

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 6, 2017**

BOARD MEMBERS PRESENT (via roll call)

Mrs. Baum
Mr. Brunelle
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Dr. Jorolemon
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

N/A

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, District Treasurer
David Zehner, High School Principal
Audience also included community members

STUDENT REPRESENTATIVES (via roll call)

Tessa Green
Hunter Simmons

Student Representatives' Report and Celebrations

Student representatives Tessa Green and Hunter Simmons shared that the first day of school went well, freshman were settled and organized, OCC students started on August 21st and link crew was a big help in building positive relationships between freshman, sophomores, juniors and seniors.

Organization

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:01 PM.

Ms. Sica was absent.

Ms. Miller was acting district clerk.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

Board of Education Announcements / Special Events / Topics for Discussion

Mrs. Long invited the student representatives to the Health & Wellness committee meetings.

Mr. Froio indicated that opening day went very well, Mr. Gallaro's performance/presentation was a great way to kick start the year and he is working out some transportation issues.

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Mr. Froio shared that the 3 YP has twice as many students, classrooms are well-organized, their cafeteria with two classes is very busy and their goal is to have no child on the bus more than 45 minutes.

Mr. Hartwell shared that 30-40 percent of 3 YP students are still two years old.

Mrs. Guerrette asked for an update of pre-k enrollment and inquired about the summer school feeding program. Ms. Schue shared that the summer school feeding program went great, breakfast and lunch was served and about 17-21 students were in attendance daily.

Presentations/Administrative Reports

Mr. Raymond Wager, CPA, presented the final audit report and shared that we are in excellent shape financially. Mr. Wager reported that the district is in good shape. He said total reserves and fund balance is just over \$6M which is reasonable for a district our size. He indicated that we've used some reserves and that they are important for long term planning.

Mr. Wager also reviewed the management letter.

Dan Howard gave a presentation on PBIS (Positive Behavioral Interventions and Supports) and the Transportation Department, where he works with employees to show them how to build positive relationships between adults and children. Mr. Howard shared that it's an absolute pleasure to work with our staff and has grown fond of JE over the years.

Public Comments

No audience members spoke during the public comment portion of the meeting.

Receipt of written questions/comments

There were no written questions/comments submitted.

Approval of Minutes

Motion by Mrs. Baum and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **August 16, 2017**.

Motion carried 5-0-0. (Mrs. Fordyce & Dr. Jorolemon abstained)

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Consent Agenda

Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED:**

- 122.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following Special Education Determinations:**
- **Committee on Special Education for case numbers 2977, 2974, 2788, 2979 & 2198**
 - **Committee on Preschool Special Education for case numbers 2954, 2940, 2939, 2937, 2978 & 2928**
- 123.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists:**
- **Michelle Bonanno- Certified Teacher & Teaching Assistant**
 - **Ann Turkowski- Certified Teacher, Teaching Assistant & Non-Certified Teacher**
 - **Daniel Massarini- Teaching Assistant & Non-Certified Teacher**
 - **Melissa Gregory- Certified Teacher & Teaching Assistant**
 - **Carol Fatti- Certified Teacher & Teaching Assistant**
 - **Richard Whiting- Mechanic**
 - **Lee Salmonsens- Mechanic**
 - **Karyl Montroy- Bus Attendant *start date 8/31/17**
- 124.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the retirement of Robert Peer, effective September 8, 2017, as School Bus Mechanic.**
- 125.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve Private/Parochial School Transportation request for the 2017-18 school year, as follows:**
- Blessed Virgin Mary-Mother of God: 3 Students**
- 126.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the renewals of the following policies:**
- **#8260- Programs & Projects Funded by Title I**
 - **#1332- Duties of the School District Treasurer**
 - **#1333- Duties of the Tax Collector**
 - **#2010- Senior Class Student Funds**
 - **#2110- Orienting New Board Members**
 - **#2120- Use of Parliamentary Procedure**
 - **#2210- Organization & Dissolution of Advisory Committees**
 - **#2350- Board of Education Activities**

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- #3160- Charter Schools
- #3290- Operation of Motor-Driven Vehicles on District Property
- #5120- School District Budget Hearing
- #5242- School Tax Assessments & Collection & Property Tax Exemption for Senior Citizens & Disabled Citizens
- #5252- Renting School Land & Sale and Disposal of School District Property
- #5320- Expenditures of School District Funds
- #5670- Records Management
- #7110- Attendance
- #8211- Prevention Instruction
- #8230- Guidance Program
- #8241- Patriotism, Citizenship and Human Rights Education
- #8242- Civility, Citizenship & Character Education/Interpersonal Violence Prevention Education

Mrs. Long asked if the district does everything required under policy #8260 for Title I funds at all building levels.

Ms. Schue shared that through Title I they support PBIS which they see as parent and student involvement and is predominantly used to fund a stipend for people to take a leadership role and also funds for family academy supplies at Elbridge Elementary. Ms. Schue also indicated that there is a section set aside for students who are at-risk, including homeless students, which is a stipend, where a counselor may take a family to an appointment on a Saturday.

Motion carried 7-0-0.

Items for Board Action

127.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED,**

WHEREAS, the Superintendent of Schools James Froio, recommends that Wendy Bergquist be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Wendy Bergquist holds a Level One certificate as a Teaching Assistant;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Wendy Bergquist to a four-year probationary term in the Teaching Assistant tenure area, commencing on September 1, 2017 and ending on August 31, 2021, at an hourly rate of \$13.44.

Mr. Froio shared that this individual is excited to start and will be a terrific addition to Elbridge Elementary.

Motion carried 7-0-0.

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128.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED,**

WHEREAS, the Superintendent of Schools James Froio recommends that Melinda Smart be appointed by the Board of Education as Tutor for homebound students for the 2017-2018 school year, with the Jordan-Elbridge Central School District; and

WHEREAS, Melinda Smart holds a permanent certification in K-12 Special Education;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoint Melinda Smart as Tutor for homebound students for the 2017-2018 school year, at an hourly rate of \$39.39, with a start date of September 5, 2017.

Motion carried 7-0-0.

129.18 Motion by Mrs. Baum and Seconded by Mr. Brunelle, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Mentors/Mentees, as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District.**

<u>Mentor</u>	<u>Mentee</u>	<u>Mentor Stipend</u>
Happy McClurg	Kalon Riehle	\$615.00
Meghan Fedigan	Abbey Morgans	\$615.00
Leo McCormick	Erika Stanton	\$615.00
Tallon Larham	Christine Klamm	\$615.00
Donna Bennett	Maria Thome	\$615.00
Gail Craig	Abby Hartwell	\$615.00
Cindy Smith	Michelle Benjamin	\$615.00
Erin Wilson	Bethany Mastronardi	\$615.00
Lisa Fellows	Kathleen Horbal	\$615.00
Brooke Bastian	Molly Byrne	\$615.00
Megan Fietta	Heath Ferris	\$615.00

Mrs. Fordyce asked how much time is required of an administrative intern. Ms. Schue indicated that they are making the mentor portion of it part of her internship, and this individual is interested in her administrative certificate in this area.

Motion carried 7-0-0.

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- 130.18** Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the transportation contract for Cayuga-Onondaga BOCES to provide transportation services to and from community worksites for the 2017-18 Occupational Education program at an anticipated annual cost of \$5,700.00.

Motion carried 7-0-0.

- 131.18** Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the transportation contract for Cayuga-Onondaga BOCES to provide stand-by transportation services for the 2017-18 special education program at an anticipated annual cost of \$4,500.00.

Motion carried 7-0-0.

- 132.18** Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District has received from Raymond F. Wager, Certified Public Accountants, PC the Audited Basic Financial Statements and letter Communicating Internal Control Related Matters Identified in the Audit for the fiscal year ended June 30, 2017, and Whereas, it is necessary that the receipt of such be recorded in the minutes of the Board of Education and a copy of such resolution forwarded to the New York State Education Department, **BE IT RESOLVED**, that this Board of Education officially acknowledges receipt of said reports and direct that copies be forwarded.

Motion carried 7-0-0

- 133.18** Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District authorize Bob Peer to receive a retirement incentive compensating him for 50 unused sick days in the amount of \$1,250.00 above and beyond the terms and conditions of employment for non-represented employees.

Motion carried 7-0-0.

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134.18 Motion by Mrs. Guerrette and Seconded by Mrs. Long, **BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the tentative agreement between the Superintendent of Schools and the Jordan-Elbridge Teachers' Association.**

Mr. Froio indicated that this agreement shows a 2.8% increase over the next three years for teachers, and 2.8% for coaches and co-curriculars for the first year only. Nurses will receive a 5% increase for each of the three years. Mr. Froio shared that they have added an incentive for excellent attendance if they retire with 75% of sick days over the last ten years.

Mrs. Long requested attendance records for clubs.

Motion carried 6-1-0. (Dr. Jorolemon voted no)

135.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District increase Danuta Goldmann's position as English as a Second Language Teacher from .7 FTE to 1.0 FTE, effective September 1, 2017 at an annual salary of \$57,506 (36M).**

Mr. Froio shared that this individual has a real enthusiasm for this position and shared with Mr. Froio that it's a dream come true for her. Ms. Schue indicated that the state has changed regulations and now the number of hours you have to provide and the number of years you have to provide service after they test out, so she will have students in all three buildings.

Motion carried 7-0-0.

Adjournment

Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 7-0-0.

Meeting adjourned at 8:53 PM.

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Follow up Items

Subject	Assignee	Tentative Due Date	Action Taken
911 call box assignments / coverage	Mr. Smith	TBA	TBA
Dan Howard to present to BOE	Mr. Froio	September 6, 2017	Completed
Employee Historical Data/Staffing Levels	Mr. Froio	October 2017	TBA
Background Checks	Mr. Froio	Completed	Completed
Evaluation of ECA Clubs to include participation	Mr. Froio	October 4, 2017	TBA

Bernadette Sica, District Clerk