

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
THURSDAY, FEBRUARY 8, 2018**

**BOARD MEMBERS PRESENT (via roll call)**

Mrs. Baum  
Mr. Brunelle  
Mrs. Fordyce  
Mr. Gallaro  
Mrs. Long

**BOARD MEMBERS ABSENT (via roll call)**

Mrs. Guerrette (excused)  
Dr. Jorolemon (excused)

**ALSO PRESENT**

Janice Schue, Assistant Superintendent for Instruction  
Roxanne Miller, District Treasurer  
Audience also included a community member and local teacher working on her administrative certificate.

**STUDENT REPRESENTATIVES (via roll call)**

Tessa Green  
Hunter Simmons

**Student Representatives' Report and Celebrations**

Student representative Tessa Green indicated that the boys basketball team won 7 games in a row, color guard went to WGI regionals and made it to finals, 3 wrestlers advanced to sectionals and boys indoor track qualified for sectionals.

Student representative Hunter Simmons shared that the JE science Olympiad team placed 11<sup>th</sup> out of 40 schools and t-shirts for the musical *Young Frankenstein* are on sale.

**Organization**

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 6:04 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

**Board of Education Announcements / Special Events / Topics for Discussion**

N/A

**Presentations/Administrative Reports**

Mr. Froio and Ms. Miller discussed the comptroller's audit. The Board of Education reviewed reserve balances and their purposes at their January 17, 2018 meeting and will continue to monitor unrestricted fund balance and reserve fund balances at least semi-annually. The Board has appropriated \$79,600 from the debt service fund in support of the 2017-18 budget and will continue to appropriate monies from the debt service fund to offset principal and interest payments related to capital projects. Lastly, the Board will continue to review fund balances, reserves and the district capital needs. The district is working with Forecast5 to develop a comprehensive multiyear financial plan based on historic trends and analytical projections and will be adopted by the Board of Education by August 15, 2018.

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**Public Comments**

The following audience member spoke during the public comment portion of the meeting:  
Larry Hartle

**Receipt of written questions/comments**

There were no written questions/comments submitted.

**Approval of Minutes**

Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **January 17, 2018**.

Motion carried 5-0-0.

**Consent Agenda**

Motion by Mrs. Long and Seconded by Mr. Brunelle, **BE IT RESOLVED**:

- 271.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following Special Education Determinations**:
- **Committee on Special Education for case numbers 2277, 2296, 2806, 2508, 2759, 2868 & 2687**
  - **Committee on Preschool Special Education for case numbers 3008, 3009, 3010 & 2978**
- 272.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists**:
- **Brandon Phelps- Lunch Monitor**
  - **Dylan France- Non-Certified Teacher, Teaching Assistant & Teacher Aide**
  - **Richard Whiting- Bus Driver**
- 273.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for January 2018**.
- 274.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve Private/Parochial School Transportation request for the 2017-18 school year, as follows**:

**Blessed Virgin Mary-Mother of God:            2 Students**

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**275.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Inspectors of Election for the May 15, 2018 Budget Vote and to be paid \$11.10 per hour as needed:**

**Susan Hartwell, Elizabeth Wilcox, Karen Platten, Pearl Simmons, Donna LaPrairie, Shirley Drummond, Judy Strauss, Richard Strauss, Diana Rynkiewicz & Joan Quigley**

**276.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the retirement of Loretta Johnson, Library Media Specialist, effective February 28, 2018.**

**277.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Richard Whiting, Bus Driver, effective January 31, 2018.**

**278.18** The Superintendent of Schools recommends that the Board of Education of the Jordan- Elbridge Central School District **appoint the following volunteer coaches as indicated below, for the 2017-2018 school year:**

	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
N/A	Thomas Leonti	Volunteer Girls' JV & Modified Lacrosse Coach	
N/A	Michael Froad	Volunteer Boys' Varsity, JV & Modified Lacrosse Coach	
N/A	Michael Osborn	Volunteer Varsity Baseball Coach	N/A

Mr. Froio thanked Mrs. Johnson for her 10 years of service at JE and for her passion for literature.

Motion carried 5-0-0.

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**Items for Board Action**

**279.18** Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfer for 2017-18:**

Budget code	Description	\$ Increase/(Decrease)
A5510.160.00.000	Transportation Salaries	\$45,000.00
A5510.163.00.000	Transportation Substitute Salaries	(\$20,000.00)
A5510.500.00.000	Transportation-Fuel	(\$25,000.00)

**A. To cover salaries for Transportation employees.**

A2250.157.00.000	Teaching Assistants Salaries-SWD	\$17,060.00
A2250.490.00.000	BOCES Services – SWD	(\$17,060.00)

**B. To cover salaries for Teaching Assistants as required per IEP's.**

Mrs. Long inquired about this resolution and Ms. Miller indicated that they under budgeted the current year because last year the transportation department had substitutes in full time positions because there were not enough full time drivers.

Motion carried 5-0-0.

**280.18** Motion by Mrs. Long and Seconded by Mr. Brunelle, **BE IT RESOLVED**,

**WHEREAS, the Superintendent of Schools James Froio recommends that Pamela Mead be appointed by the Board of Education as Tutor for homebound students for the 2017-2018 school year, with the Jordan-Elbridge Central School District; and**

**WHEREAS, Pamela Mead holds a permanent certification in Biology and General Science, Grades 7-12;**

**NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoint Pamela Mead as Tutor for homebound students for the 2017-2018 school year, at an hourly rate of \$39.39, with a start date of February 8, 2018.**

Motion carried 5-0-0.

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**281.18** Motion by Mrs. Baum and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 10 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kaitlin Byrnes	Head Varsity Softball Coach	\$5,390.00

Mr. Froio indicated that this individual is excited to start. Mr. Brunelle asked how many applicants there were and Mr. Froio shared that there were no internal applicants and three people applied.

Motion carried 5-0-0.

**282.18** Motion by Mrs. Baum and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following volunteer coaches as indicated below, for the 2017-2018 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Lucia Smith	Volunteer Girls' Varsity, JV & Modified Lacrosse Coach	N/A
James Sherman	Volunteer Varsity Softball Coach	N/A

Motion carried 5-0-0.

**283.18** Motion by Mrs. Baum and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints David Michel to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$22.92, in the Transportation Local group, with a 52 week probationary appointment beginning February 8, 2018.**

Motion carried 5-0-0.

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**284.18** Motion by Mrs. Baum and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **acknowledge the participation of the Jordan-Elbridge Varsity Baseball Team in The Ripken Experience in Myrtle Beach, SC, during the week of April 23 – April 27, 2018. As such, the Jordan-Elbridge School District will pay the registration and umpire fees in the amount of \$1000.00.**

**All other expenses and activities associated with the trip to Myrtle Beach, SC, including, but not limited to, transportation, lodging, entertainment, and any other activity not directly associated with The Ripken Experience, are the sole responsibilities of the participants.**

Mr. Brunelle asked if trips like this are available for other sports and Mr. Froio said yes.

Motion carried 5-0-0.

**285.18** Motion by Mrs. Baum and Seconded by Mr. Brunelle, **WHEREAS**, the Board of Education of the Jordan Elbridge Central School District desires to **enter into up to a three year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.**

**NOW, THEREFORE, it is**

**RESOLVED**, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount not to exceed \$195,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of three years commencing on or about July 1, 2018.

Motion carried 5-0-0.

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**286.18** Motion by Mr. Brunelle and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a Cayuga-Onondaga BOCES Board member, being that the length of term is three (3) years, beginning April 18, 2018 through June 30, 2021:**

- 1. Kathleen Bratt**  
**District of Residence: Cato-Meridian** 5

Motion carried 5-0-0.

**287.18** Motion by Mrs. Long and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a Cayuga-Onondaga BOCES Board member, being that the length of term is three (3) years, beginning July 1, 2018 through June 30, 2021:**

- 1. Larry Hartle**  
**District of Residence: Jordan-Elbridge** 5

Motion carried 5-0-0.

**288.18** Motion by Mrs. Baum and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a Cayuga-Onondaga BOCES Board member, being that the length of term is three (3) years, beginning July 1, 2018 through June 30, 2021:**

- 1. Douglas Hart**  
**District of Residence: Moravia** 5

Motion carried 5-0-0.

**289.18** Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **elect the following individual as a**

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**Cayuga-Onondaga BOCES Board member, being that the length of term is three (3) years, beginning July 1, 2018 through June 30, 2021:**

- 1. Dean Winspear  
District of Residence: Southern Cayuga 5**

Motion carried 5-0-0.

**Exempt Session**

Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Exempt Session for the proposed purpose of:

- Student Issue

Motion carried 5-0-0.

Mr. Gallaro invited Ms. Schue into exempt session.

Meeting adjourned to Exempt Session at 7:02 PM.

Meeting reconvened at 7:29 PM.

**Adjournment**

Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

Meeting adjourned at 7:31 PM.

**Follow up Items**

<b>Subject</b>	<b>Assignee</b>	<b>Tentative Due Date</b>	<b>Action Taken</b>
BOE/Team Leader Leadership Workshop	Mr. Froio & Ms. Schue	April 2018	TBA
Superintendent's Evaluation end of year review	BOE	May 2, 2018 at 5:30 PM	TBA
Evaluate "You are the Help" presentation/training for JE students	BOE &	TBA	TBA



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and/or staff	Administration		
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Bernadette Fall, District Clerk

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