BOARD MEMBERS PRESENT (via roll call)

Mrs. Gustafson

Mrs. Long

Mrs. May

Mr. Moulding

Mr. Yard

BOARD MEMBERS ABSENT (via roll call)

Mrs. Guerrette (excused)

Dr. Childres (excused)

STUDENT REPRESENTATIVES (via roll call)

Elora Kunz

Lexi DelFavero

Valerie Reith (arrived at 6:50 PM)

ALSO PRESENT

RJ Hartwell, Assistant Superintendent for Business and Finance Brian Kelly, School Resource Officer Steve Mendrek, Director of Technology Audience also included community members

Organization

Mr. Yard called the regular meeting, held at Jordan-Elbridge Middle School in the Library, at 6:31 PM, in Mrs. Guerrette's excused absence.

Mrs. Fall took roll call.

Mr. Yard reviewed the emergency exit procedures and led the Pledge of Allegiance.

Student Representatives' Report and Celebrations

Student representative Lexi DelFavero indicated that the high school marking period ends October 15 and open house is October 21 at 6:30 PM. Ms. DelFavero shared that there is a personalized parking space fundraiser going on, student council will be electing officers soon and there are daily positivity project lessons. Ms. DelFavero announced that SECNY FCU is collaborating with the high school and are hosting a grand opening of the Eagle Branch on October 19 at 10 AM. At Elbridge, Ms. DelFavero shared those students who are "SOARing" get to wear Principal Bastian's "golden glasses." Ms. DelFavero added the excellent news that 6 more students are participating in fall sports than in 2019.

Student representative Elora Kunz remarked that marching band moved up a class and are currently fifth, drama club is working on their production of "Clue," and the upcoming middle school musical is "The Night on Broadway." Ms. Kunz indicated that middle school students will be celebrating Halloween by wearing their costumes to school on October 29 and announced their IB future world changers students. Ms. Kunz remarked that JEDIS kicked off their positivity project with an outside assembly, tackled teamwork challenges and recognized students for a job well done.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mr. Froio shared that we are fortunate to be fully staffed in the transportation department and have recently hired many substitutes, so we can now support professional development during the school day.

Mr. Froio remarked that we have been fortunate with the lack of quarantines but unfortunately that is not that case for other districts, adding that wearing masks, socially distancing and strong community communication is key to keeping students in school as opposed to going remote.

Mr. Froio introduced the districts new School Resource Officer, Brian Kelly, and shared that he is happy to have him join the JECSD.

Presentations/Administrative Reports

N/A

Approval of Minutes

Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **September 15**, **2021.**

Motion carried 4-0-1. (Mrs. Gustafson abstained)

Consent Agenda

Motion by Mrs. Long and Seconded by Mrs. Gustafson, **BE IT RESOLVED**:

- 196.22 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education.
- 197.22 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District add the following individuals to the 2021-22 Per Diem Substitute Lists:
 - Abby Wiegand- Teacher Aide & Teaching Assistant *start date 9/20/21
 - Mark Streiff- Certified Teacher *start date 9/20/21
 - Amber Bishop- Non-Certified Teacher & Teaching Assistant *start date 9/20/21
 - Renee Schneider- Teacher Aide & Teaching Assistant *start date 9/20/21
 - Jennifer Nelson- Bus Attendant & Clerical *start date 10/1/2021
 - Kathleen Kathan- Non-Certified Teacher, Clerical, Monitor, Teaching Assistant & Teacher Aide *start date 10/1/2021
 - Sarah Ozga- Non-Certified Teacher, Teacher Aide & Teaching Assistant *start date 9/30/2021
 - Robert Bastable- Custodial Worker
 - Mark Martin Non-Certified Teacher –*start date 9/7/2021
 - Miranda Fuller- Bus Attendant

- Bart Simmons- Bus Attendant
- Joshua Martin- Custodial Worker
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Treasurer's Cash report for July 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Treasurer's Cash report for August 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Budget Status report for July 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Budget Status report for August 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Cassandra Kemp, Monitor, effective September 17, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Kaitaya Barrett, as Pit Percussion Tech., effective September 13, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Kaitlin Byrnes, Head 8th Grade Modified Volleyball Coach, effective September 13, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Camille Butkins-Reith, daily Certified Sub Teacher, effective September 10, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Barbara Saunders, Monitor, effective October 7, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Laura Bittel, Teaching Assistant, effective October 2, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Andrew Criss, Groundskeeper, effective October 1, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the donation of eight weighted blankets, handmade by Girl Scout Troop 10104, for particular students.

The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District appoint the following Club/Class/Activity Advisor as indicated below for the 2021-2022 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:

<u>Name</u>	Position	Stipend	
Windsor Price	Ski Club Advisor	\$657.00	

- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District approve the Accounts Payable Claims Auditor report for September 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Extra-Classroom Activity reports for the period ending September 30, 2021.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District grant permission to one student and coach on the varsity girls' cross-country team to travel overnight to the NYSPHSAA State Cross Country Championship in Chenango Forks on Friday, November 12, 2021. The student will compete and return on Saturday, November 13, 2021.

Items for Board action

214.22 Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2021-22 school vear:**

Budget code	Description	\$ Increase/(Decrease)	
A1680.490-00-000	BOCES Central Data Processing Srvc.	\$6,615	
A2110.400-28-000	Tchg-Reg School-IB Contractual-MS	(\$6,615)	

A. Addition of customized IB report card for the JE Middle School

Budget code	Description	\$ Increase/(Decrease)	
A2330.490-00-000	BOCES Special Schools Services	\$10,400.00	
A2250.472-00-000	SWD Tuition Paid Other	(\$10,400.00)	

B. 2021 Summer School Costs

Budget code	Description	\$ Increase/(Decrease)
A2070.151-00-000	Inservice Training Salaries	\$15,000.00
A2070.400-00-000	Inservice Training Contractual	(\$15,000.00)

C. 2021-22 Professional Development

Budget code	Description	\$ Increase/(Decrease)
A2110.120-10-CAR	Teacher Salaries Gr K-3 EE CARES Act	\$132,500.00
A2110.120-10-000	Teacher Salaries Gr K-3 EE	(\$127,876.90)
A2110.127-10-000	Reg School TA Salaries Gr K-3 EE	(\$ 4,623.10)
A2110.130-30-CAR	Reg School Teacher Salaries Gr 9-12 HS CARES Act	\$128,600.00
A2110.130-30-000	Reg School Teacher Salaries Gr 9-12 HS	(\$128,600.00)
A2610.150-30-CAR	Librarian Salaries HS CARES Act	\$72,400.00
A2610.150-30-000	Librarian Salaries HS	(\$72,400.00)

D. Transfer Regular Salaries to CARES Act Salaries

Budget code	Description	\$ Increase/(Decrease)	
A2110.120-15-000	Teacher Salaries Gr 4-5 JEDIS	\$87,700.00	
A2110.120-20-000	Teacher Salaries Gr 6 MS	(\$85,699.00)	
A2110.127-10-000	Reg School TA Salaries Gr K-3 EE	(\$ 2,001.00)	
A2250.150-10-000	SWD Teacher Salaries EE	\$125,300.00	
A2250.150-00-000	SWD Teacher Salaries	(\$40,780.00)	
A2250.157-10-000	SWD TA Salaries EE	(\$84,520.00)	
A2810.150-10-000	Guidance Prof Salaries EE	\$22,300.00	
A2110.130-30-000	Reg School Teacher Salaries Gr 9-12 HS	(\$22,300.00)	
A2850.150-20-000	Cocurricular Instructional Salaries MS	\$ 7,100.00	
A2850.150-30-000	Cocurricular Instructional Salaries HS	\$17,950.00	
A2850.150-33-000	Marching Band Salaries	(\$17,000.00)	
A2850.400-33-000	Marching Band Contractual	(\$ 8,050.00)	

E. Adjust 2021-22 Budgeted Salaries

Mr. Froio indicated that the district would start to see transfers in the federal funds.

Motion carried 5-0-0.

215.22 Motion by Mrs. Long and Seconded by Mrs. May, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School approve the Application for Corrected Tax Roll authorizing a change in the 2021-22 school and library taxes as follows:

Property Address	Map#	Town	Reason	Tax Increase/ (Decrease)
4832 Jordan Rd	01603-12.0	Skaneateles	Add Enhanced STAR exemption for good cause	(\$1,601.72)
41 Mechanic St.	00605-01.0	Elbridge (Jordan)	Clerical error	(\$2,285.05)

Mr. Hartwell remarked that the county is good about communicating errors.

Motion by Mrs. Gustafson and Seconded by Mrs. May, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District has received from Raymond F. Wager, Certified Public Accountants, PC, a division of Mengel Metzger Barr & Co. LLP the Audited Basic Financial Statements and letter Communicating Internal Control Related Matters Identified in the Audit for the fiscal year ended June 30, 2021, and Whereas, it is necessary that the receipt of such be recorded in the minutes of the Board of Education and a copy of such resolution forwarded to the New York State Education Department,

BE IT RESOLVED, that this Board of Education officially acknowledge receipt of said reports and direct copies to be forwarded.

Motion carried 5-0-0.

217.22 Motion by Mrs. Long and Seconded by Mrs. Gustafson, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the Corrective Action Plan in connection with the Report Communicating Internal Control Related Matters Identified in an Audit prepared by Raymond F. Wager, CPA, P.C. for the audit of the Basic Financial Statements for the fiscal year ended June 30, 2021.

Mr. Froio congratulated Mrs. Bard and Mr. Hartwell for their combined efforts on a job well done.

Motion carried 5-0-0.

218. 22 Motion by Mrs. Long and Seconded by Mrs. Gustafson, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District authorize an increase in funding of the Unemployment Insurance Reserve, as authorized by Section 6-m of the General Municipal Law, increasing it to a total of \$200,000 from unappropriated fund balance as of June 30, 2021.

Mr. Hartwell said he is thankful to our friends at Mengel, Metzger, Barr and Co., for their help and thanked Mrs. Bard as our new Treasurer, for the countless hours preparing documents and resolutions, adding that the district ended in very good shape financially.

219.22 Motion by Mrs. Gustafson and Seconded by Mrs. Long, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the agreement between the Jordan-Elbridge Central School District with dealer Matthews Buses, INC., and the company Daimler Trucks North American LLC, to be allowed to perform certain warranty repairs on purchased school buses for Matthews Buses, INC., from June 20, 2021 until June 18, 2024.

Mr. Hartwell remarked that this resolution allows our mechanics who are expertly trained in our needs and fleet to be able to perform warranty work with permission from Matthews's buses, so if busses break down, our highly skilled mechanics can get them back into the fleet quickly.

Motion carried 5-0-0.

- Motion by Mrs. May and Seconded by Mr. Moulding, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the substitutes who will report to their respective building on a regular basis throughout the school year and will be assigned accordingly as directed by the Superintendent of Schools:
 - Jack Cavallaro- Non-Certified Teacher *start date 9/22/2021
 - Chad Newton- Certified Teacher *start date 10/4/2021
 - Eric Goodwin- Non-Certified Teacher *start date 10/8/2021

Motion carried 5-0-0.

221.22 Motion by Mrs. May and Seconded by Mrs. Gustafson, BE IT RESOLVED,

WHEREAS, the Superintendent of Schools James Froio, recommends that Kaitlyn Spencer be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Kaitlyn Spencer holds a level one certificate as Teaching Assistant;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Kaitlyn Spencer to a four-year probationary term in the Teaching Assistant tenure area, commencing on October 14, 2021 and ending on October 13, 2025, at an hourly rate of \$14.05.

Mr. Froio shared that this individual has been working with us for over a year working as an aide, we had a Teaching Assistant opening, has done a great job so he was happy to provide this opportunity to her.

222.22 Motion by Mrs. Long and Seconded by Mr. Moulding, BE IT RESOLVED,

that the Superintendent of Schools James Froio, recommends that Ryan Cooper be appointed by the Board of Education to a 1.0 FTE four year probationary position as Math Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Ryan Cooper holds an initial certificate in Biology & General Science, Grades 7-12;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Ryan Cooper to a 1.0 FTE four year probationary position as Math Teacher, (42M) with a salary of \$61,000.00, in the Science Teacher tenure area, commencing on T.B.D. and ending on T.B.D.

Mr. Froio indicated that we have an excellent history with this individual as he subbed for us throughout his college career; is three courses away from his math certification and is a good, quality person who is excited to coach, adding that the district has many opportunities for him.

Motion carried 4-0-1. (Mrs. May abstained)

223.22 Motion by Mrs. May and Seconded by Mrs. Gustafson, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District rescinds prior board action to correct the date of resignation for Erika Knapp, October 8, 2021, at the September 15, 2021 Board of Education Meeting:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Erika Knapp, Math Teacher effective October 14, 2021.

Motion carried 5-0-0.

Motion by Mrs. Long and Seconded by Mrs. May, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District appoint the following coach as indicated below, for the 2021-2022 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:

<u>Name</u>	Position	Stipend	Weeks
Mary Maestri	Head Modified Girls' 8th Grade Volleyball Coach	\$3,753.00	9

Motion by Mrs. Gustafson and Seconded by Mrs. May, BE IT RESOLVED, the Superintendent of Schools recommends that the Board of Education of the Jordan- Elbridge Central School District accept the resignation of Sarah Groom, Bus Attendant and School Monitor, effective October 11, 2021, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Sarah Groom to the position of Administrative Aide, in the Competitive Civil Service position, at an hourly rate of \$17.99, for 2,080 hours per year pro rated over actual time worked, in the Non-Represented group, with a provisional appointment beginning October 12, 2021, and accept the terms and conditions of employment as Administrative Aide. This position is considered confidential.

Mr. Froio remarked that this individual has extensive experience as an executive assistant and has the talents and skills necessary for this 12-month position.

Motion carried 5-0-0.

Motion by Mrs. Gustafson and Seconded by Mr. Moulding, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Hayley Hares to the position of Teacher Aide, in the Labor Civil Service position, at an hourly rate of \$12.69, in the Local 200 group, with a 52 week probationary appointment beginning October 15, 2021.

Motion carried 5-0-0.

227.22 Motion by Mrs. Long and Seconded by Mrs. May, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education and the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Donald Macvicz to the position of School Monitor (FTE .33), in the Exempt Civil Service position, at an hourly rate of \$13.20, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning October 6, 2021.

Motion carried 5-0-0.

228.22 Motion by Mrs. Long and Seconded by Mr. Moulding, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education and the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Sandy Ahrens to the position of School Monitor (FTE .33), in the Exempt Civil Service position, at an hourly rate of \$13.20, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning October 12, 2021.

Motion by Mrs. Gustafson and Seconded by Mr. Moulding, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Michael Finnigan to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$25.67, in the Transportation Local group, with a 52 week probationary appointment beginning October 14, 2021.

Motion carried 5-0-0.

230.22 Motion by Mrs. May and Seconded by Mrs. Long, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Lexius Claffin to the position of Bus Attendant, in the Labor Civil Service position, at an hourly rate of \$18.23, in the Transportation Local group, with a 52 week probationary appointment beginning on October 14, 2021.

Mr. Hartwell shared that this individual has been working as a sub in transportation and has done a great job.

Motion carried 5-0-0.

- Motion by Mrs. Long and Seconded by Mrs. May, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District adjust the hourly rate for the following sub drivers, to be the same as the contracted rate of \$25.67 per hour, while they are covering contracted runs effective 9/1/2021:
 - 1. Barbara North
 - 2. Burdette Sanderson

Motion carried 5-0-0.

Motion by Mr. Moulding and Seconded by Mrs. Gustafson, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the increase of the contracted substitute bus driver rate of \$25.67, effective 10/14/2021.

Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **adjust the following individuals pay:**

David Cronk, Bus Driver, \$29.18 per hour, prorated to 9/1/2021.

Mr. Froio remarked that the state has lifted the retirement earnings cap through the end of October.

Motion carried 5-0-0.

Motion by Mrs. May and Seconded by Mrs. Long, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the amount to be paid to Bernadette Fall, Secretary to the Superintendent, for running a daily COVID testing clinic Monday through Friday, from 9-11 AM, beginning October 1, 2021 to June 30, 2022, to be compensated \$1,800.00, prorated at \$200.00 monthly.

Mr. Froio indicated that this is a great service for the community where they can go to one spot to be tested in addition to the Sunday testing clinic.

Motion carried 5-0-0.

235.22 Motion by Mrs. Long and Seconded by Mrs. May, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the merger between Jordan-Elbridge Central School District and Cato-Meridian Central School District for the 2021-2022 school year in the sport of varsity wrestling.

Motion carried 5-0-0.

236.22 Motion by Mrs. May and Seconded by Mr. Moulding, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the Jordan-Elbridge Central School District food service management contract - Type II emergency for the 21-22 school year.

Motion carried 5-0-0.

Mr. Yard read the following relative to public comments:

We are about to convene into the public comment period of our meeting.

Although state law does not require us to hold a public comment period, our board chooses to do so because we believe it is crucial for us to hear from our community members about their concerns and issues.

Having said that, please note that the board is here to listen. The public comment period is not designed to be a discussion. Accordingly, please do not expect the board to respond to your concerns and questions tonight. This is because we take your concerns and questions seriously and want to have sufficient time to process and research issues, if need be. As appropriate, we will respond to your questions and concerns at a future meeting, or have the proper staff member get back to you at the appropriate time.

The board will now entertain public comments. Each individual speaker is allotted up to five minutes.

Public Comments

Mr. Gary Wiggins spoke during the public comments portion of the meeting relative to providing research to Board members that he found on wearing masks in schools.

Receipt of written questions/comments

N/A

Adjournment

Motion by Mrs. Long and Seconded by Mrs. Gustafson, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

Meeting adjourned at 7:23 PM.

Bernadette Fall, District Clerk