### THE BOARD OF EDUCATION TOURED THE HIGH SCHOOL AT 6:30 PM

#### BOARD MEMBERS PRESENT (via roll call)

Mrs. Baum

Mr. Brunelle

Mrs. Fordyce

Mr. Gallaro

Mrs. Guerrette

Mrs. Long

#### BOARD MEMBER ABSENT (via roll call)

N/A

#### ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction

Roxanne Miller, District Treasurer

David Zehner, High School Principal

Vincent Smith, Director of Facilities II

Audience also included community members and many students.

#### STUDENT REPRESENTATIVES (via roll call)

Tessa Green

**Hunter Simmons** 

#### Student Representatives' Report and Celebrations

Student representative Hunter Simmons shared that auditions for *Young Frankenstein* have concluded, college acceptances are coming in for seniors, the ugly beard contest ends Friday and midterms begin after break.

Student representative Tessa Green indicated that winter sports began, the High School hosted a festive spirit week and students formed a hat day that raised money for a local family whose house burned down.

#### **Organization**

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge High School in the Library to order at 7:03 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

Dr. Jorolemon showed up at 7:08 PM.

### **Board of Education Announcements / Special Events / Topics for Discussion**

Mr. Froio thanked JETA for holding the first ever Holiday Bazaar made possible by generous donations from the community, local businesses and staff.

Dr. Jorolemon would like to do a formal presentation at a future board meeting on, "You Are the Help, Until Help Arrives" and "Stop the Bleed," and suggested staff get trained on these two very important subjects as well.

Mr. Gallaro asked if busses carry Epi-Pens and Mr. Froio said yes they do, with a prescription for that specific student.

### **Presentations/Administrative Reports**

Zachary Moser, Marching Band Director and Music Teacher, guided the following students in a lovely holiday musical performance:

Haley Streever Mackenzie Jackson Cassandra Gates Stephanie Frost Maria LaFleur Alexander Everett

Mr. Froio & Ms. Schue gave an overview on professional development sharing that teachers appreciate professional development during the work week as opposed to the summer, when not everyone can attend, and lives up to the values of the districts mission statement. For the first time, PLC's include Principals and results of teachers are on display to compare results with colleagues, prompting questions from others about how they obtained their results.

#### **Public Comments**

The following audience member spoke during the public comment portion of the meeting: Ken Bush

#### **Receipt of written questions/comments**

There were no written questions/comments submitted.

#### **Approval of Minutes**

Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **November 14, 2017.** 

Motion carried 5-0-2. (Mrs. Baum & Dr. Jorolemon abstained)

#### **Consent Agenda**

Motion by Mrs. Long and Seconded by Dr. Jorolemon, BE IT RESOLVED:

220.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District acknowledge receipt of the following Special Education Determinations:

- Committee on Special Education for case numbers 2903, 2845, 2992, 2824, 2643, 2983, 2778, 2841, 2993, 2994, 2995, 2996, 2852, 2174, 2568, 2198, 2615, 2977, 2698, 2639, 2670, 2848, 2692 & 2966
- Committee on Preschool Special Education for case numbers 2990, 2991, 2871, 2954 & 2976
- 221.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District add the following individuals to the 2017-18 Per Diem Substitute Lists:
  - Charles Merrill- Non-Certified Teacher, Teaching Assistant & Teacher Aide
  - Kortney Wloch- Certified Teacher, Teaching Assistant & Teacher Aide
  - Monica Mott- Teaching Assistant & Teacher Aide
  - Jan Halbach- Custodial Worker \*start date 12/4/2017
  - Amy Casper- Teaching Assistant, Teacher Aide, Monitor & Clerical \*start date 12/1/2017
  - Anna Rupert- Non-Certified Teacher, Teaching Assistant & Teacher Aide
  - Susanne Moorehead- Clerical
  - Nicole Green- Monitor \*start date 12/5/2017
  - William Taylor- Certified Teacher, Teaching Assistant & Teacher Aide
  - Ariana Zink- Non-Certified Teacher, Teacher Aide & Teaching Assistant
  - Rebecca Kilmer- Teaching Assistant & Teacher Aide
  - Cornelia Dungey- Teaching Assistant \*start date 12/11/2017, end date 12/15/2017
  - Aaron Duhamel- Bus Attendant
  - Shannon Bond- Bus Attendant
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Budget Status report for month end October 2017.
- 223.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Treasurer's Cash report for October 2017.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Budget Status report for month end November 2017.
- 225.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the Treasurer's Cash report for November 2017.
- 226.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District approve the Accounts Payable Claims Auditor report for November 2017.

- 227.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Cindy Meili, Teaching Assistant, effective December 15, 2017.
- 228.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Cornelia Dungey, Lunch Monitor & Bus Attendant, effective December 17, 2017.
- 229.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Timothy Marris, Network Administrator, effective December 6, 2017.
- 230.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Melissa Suflita, Typist I, effective January 1, 2018.
- 231.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the retirement of Timothy Corfield, Bus Driver, effective December 22, 2017.
- The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 8 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:

Name Position Stipend
Todd Canino Head Modified Girls' 8<sup>th</sup> Grade Volleyball Coach \$3,208.00

The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 7 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:

Name Position
Scott Duda Head Modified Boys' 8<sup>th</sup> Grade Basketball Coach \$2,807.00

The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 13 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:

NamePositionStipendRyan HannonBoys' & Girl's Head Varsity Indoor Track Coach\$6,734.00

- 235.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Gayle McCabe, Literary Magazine Co-Advisor, effective December 19, 2017.
- 236.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District accept the resignation of Loretta Johnson, Literary Magazine Co-Advisor, effective December 19, 2017.

Motion carried 7-0-0.

### **Items for Board Action**

237.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District hereby **accept the 2017-2018 Tax Collector's Report as follows:** 

Town	Adjusted Tax Warrant	Total Tax	Taxes Returned
	(including Library Tax)	Collected	to Counties
Brutus	\$496,962.19	\$440,499.66	\$56,462.53
Sennett	468,113.78	434,613.57	33,500.21
Camillus	343,888.62	337,731.30	6,157.32
Elbridge	6,889,022.09	6,483,374.76	405,647.33
Lysander	697,600.32	633,415.96	64,184.36
Skaneateles	624,247.78	565,977.86	58,269.92
Van Buren	746,713.33	710,220.45	36,492.88
TOTAL	\$10,266,548.11	\$9,605,833.56	\$660,714.55

Motion carried 7-0-0.

238.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District accept the donation in the amount of \$2,007.25 from the Middle School ECA Musical account for the Arts-in-Education program and that the following budget codes are hereby incremented as follows:

<b>Budget Code</b>	Description	Amount	
A 2705	Donations	\$2,007.25	
A2110.490.00.000	Teaching-BOCES Services	\$2,007.25	

Mrs. Long asked who decides where this is going to be donated. Ms. Miller indicated that this is to purchase the lights for the musical.

Motion carried 7-0-0.

239.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfer for 2017-18.** 

Budget code	Description	\$ Increase/(Decrease)
A2110.490.00.000	Teaching-Reg School-BOCES Services	\$12,823.00
A2110.400.30.000	Teaching-Reg School-Contractual-HS	(\$11,560.00)
A2850.400.33.000	Marching Band-Contractual	(\$1,263.00)

A. Transfer to cover Arts-in-Education and Enrichment programs for the High School and Marching Band.

Ms. Miller said the funding from this is coming from the High School budget.

Motion carried 7-0-0.

- 240.18 Motion by Mrs. Long and Seconded by Mrs. Baum, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District appoint the following individual as piano accompanist for the 2017-18 school year, to be remunerated \$24.96 an hour for services rendered, which is the proctor rate of the JETA contract, beginning December 11, 2017:
  - Nicholas Godzak

Motion carried 7-0-0.

241.18 Motion by Mrs. Baum and Seconded by Mr. Brunelle, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Timothy Felton to the position of School Monitor (FTE .33), in the Exempt Civil Service position, at an hourly rate of \$10.40, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning November 13, 2017.

Mr. Froio shared that this individual received the gratitude award from the transportation department, is an outstanding bus driver and has been doing a great job as Monitor at the Middle School.

242.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Nicole Green to the position of School Monitor (FTE .33), in the Exempt Civil Service position, at an hourly rate of \$10.40, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning December 18, 2017.

Motion carried 7-0-0.

Motion by Mrs. Long and Seconded by Dr. Jorolemon, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Margaret Simmons to the position of Teacher Aide (FTE .71), in the Labor Civil Service position, at an hourly rate of \$11.20, in the Local 200 group, with a 52 week probationary appointment beginning November 28, 2017.

Motion carried 7-0-0.

Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Brandon Phelps to the position of Bus Attendant, in the Labor Civil Service position, at an hourly rate of \$16.27, in the Transportation Local group, with a 52 week probationary appointment beginning December 21, 2017.

The Transportation Supervisor shared with Mr. Froio that the state is increasing the requirements in order for folks to obtain their CDL license to drive bus and the training process has to be amped up.

Motion carried 7-0-0.

245.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Peggy Bennink to the position of Typist I, in the Competitive Civil Service position, to be remunerated at \$12.06 per hour, for 2,000 hours per year, in the Local 200 group, with a 52 week probationary appointment beginning December 21, 2017.

Mr. Froio shared that the Principal is happy with her and Mrs. Long said she is very welcoming.

246.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, BE IT RESOLVED,

WHEREAS, the Superintendent of Schools James Froio, recommends that Cornelia Dungey be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Cornelia Dungey holds a Level One certificate as a Teaching Assistant;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Cornelia Dungey to a four-year probationary term in the Teaching Assistant tenure area, commencing on December 18, 2017 and ending on December 17, 2021, at an hourly rate of \$13.44.

Motion carried 7-0-0.

247.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, BE IT RESOLVED,

WHEREAS, the Superintendent of Schools James Froio, recommends that Lori Ruiter be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Lori Ruiter holds a Level One certificate as a Teaching Assistant;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Lori Ruiter to a four-year probationary term in the Teaching Assistant tenure area, commencing on December 8, 2017 and ending on December 7, 2021, at an hourly rate of \$13.44.

Mr. Froio indicated that this individual started in the 3 YP program and is now going to Elbridge doing a one on one with a first grade student.

Motion carried 7-0-0.

248.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, BE IT RESOLVED,

that the Superintendent of Schools, James Froio, recommends that April Kunda be appointed by the Board of Education as a long term Substitute Elementary Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, April Kunda holds a permanent certification in Nursery, Kindergarten, Grades 1-6:

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints April Kunda as a long term Substitute Elementary Teacher, (M) with a salary of \$47,723.00, in the Elementary tenure area, retro to October 2, 2017 until December 5, 2017, prorated over actual time worked.

Mr. Froio said this individual worked 40 consecutive days for a teacher out on maternity leave

Motion carried 7-0-0.

249.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, BE IT RESOLVED,

that the Superintendent of Schools, James Froio, recommends that Emily Siddall be appointed by the Board of Education as a long term Substitute Special Education Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Emily Siddall holds an initial certification in Students with Disabilities, Grades 7-12, Generalist;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Emily Siddall as a long term Substitute Special Education Teacher, (1B) with a salary of \$47,723.00, in the Students With Disabilities tenure area, retro to September 20, 2017 until November 21, 2017, prorated over actual time worked.

Mr. Froio shared that this individual started as a teacher so she qualified for teachers' salary.

Motion carried 7-0-0.

250.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, BE IT RESOLVED,

WHEREAS, the Superintendent of Schools James Froio, recommends that Emily Siddall be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Emily Siddall holds an initial certification in Students with Disabilities, Grades 7-12, Generalist;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Emily Siddall to a four-year probationary term in the Teaching Assistant tenure area, commencing on November 27, 2017 and ending on November 26, 2021, at an hourly rate of \$13.44.

251.18 Motion by Dr. Jorolemon and Seconded by Mrs. Baum, BE IT RESOLVED,

WHEREAS, the Superintendent of Schools James Froio, recommends that Melissa Beck be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Melissa Beck holds a Level One certificate as a Teaching Assistant;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Melissa Beck to a four-year probationary term in the Teaching Assistant tenure area, commencing on December 19, 2017 and ending on December 18, 2021, at an hourly rate of \$13.44.

Mr. Froio indicated that this individual has an out of state teaching certificate, has been doing this position since the beginning of the year and is highly qualified.

Motion carried 7-0-0.

252.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 10 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:

Name		<b>Position</b>				<b>Stipend</b>
Mark	Pelligra			Head	Varsity	Baseball
Coach		\$5 390 00				

Mr. Froio shared that this individual works at Hillside, is used to working with kids with challenges, has a good demeanor and has lots of coaching experience.

253.18 Motion by Mrs. Guerrette and Seconded by Mrs. Long, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District approve the following resolution:

BE IT RESOLVED, that the Jordan-Elbridge Central School District, Location code 73122, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/Day)
Account Clerk I	8.0
Assistant Director of Facilities 2	8.0
Assistant Transportation Supervisor	8.0
Athletic Trainer	8.0
Building Secretary	7.69
AD Secretary	7.69
Custodial Workers Supervisor	8.0
Custodial Workers Supervisor HS	8.0
Director of Technology	8.0
DO Administrative Aide	8.0
Driver Messenger	8.0
Guard Instructor	6.0
Teacher Aide	7.0
Bus Garage Secretary	8.0
Head Custodian	8.0
Human Resources	8.0
Lan Tech Support Specialist	8.0
Lunch Monitor	6.0
Maintenance Worker 2	8.0
School Bus Attendant	6.0
School Bus Driver	6.0
School Resource Officer	8.0
Special Programs Admin Aide	8.0
Sub School Monitor	6.0

On this 20<sup>th</sup> day of December, 2017, I, Bernadette Sica, clerk of the governing board of the Jordan-Elbridge Central School District, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 20<sup>th</sup> day of December, 2017 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I further certify that the full

board, consists of seven (7) members, and that seven (7) of such members were present at such meeting and that six (6) of such members voted in favor of the above resolution.

There were questions amongst board members about certain titles listed. Motion carried 6-1-0. (Dr. Jorolemon voted no)

Motion by Mrs. Long and Seconded by Mrs. Baum, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District grant permission to the Jordan-Elbridge Class of 2019 to participate in their senior trip. Students will leave Saturday, June 8th, 2019 at 3:30 AM from the high school and arrive at the New England aquarium in Boston, MA by 9:30 AM. The students will spend the day touring the aquarium and attending a whale watch. They will leave Boston at approximately 4:00 PM for their hotel (hotel to be determined). Students will depart the hotel on Sunday morning by 8:30 AM en route to Six Flags New England located in Agawam, MA. Students will spend the day exploring the amusement park. They will depart by chartered bus for Jordan, NY around 6:30 PM and arrive at the High School at approximately 11:00 PM on Sunday, June 9th, 2019. It is understood that the Jordan-Elbridge CSD will provide no compensation to offset the cost of transportation for this trip. The trip is all inclusive which includes all activities, food and chartered transportation.

Motion carried 7-0-0.

255.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District appoint the following Club/Class/Activity Advisor as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District, prorated per year beginning January 1, 2018:

<u>Name</u>	<b>Position</b>	<u>Stipend</u>
Lucia Smith	Literary Magazine	\$1,264.00

Motion carried 7-0-0.

#### Adjournment

Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 7-0-0.

Meeting adjourned at 8:44 PM.

 $\frac{\underline{s}}{Follow\;up\;Items}$ 

Subject	Assignee	Tentative Due Date	Action Taken
911 call box assignments / coverage	Mr. Smith	December 20, 2017	Completed
BOE/Team Leader Leadership Workshop	Mr. Froio & Ms. Schue	April 2018	ТВА
Superintendent's Evaluation	вое	January 17, 2018 at 5:30 PM	ТВА
Early Signing	Mr. Schermerhorn	December 20, 2017	Completed

Bernadette Sica, District Clerk