

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 2, 2020**

BOARD MEMBERS PRESENT (via roll call)

Dr. Childres
Mrs. Fordyce
Mrs. Guerrette
Mrs. May
Mr. Moulding
Mr. Yard

BOARD MEMBERS ABSENT (via roll call)

Mrs. Long (Excused)

ALSO PRESENT

RJ Hartwell, School Business Administrator & Treasurer
Community members and teachers

Organization

Mrs. Guerrette called the regular meeting, held via Zoom meeting invite at 6:30 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

N/A

Presentations/Administrative Reports

Mr. Froio shared that the data continues to mount about the safety of schools; transmission rate is extremely low if at all, all of our cases have been from community spread, none from student to staff or staff to student, shows that the staff is taking all precautions so it is not spreading from student to student, which is a positive thing for all of us.

Mr. Froio presented the BOE with commencing student after school activities, but no activities would be held with other districts, to offer students experiences that are positive in nature and keep them in an environment that has shown itself to be healthy while following all protocols. The following activities were proposed: Color Guard, Drumline, and Intramurals with low risk activities such as badminton, pickle ball, basketball skill-building drills and violin.

Mrs. Guerrette asked if there is willing staff who are supportive of this and Mr. Froio said yes, that staff has been pushing them for quite some time and are very eager to engage students. Mrs. Guerrette shared that she would fully support the idea if this were held in the safe manner outlined.

Mrs. Fordyce asked if it would be Mr. Stadtmiller and Mr. Schermerhorn's responsibility to make sure the adult running the activity is following the rules. Mr. Froio shared that yes, they would have meetings with the advisors relative to what their expectations are for all the activities that would take place after school Monday through Friday, avoiding weekends at this point. Mr. Froio also shared that this idea is not outside of our budget, as we are below our co-curricular budget.

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 2, 2020

Mrs. Fordyce shared that she's OK with this idea moving forward as long as Mr. Stadtmiller and Mr. Schermerhorn feel they have the ability to monitor the after school activities so the adults are making sure the students are following the rules.

Mr. Yard indicated this idea feels like an unnecessary risk given the rise in COVID numbers, he understands the importance of it, but said this might not be a great time to start student after school activities. Mr. Yard shared keeping the kids in school is his number one priority, so he does not want to take the chance of an outbreak affecting the school because they offered said after school activities during this time.

Dr. Childres shared that he agrees with Mr. Yard, and that if this was three months ago he would've said sure it's a great idea, but right now the community spread is tremendously high and believes it's going to get much higher.

Mr. Moulding indicated that it is a good idea to execute it in mid-January based solely off the circumstances of the current conditions.

Mrs. Guerrette offered to maybe revisit this discussion at the January 13th BOE meeting, so perhaps Mr. Stadtmiller and Mr. Schermerhorn can work a little more on what their plans would be and also create a survey to see how many students are interested.

The board was in agreement with Mrs. Guerrette's offering to revisit this after the New Year.

Mr. Froio shared the principals will be in attendance at the next BOE meeting and will present their 10 week academic progress reports.

Public Comments

N/A

Receipt of written questions/comments

N/A

Dr. Childres left the Zoom BOE meeting at 7:00 PM.

Approval of Minutes

Motion by Mrs. May and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **November 4, 2020**.

Motion carried 5-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
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Consent Agenda

Motion by Mrs. Fordyce and Seconded by Mr. Yard, **BE IT RESOLVED:**

- 208.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education.**
- 209.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2020-21 Per Diem Substitute Lists:**
- **Madison McIlroy- Teaching Assistant, Teacher Aide & Clerical**
 - **Isabella Field- Teaching Assistant & Teacher Aide**
 - **Lexius Claflin- Bus Attendant**
- 210.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the revised proposed 2020-2021 school district calendar.**
(Reflects the 5 half days approved by the BOE at the November 4, 2020 BOE meeting)
- **Friday, November 20th**
 - **Wednesday, December 23rd**
 - **Friday, January 15th**
 - **Friday, February 12th**
 - **Thursday, March 25th**
- 211.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for October 2020.**
- 212.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for October 2020.**
- 213.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Matthew Balcum, Custodial Worker I, effective December 8, 2020.**
- 214.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the renewal of the following policy:**
- **7244- Student Records**

Motion carried 5-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 2, 2020**

Items for Board action

- 215.21** Motion by Mrs. Fordyce and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following:**

This agreement made this 2nd day of December 2020, by and between the Jordan-Elbridge Central School District (hereinafter "School District", a municipal corporation with its principal place of business located at 9 North Chappell Street, Jordan New York and the Village of Elbridge (hereinafter "Village), with its principal place of business located at 210 West Main Street, Elbridge New York 13060.

WHEREAS, the Village of Elbridge Fire Department contacted the School District relative to the sale of diesel fuel and regular unleaded gasoline to be utilized by its Fire Department fleet:

NOW, THEREFORE, in consideration of mutual agreements contained herein and subject to the terms and conditions, it is hereby agreed by the parties as follows:

FUEL:

The School District agrees to sell to the Village regular unleaded gasoline and diesel fuel in such quantities as the Village may require for the operation of its fleet located in Elbridge, New York. It is recognized that from time to time, the School District's supply of fuel may be insufficient to handle its fleet and the Village's fleet. However, the School District shall in ordering fuel from its supplier, utilize the maximum weekly gallon usage as represented to it by the Village (17 gallons of diesel fuel and 3gallons of regular unleaded gasoline), so as to minimize and possibly prevent such occurrence. In the event that the occurrence set forth paragraph 1b occurs, the School District shall incur no liability to the Village for failure of delivery and shall not be deemed a breach of this Agreement by the School District.

TERM:

The term of this Agreement shall be good for a period of one year commencing upon the signing of the Agreement.

At the end of the initial one (1) year period, this Agreement shall be extended for successive one (1) year periods unless either party gives the other party written notice 30 days electing to terminate the Agreement prior to commencement of any of the one (1) year periods.

DELIVERY:

Diesel fuel and regular unleaded gasoline shall be dispensed from the School District's Transportation facility at 9 N. Chappell Street, Jordan, New York.

The system is a fob system. One fob will be assigned to each vehicle. Individuals will be required to use the fob and a 4 digit Personal Identification Number (PIN) number when dispensing fuel. The fobs will be required to be returned to the district upon termination of this agreement.

The fuel is available 24 hours, 7 days a week.

PRICE:

The price per gallon shall be the same price per gallon as the School District pays for its purchase of fuel. The parties understand and agree that this price fluctuates from week to week and therefore the price per gallon charged to the Village shall fluctuate accordingly.

An additional ten cents (\$.10) per gallon shall be charged for overhead and expenses.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 2, 2020**

BILLING:

The School District shall bill the Village on a monthly basis on or about the 6th of each month for all fuel delivered hereunder the previous month. The Village shall pay the School District within 30 days of the receipt of the bill for the fuel furnished hereunder during the preceding month. Payment shall be direct to the Jordan-Elbridge Central School District, PO Box 902, Jordan, New York 13080. Should the Village fail to pay the monthly bill as provided herein when due, the interest shall accumulate at a rate of 2% per month on the unpaid balance.

The School District shall provide detailed monthly reports, which shall include the total amount of fuel dispensed on a monthly basis.

TERMINATION: This agreement shall terminate upon the happening of either of the following:

At the School District's option for failure by the Village to pay an invoice more than 60 days beyond its due date.

Notice by either party as set forth in paragraph 2b.

NOTICES: All notices to be given hereunder shall be in writing and shall be sent by regular mail to the respective parties at the addresses stated below, or to such other addresses, as they shall respectfully designate hereafter in writing from time to time.

School District - Jordan-Elbridge Central School District, PO Box 902, Jordan, NY 13080

Village – Village of Elbridge, 210 West Main St, Elbridge, NY 13060

Mr. Froio shared that we have a wonderful partnership with the municipalities, and that it is not necessarily a profit gaining venture for the district but it is a good partnership.

Motion carried 5-0-0.

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REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 2, 2020**

216.21 Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District hereby **accept the 2020-2021 Tax Collector's Report as follows:**

Town	Adjusted Tax Warrant (including Library Tax)	Total Tax Collected	Taxes Returned to Counties
Brutus	\$512,650.10	\$441,437.22	\$71,212.88
Sennett	452,389.76	424,152.24	28,237.52
Camillus	343,827.25	340,117.76	5,374.23
Elbridge	7,362,755.07	6,995,034.90	369,384.91
Lysander	683,097.48	640,309.44	42,788.04
Skaneateles	683,031.38	622,476.87	60,554.51
Van Buren	818,293.92	785,140.11	33,153.81
TOTAL	\$10,856,044.96	\$10,248,668.54	\$610,705.90

**Uncollected taxes amount is down \$325.38 from the 19-20 year.*

Mrs. Guerrette asked Mr. Hartwell what the total uncollected taxes are and Mr. Hartwell said he would get that information to her and that it was very similar to last years.

Motion carried 5-0-0.

217.21 Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following:**

RESOLVED, that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Mr. Froio indicated that over the course of 8 years, the business office has been making all records digital, so this authorizes us to destroy materials when the time permits.

Motion carried 5-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 2, 2020**

- 218.21** Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints James Rusyniak to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$24.92, in the Transportation Local group, with a 52 week probationary appointment beginning November 9, 2020.**

Mr. Froio said Ms. Miano has done a remarkable job retaining her staff, keeping them healthy and recruiting.

Motion carried 5-0-0.

- 219.21** Motion by Mrs. Fordyce and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Mary Blatz to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$24.92, in the Transportation Local group, with a 52 week probationary appointment beginning December 3, 2020.**

Motion carried 5-0-0.

Adjournment

Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

Meeting adjourned at 7:14 PM.



Bernadette Fall, District Clerk