

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 6, 2018**

BOARD MEMBERS PRESENT (via roll call)

Mrs. Baum
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Dr. Jorolemon
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

N/A

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, District Treasurer
David Zehner, High School Principal
Mark Schermerhorn, Athletic Director/Assistant High School Principal
RJ Hartwell, Elbridge Elementary Principal
Audience also included students, staff and community members.

STUDENT REPRESENTATIVES (via roll call)

Tessa Green
Hunter Simmons

Student Representatives' Report and Celebrations

Student representative Hunter Simmons shared that for their senior trip on their way to six flags in New Jersey, seniors will also be stopping at an aquarium and a haunted state penitentiary. Hunter indicated that the high school hosted a collage concert and art/technology show and students started a charity drive called "penny wars," which raised and donated over \$300 to Golisano's children's hospital.

Student representative Tessa Green indicated that pre-test/de-stress day was a success and the JE Musical Players stage crew won the outstanding stage crew award for "Young Frankenstein" during the 2018 Syracuse High School Theatre Awards on June 3rd. Jordan-Elbridge was nominated in 10 categories including outstanding overall production of a musical.

Organization

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:01 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

It was decided to move resolution #395.18 from the consent portion of the agenda to items for board action.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mr. Gallaro indicated that they would be meeting with Mr. Froio after the meeting to go over the final review of his evaluation.

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Mrs. Long shared that the lights in front of Elbridge Elementary look amazing.

Mr. Froio indicated that due to better interest rates, the 2016 Capital Project would now cost \$191,000 as opposed to \$423,000, which is what was originally estimated.

Mr. Froio also shared that our Smart Schools was approved by the State Education Department, which will provide upgrades to the districts technology infrastructure.

Mr. Froio shared that students and staff will partake in a single point of entry practice run at the High School at the events entry.

Dr. Jorolemon said the collage concert was great.

Dr. Jorolemon asked if the Mock DWI event was a learning experience and the consensus among students present was that it was done very well and made an impact.

Presentations/Administrative Reports

Mr. Zehner introduced the valedictorian, salutatorian, and top eight students of the 2018 graduating class. Mr. Gallaro, Mr. Froio and Mr. Zehner presented students with plaques and tokens of recognition to the following:

1. Hugh Schader
2. Samantha Whalen
3. Theresa Dristle
4. Evan Carioggia
5. Jared Alpha
6. Aidan Carpenter
7. Hunter Simmons
8. Zakary Curtis
9. Collin Barrigar
10. Ashleigh Gage

Executive Session

Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion of matters leading to the employment of a particular person.
- Discussion of matters pertaining to employment history of a particular person.

Motion carried 6-0-0.

Mr. Gallaro invited Ms. Schue into executive session.

Meeting adjourned to Executive Session at 7:21 P.M.

Meeting reconvened at 7:44 P.M.

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Public Comments

N/A

Receipt of written questions/comments

N/A

Approval of Minutes

Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **May 16, 2018**.

Motion carried 6-0-0.

Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **special meeting** held **May 23, 2018**.

Motion carried 6-0-0.

Motion by Mrs. Guerrette and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **special meeting** held **May 31, 2018**.

Motion carried 4-0-2. (Mrs. Baum & Dr. Jorolemon abstained)

Consent Agenda

Motion by Mrs. Baum and Seconded by Dr. Jorolemon, **BE IT RESOLVED**:

384.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following**:

- **Committee on Special Education for case numbers 3030, 2131, 2669, 2689, 2347, 2769, 2787, 2466, 2782, 2688, 2968, 2674, 2849, 2660, 2662, 2554, 3031, 3032, 2378, 2663, 2979, 2528, 2912, 2833, 2834, 2505, 2908, 2353, 2558 & 2174**
- **Committee on Preschool Special Education for case numbers 3006, 2932, 3033, 3021 & 3011**

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- 385.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists:**
- **Tori Duger – Non-Certified Teacher, Teaching Assistant, Teacher Aide & Monitor; Start Date May 29, 2018**
 - **Sara Casper- Non-Certified Teacher, Teaching Assistant & Teacher Aide**
 - **Kayla Chiaramonte- Monitor; start date May 4, 2018**
 - **Cassidy Wilcken- Non-Certified Teacher, Teaching Assistant & Teacher Aide; start date May 24, 2018**
- 386.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer’s Cash report for April 2018.**
- 387.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for April 2018.**
- 388.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Accounts Payable Claims Auditor report for April 2018.**
- 389.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to dispose of damaged, outdated, and unused books from Jordan-Elbridge Middle School.**
- 390.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge the following administrative internship to begin on September 6, 2018 and continue until June 2019:**

Supervisor
David Shafer

Intern
Shawn Akley

- 391.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals to supervise weight room activities at the hourly rate of \$24.96, with the understanding that the total hours worked for the entire summer program will be about 120 hours, and that the program will run from June 25, 2018 to on or about August 31, 2018, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers’ Association and the Jordan-Elbridge Central Schools:**
- **Mike Froid- Summer Weight Room Supervisor**
 - **Daniel Avery- Summer Weight Room Supervisor**
 - **Douglas Hickman- Summer Weight Room Supervisor**

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392.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals for the special education elementary summer school, from July 9, 2018 to August 17, 2018, to be remunerated, for actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and Jordan-Elbridge Central Schools. (ESY stands for extended school year)**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Cornelia Dungey	ESY Teaching Assistant (one-to-one)	\$13.82
AmySue Cooper	ESY Substitute Teaching Assistant	\$12.60

393.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the results of the May 15, 2018 Budget Vote.**

<u>Proposition #1- Budget</u>		<u>Proposition #2- Elbridge Free Library</u>	
Yes 288	No 71	Yes 278	No 80

<u>Proposition #3- Jordan Bramley Library</u>	
Yes 280	No 79

<u>Board Candidates</u>	<u>Votes</u>
William Yard	286 (elected to 3-year term: July 1, 2018 – June 30, 2021)
Susan Fordyce	284 (elected to 2-year term: July 1, 2018 – June 30, 2020)

394.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Jordan-Elbridge Central School District 2017-2018 Professional Development Plan.**

Resolution #395.18 was moved to items for Board action.

396.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the first reading of the following policies:**

- #7133- Education of Students in Temporary Housing
- #5732- Transportation for Students in Foster Care

Motion carried 6-0-0.

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Items for Board Action

395.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant the following individuals summer appointments, beginning June 25, 2018 to August 25, 2018, to be remunerated per hour, for up to eight (8) hours per day, for actual time worked:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Adam Rand	Summer Bus Washer	\$10.40
Tim Felton	Summer Bus Washer	\$10.40
Lee Salmonsens	Summer Groundskeeper	\$10.40
Abigail Shafer	Summer Painter	\$10.40
Samantha Lewis	Summer Painter	\$10.40
Patrick Fordyce	Summer Custodial/Technology	\$10.40
Brett Simpson	Summer Custodial	\$10.40
Max Bondgren	Summer Custodial	\$10.40
Cory Kittell	Summer Custodial	\$10.40
Andrew White	Summer Custodial/Maintenance	\$10.40
Franklin Cowan	Summer Custodial	\$10.40
Brandon Phelps	Summer Custodial	\$10.40

Motion carried 5-0-1. (Mrs. Fordyce abstained)

397.18 Motion by Mrs. Baum and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2017-18:**

Budget code	Description	\$ Increase/(Decrease)
A1621.450.00.000	Maintenance-Supplies	\$12,000.00
A1620.420.00.000	Operation of Plant-Electricity	(\$12,000.00)

A. To cover materials/supplies for parking lot expansion at Elbridge Elementary.

A2110.450.00.000	Teaching-Reg School-Supplies	\$12,200.00
A2110.400.00.000	Teaching-Reg School-Contractual	(\$12,200.00)

B. To cover truck load of copy paper prior to increase in price.

A2110.450.00.000	Teaching-Reg School-Supplies	\$46,000.00
A2110.400.00.000	Teaching-Reg School-Contractual	(\$46,000.00)

C. To cover classroom furnishings for 4th grade move to Intermediate School Program.

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A2020.400.00.000	Supervision-Contractual	\$25,000.00
A2110.130.00.000	Teaching-Reg School-Instructional Salaries	(\$25,000.00)

D. To cover retirement incentive per Administrator's contract.

A1620.450.00.000	Operations-Custodial	\$8,000.00
A1480.490.00.000	Public Info-BOCES Services	(\$8,000.00)

E. To cover feminine hygiene dispensers and product for bathrooms in grades 6-12 per new legislation.

Motion carried 6-0-0.

398.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorize the creation of the Insurance Reserve Fund, as authorized by Section 6-n of the General Municipal Law.**

Mr. Froio shared that the next two resolutions were proposed to lower insurance costs.

Motion carried 6-0-0.

399.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorize the funding of the Insurance Reserve Fund, as authorized by Section 6-n of the General Municipal Law, up to a maximum of \$150,000 from unappropriated fund balance as of June 30, 2018.**

Motion carried 6-0-0.

400.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District beginning September 1, 2017:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Andrea Love	Middle School Piano & Guitar Club Advisor	\$617.00

Mr. Froio shared that this individual ran this club for a year and had good attendance.

Motion carried 6-0-0.

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401.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Cathy Herrling to the position of School Monitor, in the Exempt Civil Service position, at an hourly rate of \$10.40, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning June 7, 2018.**

Motion carried 6-0-0.

402.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**,

that the Superintendent of Schools James Froio, recommends that Jessica Killian be appointed by the Board of Education to a 1.0 FTE three year probationary position as Spanish Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Jessica Killian holds a professional certificate in Spanish, Grades 7-12;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Jessica Killian to a 1.0 FTE three year probationary position as Spanish Teacher, (30M) with a salary of \$60,016.00, in the Foreign Language tenure area, commencing on September 1, 2018 and ending on August 31, 2021.

Mr. Froio indicated that this individual has a lot of experience teaching, did a great job in her performance interview and came highly recommended by the LOTE department.

Motion carried 6-0-0.

403.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**,

that the Superintendent of Schools James Froio, recommends that Jaime Glantz be appointed by the Board of Education to a 1.0 FTE four year probationary position as English Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Jaime Glantz holds an initial certificate in English Language Arts, Grades 7-12;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Jaime Glantz to a 1.0 FTE four year probationary position as English Teacher, (33M) with a salary of \$56,234.00, in the English tenure area, commencing on September 1, 2018 and ending on August 31, 2022.

Mr. Froio shared that this individual has a fantastic teaching style, after her performance interview students recommended her for the position and she will be attending a vertical professional development meeting with the rest of the English teachers.

Motion carried 6-0-0.

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404.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District,

WHEREAS, the Superintendent of Schools James Froio, recommends that Mark Schermerhorn be appointed by the Board of Education to a 1.0 FTE four year probationary position as High School Principal with the Jordan-Elbridge Central School District; and

WHEREAS, Mark Schermerhorn holds a professional certificate in School Building Leader;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Mark Schermerhorn to a four year probationary term as High School Principal, with a salary of \$95,000.00 in the tenure area of High School Principal, commencing on June 30, 2018 and ending on June 29, 2022.

Mr. Froio indicated that this individual has earned his way to every position at JE. Mr. Froio shared that this individual held a very demanding position as the Athletic Director/Assistant Principal, adding that no position has more community and parent contact and conflict and still had students and staff respect and like him. In addition, Mr. Froio said he is happy to be recommending him for the Principal position.

Mr. Gallaro shared that the interview process for this position is grueling to say the least, and was glad to have feedback from people involved, which ultimately helped them make their decision.

Ms. Schue said that she is looking forward to having a more day-to-day working relationship with this individual.

Motion carried 6-0-0.

405.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the stipend for Richard Hartwell, in the amount of \$20,000 annually, for the additional principal responsibilities associated with leading and managing 3YP, and the 4/5 Intermediate School, effective July 1, 2018.**

Mr. Froio shared that this individual will be the Principal of Elbridge Elementary and the Intermediate 4/5 school, which will consist of roughly 638 students and 85 staff members, adding that he has done a terrific job preparing for the Intermediate 4/5 school.

Motion carried 5-1-0. (Mrs. Fordyce voted no)

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Emily Rumpf	National Honor Society	\$ 632.00
Jason Kufs	High School Student Council	\$1,581.00
Emma Heritage	H.S. Yearbook Co-Advisor (Financial)	\$ 474.50
Lucy Smith	H.S. Yearbook Co-Advisor (Financial)	\$ 474.50
Emma Heritage	H.S. Yearbook Co-Advisor (Production)	\$1,580.50
Lucy Smith	H.S. Yearbook Co-Advisor (Production)	\$1,580.50
Jamie Susino	Advanced Placement Coordinator	\$1,581.00
Zachary Moser	Jazz Ensemble	\$ 949.00
Denise Deapo	Swingin' Eagles	\$ 949.00
Kristin Crowley	Musical Choreographer	\$1,264.00
Catherine Ferris	Musical Costumer	\$1,264.00
Gina Clifford	Musical Production Coordinator	\$1,264.00
Maria Hare	Musical Pit Director	\$1,264.00
Daniel Williams	Musical Vocal Director	\$1,264.00
Denise Deapo	Musical Director	\$2,846.00
Denise Deapo	Dramatics Advisor	\$7,376.00
Ryan Sparkes	Field Band Assistant Director	\$2,635.00
Travis Bruneau	Stage Advisor, Category I	\$2,635.00
Drew Deapo	Stage Advisor, Category II	\$2,635.00
Drew Deapo	Stage Advisor, Category III	\$5,269.00

There was discussion amongst Board members about how many active participants there were in each club and how many activities they did during the school year. An advisor form has been created and will need to be completed and reported to the Board at the end of each school year.

Motion carried 6-0-0.

- 407.18** Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant the following individuals summer appointments, beginning June 25, 2018 to August 25, 2018, to be remunerated per hour, for up to eight (8) hours per day, for actual time worked:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Jared Alpha	Summer Custodial	\$10.40
Emily Kuehne	Summer Custodial/Central Receiving	\$10.40

Motion carried 6-0-0.

- 408.18** Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **adopt the second reading of the following policy:**

- **#6213- Probation and Tenure**

Motion carried 6-0-0.

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Executive Session

Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion of matters pertaining to employment history of a particular persons

Motion carried 6-0-0.

Mr. Gallaro invited Ms. Schue into executive session.

Meeting adjourned to Executive Session at 8:17 P.M.

Meeting reconvened at 10:12 P.M.

Adjournment

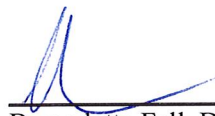
Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 10:12 P.M.

Follow-up Items

Subject	Assignee	Tentative Due Date	Action Taken
Superintendent's Evaluation end of year review	BOE	June 6, 2018	Completed
Student Wellness at the High School	Jason Kufs	By end of school year	TBA



Bernadette Fall, District Clerk