

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020

BOARD MEMBERS PRESENT (via roll call)

Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Mrs. Long
Mrs. May
Mr. Yard

BOARD MEMBER ABSENT (via roll call)

N/A

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, Treasurer
Steve Mendrek, Director of Technology
Mark Schermerhorn, Jordan-Elbridge High School Principal
Dave Shafer, Jordan-Elbridge Middle School Principal
RJ Hartwell, Elbridge Elementary Principal
Gage Moulding, Newly elected BOE member beginning July 1, 2020
Community members, students, employees and teachers

STUDENT REPRESENTATIVES (via roll call)

N/A

Organization

Mrs. Guerrette called the regular meeting, held via Zoom meeting invite at 6:31 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette showed possible emergency exit procedures and led the Pledge of Allegiance.

Dr. Childres joined the meeting at 6:34 PM.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mrs. Guerrette & Mrs. Long indicated they appreciated staff gathering all materials for their kiddos to pick up at school and shared that it was very organized.

Mrs. Long thanked Mr. Gallaro for serving for 9 years, she enjoyed getting to know him, but knows he will enjoy his time elsewhere.

Mrs. Guerrette thanked Mr. Gallaro and shared that she learned so much from him, he has been a valuable member of the BOE; he served as President for 6 years, has been a fabulous mentor and appreciates him being so active and present in the community.

The following individuals applauded Mr. Gallaro for his years of service as a JE BOE member:

Mr. & Mrs. Deapo, both teachers, thanked Mr. Gallaro for his years of support of the musical.

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020

Mr. Ryan Sparkes, Music Teacher, shared that he was astounded that the BOE president was an awesome drummer and thanked him for his continued support of the arts.

Mr. Zach Moser, Music Teacher, thanked Mr. Gallaro for all of his support over the years and for being present and active at shows and community events.

Jen LaFleur, JE Band Booster President, thanked Mr. Gallaro for his countless hours of service, whether it be responding to emails or answering questions over the phone, he was always willing and able to help. The Band Booster's wish him nothing but the best, they truly appreciate all he has done and he will be missed more than he will imagine.

Allison Pierson, a JE band member, thanked Mr. Gallaro for always supporting the members of the marching band, cheering them on at several shows, and she appreciates all he has done for the students of JE.

Mr. Hartwell, Elbridge Elementary Principal, shared that he has known Mr. Gallaro since the early 1990's, thanked him for telling Jim about him, as it was a pivotal moment in his life, and he thanked and congratulated him for his service.

Mr. Shafer, Jordan-Elbridge Middle School Principal, thanked Mr. Gallaro for being a vital part of the community, celebrated the work he did with the community band and the musical program, and shared that he will be missed.

Mr. Schermerhorn, Jordan-Elbridge High School Principal, shared that he met Mr. Gallaro in 2011, he was on the HS PLTW advisory team and with his support was approved within one year, was supportive to him as his time as a Technology teacher, did a job shadow with Mr. Gallaro at Saab Sensis, shared that Dave's presence on the school board changed the climate of the district, helped Mr. Schermerhorn grow as an administrator and gave him a sincere thank you for his support.

Ms. Schue, Assistant Superintendent for Instruction, shared that she had the pleasure of meeting Mr. Gallaro when his boys entered Kindergarten, adding that he is smart, funny, enthusiastic, and personally thanked him for being someone she admired for his intellect, quiet dignity and aspires to be like the leader he is.

Mr. Froio, Superintendent of Schools, shared that Mr. Gallaro has been a rock for him, and someone he could always go to who made him feel better, Dave never let anything rattle him, his counsel is always take the high road and it's something he's always admired about him, he didn't just lead by talking about it he lead through example, for a new superintendent coming on board, he doesn't know if he would've made it without Dave's support.

Presentations/Administrative Reports

Mr. Froio gave kudos to the administrative team for their follow through with the collection of items and having the teachers come in so the kids could see their teachers.

Mr. Froio shared that JE will become a bulk food summer distributor and will operate on Mondays and Wednesdays at the High School from 9-11 AM, and will provide a meal for a family of 4 that folks can pick up.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020**

Mr. Froio indicated that he is part of a NYSED task force about reopening, and his takeaway was that there is an understanding at the state level that schools are unique, and that there can't be a one size fits all solution, to reopening. Mr. Froio shared that he's assuming social distancing and masks will be required but it needs to be communicated to him from SED and hopefully soon.

Mr. Froio said that another survey would go out to the community asking the following:

1. How comfortable are parents are sending their children back to school in the fall?
2. What kind of technology do you have?
3. What are your daycare needs?

Public Comments

N/A

Receipt of written questions/comments

N/A

Approval of Minutes

Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **June 3, 2020**.

Motion carried 7-0-0.

Consent Agenda

Motion by Mr. Yard and Seconded by Mrs. May, **BE IT RESOLVED**:

- 359.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education**.
- 360.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for May 2020**.
- 361.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for May 2020**.
- 362.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the revised proposed 2019-2020 school district calendar**.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020**

- 363.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **grant the following individual summer appointments, beginning June 29, 2020 to on or about August 28, 2020, to be remunerated per hour, for up to eight (8) hours per day, for actual time worked:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Cornelia Dungey	Summer Shipping/Receiving/Tech.	\$11.80

- 364.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Marching/Field Band Staff for the 2020-21 season, pro-rated over actual time worked, to be remunerated as follows:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Kristin Crowley	Color Guard Coordinator	\$2,000.00
Kayla Chiaramonte	Color Guard Assistant	\$1,800.00
Daniel English	Percussion Coordinator	\$2,000.00
Mitchell Pollock	Percussion Tech	\$1,800.00
Kaitaya Barrett	Percussion Tech	\$1,800.00
Mathew Legare	Visual Tech	\$1,800.00
Zachary Moser	Woodwinds Coordinator	\$2,000.00
Stephen Russell	Brass Tech P/T	\$ 800.00
Maddie Niver	P/T Percussion Tech	\$ 500.00
Cassy Niver	P/T Percussion Tech	\$ 500.00
Matt Frost	P/T Percussion Tech	\$ 500.00

- 365.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals for the special education elementary summer school, part-time, from July 6, 2020 to August 14, 2020, to be remunerated, for actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Jennifer Allen	Special Education Summer School Speech Pathologist	\$39.39
Mark MacLachlan	Special Education Summer School Teacher	\$39.39

- 366.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the results of the June 16, 2020 Budget Vote.**

Proposition #1- 2020-2021 Budget

Yes 1057 No 164

<u>Board Candidates</u>	<u>Votes</u>
Sue Fordyce	939 (elected to 3-year term: July 1, 2020 – June 30, 2023)
Lisa Long	1026 (elected to 3-year term: July 1, 2020 – June 30, 2023)
Gage Moulding	902 (elected to 3-year term: July 1, 2020 – June 30, 2023)

Motion carried 7-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020**

Items for Board Action

- 367.20** Motion by Mrs. Long and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **enter into a contract with Cayuga-Onondaga BOCES for Cooperative Educational Services for the 2020-21 fiscal year in the amount of \$4,300,076.26.**

Motion carried 7-0-0.

- 368.20** Motion by Mr. Yard and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorize the funding of the Teachers' Retirement Contribution Reserve Sub-Fund, as authorized by Section 6-r of the General Municipal Law, in the amount of \$200,000 from unappropriated fund balance as of June 30, 2020.**

Motion carried 7-0-0.

- 369.20** Motion by Mrs. May and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorize the funding of the Employees Retirement Contribution Reserve, as authorized by Section 6-r of the General Municipal Law, in the amount of \$75,000 from unappropriated fund balance as of June 30, 2020.**

Motion carried 7-0-0.

- 370.20** Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorize an increase in funding of the Unemployment Insurance Reserve, as authorized by Section 6-m of the General Municipal Law, up to a maximum of \$150,000 from unappropriated fund balance as of June 30, 2020.**

Motion carried 7-0-0.

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020

- 371.20** Motion by Mrs. Long and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **WHEREAS**, the New York State Public Schools Statewide Workers' Compensation Trust (the "Trust") operates as a group of self-insured, political subdivisions pursuant to Section 50, subdivisions 3 and 4 of the New York State Workers' Compensation Law; and Section 119-o of the New York State General Municipal Law **WHEREAS**, the Board of Trustees of the Trust has prepared a new agreement to govern each district's participation in the Trust; and to replace the Indenture of Trust and Participation Agreement that previously governed Trust operations; and **WHEREAS**, the Board of Education of the Jordan-Elbridge Central School District has reviewed the "Trust Agreement," and has concluded that it would be in the interests of the School District to remain a participant in the Trust subject to the Trust Agreement; now therefore, be it **RESOLVED**, that the Jordan-Elbridge Central School District recognizes that effective July 1, 2020 its participation in the Trust is to be bound by the Trust Agreement; and it is further **RESOLVED**, that Treasurer, Roxanne Miller be and hereby is authorized and instructed to execute the annexed Member District Consent and Agreement on behalf of the Jordan-Elbridge Central School District.

Ms. Miller shared that this is updating the original documents from 1992 so it's incorporating all the changes since then.

Motion carried 7-0-0.

- 372.20** Motion by Mrs. May and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **renew the contract with Chartwells School Dining Services to provide food service (lunch and breakfast) to our three schools for the 2020-2021 school year renewable at the discretion of the district. Based on the May 2020 CPI increase of 1.4% the cost of the program is \$2.5982 per breakfast and \$2.9137 per lunch served for the 2020-2021 school year. The district is guaranteed a reimbursement of \$20,000 for the 2020-2021 school year.**

Motion carried 7-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020**

- 373.20** Motion by Mr. Yard and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2019-20 school year:**

Budget code	Description	\$ Increase/(Decrease)
A1621.400.00.000	Maintenance-Contractual	\$23,000.00
A1680.400.00.000	Central Data Processing-Contractual	(\$12,000.00)
A1620.400.00.000	Operations-Contractual	(\$11,000.00)

A. To cover anticipated increase for upgrade of radio communications systems.

Mr. Froio indicated that this is to upgrade the communication systems so our busses get off the analog.

Motion carried 7-0-0.

- 374.20** Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) .8 FTE Occupational Therapist position.**

Mr. Froio shared that this is a cost saving measure, we typically contract out for this, and that it is more economical to hire our own .8 OT than to contract it out.

Motion carried 7-0-0.

- 375.20** Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve a 2.8% increase in the rate of pay from July 1, 2020 to June 30, 2021, for all non-represented employees.**

Mr. Froio said this extends their contract for another year.

Motion carried 7-0-0.

- 376.20** Motion by Mr. Gallaro and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve a 2.8% increase in the rate of pay from July 1, 2020 to June 30, 2021, for all Jordan-Elbridge Administrator's Association employees.**

Mr. Froio said this extends their contract for another year.

Motion carried 7-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020**

- 377.20** Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve 12 month employees not covered by a collective bargaining agreement with unused vacation days at the conclusion of the 2019-2020 school year to carryover all unused vacation days into the 2020-2021 school year. Further, this carryover shall be a one-time occurrence and terminate on July 1, 2020.**

Mr. Froio shared that essential employees could not take time off for vacation, so this lets them rollover their vacation this year into next year and it is a one-time deal.

Motion carried 7-0-0.

- 378.20** Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept and agree to enter in to a Memorandum of Agreement between the Jordan-Elbridge Central School District, and the Jordan-Elbridge Administrators' Association approving vacation rollover.**

Mr. Froio shared that essential employees could not take time off for vacation, so this lets them rollover their vacation this year into next year and it is a one-time deal.

Motion carried 7-0-0.

- 379.20** Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept and agree to enter in to a Memorandum of Agreement between the Jordan-Elbridge Central School District, and the Service Employees International Union, Local 200 United, AFL-CIO, approving vacation rollover.**

Motion carried 6-0-1. (Mr. Gallaro abstained)

- 380.20** Motion by Mrs. May and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept and agree to enter in to a Memorandum of Agreement between the Jordan-Elbridge Central School District, and the Jordan-Elbridge Teachers' Association relative to quarantine rights.**

Mr. Froio said two associations have quarantine rights but its states that if you are the person that is ill you get nothing, so this extends rights to the individual who is actually sick.

Motion carried 7-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2020**

- 381.20** Motion by Mrs. Long and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the tentative agreement between the Jordan-Elbridge Central School District, and the Jordan-Elbridge Teachers' Association to extend the current teachers' contract for the 2020-2021 school year.**

Motion carried 7-0-0.

Executive Session

Motion by Mrs. Long and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion related to the employment history of a particular person

Motion carried 7-0-0.

Meeting adjourned to Executive Session at 7:45 PM.

Mrs. Guerrette invited Ms. Schue into executive session.

Meeting reconvened at 8:05 PM.

Adjournment

Motion by Mr. Gallaro and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 7-0-0.

Meeting adjourned at 8:05 PM.



Bernadette Fall, District Clerk