

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 20, 2017**

BOARD MEMBERS PRESENT (via roll call)

Mr. Brunelle
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

Mrs. Baum (excused)
Dr. Jorolemon (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, District Treasurer
Audience also included a district employee and community members

STUDENT REPRESENTATIVES (via roll call)

Tessa Green (excused)
Hunter Simmons arrived at 7:06 PM.

Student Representatives' Report and Celebrations

Student representative Hunter Simmons shared that the band won two shows consecutively and currently they are undefeated, spirit week started, the pep rally was rainy but had a good turnout and that students are in negotiations with Mr. Zehner about cell phone use during study hall.

Organization

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:00 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

Board of Education Announcements / Special Events / Topics for Discussion

Mrs. Fordyce shared that she attended the IB presentation portion of the Middle School open house along with a dozen or so parents. Mrs. Fordyce shared that parents asked if there was an equitable distribution of labor amongst students on their projects and if these projects would be a part of their GPA.

Mrs. Long asked how attendance was at the Middle School open house and asked if the district could get the word out via School Messenger, on the website posted conspicuously, through text, Eagle Alerts or voicemail so these events bring in more parents.

Mr. Froio believes that the open houses are held too early, so next year they will be pushed back, so this way teachers feel more settled in and can discuss programs and curriculum with parents.

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Presentations/Administrative Reports

Mr. Froio and Ms. Schue discussed district priority objectives sharing that they are scaling back on professional development during the summer and will now have it during the school year so all teachers receive the same training.

Public Comments

No audience members spoke during the public comment portion of the meeting.

Receipt of written questions/comments

There were no written questions/comments submitted.

Approval of Minutes

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **September 6, 2017**.

Motion carried 5-0-0.

Consent Agenda

Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED**:

- 136.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following Special Education Determinations:**
- **Committee on Special Education for case numbers 2968, 2832, 2309, 2980, 2981, 2982 & 2983**
- 137.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists:**
- **Kathleen Siddall- Nurse**
 - **Shannon Bond- Custodial Worker**
 - **Cory Kittell- Custodial Worker *start date 9/11/2017**
- 138.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for month end August 2017.**

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139.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer’s Cash report for August 2017.**

140.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for August 2017.**

141.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to dispose of damaged, outdated, and unused library books from Elbridge Elementary School.**

142.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge the following student teacher to begin on September 5, 2017 and continue until December 2017:**

<u>Teacher</u>	<u>Subject Area</u>	<u>Building</u>	<u>Student Teacher</u>
Jennifer Allen	Speech	Elbridge	Elizabeth Patterson

143.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following volunteer coach as indicated below, for the 2017-2018 school year:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
James Sherman	Volunteer Varsity Girls Tennis Coach	N/A

144.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **grant permission to the Jordan-Elbridge Marching Eagles to take a three day trip to East Rutherford, NJ in order to compete in the US Bands East Regional Yamaha Cup at MetLife Stadium. It is understood that October 13, 2017 will be deemed as an alternative program day for all student participants and as such will be considered an excused absence.**

145.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the L.A.P. (Local Assistance Plan) for Jordan-Elbridge Middle School.**

146.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers’ Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Shawn Akley	IB Community Project Coordinator	\$1,234.00

147.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Coordinator as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in**

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accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District.

<u>Mentor</u>	<u>Assignment</u>	<u>Mentor Stipend</u>
Paul Farfaglia	Mentor Coordinator	\$1,264.00

Mrs. Long asked how long we have to go by the LAP. Ms. Schue shared that in this sub-group we have 3 years to correct that.

Mrs. Long asked that if the district corrects the LAP before the 3 years, we will be off the LAP. Ms. Schue indicated that yes, we would be off the LAP if corrected within 3 years.

Mrs. Long asked if the LAP goes to the state and Mr. Froio said no, that the LAP needs to be posted to the district website and we send the state the link.

Motion carried 5-0-0.

Items for Board Action

148.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the Corrective Action Plan in connection with the Report Communicating Internal Control Related Matters Identified in an Audit prepared by Raymond F. Wager, CPA, P.C. for the audit of the Basic Financial Statements for the fiscal year ended June 30, 2017.**

Motion carried 5-0-0.

149.18 Motion by Mrs. Guerrette and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **enter into a contract in the amount of \$20,750 with Robertson Strong Apgar Architects, P.C. to provide architectural and structural engineering services for design work inclusive of the stage proscenium arch design in the High School Auditorium relative to the 2017-18 Capital Outlay Project.**

Motion carried 5-0-0.

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Executive Session

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Employment history of a particular person

Motion carried 5-0-0.

Meeting adjourned to Executive Session at 8:17 PM.

Mr. Gallaro invited Ms. Schue into executive session.

Meeting reconvened at 9:05 PM.

Adjournment

Motion by Mrs. Guerrette and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

Meeting adjourned at 9:05 PM.

Subject	Assignee	Tentative Due Date	Action Taken
911 call box assignments / coverage	Mr. Smith	TBA	TBA
Employee Historical Data/Staffing Levels	Mr. Froio	October 2017	TBA
Evaluation of ECA Clubs to include participation	Mr. Froio	October 4, 2017	TBA

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Bernadette Sica, District Clerk

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