

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

BOARD MEMBERS PRESENT (via roll call)

Mr. Brunelle
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

Mrs. Baum (excused)
Dr. Jorolemon (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, District Treasurer
David Zehner, High School Principal
Jim Oliver, RSA Architect
Teresa Lutoborski, RSA Landscape Architect
Mike Asmolik, RSA Architect
Jake Smith, RSA Architect
Audience also community members.

STUDENT REPRESENTATIVES (via roll call)

Tessa Green and Hunter Simmons were excused from the meeting.
Samantha Whalen and Katie Goodrich were in attendance as student representatives.

Student Representatives' Report and Celebrations

Student representative Katie Goodrich shared that the thanksgiving can drive began with many donations coming in throughout the week, fall sports came to an end and winter sports began.

Student representative Samantha Whalen indicated that the JE Drama Club will present "A Gift to Remember," on November 17-18 at 7:30 p.m. in the high school auditorium. Tickets are \$7 each and include admission, cookies, and drinks at intermission.

Organization

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:04 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

It was decided to remove policy #5630- Facilities: Inspection, Operation & Maintenance, from resolution #210.18 for revisions.

It was also decided to move resolution #212.18 from the consent portion of the agenda to items for board action.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

Board of Education Announcements / Special Events / Topics for Discussion

Mr. Froio indicated that the last two team leader meetings have been presented by JE teachers, highlighting and showcasing all the talent in-house.

Mr. Brunelle suggested having an early signing event at the High School adding that it would be good PR for the school district, enable college coaches to start relationships with students sooner rather than later and give college coaches more time to develop a rapport with the Athletic Director.

Presentations/Administrative Reports

Mr. David Zehner presented the program of studies. Mr. Zehner shared that Media Studies is a new course where students analyze the influence of the media in all of its forms. As part of this class, students also explore the process in which messages are developed and distributed. Additionally, students examine the considerations of persuasion, bias, misinformation and stereotypes. The second new course offered is called AP US Government, Politics and Economics. This course includes both the study of general concepts used to interpret U.S. government and politics and the analysis of specific examples. It also requires familiarity with the various institutions, groups, beliefs, and ideas that constitute U.S. government and politics. The third new course is Project Lead the Way: Computer Science. Computer Science empowers students to become creators, instead of merely consumers, of the technology all around them. In this course, students engage in collaborative projects that help them develop computer science knowledge as well creative thinking and communication skills.

Teresa Lutoborski, a landscape architect with RSA (Robertson Strong Apgar) and Jim Oliver, an architect with RSA, gave a slideshow presentation on where and what landscaping should be planted at Elbridge Elementary. Ms. Lutoborski shared that the focus of the project at Elbridge Elementary is the north façade of the building facing route 5, indicating that her mission in her design is to break up the empty brick to make it a bit more inviting and softer looking. Ms. Lutoborski added that the new design would use native plants which would make it interesting as far as texture and color goes, be pleasing to the eye when school is in session, incorporate plants with hardiness to survive the elements, be low maintenance and remove some trees to allow for ample lighting and help with safety issues. There was discussion amongst board members on the amount of possible maintenance involved in a design such as this.

Public Comments

No audience members spoke during the public comment portion of the meeting.

Receipt of written questions/comments

There were no written questions/comments submitted.

Approval of Minutes

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **November 1, 2017**.

Motion carried 5-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

Consent Agenda

Motion by Mrs. Guerrette and Seconded by Mrs. Fordyce, **BE IT RESOLVED:**

- 206.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following Special Education Determinations:**
- **Committee on Special Education for case numbers 2689, 2658, 2935, 2967, 2585 & 2601**
- 207.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individual to the 2017-18 Per Diem Substitute Lists:**
- **Emily Siddall- Teaching Assistant**
- 208.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for October 2017.**
- 209.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **combine with Skaneateles High School, in the sport of women's ice hockey for the 2017-2018 school year, with the understanding the family of the participant pay for the registration fee of \$650.00 and provide transportation after practice and after games. The district will provide transportation to practice and to the school on game days during the week. It is also understood that the participant will be responsible for upholding the same code of conduct and academic standards in accord with Jordan-Elbridge Central School District.**
- 210.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the renewals of the following policies:**
- **#5230- Acceptance of Gifts, Grants & Bequests to the School District**
 - **#5340- Borrowing of Funds**
 - **#5560- Use of Federal Funds for Political Expenditures**
 - **#5680- Safety & Security**
 - **#5741- Personal Car for School Buses**
 - **#5751- Idling School Buses**
 - **#5760- Qualifications of Bus Drivers**
 - **#1331- Duties of the District Clerk**
 - **#8130- Equal Education Opportunities**
 - **#8210- Safety Conditions & Programs**
 - **#8220- Career & Technical (Occupational) Education**
 - **#8240- Driver Education & Physical Education**
 - **#8250- Evaluation of the Instructional Program**

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

- **#8280- Instruction for English Language Learners or Students with Limited English Proficiency**
- **#8110- Curriculum Development, Resources & Evaluation**

211.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **abolish the following policy:**

- **#6132- Fingerprinting of Prospective School Employees**

Motion carried 5-0-0.

Items for Board Action

212.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant permission to the JE Sports Boosters to conduct various raffles (i.e. 50/50 ticket sales, gift baskets, etc.) at home athletic events during the 2017-2018 school year.**

Motion carried 4-0-1. (Mrs. Fordyce abstained)

213.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the Corrective Action Plan in connection with the Auditor's Findings and Evaluation received from Raymond F. Wager, CPA, P.C. for the audit of the Extra Classroom Activity Funds for the fiscal year ended June 30, 2017.**

Motion carried 5-0-0.

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**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

214.18 Motion by Mr. Brunelle and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following:**

WHEREAS, the Jordan-Elbridge Central School District (the “District”) is the sponsor of unrelated capital improvement activities which would include routine activities, maintenance, repair, replacement, and rehabilitation work at existing school sites within the District (the “Projects”); and

WHEREAS, the locations of the school sites comprising the Projects, as well as the details of the work to be performed at each school site, are set forth on Exhibit A to this resolution; and

WHEREAS, the District now desires to comply with the New York State Environmental Quality Review Act (“SEQRA”) and the regulations in 6 NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the “Regulations”) with respect to the Projects; and

WHEREAS, pursuant to the Regulations, the District has considered the Projects in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District has determined that each of the Projects constitutes a “Type II action” (as the quoted term is defined in the Regulations) because each falls clearly within the ambit of one or more of the following actions included on the Type II list specified in Section 617.5 of the Regulations:
 - (a) “maintenance or repair involving no substantial changes in an existing structure or facility” (617.5(c)(1)); and/or
 - (b) “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;” (617.5(c)(2)) and/or
 - (c) “routine activity of an educational institution” (617.5(c)(8)); and
2. The Projects are not subject to further review under SEQRA; and
3. Notwithstanding that the Projects are not subject to further review under SEQRA, the District will continue to comply with guidance issued by the New York State Education Department; and
4. A copy of this resolution shall be provided to the New York State Education Department.

EXHIBIT A

**Elbridge Elementary School
2016 Capital Project- Phase 2**

The Project involves removal and replacement of granite curbing, installation of new landscaping, lighting and an electronic sign and installation of new landscaping.

**Ramsdell Middle School
2016 Capital Project- Phase 2**

The Project involves asbestos abatement in the auditorium, replacement of exterior and interior doors wood louvers and replacement of exterior insulation and finishing systems (EIFS).

**Jordan-Elbridge High School
2016 Capital Project- Phase 2**

The Project involves replacement of exterior insulation and finishing systems (EIFS).

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

Motion carried 5-0-0.

215.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **determine that the 2017-18 Capital Outlay project that includes support steel for the stage rigging system, replacement of doors and upgrade of the stage proscenium arch at the High School will not have a significant adverse environmental impact and therefore declares that the project classify as a Type II action and are not subject to further State Environmental Quality Review Act (SEQR) review.**

Motion carried 5-0-0.

216.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individual as part time Snow Plow Crew Member for the 2017-2018 school year at the rate of \$18.91 an hour, effective on the first snowfall:**

- **Lee Salmonsens**

Motion carried 5-0-0.

217.18 Motion by Mrs. Guerrette and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Marching/ Field Band Staff for the 2017-18 school year, to be remunerated as follows, pending fingerprint clearance:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Jake Everett	Indoor Percussion Ensemble Visual Tech.	\$1,000.00
Sean Steele	Indoor Percussion Battery Tech.	\$1,500.00
James Petrello	Indoor Percussion Ensemble/Front Ensemble	\$1,500.00

Motion carried 5-0-0.

218.18 Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Catherine Hardman to the position of part-time Account Clerk I, in the Competitive Civil Service position, at an hourly rate of \$20.00, in the Non-Represented group, with a 52 week probationary appointment beginning on November 20, 2017 and approve the employment agreement with Catherine**

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

Hardman, part-time Account Clerk I, from November 20, 2017 to June 30, 2020, pending fingerprint clearance.

Mr. Froio shared that this individual is doing this job on a much larger scale in the morning at Liverpool Central School District and will come here in the afternoon to work from 12:30 - 4:30 PM.

Motion carried 5-0-0.

219.18 Motion by Mrs. Long and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint Catherine Hardman as Deputy School District Treasurer**, until the next reorganizational meeting.

Motion carried 5-0-0.

Adjournment

Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

Meeting adjourned at 8:31 PM.

Follow up Items

Subject	Assignee	Tentative Due Date	Action Taken
911 call box assignments / coverage	Mr. Smith	TBA	TBA
BOE/Team Leader Leadership Workshop	Mr. Froio & Ms. Schue	April 2018	TBA
Superintendent's Evaluation	BOE	January 17, 2018 at 5:30 PM	TBA
Early Signing	Mr. Schermerhorn	TBA	TBA

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2017**

Bernadette Sica, District Clerk

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