

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 20, 2018**

BOARD MEMBERS PRESENT (via roll call)

Mrs. Baum
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Dr. Jorolemon
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

N/A

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Mark Schermerhorn, Athletic Director/Assistant High School Principal
Vinny Smith, Director of Facilities II
Audience also included students, staff and community members.

STUDENT REPRESENTATIVES (via roll call)

Tessa Green
Hunter Simmons

Student Representatives' Report and Celebrations

Student representatives Tessa Green and Hunter Simmons shared that student council raised \$382.00 from their "penny wars," charity that went to Golisano's children's hospital and thanked the Board and Administration for a wonderful year.

Benjamin Sullivan and Nathan Williams were introduced as the new student representatives for the 2018-19 school year.

Organization

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:01 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mrs. Long shared that the 8th grade moving up ceremony was wonderful, which included Mr. Froio making a nice speech about stretching yourself and was a nice advertisement for the high school and their course load. Mrs. Long also said that the 4th grade moving up ceremony was nice as well, adding that both events were very well organized.

Mrs. Guerrette indicated that the new name for the 4-5 Intermediate School is the JEDIS which stands for Jordan-Elbridge Dynamic Intermediate School.

Mrs. Guerrette shared that the 3rd grade moving up ceremony great, students were well-behaved and parent pick-up and sign-out was systemic and well executed.

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Board members were happy about having the School Resource Officer greet families in front of the school.

Mrs. Fordyce indicated that the newly installed lights at Elbridge Elementary are impressive and look very nice.

The Board of Education retreat will be held on July 31, 2018 at 6 P.M.

Dr. Jorolemon indicated that the Baccalaureate was great and well attended. Dr. Jorolemon also shared a personal story about one of the many benefits of living in this community that houses teachers and staff that really care for and support our students.

Presentations/Administrative Reports

N/A

Public Comments

N/A

Receipt of written questions/comments

N/A

Approval of Minutes

Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **June 6, 2018**.

Motion carried 6-0-0.

Consent Agenda

Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**:

409.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following**:

- **Committee on Special Education for case numbers 2933, 2871, 2873, 2956, 2935, 2647, 2670, 2852, 2839, 2875, 2977, 2956, 2924, 2726, 2807, 2698, 2785, 2903, 2951, 2918, 2992 & 2845**
- **Committee on Preschool Special Education for case numbers 3034, 3021, 2939, 3016, 3011, 3033, 3007 & 3035**

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- 410.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists:**
- **Kelsey Youmell- Certified Teacher**
 - **Cathy Herrling- Clerical, Teaching Assistant & Teacher Aide; start date June 7, 2018**
 - **Randall Bennett- Non-Certified Teacher**
- 411.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for May 2018.**
- 412.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for May 2018.**
- 413.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Accounts Payable Claims Auditor report for May 2018.**
- 414.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of James Best, 2018-19 Assistant Varsity Football coach, effective June 13, 2018.**
- 415.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Penny Schreiber, Bus Driver, effective June 22, 2018.**
- 416.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Samantha Lewis, Summer Painter, effective June 8, 2018.**
- 417.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Mark Schermerhorn, Athletic Director/Assistant Principal, effective June 29, 2018.**
- 418.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Megan Fietta, Special Education Teacher, effective June 30, 2018.**
- 419.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the first reading of the following policy:**
- **#5660- Meal Charging and Prohibition Against Meal Shaming**

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420.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2018-2019 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Elizabeth Caspari	Girls' Head Varsity Soccer Coach	\$5,390.00	10
Douglas Hickman	Girls' Head Modified Track Coach	\$3,208.00	8
Ryan Hannon	Boys' & Girls' Head Varsity Indoor Track Coach	\$6,734.00	13
Richard Young	Boys' Head Varsity Lacrosse Coach	\$5,390.00	10
Patrick Smart	Boys' Assistant Varsity Lacrosse Coach	\$4,860.00	10
James Gunnip	Boys' Assistant Modified Lacrosse Coach	\$2,968.00	8
Mark Pelligra	Head Varsity Baseball Coach	\$5,929.00	11
Michael Osborn	Volunteer Assistant Varsity Baseball Coach	N/A	
Thomas Wilmot	Head Modified Baseball Coach	\$3,208.00	8
Daniel Bondgren	Head Varsity Golf Coach	\$5,698.00	11
James Best	Boys' & Girls' Assistant Varsity Track Coach	\$5,346.00	11
Todd Canino	Boys' Head Modified Track Coach	\$3,208.00	8
Shawn Akley	Head Modified Wrestling Coach	\$3,208.00	8
Kurt Alpha	Head Varsity Wrestling Coach	\$7,007.00	13
Leslie Ahern	Girls' Head Varsity Basketball Coach	\$7,546.00	14
Kaitlin Byrnes	Head Varsity Softball Coach	\$5,929.00	11
Patrick Cost	Head Junior Varsity Wrestling Coach	\$5,863.00	13
Elizabeth Caspari	Girls' Head JV Basketball Coach	\$6,314.00	14
Daniel Avery	Boys' Head JV Basketball Coach	\$6,314.00	14
James Best	Boys' Head Varsity Basketball Coach	\$7,546.00	14

421.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals for the special education elementary summer school, from July 9, 2018 to August 17, 2018, to be remunerated, for actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and Jordan-Elbridge Central Schools. (ESY stands for extended school year)**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Virginia Smith	ESY School Nurse	\$20.25
Teri Lawless	ESY School Nurse	\$20.25

Motion carried 6-0-0.

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Items for Board Action

422.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2017-18:**

Budget code	Description	\$ Increase/(Decrease)
A2110.450.00.000	Teaching-Reg School-Supplies	\$10,750.00
A2110.473.00.000	Teaching-Reg School-Charter School Tuition	(\$10,750.00)

A. To cover classroom furnishings for 4th grade move to Intermediate School Program.

A1621.400.00.000	Maintenance-Contractual	\$8,000.00
A1620.420.00.000	Operation of Plant-Electricity	(\$8,000.00)

B. To cover installation of carpeting for the new band and music rooms in the Middle School.

Motion carried 6-0-0.

423.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **renew the contract with Chartwells School Dining Services to provide food service (lunch and breakfast) to our three schools for the 2018-2019 school year renewable at the discretion of the district. Based on the May 2018 CPI increase of 2.2% the cost of the program is \$2.5244 per breakfast and \$2.8310 per lunch served for the 2018-2019 school year. The district is guaranteed a reimbursement of \$20,000 for the 2018-2019 school year.**

Motion carried 6-0-0.

424.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the proposal from Armoured One, LLC to provide Level 2 Active Shooter Training for up to 325 staff members on 3/15/19 at a cost of \$8,125.00.**

Mr. Froio indicated that this company did not charge us for level one training, and that level 2 training is COSER'ed through BOCES so the district will get 80 percent of the cost back the following year. This live training event takes place in different locations with simulated gunshots and is much more intense than level one which is all on video.

Motion carried 6-0-0.

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425.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **WHEREAS** the **Jordan-Elbridge Central School District** advertised on **May 27, 2018** for bids for **General Construction** relative to **Phase 2 of the 2016 Capital Project** and whereas, the district received and opened **6 bids** on **June 18, 2018** for **General Construction**, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the **Jordan-Elbridge Central School District** accept the bids for **General Construction** and award the bid to the lowest responsible bidder at a total contract price of **\$525,489.00** as follows:

Bellows Constructions Specialties, LLC 213 West Adams Street Syracuse, NY 13202	Base Bid Negotiated decrease in base bid Alternate #GC-01 Alternate #GC-02 Alternate #GC-03 Alternate #GC-04 TOTAL	\$398,664.00 \$ (5,675.00) \$ 5,000.00 \$ 4,000.00 \$ 87,000.00 <u>\$ 36,500.00</u> \$525,489.00
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Mr. Froio shared that he was pleased with RSA having the idea of creating softer timelines.

Motion carried 6-0-0.

426.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **WHEREAS** the **Jordan-Elbridge Central School District** advertised on **May 27, 2018** for bids for **Site Work** relative to **Phase 2 of the 2016 Capital Project** and whereas, the district received and opened **3 bids** on **June 18, 2018** for **Site Work**, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the **Jordan-Elbridge Central School District** accept the bids for **Site Work** and award the bid to the lowest responsible bidder at a total contract price of **\$98,745.84** as follows:

Anthony DeMarco and Sons Nursery, LLC 211 West Main St Elbridge, NY 13060	Base bid Alternate #S-01 TOTAL	\$96,495.84 <u>\$ 2,250.00</u> \$98,745.84
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Mr. Froio indicated he was happy to see local bids come in.

Motion carried 5-0-1. (Mrs. Long abstained)

427.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the **Jordan-Elbridge Central School District** **authorize the creation of a Workers Compensation Reserve Fund, as authorized by Section 6-j of the General Municipal Law.**

Motion carried 6-0-0.

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428.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorize the funding of the Workers Compensation Reserve Fund, as authorized by Section 6-j of the General Municipal Law, up to a maximum of \$267,800 from unappropriated fund balance as of June 30, 2018.**

Motion carried 6-0-0.

429.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) 1.0 FTE Information Aide position.**

Motion carried 6-0-0.

430.18 Motion by Mrs. Baum and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) 1.0 FTE English Teacher position.**

Motion carried 6-0-0.

431.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) 1.0 FTE School Monitor position.**

Mr. Froio shared that this is a new position that is a few hours a day to cover lunch for the Intermediate School.

Motion carried 6-0-0.

432.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the employment agreement with Janice Schue, from July 1, 2018 to June 30, 2021.**

Mr. Froio indicated that this individual has been a fantastic partner from the start, a fabulous educational leader, is terrific with special education and is happy to have her on board for another three years.

Motion carried 6-0-0.

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433.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2018-2019 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Dan Bondgren	Senior Class Advisor	\$2,529.00

Motion carried 6-0-0.

434.18 Motion by Mrs. Baum and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant the following individuals summer appointments, starting July 1, 2018, to be remunerated per hour, for up to eight (8) hours per day, for actual time worked:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Cathy Herrling	Summer Substitute Clerical	\$11.10
Julie Hickey	Summer Substitute Clerical	\$11.10

Motion carried 6-0-0.

435.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant the following individuals summer appointments, beginning June 25, 2018 to August 25, 2018, to be remunerated per hour, for up to forty hours a week, for actual time worked:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Crystal Orzell	Summer Custodian	\$10.40
Elizabeth Caspari	Summer Painter	\$10.40

Motion carried 6-0-0.

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- 436.18** Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Andrew White to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.66, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on July 2, 2018.**

Motion carried 6-0-0.

- 437.18** Motion by Mrs. Baum and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jessica Strong to the position of School Nurse, in the Non-Competitive Civil Service position, with a salary of \$35,400.00 per year, for actual time worked, in the JETA union group, with a 52 week probationary appointment beginning on or about September 1, 2018.**

Motion carried 6-0-0.

- 438.18** Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Emily Siddall, Teaching Assistant, effective June 30, 2018, and;**

that the Superintendent of Schools James Froio, recommends that Emily Siddall be appointed by the Board of Education to a 1.0 FTE four year probationary position as Special Education Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Emily Siddall holds an initial certificate in Students with Disabilities, Grades 7-12;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Emily Siddall to a 1.0 FTE four year probationary position as Special Education Teacher, with a salary of \$48,391.00, in the Special Education tenure area, commencing on September 1, 2018 and ending on August 31, 2022.

Motion carried 6-0-0.

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439.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED,**

that the Superintendent of Schools, James Froio, recommends that April Kunda be appointed by the Board of Education as a long term Substitute Elementary Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, April Kunda holds a permanent certification in Nursery, Kindergarten, Grades 1-6;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints April Kunda as a long term Substitute Elementary Teacher, (M) with a salary of \$47,723.00, in the Elementary tenure area, retro to April 17, 2018 until June 22, 2018, prorated over actual time worked.

Motion carried 6-0-0.

440.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Shelly Westcott as Teaching Assistant and Typist II, effective June 30, 2018, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Shelly Westcott to the position of Information Aide, at an hourly rate of \$14.33, for 2,080 hours per year, pro-rated over actual time worked, with a 26 week probationary appointment beginning on July 1, 2018.**

Motion carried 6-0-0.

441.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individual as Marching/Field Band Staff for the 2018-19 season, to be remunerated, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Randall Bennett	Marching/Field Band Director	\$7,376.00

Mr. Froio shared this individual came highly recommended and shared that it is beneficial for someone in this position to have a teaching and musical background.

Motion carried 6-0-0.

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442.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Mentor/Mentee, as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District beginning September 1, 2017:**

<u>Mentor</u>	<u>Mentee</u>	<u>Mentor Stipend</u>
Jennifer Martin	Katie Gensler	\$632.00

Motion carried 6-0-0.

443.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2018-2019 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Cody Lewis	Boys' Head Modified Lacrosse Coach	\$3,208.00	8

Mr. Schermerhorn shared that next year this will be a 7, 8 and 9 team.

Motion carried 6-0-0.

444.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **set July 11, 2018 as the date for the Reorganizational meeting, to be held at the Middle School in the District Office Conference Room 150 at 7:00 PM.**

Motion carried 6-0-0.

445.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **adopt the second reading of the following policies:**

- #7133- Education of Students in Temporary Housing
- #5732- Transportation for Students in Foster Care

Motion carried 6-0-0.

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Executive Session

Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion of matters leading to the employment of a particular person
- Discussion of employment history of a particular person
- Discussion pertaining to contractual negotiation

Motion carried 6-0-0.

Mr. Gallaro invited Ms. Schue, Mr. Schermerhorn and Mr. Yard into executive session.

Meeting adjourned to Executive Session at 7:47 P.M.

Meeting reconvened at 10:31 P.M.

Adjournment

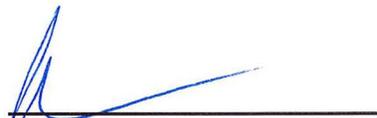
Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 10:31 P.M.

Follow-up Items

Subject	Assignee	Tentative Due Date	Action Taken
Student Wellness at the High School	Jason Kufs	June 30, 2018	Report to be delivered to BOE



Bernadette Fall, District Clerk