

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, MARCH 17, 2021**

BOARD MEMBERS PRESENT (via roll call)

Dr. Childres
Mrs. Fordyce
Mrs. Guerrette
Mrs. Long
Mr. Yard

BOARD MEMBERS ABSENT (via roll call)

Mrs. May (excused)

ALSO PRESENT

RJ Hartwell, School Business Administrator & School District Treasurer
Steve Mendrek, Director of Technology
Nina Baker, Administrative Intern
Eliza Lennon, Communications Specialist
Mary Bard, Community Member
Audience also included many teachers and community members

Organization

Mrs. Guerrette called the regular meeting, held via Zoom meeting invite at 6:30 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

Mr. Moulding joined the Zoom meeting at 6:32 PM.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

N/A

Presentations/Administrative Reports

Mr. Froio shared that the winter sports season has ended, was a success as there were no positive COVID cases in high-risk sports.

Mr. Froio indicated that graduation this year would be outdoors, prom/ball planning is underway and all students will be tested prior to attending these events.

Mr. Froio introduced Eliza Lennon, our new communications specialist. Eliza shared that she is from Saranac Lake, studied at SU, moved to Boston and worked at a news station there and then landed a job locally working as a producer on Spectrum News. Eliza said it is nice to be working in this capacity, is excited about it and said it is refreshing to tell good news.

Public Comments

N/A

Receipt of written questions/comments

N/A

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Approval of Minutes

Motion by Dr. Childres and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **March 3, 2021**.

Motion carried 6-0-0.

Consent Agenda

Motion by Mr. Yard and Seconded by Mr. Moulding, **BE IT RESOLVED**:

273.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education.**

274.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for February 2021.**

275.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for February 2021.**

276.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individual as volunteer Marching/Field Band Staff for the 2020-21 season, with no compensation:**

| <u>Name</u> | <u>Assignment</u> | <u>Stipend</u> |
|---------------|---------------------------------|----------------|
| Aaron McShane | Battery Tech.-Indoor Percussion | \$0.00 |

277.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the proposed 2021-2022 school district calendar.**

278.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Inspectors of Election for the May 18, 2021 Budget Vote and to be paid \$12.50 per hour as needed:**

**Susan Hartwell, Elizabeth Wilcox, Judy Strauss, Richard Strauss,
Diana Rynkiewicz, Sue Bard & Wendy Duck**

279.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **enter into a contract agreement with West Genesee Central School District for Education Law 912, for the 2020-2021 school year, to provide Health and Welfare Services for Jordan-Elbridge resident pupils, and to authorize the Board president to execute the agreement.**

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- 280.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of RJ Hartwell, School District Treasurer, effective May 3, 2021.**
- 281.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2020-2021 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> | <u>Weeks</u> |
|---------------|---|----------------|--------------|
| James Sherman | Head Modified Girls' 7 th Grade Volleyball Coach | \$2,005.00 | 5 |

- 282.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to dispose of outdated and/or broken band equipment. Outdated band apparel, such as helmets, uniforms, costumes, etc. will be for sale or donated. Props that are outdated or broken will be disposed of. Outdated or broken musical equipment will be disposed of or donated.**

Mrs. Guerrette thanked the inspectors of election for helping with the upcoming election.

Motion carried 6-0-0.

Items for Board action

- 283.21 Motion by Mrs. Long and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **desires to enter into a thirty-six month service agreement with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereinafter referred to as OCM BOCES) in order for the OCM BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)Gj), those services being lit fiber for high speed communications services in Co-Ser 601.**

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of Jordan Elbridge Central School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the annual amount of \$52,138.00 and associated CNYRIC charges with such amount to include annual OCM BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the OCM BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District also be liable for costs

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and expenses, including reasonable attorneys' fees and disbursements, incurred by OCM BOCES as consequence of any such early cancellation or withdrawal. Payment will be made as part of a regular annual OCM BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum period of thirty-six months commencing on or about July 1, 2021 and continue through June 30, 2024.

Motion carried 6-0-0.

284.21 Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED,**

that the Superintendent of Schools, James Froio, recommends that Maria Thome be appointed by the Board of Education as a long term Substitute Elementary Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Maria Thome holds an initial certificate in Early Childhood Education, Birth-Grade 2, and has a professional certificate in Childhood Education, Grades 1-6;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Maria Thome as a long term Substitute Elementary Teacher, (60M) with a salary of \$61,943.00, in the Elementary tenure area, with a start date of T.B.D., prorated over actual time worked, until further notice.

Mr. Froio shared that this individual has done a phenomenal job, was a three YP teacher, and is a perfect fit for us.

Motion carried 6-0-0.

285.21 Motion by Mr. Yard and Seconded by Mrs. Long, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2020-2021 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> | <u>Weeks</u> |
|----------------|---|----------------|--------------|
| Kimberly Rouse | Head Modified 8 th Grade Girls' Volleyball Coach | \$2,005.00 | 5 |

Motion carried 6-0-0.

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- 286.21** Motion by Mrs. Long and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2020-2021 school year to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> | <u>Weeks</u> |
|-----------------|----------------------------------|----------------|--------------|
| Justin Brannock | Assistant Varsity Football Coach | \$2,916.00 | 6 |

Mr. Froio indicated that this individual comes to us with a lot of football experience and worked under coach Fiacchi in the past.

Motion carried 6-0-0.

- 287.21** Motion by Mr. Yard and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Mary Bard to the position of School District Treasurer, in the Exempt Civil Service position, with a salary of \$70,000.00 per year, pro-rated over actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning May 3, 2021, and approve the employment contract with Mary Bard, School District Treasurer, from May 3, 2021 to June 30, 2021. This position is classified as confidential.**

Mr. Froio shared that this individual comes to us with a lot of experience working as a Treasurer, will be responsible for payroll and will be working side by side with our payroll clerk to learn the ropes and is excited to bring her on board.

Motion carried 6-0-0.

- 288.21** Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **abolish one (1) 1.0 F.T.E. Assistant Superintendent for Instruction position.**

Motion carried 6-0-0.

- 289.21** Motion by Mrs. Fordyce and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) 1.0 F.T.E. Special Education Teacher position.**

Motion carried 6-0-0.

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- 290.21** Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) 1.0 F.T.E. Director of Curriculum, Instruction, and Intermediate Education position.**

Mr. Froio indicated that this is part of the districts reorganization of administrative duties that has many pieces involved in it and they are going to move from an assistant superintendent position to a direction position that will encompass much of the same responsibilities.

Motion carried 6-0-0.

- 291.21** Motion by Mrs. Fordyce and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **consents to enter in to a Memorandum of Agreement between the Jordan-Elbridge Central School District, and the Jordan-Administrators' Association requesting to add the title Director of Curriculum, Instruction, and Intermediate Education to their contract.**

Motion carried 6-0-0.

- 292.21** Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District,

WHEREAS, the Superintendent of Schools James Froio, recommends that Nina Baker be appointed by the Board of Education to a 1.0 F.T.E. four year probationary position as Director of Curriculum, Instruction, and Intermediate Education, with the Jordan-Elbridge Central School District; and

WHEREAS, Nina Baker holds a NYS Administrative Intern Certification and NYS certifications are pending SED review;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Nina Baker to a four year probationary term as Director of Curriculum, Instruction, and Intermediate Education, with a salary of \$87,000.00 in the tenure area Director of Curriculum, Instruction, and Intermediate Education, commencing on or July 1, 2021 and ending on or about June 30, 2025.

Mr. Froio shared that this individual has been with JE for 3 years as an instructional technology specialist through BOCES, knows our staff, helped our teachers progress relative to instructional technology, is excited to spread her wings as director of curriculum and instruction and she will also have the added duty of intermediate program in the JEDIS program.

Mrs. Guerrette shared that she and the Board were impressed with her and from meeting with her at the last board meeting.

Motion carried 6-0-0.

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- 293.21** Motion by Mrs. Fordyce and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept and agree to enter in to a Memorandum of Understanding between the Jordan-Elbridge Central School District, and the Jordan-Elbridge Administrative Group regarding allotted sick days for Nina Baker, Director of Curriculum, Instruction, and Intermediate Education, commencing on July 1, 2021.**

Motion carried 6-0-0.

- 294.21** Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the updated terms and conditions of employment from March 18, 2021 to June 30, 2021, to include paid office holidays and paid snow days, for the following:**

- **Non-Rep/Part-Time/Hourly Employee- Catherine Hardman, Account Clerk I**

Mr. Froio shared that the non-represented group already enjoys these benefits, so he extended these benefits to this individual as well.

Motion carried 6-0-0.

Administration of Oath

District Clerk Fall administered the oath of office to School District Treasurer, Mary Bard. Mary Bard will have her oath notarized and return to District Clerk Fall in the near future.

Executive Session

Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Employment history of a particular person

Motion carried 6-0-0.

Meeting adjourned to Executive Session at 7:04 PM.

Meeting reconvened at 7:07 PM.

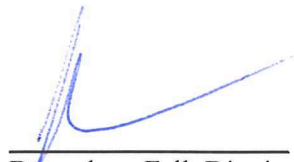
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Adjournment

Motion by Mrs. Fordyce and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 7:08 PM.

A handwritten signature in blue ink, appearing to read "Bernadette Fall", is written over a horizontal line.

Bernadette Fall, District Clerk