

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 1, 2017**

BOARD MEMBERS PRESENT (via roll call)

Mr. Brunelle
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

Mrs. Baum (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, District Treasurer
Audience also included a student and a community member.

STUDENT REPRESENTATIVES (via roll call)

Tessa Green
Hunter Simmons

Student Representatives' Report and Celebrations

Student representative Hunter Simmons shared that the high school “grab and go supply room” is a room that stocks items such as deodorant, toothpaste, lotion and toothbrushes for students to take from or donate to, quarterly assessments begin soon for regents classes, national honor society induction ceremony would be held soon and a new class called media studies is very popular and teaches students how to detect fake news.

Student representative Tessa Green indicated that there was a football sectional game, the fall sports awards were that evening, sectionals for cross country are coming up and marching band played at the dome and came in 4th out of 11 with the highest musical score.

Organization

Mr. Gallaro called the regular meeting, held at Elbridge Elementary in the Cafeteria to order at 7:05 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

Dr. Jorolemon arrived at 7:16 PM.

Board of Education Announcements / Special Events / Topics for Discussion

It was decided to change the next board of education meeting to Tuesday, November 14th at 7 PM in the District Office conference room 150.

Mrs. Long and Mr. Brunelle shared that community members contacted them about the field not being used for some sporting events and would like to see the field used as much as possible, but understands that the High School has precedence.

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WEDNESDAY, NOVEMBER 1, 2017**

Mr. Froio indicated that the 3 YP parent conferences had almost 100% parent attendance.

Mrs. Long shared that she enjoyed the News Channel 9 story on the 3 YP.

Dr. Jorolemon asked about the status of the leaky roofs at the Middle and High Schools. Mr. Froio shared that an independent group will evaluate the situation, but indicated that the obvious leaks have been caulked and resealed.

Presentations/Administrative Reports

Mr. RJ Hartwell shared that a group was developed consisting of parents and teachers to get information on what they wanted to see on their child's report card. The new report card is unique to Elbridge Elementary, was created independent of the BOCES, helps clearly communicate to parents and is a one-of-a kind product that will be shared with other schools in the region. Each quarter the teacher will share the child's strengths and weaknesses and what parents can do at home to help.

Mr. Froio shared that a few parents shared their concerns over eliminating parent/teacher conferences at the Middle and High Schools. Parents indicated that they missed the personal, face-to-face time they had with their child's teacher. Mr. Froio shared that he'd like to team up with the health and wellness committee to discuss different options.

Public Comments

No audience members spoke during the public comment portion of the meeting.

Receipt of written questions/comments

There were no written questions/comments submitted.

Approval of Minutes

Motion by Dr. Jorolemon and Seconded by Mr. Brunelle, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **October 18, 2017**.

Motion carried 5-0-1. (Mrs. Guerrette abstained)

Consent Agenda

Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette. **BE IT RESOLVED:**

183.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following Special Education Determinations:**

- **Committee on Special Education for case numbers 2834, 2632, 2852, 2908, 2530, 2445, 2925, 2198, 2925, 2872, 2568, 2242, 2652 & 2989**

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184.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists:**

- **Susan Moorehead- Non-Certified Teacher, Teaching Assistant & Teacher Aide**
- **Amber Sladick- Teaching Assistant & Teacher Aide**
- **Amber Sladick- Bus Attendant**
- **Lori Ruitter- Teaching Assistant *start date of 10/23/2017**
- **Margaret Simmons- Teaching Assistant, Teacher Aide & Clerical *start date 10/23/2017**
- **Jodi Gasparek- Teaching Assistant *start date 10/23/2017**

185.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 14 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|-------------|------------------------------|----------------|
| Kurt Alpha | Head Varsity Wrestling Coach | \$7,546.00 |

186.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request for a High School student to participate in boys swimming at Weedsport Central School District for the winter season, representing JE, swimming as an independent athlete. Both Weedsport coaches are NYS certified and compensated by Weedsport Central School District. Per Section 3, a school that has an independent athlete participating at a host school must have the school of independent athlete board approve the host coaches, in addition, the district must complete a sectional tournament commitment form.**

187.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for September 2017.**

188.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for month end September 2017.**

189.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for September 2017.**

190.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Extra-Classroom Activity reports for the period ending September 30, 2017.**

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 1, 2017**

191.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Lori Ruiter, Teacher Aide, effective October 20, 2017.**

192.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Tracy Pier, School Lunch Monitor, effective November 9, 2017.**

Motion carried 6-0-0.

Items for Board Action

193.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2017-18:**

| Budget code | Description | \$ Increase/(Decrease) |
|--------------------|---|-------------------------------|
| A2855.150.00.000 | Interscholastic Athletics-Coaching Salaries | \$6,314.00 |
| A9030.800.00.000 | Employee Benefits-Social Security | \$483.00 |
| A9020.800.00.000 | Employee Benefits-Teachers' Retirement | \$619.00 |
| A2855.450.00.000 | Interscholastic Athletics-Supplies | (\$7,416.00) |

A. Salary and benefits for JV Wrestling Coach

| | | |
|------------------|---|----------------|
| A9901.950.3Y.000 | Transfer to Special Aid Fund – 3 Yr Old Pre-K | \$132,875.00 |
| A9901.950.4Y.000 | Transfer to Special Aid Fund – 4 Yr Old Pre-k | (\$104,509.00) |
| A9060.800.00.000 | Employee Benefits-Health Insurance | (\$28,366.00) |

B. To cover 3 year old Pre-K expenses

Motion carried 6-0-0.

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REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 1, 2017**

194.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **WHEREAS, the Board of Education of the Jordan-Elbridge Central School District has received from Raymond F. Wager, Certified Public Accountants, PC the Single Audit Report and the Extraclassroom Activity Funds Financial Report for the fiscal year ended June 30, 2017, and Whereas, it is necessary that the receipt of such audits be recorded in the minutes of the Board of Education and a copy of such resolution forwarded to the New York State Education Department,**

BE IT RESOLVED, that this Board of Education officially acknowledges receipt of said audits and direct that copies be forwarded.

Motion carried 6-0-0.

195.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve a contract with Day Automation to furnish and install the Pneumatic Valve and Damper Actuator and Andover Controllers as part of the 2016 capital project #42-05-01-06-0-001-013 for Ramsdell Middle School at a cost of \$462,688.93. Pricing is based off of New York State Contract #PT64059.**

Mr. Froio shared that this is part of the phase 1 scope of the project approved by SED, is the guts of the HVAC system for the Middle School and that it should last 20 plus years.

Motion carried 6-0-0.

196.18 Motion by Mrs. Guerrette and Seconded by Dr. Jorolemon, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the juul agreement between Raymond Panek, Local 200 United, Service Employees International Union, AFL-CIO, and Jordan-Elbridge Central School District.**

Motion carried 5-0-1. (Mr. Brunelle abstained)

197.18 Motion by Mrs. Long and Seconded by Mrs. Guerrette, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Mackenzie Burroughs to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.32, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on November 2, 2017.**

Motion carried 6-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 1, 2017**

198.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Cory Kittell to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.32, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on November 2, 2017.**

Motion carried 6-0-0.

199.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Thomas Schlegel to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.32, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on November 2, 2017.**

Motion carried 6-0-0.

200.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Nicole Green to the position of Bus Attendant, in the Labor Civil Service position, at an hourly rate of \$16.27, in the Transportation Local group, with a 52 week probationary appointment beginning on or about November 2, 2017.**

Motion carried 6-0-0.

201.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individual as part time Snow Plow Crew Member for the 2017-2018 school year at the rate of \$18.91 an hour, effective on the first snowfall:**

- **Jacob Fey**

Motion carried 6-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 1, 2017**

202.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Marching/ Field Band Staff for the 2017-18 season, beginning November 7, 2017, to be remunerated as follows:**

| <u>Name</u> | <u>Assignment</u> | <u>Stipend</u> |
|-------------------|--------------------------------------|----------------|
| Kristin Crowley | Varsity & JV Winter Guard Director | \$2,300.00 |
| Emelia Pollock | JV Winter Guard Instructor | \$ 500.00 |
| Heather Tamblin | Varsity Winter Guard Instructor | \$1,000.00 |
| Kayla Chiaramonte | Varsity & JV Winter Guard Instructor | \$2,000.00 |
| Sarah Uhrig | JV Winter Guard Instructor | \$1,000.00 |

Motion carried 6-0-0.

203.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 14 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|--------------|-------------------------|----------------|
| Patrick Cost | Head JV Wrestling Coach | \$6,314.00 |

Mr. Brunelle asked if this individual has volunteered. Mr. Froio shared that yes, he has volunteered for the past two years and is an accomplished wrestler himself. Mrs. Long also shared that this individual helps out with the youth pee wee program as well.

Motion carried 6-0-0.

204.18 Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the increase in Timothy Hatt's pay by \$1.00 an hour, making his hourly wage \$24.92, effective October 23, 2017.**

Motion carried 6-0-0.

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REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 1, 2017**

205.18 Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisors as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|------------------|----------------------|----------------|
| Barbara Ely | School Store | \$ 474.50 |
| Serina Simmons | School Store | \$ 474.50 |
| Jamie Susino | Senior Class Advisor | \$ 759.00 |
| Theresa Bondgren | Senior Class Advisor | \$1,770.00 |

Motion carried 6-0-0.

Adjournment

Motion by Dr. Jorolemon and Seconded by Mrs. Guerrette, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 8:17 PM.

Follow up Items

| Subject | Assignee | Tentative Due Date | Action Taken |
|-------------------------------------|-----------------------|-----------------------------|--------------|
| 911 call box assignments / coverage | Mr. Smith | TBA | TBA |
| BOE/Team Leader Leadership Workshop | Mr. Froio & Ms. Schue | April 2018 | TBA |
| Superintendent's Evaluation | BOE | January 17, 2018 at 5:30 PM | TBA |

Bernadette Sica, District Clerk