

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, MAY 20, 2020**

BOARD MEMBERS PRESENT (via roll call)

Mr. Gallaro
Mrs. Guerrette
Mrs. Long
Mrs. May
Mr. Yard

BOARD MEMBER ABSENT (via roll call)

Dr. Childres

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, Treasurer
Steve Mendrek, Director of Technology
RJ Hartwell, Elbridge Elementary Principal
Community members, employees and teachers

STUDENT REPRESENTATIVES (via roll call)

N/A

Organization

Mrs. Guerrette called the regular meeting, held via Zoom meeting invite at 6:32 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette showed possible emergency exit procedures and led the Pledge of Allegiance.

Mrs. Fordyce joined the meeting at 6:45 PM.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mr. Froio shared that the last day of school for students will be June 12 and for staff June 16.

Mr. Froio said they at the end of the week they are submitting a plan to the county for graduation and is hoping for approval.

Mr. Froio indicated they have formed reopening committees with teacher representation to get ideas and input on safety protocols relative to reopening the schools. Mr. Froio said they are waiting to hear from SED as to what their guidelines are and will then proceed.

Mrs. Guerrette asked who else would be invited to partake in the reopening committees from the community. Mr. Froio shared that he plans to reach out to the Local 200, the PTO to a degree then he will have to venture into community outreach.

Presentations/Administrative Reports

Mr. Froio gave a slideshow presentation on the 2020-2021 Budget. Please see the budget presentation slideshow attached to the minutes.

Public Comments

N/A

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Receipt of written questions/comments

N/A

Approval of Minutes

Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **May 6, 2020**.

Motion carried 6-0-0.

Consent Agenda

Motion by Mr. Gallaro and Seconded by Mrs. May, **BE IT RESOLVED**:

- 349.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education**.
- 350.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for April 2020**.
- 351.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the retirement of Walter Huth, Custodian II, effective June 30, 2020**.

Mr. Froio indicated that Mr. Huth was a tremendous head custodian, great person, already misses him, was dedicated to the district and is happy he's retiring as he deserves it.

Motion carried 6-0-0.

Items for Board Action

- 352.20** Motion by Mrs. May and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **that pursuant to Education Law §2018-b(2)(g) the Board of Education hereby authorizes Jacobs Press, Inc. of Auburn, NY as the Board's designee for the mailing of absentee ballots for the annual meeting, budget vote and school board member election to be held in June 2020. Absentee ballots are to be mailed via first class mail.**

Motion carried 6-0-0.

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353.20 Motion by Mr. Gallaro and Seconded by Mrs. Long, **BE IT RESOLVED** by the Board of Education of the Jordan-Elbridge Central School District, Onondaga and Cayuga Counties, New York that the Board hereby approves and adopts the proposed budget for the 2020-2021 fiscal year in the amount of \$31,390,000, including the use of \$200,000 from the 2017 School Bus Capital Reserve and directs that the District's proposed budget for the 2020-2021 fiscal year shall be placed on the ballot at the Annual District Meeting and Election as **Proposition No. 1**.

Proposition No. 1

Shall the proposed 2020-2021 budget for the Jordan-Elbridge Central School District, in the amount of \$31,390,000, including the use of \$200,000 from the 2017 School Bus Capital Reserve, as approved by the Board of Education on May 20, 2020, be adopted?

Motion carried 6-0-0.

Executive Session

Motion by Mrs. Long and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion related to the employment history of a particular persons
- Collective negotiations
- Matters leading to the employment of a particular person

Motion carried 6-0-0.

Mrs. Guerrette invited Ms. Schue into executive session.

Meeting adjourned to Executive Session at 7:50 PM.

Meeting reconvened at 10:54 PM.

Adjournment

Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 10:55 PM.



Bernadette Fall, District Clerk



Jordan-Elbridge Central School District

2020-21

Proposed Budget Presentation

Cultivating the BEST in personal growth and achievement

Preliminary Budget by Function – GENERAL SUPPORT

Function	2019-20 Budget	2020-21 Proposed	% Increase/ (Decrease)
Board of Education	\$8,900	\$8,900	0%
District Clerk	8,450	7,800	(7.7%)
District Meeting	2,750	2,800	1.8%
Chief School Administrator	234,010	249,575	6.7%
Business Administration	212,900	299,200	40.5%
Auditing	34,500	29,500	(14.5%)
Treasurer	27,550	9,335	(66.1%)
Tax Collection	16,500	15,500	(6.1%)
Purchasing	8,720	8,700	(.2%)
Legal Services-Other	70,000	65,000	(7.1%)
Legal Services-Financial Advisor	7,000	6,000	(14.3%)
Legal-BOCES Services	37,000	37,000	0%
Personnel	110,225	113,325	2.8%
Records Management	1,000	2,500	250%
Public Information & Services	100,300	101,700	1.4%
Operation of Plant	1,458,900	1,427,800	(2.1%)
Maintenance of Plant	639,500	521,000	(18.5%)
Central Storeroom	8,900	8,900	0%
Central Printing & Mailing	47,700	43,000	(9.9%)
Central Data Processing	518,500	503,000	(3.0%)
Special Items	382,000	410,500	7.5%
TOTAL GENERAL SUPPORT	3,935,305	3,871,035	(1.6%)

Create Business Administrator position - Aug 1

&
Retirement of Treasurer

Eliminated:

\$121K equipment,
\$25k softball field fence &
50% summer custodial

Includes \$38k to scan/archive student records for special programs (if unable to secure NYS Archives Grant)

Preliminary Budget by Function – INSTRUCTIONAL SUPPORT

Reallocation of stipends for Team Leaders, Mentors & IB Coordinators as well as salaries from Supervision & Title IV Grant

Function	2019-20 Budget	2020-21 Proposed	% Increase/ (Decrease)
Curriculum Development	1,900	141,640	7454%
Supervision-Regular School	922,510	751,175	(18.6%)
Research, Planning & Evaluation	130,000	104,000	(20.0%)
In-service Training	129,300	63,000	(51.3%)
Teaching-Regular School	7,229,555	6,871,509	(5.0%)
Programs-Students w/Disabilities	3,416,500	3,380,500	(1.1%)
English Language Learners	0	62,745	N/A
Occupational Education	740,000	830,000	12.2%
Teaching-Special Schools	58,000	20,000	(65.5%)
School Library & AV	313,120	311,314	(.6%)
Computer Assisted Instruction	862,395	864,705	.3%
Guidance	363,500	419,375	15.4%
Health Services	144,300	148,700	3.0%
Psychological Services	140,500	144,850	3.1%
Social Work Services	138,700	67,000	(51.7%)
Co-Curricular Activities	218,575	192,325	(12.0%)
Interscholastic Activities	541,630	544,290	.5%
TOTAL INSTRUCTION	15,350,485	14,917,128	(2.8%)

Reallocation of salary to Curric. Development

Eliminate PD

New code – reallocated from Tchg Reg School

Increase students in CTE (to 61 students)

Eliminate BOCES regular ed summer school & driver ed programs

Replaced Social Worker with Guidance Counselor

**Preliminary Budget by Function –
Transportation, Benefits, Debt Service, Interfund Transfers**

Function	2019-20 Budget	2020-21 Proposed	% Increase/ (Decrease)	
District Transportation	2,240,500	2,165,000	(3.4%)	Includes purchase of: 2 large buses – 2 trade 2 mini bus – 2 trade 1 mini w/c bus – 1 trade Net cost \$405,000
Garage Building	144,800	147,900	2.1%	
Transportation from BOCES	15,000	18,000	20.0%	
TOTAL PUPIL TRANSPORTATION	2,400,300	2,330,900	(2.9%)	
Community Service	32,600	0	(100%)	Eliminate community use of fitness center & facilities
TOTAL COMMUNITY SERVICE	32,600	0	(100%)	
Employees' Retirement	381,000	425,645	11.7%	Increase in ERS & TRS rates
Teachers' Retirement	990,735	1,066,194	7.6%	
Social Security	1,032,133	1,017,788	(1.4%)	
Workers' Compensation	232,000	225,000	(3.0%)	Est. increase in self-funded Ul. Federal to reimburse 50% through 12/31/20
Unemployment Insurance	29,000	50,000	72.4%	
Hospital, Medical & Dental	3,812,560	3,824,875	.3%	
Employee Tuition	7,500	7,500	0%	
TOTAL EMPLOYEE BENEFITS	6,484,928	6,617,002	2.0%	Includes 1 st interest payment on Security Project (cost to be capitalized)
TOTAL DEBT SERVICE-PRINCIPAL	2,320,086	2,406,504	3.7%	
TOTAL DEBT SERVICE-INTEREST	791,296	761,231	(3.8%)	Continue flooring @ MS through Capital Outlay
Transfer to Special Aid Funds	410,000	386,200	(5.8%)	
Transfer to Capital Fund	100,000	100,000	0%	
TOTAL INTERFUND TRANSFERS	510,000	486,200	(4.7%)	
GRAND TOTAL	\$31,825,000	\$31,390,000	(1.37%)	

Proposed Budget at a Glance

Function	2019-20 Adopted Budget	2020-21 Proposed Budget	% Increase/ (Decrease)
General Support	\$3,935,305	\$3,871,035	(1.6%)
Instruction	15,350,485	14,917,128	(2.8%)
Pupil Transportation	2,400,300	2,330,900	(2.9%)
Community Service	32,600	0	(100%)
Employee Benefits	6,484,928	6,617,002	2.0%
Debt Service	3,111,382	3,167,735	1.8%
Interfund Transfers	510,000	486,200	(4.7%)
TOTAL	\$31,825,000	\$31,390,000	(1.37%)

Estimated Operating Revenues

Revenue Source2	2019-20 Revised Revenues	2020-21 Estimated Revenue	% Increase/ (Decrease)
Tax Levy (including STAR)	12,497,287	12,497,287	0.0%
Other Tax Items	474,820	486,414	2.4%
Nonproperty Taxes	34,000	19,100	(43.8%)
Charges for Services	31,000	46,500	50%
Use of Money and Property	18,500	54,500	194%
Miscellaneous	265,000	567,500	114%
State Aid	17,064,140	14,739,096	(13.6%)
Federal Medicaid Revenue	20,000	25,000	25%
Federal Education Stabilization Aid	0	310,603	N/A
Interfund Transfer-Debt Service Fund	0	165,000	N/A
Interfund Transfer-Capital Fund	0	91,000	N/A
Transfer-Bus Reserve	100,000	200,000	100%
Transfer-Unemployment Reserve	5,000	50,000	900%
Appropriated Fund Balance	1,315,253	2,138,000	62.6%
TOTAL	\$31,825,000	\$31,390,000	(1.37%)

Estimated reduction in sales tax revenues

Rental of classrooms to BOCES

Health insurance dividend

Includes estimated \$2M Pandemic State Aid reduction

Federal aid equal to initial Pandemic reduction in State Aid

Capitalized interest on Security Project (to pay estimated BAN interest)

Current balance in Unemployment Reserve is \$500k

District Reserves

Reserve	Balance 6/30/19	Appropriated Reserves for 2019-20 Budget	Interest & other recommended changes 2019-20	Projected Balance 6/30/20	Proposed Reserves appropriated for 2020-21
Workers Compensation	\$270,478		2,705	\$273,183	
Unemployment Insurance	500,730	(\$5,000)	4,942	500,672	(50,000)
Liability	289,439		2,894	292,333	
Insurance	151,500		1,515	153,015	
Tax Certiorari Reserve	199,571		(70,000) 1,296	* 130,867	
Employee Benefit Accrued Liability	215,630		2,156	217,786	
ERS Reserve	603,405		75,000 6,784	* 685,189	
TRS Reserve	200,000		200,000 4,000	* 404,000	
Capital Reserves:					
- Bus 2017	910,130	(100,000)	8,101	818,231	(200,000)
- Building 2016	5,730		57	5,787	
- Building 2019	1,000,000		10,000	1,010,000	
TOTAL	\$4,346,613	(\$105,000)	\$249,450	\$4,491,063	(\$250,000)



Budget Highlights

- Unknown State Aid reductions due to pandemic to be determined by state in three increments: April 30th, June 30th and December 31st. Budget includes estimated \$2M reduction in State Aid from the adopted state budget
- Budgetary reductions of \$1,070,000 (from preliminary budget)
- Budgetary reduction of \$435,000 (from 2019-20 budget)
- Reduction of 4.0 FTE Instructional positions through attrition
- Continue bus purchases with current budgetary appropriation \$405,000
- Aid on previous bus purchases \$400,000
- Increase in ERS and TRS rates
- Tax Cap 0.06% = \$7,900
- Tax Levy Increase 0%



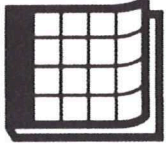
Tax Levy History

2015-16	.90%
2016-17	0.00%
2017-18	0.00%
2018-19	1.90% (addition of 2 SRO's)
2019-20	0.00% *
2020-21	0.00%

* Note: levy showed 0.20% increase however, Allred was removed from PILOT and added to tax rolls thereby making actual tax impact 0.00%



Important Information



- Budget hearing/meet the candidates – May 28 (6:30 p.m.)
- ✓ Budget Vote/Board Elections by Absentee Ballot Only
Votes must be received by 5:00 p.m on June 9

All registered voters will be mailed an Absentee Ballot

All others may request an Absentee Ballot by calling the District Clerk at 315-689-8500 x5002 or emailing: bfall@jecsd.org

*“Fast and Furious” by
Tiffani
McMahon*

