committee**, until the next reorganizational meeting:

**Lynnette Zelias, Community Member  
David Gallaro, Board Member; and  
Karen Guerrette, Board Member.**

**32.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals to the District Audit Committee**, until the next reorganizational meeting:

**David Gallaro, Board President;  
Sue Fordyce, Board Member; and  
Pat Baum, Board Member.**

**33.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals to the District Health and Wellness Committee**, until the next reorganizational meeting:

**James Froio, Superintendent of Schools  
Janice Schue, Assistant Superintendent for Instruction  
David Zehner, High School Principal  
Richard Hartwell, Elbridge Elementary Principal  
David Shafer, Jordan-Elbridge Middle School Principal  
Mark Schermerhorn, Athletic Director and Assistant High School Principal  
William Vita, Food Service Director  
Vincent Smith, Director of Facilities II  
Walter Huth, Jordan-Elbridge Middle School Head Custodian  
Hunter Simmons, Student  
Tessa Green, Student  
Mary Jo Davis, Community Member  
Andrea Chiaramonte, Community Member  
Christian Brunelle, Board Member  
Lisa Long, Board Member  
Theresa Bondgren, Teacher  
Daniel Avery, Teacher  
Donna Bennett, Teacher**

**34.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Board Members to the District Budget Committee**, until the next reorganizational meeting:

**Dr. Jorolemon, Board Member;  
Sue Fordyce, Board Member; and  
Pat Baum, Board Member.**

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**35.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Christian Brunelle as the Board's legislative liaison with the Central New York School Boards Association**, until the next reorganization meeting.

**36.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Karen Guerrette as the Board's legislative liaison with the Cayuga-Onondaga School Boards Association**, until the next reorganization meeting.

Motion carried 6-0-0.

**Reorganization Consent Agenda - Banking**

Motion by Mrs. Long and Seconded by Karen Guerrette, **BE IT RESOLVED:**

**37.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **designate Lyons National Bank and Chemung Canal Trust as depositories for school taxes**, until the next reorganizational meeting.

**38.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **designate Chemung Canal Trust, Lyons National Bank and NYLAF (New York Liquid Asset Fund) as the District's primary financial institutions for the 2017-2018 fiscal year with deposits not to exceed \$20 million at any one financial institution, and to allow the Treasurer to use other qualified banks for the purpose of best serving the District's interests**, until the next reorganization meeting.

Motion carried 6-0-0.

**Reorganization Consent Agenda - Newspaper**

Motion by Mrs. Baum and Seconded by Mrs. Guerrette, **BE IT RESOLVED:**

**39.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **use the *Post Standard* and the *Auburn Citizen* as the official newspapers** for the school district during the 2017-2018 school year.

Motion carried 6-0-0.

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**Reorganization Consent Agenda - Meetings**

Motion by Mrs. Long and Seconded by Mr. Brunelle, **BE IT RESOLVED:**

**40.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **establish the Board of Education meeting dates as per the board calendar, to be at 7:00 PM, to be held at the Middle School in the District Office Conference Room 150, and further to set August 16, 2017 as the next regular meeting.**

Motion carried 6-0-0.

**Reorganization Consent Agenda – Memberships**

Motion by Mrs. Baum and Seconded by Mrs. Long, **BE IT RESOLVED:**

**41.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **maintain memberships** for the 2017-2018 school year, with the following organizations:

**New York State School Boards Association (NYSSBA)  
Cayuga-Onondaga School Boards Association (COSBA)  
Rural Schools Association (RSA)  
Central New York School Board Association (CNYSBA)**

Motion carried 6-0-0.

**Reorganization Consent Agenda**

Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED:**

**42.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **establish the mileage reimbursement rate to be the same as set by the IRS per mile, currently set at 53.5 cents.**

**43.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the Superintendent of Schools to coordinate registration of Board of Education Members to conferences, with expenses, until the next reorganizational meeting.**

**44.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the Superintendent of Schools to grant requests for conference attendance, and leaves of absence in accordance with Board policy, until the next reorganizational meeting.**



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**45.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the Superintendent of Schools or his designee to approve ordinary contingent expenditure budget transfers or ordinary non-contingent to contingent expenditure budget transfers, with the amount not to exceed \$5,000.00 per transfer, for the fiscal year ending June 30, 2018 (Comm's. Reg. 170.2(P)), in accordance with Board Policy #5330, Budget Transfers,** until the next reorganization meeting.

**46.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the School District Treasurer Roxanne Miller to invest revenues,** with the approval of the Superintendent of Schools, until the next reorganization meeting.

**47.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the Superintendent of Schools to temporarily fill administrative, instructional and non-instructional vacancies pending consideration and appointment by the Board of Education,** until the next reorganization meeting.

**48.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **extend the contract with Industrial Medical Association (IMA), Syracuse, NY, as the School Physician(s) for the purpose of employee medical issues,** until the next reorganizational meeting.

**49.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the Superintendent of Schools to require that employees be examined by a physician as designated, in accordance with Section 913 of the New York State Education Law,** until the next reorganizational meeting.

**50.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the School District Purchasing Agent to place a Notice of Bid in the District's official newspapers** with the understanding that only the Board of Education, or its designee via a Board resolution, can accept a bid, until the next reorganization meeting.

**51.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the Treasurer to sign an Information Sharing Agreement (ISA) with all 403b providers,** until the next reorganizational meeting.

**52.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **designate the District Clerk, as the recipient of Notices of Claim made against the District and filed with the New York State Secretary of State.**

**53.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the cell phone list,** reference Policy #6475, *Use of District Owned Cell Phones.*

**54.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **maintain three travel and two purchasing district credit cards under the custodianship of the District Treasurer, in accordance with Policy #5575, Use of the District Card.**

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**55.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize the following School Breakfast/Lunch prices** for the 2017-2018 school year. The 2017-2018 breakfast prices remain the same. Lunch prices reflect a \$.10 increase.

<u>Building</u>	<u>Breakfast</u>	<u>Lunch</u>
High School (9-12)	\$1.75	\$2.60
Jordan-Elbridge Middle School (5-8)	\$1.75	\$2.60
Elbridge Elementary School (Pre-K-4)	\$1.75	\$2.35

**56.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **establish the substitute rates for the 2017-2018 school year** as follows:

<u>Position</u>	<u>Hourly Rate</u>
Substitute Certified Teacher	\$15.00
Substitute Non-Certified Teacher	\$14.20
Substitute Teaching Assistant	\$12.60
Substitute Teacher Aide	\$10.40
Substitute Clerical	\$10.40
Substitute Custodian	\$10.40
Substitute Bus Driver – CA	\$18.05
Substitute Bus Driver – NCA	\$15.70
Substitute Bus Attendant	\$10.40
Substitute Account Clerk I	\$12.15
Substitute Account Clerk II	\$14.30
Substitute Maintenance Worker I	\$13.30
Substitute Maintenance Worker II	\$17.65
Substitute Nurse	\$15.00
Substitute School Monitor	\$10.40
Substitute Auto Mechanic	\$13.30
Substitute Driver/Messenger	\$10.40
Substitute Dispatcher	\$15.70
Substitute Community Fitness	\$24.96
Substitute Groundskeeper	\$10.40

**57.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Impartial Hearing Officers rotational list**, as posted on the NYS Education Department website.

**58.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the state rate of reimbursement as the district’s reimbursement rate of hearing officers, as per current district policy. That rate is currently \$100.00 per hour, which includes pre-hearing, hearing and post-hearing activities.**

**59.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **authorize Amy Lewis to sign and process Civil Service P100’s, with the approval of the Superintendent of Schools**, until the next reorganization meeting.

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**60.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **enter into a contract with Jordan-Elbridge Familycare Medical Group, 5566 Jordan Road, Elbridge, NY 13060, as the School Physician (s) for the purpose of student medical issues**, until the next reorganization meeting.

Motion carried 6-0-0.

**Presentations/Administrative Reports**

There were no presentations.

**Approval of Minutes**

Motion by Mrs. Guerrette and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the minutes of the regular meeting held June 21, 2017.**

Motion carried 4-0-2. (Mrs. Long & Mr. Brunelle abstained)

**Consent Agenda**

Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED:**

**61.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the proposed 2017-18 Code of Conduct.**

**62.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the proposed 2017-18 Athletic/ Extra Curricular Policy Handbook.**

**63.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the proposed 2017-18 District-Wide Safety Plan.**

**64.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the initial proposed 2017-18 I.T. Disaster Recovery Plan.**

**65.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to dispose of damaged, outdated and unused library books from Jordan-Elbridge High School.**

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- 66.18** The Superintendent of Schools recommends that the Board of Education of the Jordan- Elbridge Central School District **approve the request to dispose of computer hardware that is no longer used for instructional or district operational purposes. This equipment will be picked up and brought to an Electronic Waste Recycling facility to be properly managed and securely destroyed in full compliance with federal, state and local regulations.**
- 67.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for June 2017.**
- 68.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Faith Schreiber, Bus Monitor, effective June 23, 2017.**

Motion carried 6-0-0.

**Items for Board Action**

- 69.18** Motion by Mrs. Long and Seconded by Mrs. Baum, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorizes to set the July 1, 2017- June 30, 2018 non-resident student tuition rates as follows:**

<u>Type of Student</u>	<u>K - 6</u>	<u>7-12</u>
Regular Education	\$ 5,339.00	\$ 9,177.00
Special Education	\$29,702.00	\$33,540.00

Motion carried 6-0-0.

- 70.18** Motion by Mrs. Baum and Seconded by Mrs. Long, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint Bond, Schoeneck & King as the primary school attorney and to allow the Superintendent to engage other qualified law firms for services he deems to be in the District's best interest, as needed with Board of Education approval.**

Motion carried 6-0-0.

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**71.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **readopt all existing policies of the Board of Education and records as maintained by the District Clerk and the Superintendent of Schools, in total, with any exceptions to be determined by the majority of Board of Education.**

Motion carried 6-0-0.

**72.18** Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the employment agreement with Annette Borelli, Part-Time Data Coordinator, at \$29,950.00 yearly from July 1, 2017 to June 30, 2018.**

Mr. Froio shared that this individual is a retired teacher, a certified administrator and works closely with SED to provide grades and attendance for students and also staff.

Motion carried 6-0-0.

**73.18** Motion by Mrs. Baum and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint Timothy Siddall, School Resource Officer, at a total compensation of \$50,000 for the 2017-18 school year subject to the approval of the state education commissioner.**

Mr. Froio indicated that this individual is a retired state police officer, so the district applies for a 2-1-1 waiver from SED every year.

Motion carried 6-0-0.

**74.18** Motion by Mr. Brunelle and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **in recognition of our primary responsibility to provide a safe and secure learning environment for our students and staff, authorize School Resource Officer, Timothy Siddall, to carry a firearm on school grounds, for the 2017 - 2018 school year.**

Motion carried 6-0-0.

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**75.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the employment agreement with Vincent Smith, Director of Facilities II, at \$68,614.00 yearly from July 1, 2017 to June 30, 2020.**

Mr. Froio shared that this individual has done a tremendous job, pays attention to detail, simultaneously juggles many projects and maintains clean and safe interiors.

Motion carried 6-0-0.

**76.18** Motion by Mrs. Baum and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Diane Miano as Assistant Transportation Supervisor, effective June 30, 2017, and appoint Diane Miano as School Transportation Supervisor and approve the employment agreement at \$60,734.00 yearly from July 1, 2017 to June 30, 2020.**

Mr. Froio shared that he believes this individual has the most demanding managerial jobs in the district, with over 30 people who report to her, does a good job keeping transportation staff here at JE and is happy with her growth in the past year.

Motion carried 6-0-0.

**77.18** Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the employment contract with Roxanne Miller, Treasurer, at \$83,032.00 yearly from July 1, 2017 to June 30, 2018.**

Motion carried 6-0-0.

**78.18** Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve a 2.8% increase in the rate of pay from July 1, 2017 to June 30, 2020, for all non-represented employees.**

Motion carried 6-0-0.

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**79.18** Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve a 2.8% increase in the rate of pay from July 1, 2017 to June 30, 2020, for the Jordan-Elbridge Administrative employees.**

Motion carried 6-0-0.

**80.18** Motion by Mrs. Baum and Seconded by Mrs. Guerrette, **WHEREAS the Jordan-Elbridge Central School District advertised for bids on June 8 and 9, 2017 for a Kubota Skidsteer and whereas, the district received 6 proposals on June 27, 2017, and whereas all proposals met the minimum required bid specifications, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District accept the bids, and award the bid to lowest bidder - Cazenovia Equipment Co., Inc. for a John Deere 331G Compact Track Loader in the amount of \$56,900.00.**

Motion carried 6-0-0.

**81.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED,**  
**that the Superintendent of Schools James Froio, recommends that Abby Hartwell be appointed by the Board of Education to a 1.0 FTE four year probationary position as 3 - Year Old Pre-Kindergarten Teacher with the Jordan-Elbridge Central School District; and**  
**WHEREAS, Abby Hartwell holds an initial certificate in Grades 1-6; and contingent upon SED approval of her initial birth-2 certification;**  
**NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Abby Hartwell to a 1.0 FTE four year probationary position as a 3-Year Old Pre-Kindergarten Teacher, with a salary of \$47,064.00, in the Elementary tenure area, retro to January 17, 2017 and ending on January 16, 2021.**

Mr. Froio shared that this individual did a great job in the position, he is happy with her performance, Ms. Schue will be her evaluator and she is now certified.

Motion carried 6-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REORGANIZATIONAL MEETING MINUTES  
WEDNESDAY, JULY 12, 2017**

**82.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant Shelly Westcott a temporary leave of absence from her Teaching Assistant duties for the 2017-2018 school year.**

Mr. Froio indicated that this individual has worked in the district for over 30 years and does a phenomenal job in her positions.

Motion carried 6-0-0.

**83.18** Motion by Mr. Brunelle and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Shelly Westcott, as Summer Clerical, effective July 13, 2017, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Shelly Westcott to the position of Typist II, in the Competitive Civil Service position, to be remunerated at \$13.94 per hour, for 2,000 hours per year, in the Local 200 group, with a provisional appointment beginning July 13, 2017.**

Motion carried 6-0-0.

**84.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Central Treasurer's for the Extra Classroom Activity Accounts and authorizes each as the designated signatory for the 2017-2018 school year:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Tamar Adolf	High School ECA	\$1,500.00
Lori Eggleston	Middle School ECA	\$ 500.00

Motion carried 6-0-0.

**85.18** Motion by Mrs. Guerrette and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Central Registrar for the 2017-2018 school year:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Shelly Westcott	Central Registrar	\$4,000.00



**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REORGANIZATIONAL MEETING MINUTES  
WEDNESDAY, JULY 12, 2017**

Motion carried 6-0-0.

**86.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant the following individuals summer appointments, beginning June 26, 2017 to August 25, 2017, to be remunerated per hour, for up to eight (8) hours per day, for actual time worked:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Nancy Spencer	Summer Substitute Clerical	\$10.10

Motion carried 6-0-0.

**87.18** Motion by Mrs. Long and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Jason Loomis as Custodial Worker II, effective July 31, 2017, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jason Loomis to the position of Custodian II, in the Competitive Civil Service position, with an annual salary of \$40,000.00, pro-rated over actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning August 1, 2017.**

Mr. Froio said that this individual does a great job and will be a good fit at the High School.

Motion carried 6-0-0.

**Executive Session**

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Collective Negotiations

Motion carried 6-0-0.

Meeting adjourned to Executive Session at 8:55 PM.

Mr. Gallaro invited Ms. Schue into executive session.

Meeting reconvened at 9:27 PM.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REORGANIZATIONAL MEETING MINUTES  
WEDNESDAY, JULY 12, 2017**

**Adjournment**

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 9:27 PM.

**Follow up Items**

<b>Subject</b>	<b>Assignee</b>	<b>Tentative Due Date</b>	<b>Action Taken</b>
911 Call Box Assignment/Coverage	Mr. Smith	TBA	TBA
Dan Howard to Present to BOE	Mr. Froio	September 6, 2017	Will present at September 6, 2017 BOE meeting on PBIS & Transportation work
Employee Historical Data/Staffing Levels	Mr. Froio	October 2017	TBA
NYSSBA Convention	Mr. Froio	October 2017	TBA

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Bernadette Sica, District Clerk