

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

CHANGE OF INFORMATION

*Please complete one form for each student (unless *entire family box is checked) Return completed form (including signature) to Central Registration, 130 E. Main St. Elbridge, NY 13060*

Does this change apply to (check all that apply)

*Entire Family Student Only Mother Only Father Only

Complete Legal Name of Student (Last, First, Middle) Date of Birth Grade
Please list additional students/children on reverse

Complete Legal Name of Mother (Last, First, Middle) Complete Legal Name of Father (Last, First, Middle)

****CHANGE OF ADDRESS****

*****Change of address** must be accompanied by proof of residency and submitted in person to:
Central Registration located in Elbridge Elementary School, 130 E. Main St. Elbridge, NY 13060***

Current Address Information On File With School:

Address City State Zip

Mailing Address (If different than address) City State Zip

Change Address To:

Address City State Zip

Mailing Address (If different than address) City State Zip

Proof of residency must come from one of the following sources (check type of proof submitted)

Mortgage commitment Paperwork Rental or Lease Agreement Current Utility Bill Current Tax Bill Property/School Current Pay Stub DSS/SSI Form

CHANGE OF TELEPHONE NUMBER(S)

Please list in the order you would like to be contacted

**Type of number
(Circle One)**

**Current number on file
with school:**

Change number to:

Home / Cell / Work / Other

Home / Cell / Work / Other

Home / Cell / Work / Other

Home / Cell / Work / Other

CHANGE OF E-MAIL ADDRESS

Please print clearly and list in order you would like to be contacted

Current e-mail address on file with school:

Change e-mail to:

CHANGE OF EMERGENCY CONTACT

Please submit changes in writing to Central Registration, 130 E. Main St., Elbridge, NY 13060 or via emergency card issued by school

OTHER CHANGES

Please submit other changes in writing to Central Registration, 130 E. Main St., Elbridge, NY 13060

* Entire family consists of all people residing at the home address on file with the school.

** Change of address will affect mail from the school to you as well as the transportation of your child.

***If you wish to only change your child's transportation pick up or drop off information (i.e., change in babysitter, etc.) please submit a Transportation Information Form.

I hereby certify that the information above is true and accurate and is without falsehood stated or implied.

Printed Name of Parent/Legal Guardian

Signature of Parent/Legal Guardian

Date