

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 5, 2018**

BOARD MEMBERS PRESENT (via roll call)

Mrs. Baum
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Dr. Jorolemon
Mrs. Long
Mr. Yard

BOARD MEMBER ABSENT (via roll call)

No board members were absent

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, Treasurer
Audience also included community members

STUDENT REPRESENTATIVES (via roll call)

Benjamin Sullivan
Nathan Williams

Student Representatives' Report and Celebrations

Student representative Nate Williams shared that freshman locker night was a success due to the link crew leaders' direction and the OCC bus drivers are always on time and there is a point of contact at OCC for students if questions/problems arise. Mr. Williams also personally wanted to commend Mr. Schermerhorn for all his hard work and efforts in finding out information for him. Nate indicated that modified sports began, Friday is their first home football game, Saturday is the marching band home show and that next Wednesday is the pep rally that starts at 8 PM, which includes fireworks. Lastly, Mr. Williams said that the comfort closet is filled with toiletries for students in need so they can anonymously help themselves and students are working with Mr. Schermerhorn on getting participation rates up in sports and clubs.

Ben Sullivan, student representative, shared that Mr. Kufs is hosting his first student council meeting Friday and topics of discussion will be the wellness and happiness of students and the possibility of bringing back phone free Fridays.

Organization

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:10 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mr. Froio shared that opening day was uplifting and fun where staff was recognized for their achievements, life celebrations were highlighted and mandated training on sexual harassment took place.

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Mr. Froio indicated the first day of school went well with some problems relative to transportation.

There was discussion amongst board members and Mr. Froio about considering Weedsport students playing sports at JE.

Mrs. Fordyce said that the landscaping at Elbridge Elementary is looking beautiful.

Mrs. Guerrette indicated that the JEDIS looked lovely during her tour and had personalized decorative touches that make it look fantastic.

Mrs. Long thanked the buildings and grounds staff for keeping the buildings in excellent shape and making them look great.

Mr. Froio shared that the OCC Advantage program involves setting benchmarks for students to reach starting in 9th grade, earning their way to an OCC scholarship after they graduate from HS.

Mr. Froio indicated that the district will facilitate mental health training for all staff.

Presentations/Administrative Reports

Mr. Froio was slated to provide an update on the proposed capital project, but did so at the public hearing held earlier at 6:30 PM.

Public Comments

Regina Macbeth, a district resident and parent, asked when stop signs would be installed in front of the Middle School entrance. Mr. Froio said that the installation of stop signs are in the works, and in the interim, will have an employee of the district stand at said crosswalk until they are installed.

Receipt of written questions/comments

Mr. Gallaro shared that he received written questions about programs available at OCC for our students and the financing piece, to which he replied that it is out of the districts control. Mr. Froio then said that he recently met with the Vice-President of OCC to negotiate the best price.

Approval of Minutes

Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **August 15, 2018**.

Motion carried 5-0-2. (Mrs. Baum and Dr. Jorolemon abstained)

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Consent Agenda

Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED:**

- 133.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following:**
- **Committee on Special Education for case numbers 3042, 2378 & 3043**
 - **Committee on Preschool Special Education for case numbers 3044, 3037 & 3014**
- 134.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2018-19 Per Diem Substitute Lists:**
- **Jessica Roberge- Teaching Assistant, Teacher Aide & Clerical**
 - **Penny Stoffle- Certified Teacher**
 - **Jodi Gasparek- Certified Teacher & Teaching Assistant *start date 8/29/2018**
 - **Renee Anthonson- Bus Attendant**
 - **Penelope Limpert- Non-Certified Teacher & Teaching Assistant**
 - **Zekara Williams- Non-Certified Teacher, Teaching Assistant & Teacher Aide**
 - **Lynn Stock- Certified Teacher & Teaching Assistant**
 - **Elrich Earley- Certified Teacher & Teaching Assistant**
- 135.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for July 2018.**
- 136.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for July 2018.**
- 137.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Accounts Payable Claims Auditor report for August 2018.**
- 138.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Katelyn Burke, School Counselor, effective August 31, 2018.**
- 139.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Melissa Beck, Teaching Assistant, effective August 31, 2018.**
- 140.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Laura Sullivan, Teaching Assistant, effective August 31, 2018.**

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- 141.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **grant permission to the girls' and boys' cross-country teams to travel to the Manhattan Invitational on Friday, October 12, 2018. The teams will compete and return on Saturday, October 13, 2018. It is understood that the District will provide \$1,000 to be used to offset transportation costs.**
- 142.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **grant permission to Weedsport Winter Wanderers, Inc. to cross Jordan-Elbridge property during non-school hours, when there is sufficient snow cover on the ground and all trails are clearly marked. It is also understood that the Weedsport Winter Wanderers will have appropriate and complete certificate of insurance on file with the school district Business Office prior to exercising such permission.**
- 143.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following volunteer coach as indicated below, for the 2018-2019 school year:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Joseph Mills	Volunteer Assistant Varsity Soccer Coach	N/A

Motion carried 7-0-0.

Items for Board Action

- 144.19** Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfer for 2018-19:**

Budget code	Description	\$ Increase/(Decrease)
A2110.120.00.000	Tchg Reg School Salaries K-6	\$55,093.00
A2070.400.00.000	Inservice Training-Staff development-contractual	(\$23,992.00)
A2110.140.00.000	Instructional Substitute Salaries	(\$26,332.00)
A9030.800.00.000	Employee Benefits-FICA	(\$2,014.00)
A9020.800.00.000	Employee Benefits-TRS	(\$2,755.00)

A. To cover salary for Elementary Instructional staff previously covered under Title IIA grant.

Ms. Schue indicated that the rules have changed for this grant in that using money to offset class size is no longer allowable, so they are using monies to offset professional development.

Motion carried 7-0-0.

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- 145.19** Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **determine that the Smart Schools Bond Act projects #7- 999-001 and 7-999BA1 that include school connectivity and high-tech security features will not have a significant adverse environmental impact and therefore declare that the projects be classified as a Type II action and are not subject to further State Environmental Quality Review Act (SEQR) review.**

Motion carried 7-0-0.

- 146.19** Motion by Mr. Yard and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of School that the Board of Education of the Jordan-Elbridge Central School District **recognize the vital role of our Team Leaders and the importance of their partnership in providing a dynamic learning environment, and whereas the Strength in Teaching and Leadership Effectiveness grant is no longer available, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education authorizes the purchase of meals for Team Leader meetings for the 2018-19 school year at an amount not to exceed \$800.00.**

Motion carried 7-0-0.

- 147.19** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) 1.0 FTE Bus Attendant position.**

Motion carried 7-0-0.

- 148.19** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2018-2019 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Mary Maestri	Assistant Varsity Girls' Lacrosse Coach	\$5,832.00	12

Mr. Yard had questions relative to the hiring process of coaches. Mr. Froio shared that administration screens the applicant, an interview committee is formed and then the Director of Health, Physical Education and Athletics checks the finalist's references.

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Mr. Froio shared that this individual is a very accomplished athlete.

Motion carried 7-0-0.

- 149.19** Motion by Mrs. Guerrette and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Mentors/Mentees, as indicated below for the 2018-2019 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District;**

<u>Mentor</u>	<u>Mentee</u>	<u>Mentor Stipend</u>
Jennifer Craig-Martin	Tallon Larham	\$632.00
Bethany Mastronardi	Mary Maestri	\$632.00

Motion carried 7-0-0.

- 150.19** Motion by Dr. Jorolemon and Seconded by Mr. Yard, **BE IT RESOLVED**,

WHEREAS, the Superintendent of Schools James Froio recommends that Melinda Smart be appointed by the Board of Education as Tutor for homebound students for the 2018-2019 school year, with the Jordan-Elbridge Central School District; and

WHEREAS, Melinda Smart holds a permanent certification in K-12 Special Education;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoint Melinda Smart as Tutor for homebound students for the 2018-2019 school year, at an hourly rate of \$39.39.

Motion carried 7-0-0.

- 151.19** Motion by Mrs. Baum and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2018-2019 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kathyrn Alonso-Bergevin	MS Musical Technical Director	\$822.00

Motion carried 7-0-0.

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- 152.19** Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **extend the hours of summer help for another week so their end date will be 8/31/2018 for the following individuals:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Brett Simpson	Summer Custodial	\$10.40
Crystal Orzell	Summer Custodial	\$10.40
Elizabeth Caspari	Summer Painter	\$10.40

Motion carried 7-0-0.

- 153.19** Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant Nicole Bloodgood a temporary leave of absence from her Teaching Assistant duties for the 2018-2019 school year.**

Motion carried 7-0-0.

- 154.19** Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**,

that the Superintendent of Schools, James Froio, recommends that Nicole Bloodgood be appointed by the Board of Education as a long term Substitute School Counselor with the Jordan-Elbridge Central School District; and

WHEREAS, Nicole Bloodgood holds a provisional certificate as a School Counselor;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Nicole Bloodgood as a long term Substitute School Counselor, (54M) with a salary of \$58,164.00, in the School Counselor tenure area, with a start date of September 1, 2018.

Motion carried 7-0-0.

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155.19 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, that the Superintendent of Schools James Froio, recommends that Mary Maestri be appointed by the Board of Education to a 1.0 FTE four year probationary position as Special Education Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Mary Maestri holds an initial certificate in Students with Disabilities Grades 1-6;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Mary Maestri to a 1.0 FTE four year probationary position as Special Education Teacher, with a salary of \$48,391.00, in the Students with Disabilities tenure area, commencing on September 1, 2018 and ending on August 31, 2020.

Mr. Froio indicated that this individual did this job as a long-term sub at JD and was highly recommended by the building Principal.

Motion carried 7-0-0.

156.19 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Patrick Jernigan to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$23.49, in the Transportation Local group, with a 52 week probationary appointment beginning August 27, 2018.

Motion carried 7-0-0.

157.19 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District accept and agree to enter in to a Memorandum of Understanding between the Jordan-Elbridge Central School District, and the Jordan-Elbridge Administrative Group regarding allotted sick days for Daniel Stadtmiller, Director of Health, Physical Education and Athletics.

Motion carried 7-0-0.

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158.19 Motion by Mr. Yard and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept and agree to enter in to a Memorandum of Understanding between the Jordan-Elbridge Central School District, and the Jordan-Elbridge Administrative Group regarding allotted sick days for Colleen Frawley, Director of Special Education.**

Motion carried 7-0-0.

159.19 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following stipends for the 2018-19 school year due to the increase in duties resulting from the take-back of services which were previously provided by the Central Business Office:**

Donna Snyder	Payroll	\$7,500
Amy Lewis	Personnel & Records Management	\$4,000
Catherine Hardman	Tax Collection	\$1,500

Payroll, accounts payable and tax collection services were previously provided by the Central Business Office and were taken-back effective 7/1/18. This results in a net savings to the district over \$4,600 annually.

Motion carried 7-0-0.

Executive Session

Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion of employment history of a particular person

Motion carried 7-0-0.

Mr. Gallaro invited Ms. Schue into executive session.

Meeting adjourned to Executive Session at 8:18 PM.

Meeting reconvened at 8:36 PM.

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Adjournment


Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 7-0-0.

Meeting adjourned at 8:36 PM.

Follow-up Items

Subject	Assignee	Tentative Due Date	Action Taken
Drivers Ed During School Year	Jim Froio	2019-2020 School Year	Planned for next year in partnership with Weedsport- Completed
Investigate cooperative sports participation possibilities with nearby districts	Jim Froio/Dan Stadtmiller	TBA	TBA



Bernadette Fall, District Clerk