

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

Instructions for Applying for an Absentee Ballot

A. Eligibility

You are eligible to apply for an absentee ballot if:

1. You are or will be on the day of the school district election a qualified voter;
2. You are or will be on the day of the school district election, over 18 years of age and a citizen of the United States;
3. You have or will have resided in the District for 30 days preceding the date of the vote; and
4. You are unable to appear in person to vote for one of the following reasons:
 - (i) you are or will be a patient in a hospital or unable to appear personally because of illness or physical disability; (Temporary illness includes being unable to appear due to risk of contracting or spreading a communicable disease like COVID-19)
 - (ii) your occupation, business, or studies will require you to be outside the county or city of your residence;
 - (iii) you will be on vacation outside the county or city of your residence;
 - (iv) you will be absent because detained in jail awaiting action of the grand jury or awaiting trial, or are confined for conviction of an offense other than a felony; or
 - (v) you are a spouse, parent or child of a person who has the right to apply for an absentee ballot and you will be accompanying that person during the period of his or her absence pursuant to 4 (i)-(iv).

B. Instructions

1. Print answers to all questions provided.
2. In the space for “Explanation for Absence” write in one of the reasons for absence outlined in item A(4) above. If you will be absent by reason of being a spouse, parent or child of a person eligible for an absentee ballot, so state and include the reason for that person’s absence from the items outlined in item A(4) (i)-(iv) above.

3. After you have entered an explanation for absence, provide further detail on the explanation as follows. If you are applying for as the spouse, parent or child of another eligible absentee voter, provide the detailed explanation appropriate to explain that person's absence:
 - a. Where your absence is due to illness, physical disability or hospitalization, no further explanation is necessary. However, if you appear on the Onondaga County Board of Election voter registration record as "permanently disabled," please indicate that fact on your application.
 - b. Where your absence is a result of your occupation, business, or studies and your occupation, business, or studies regularly requires such absences, state the nature of your occupation, business or studies. Where your occupation, business, or studies does not normally require such absences, state the special circumstances that require the absence in this instance.
 - c. Where your absence is due to a vacation, state the beginning and ending dates of the vacation, the place where you expect to be on the day of election and the name and address of your employer.
 - d. Where your absence is due to confinement or detention in jail, state whether you are detained awaiting action of the grand jury, awaiting trial, or are confined for an offense other than a felony.
4. Sign the application in the space provided.
5. Return your application to Bernadette Fall, District Clerk.

C. Issuance of a Ballot

If the School District Clerk receives your application seven or more days prior to the election, your ballot will be mailed to you. If your application is received seven days prior and up to one day prior to the election, you must pick up your ballot at the School District Clerk's Office.

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
APPLICATION FOR ABSENTEE BALLOT

PLEASE PRINT CLEARLY

1. Name

(Last, First, Middle Initial)

2. Residence Address

(Street) (Apt. No.)

(City) (State) (Zip Code)

3. Are you or will you be on the day of the school district election a qualified voter in the school district?

Yes

No

4. Are you or will you be on the day of the school district election eighteen (18) years of age or older?

Yes

No

5. Are you or will you be on the day of the school district election a citizen of the United States?

Yes

No

6. Will you have resided in the school district for 20 days prior to the date of the vote for which this absentee ballot is requested?

Yes

No

7. Explanation for Absence

I will be unable to appear to vote in person on the day of the school district vote for which this absentee ballot is requested because: (See Instructions)

8. Certification

I hereby declare that the foregoing is a true statement to the best of my knowledge and belief, and I understand that if I make any material false statement in the foregoing statement of application for absentee ballots, I shall be guilty of a misdemeanor under New York State Law.

Date: _____
_____ (Signature of Voter)

MAIL THIS APPLICATION OR HAND DELIVER IT TO:

Bernadette Fall, District Clerk
Jordan-Elbridge Central School District
9 North Chappell Street
Jordan, NY 13080

DATE RECEIVED BY
DISTRICT CLERK: _____