

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, NOVEMBER 7, 2018**

**THE BOARD OF EDUCATION TOURED THE 3 YP, JEDIS &  
MIDDLE SCHOOL AT 6:30 PM**

BOARD MEMBERS PRESENT (via roll call)

Mrs. Baum  
Mrs. Fordyce  
Mrs. Guerrette  
Dr. Jorolemon  
Mrs. Long  
Mr. Yard

BOARD MEMBER ABSENT (via roll call)

Mr. Gallaro (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction  
Roxanne Miller, Treasurer  
Vincent Smith, Director of Facilities II  
Audience also included three community members

STUDENT REPRESENTATIVES (via roll call)

Benjamin Sullivan  
Nathan Williams

**Student Representatives' Report and Celebrations**

Student representative Ben Sullivan indicated that marching band won another state title and are undefeated, the High School musical *The Good Doctor* would be performed this weekend, and that student council will be buying and donating food to the food pantry, and will be making a sizeable donation to the comfort closet, where students can anonymously take what is needed.

Nate Williams, student representative, shared that there is a team of one wrestler from Skaneateles participating at JE, there will be a Veterans Day dinner Sunday at the High School, winter sports have begun and cross country placed 10 out of 14 at sectionals.

**Organization**

Mrs. Guerrette called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:08 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette explained the emergency exit procedures and led the Pledge of Allegiance.

**BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items**

Mrs. Fordyce shared that the Middle School musical was awesome, the music was amazing and the kids are very talented.

Mrs. Fordyce asked Mr. Froio if there is a way to have a district wide calendar of events for folks to cross-reference.

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Dr. Jorolemon thanked Mr. Froio for putting out a school messenger alert relative to the boil water advisory and asked if the district is able to reach folks who are not tied to the school, so they receive the messages. Mr. Froio said yes, folks can sign up to receive messages, in a sub group, but will need to reach out to Steve Mendrek, Director of Technology, for more details.

Mr. Froio shared that there is a canned food drive going on now for the food pantry and all building levels have been given specific food items needed. Mr. Froio will provide staff and the Board with more details to follow relative to the upcoming Christmas bazaar.

**Presentations/Administrative Reports**

Mr. Froio shared information on the districts employee historical data and district staffing levels. There are currently 283 individuals employed at JECSD and enrollment is now at 1295.

**Public Comments**

N/A

**Receipt of written questions/comments**

N/A

**Approval of Minutes**

Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **October 17, 2018**.

Motion carried 6-0-0.

**Consent Agenda**

Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**:

- 207.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following**:
- **Committee on Special Education for case numbers 2839, 2378, 3042, 2992, 3046, 3047, 3048, 3043, 2863 & 2626**
  - **Committee on Preschool Special Education for case numbers 3045, 2987, 3049 & 2939**
- 208.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2018-19 Per Diem Substitute Lists**:
- **Kristin Lawless- Nurse**
  - **Joseph Mills- Non-Certified Teacher & Teaching Assistant**
  - **Rachael Hinton- Bus Attendant**

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- 209.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer’s Cash report for September 2018.**
- 210.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for September 2018.**
- 211.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Accounts Payable Claims Auditor report for October 2018.**
- 212.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Kerry Brogan, Running Club Co-Advisor, effective October 12, 2018.**
- 213.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge the following student teacher to begin on October 22, 2018 and continue until December 21, 2018:**

<u>Teacher</u>	<u>Position</u>	<u>Building</u>	<u>Student Teacher</u>
James Best	P.E.	Elbridge	Erica Sadowski

- 214.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request for a Skaneateles High School student to participate in varsity wrestling for the winter season, representing Skaneateles, wrestling as an independent athlete. Per Section III, a school that has an independent athlete participating at a host school must have the school of independent athlete board approve the host coaches, in addition, the district must complete a sectional tournament commitment form.**
- 215.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request for a High School student to participate in boys swimming at Weedsport Central School District for the winter season, representing JE, swimming as an independent athlete. Both Weedsport coaches are NYS certified and compensated by Weedsport Central School District. Per Section III, a school that has an independent athlete participating at a host school must have the school of independent athlete board approve the host coaches, in addition, the district must complete a sectional tournament commitment form.**

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**216.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the renewals of the following policies:**

1334, 1336, 1337, 1421, 1511, 1516, 1517, 1612, 1720, 1730, 1221, 1231, 1240, 1251, 1260, 3281, 3321, 5580, 6120, 6121, 6122, 6140, 6131, 6130, 6160, 6151, 6150, 6210, 6211, 6212, 3111, 6214, 6212.1, 3120, 3231, 6431, 6440, 6450, 6460, 6510, 6512, 6520, 6530, 6531, 6215, 6220, 6310, 6311, 6312, 6320, 6410, 6313.1, 6420, 6430, 6550, 6540, 6551, 6560, 7121, 7122, 7123, 7131, 7132, 7150, 6431, 6440, 6450, 6460, 6510, 6512, 6520, 6530, 6531, 7310, 7410, 7410.1, 7412, 7414, 7515, 7516, 7550, 7554, 7560, 7580, 8350, 8410, 8430, 8440, 8450, 7160, 7162, 7211, 7212, 7222, 7223, 7224, 7230, 7244 & 7250.

**217.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individual as part time Snow Plow Crew Member for the 2018-2019 school year at the rate of \$18.91 an hour, effective on the first snowfall:**

- **Joseph Gilman**

**218.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Joseph Fiacchi, 8<sup>th</sup> Grade Modified Boys' Basketball Coach, effective October 31, 2018.**

**219.19** The Superintendent of Schools recommends that the Board of Education of the Jordan- Elbridge Central School District **appoint the following volunteer coach as indicated below, for the 2018-2019 school year:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Joseph Fiacchi	Boys' Varsity Basketball Coach	N/A

**220.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Margaret Simmons, Teacher Aide, effective November 20, 2018.**

Motion carried 6-0-0.

**Items for Board Action**

**221.19** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **grant permission to the JE Community Sports Boosters to conduct various raffles (i.e. 50/50 ticket sales, gift baskets, etc.) at home athletic events during the 2018-2019 school year.**

Motion carried 6-0-0.

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**222.19** Motion by Mrs. Baum and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **acknowledge the Notice of Entry of Stipulation and Consent Order relative to Tops Markets, and authorizes a change in the 2018-19 school and library taxes as follows:**

<b>Property Address</b>	<b>Map #</b>	<b>Town</b>	<b>Reason</b>	<b>Tax Increase/ (Decrease)</b>
225-229 E. Main St	014.-01-22.0	Elbridge	Notice of Entry of Stipulation and Consent Order	(\$7,323.59)

Motion carried 7-0-0.

**223.19** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the donation in the amount of \$425.00 from the Jordan-Elbridge Class of 1998 toward educational enrichment opportunities and that the following budget codes are hereby incremented as follows:**

<b>Budget Code</b>	<b>Description</b>	<b>Amount</b>
A 2705	Donations	\$425.00
A2110.450.10.000	Teaching-Reg School-Supplies-Elbridge Elem.	\$425.00

Motion carried 6-0-0.

**224.19** Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **extend the transportation services portion for professional services for the current contract with R. Daniel Howard, Intervention Specialist, in the amount not to exceed \$6,000.00.**

Mr. Froio shared that this individual will be used to provide customer service training and will work with all bus drivers relative to the new laws employees have to abide by. Mr. Froio indicated that this individual and the Transportation Supervisor are working to formalize and better communication, particularly for the summer and first week of school.

Motion carried 6-0-0.

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- 225.19** Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **enter into a contract in the amount of \$13,000.00 with Robertson Strong Apgar Architects, P.C. to provide architectural and structural engineering services for the High School auditorium wall paneling and millwork, along with enlarging the stage stairs relative to the 2018-19 Capital Outlay Project.**

Mr. Froio indicated that this project would add many aesthetics to the High School auditorium.

Motion carried 6-0-0.

- 226.19** Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Jan Halbach as Custodial Worker I, effective November 7, 2018, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jan Halbach to the position of Custodial Worker II, in the Labor Civil Service position, at an hourly rate of \$15.60, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on November 8, 2018.**

Motion carried 6-0-0.

- 227.19** Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Evelyn Burke to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.32, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on November 8, 2018.**

Motion carried 6-0-0.

- 228.19** Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Christian Washco to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.32, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on November 8, 2018.**

Motion carried 6-0-0.

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**229.19** Motion by Mr. Yard and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Crystal Orzell to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.32, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on November 8, 2018.**

Motion carried 6-0-0.

**230.19** Motion by Mrs. Baum and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2018-2019 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District with a start date of October 4, 2018:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Ellen Patulski	Running Club Co-Advisor	\$316.00

Motion carried 6-0-0.

**231.19** Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2018-2019 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools, with a start date of November 5, 2018:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Mike Nguyen	Head JV Wrestling Coach	\$5,863.00	13

Ms. Schue shared that this individual is a former student, wrestler, and excelled in both.

Motion carried 6-0-0.

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**232.19** Motion by Mrs. Baum and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2018-2019 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools, with a start date of November 1, 2018:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Cody Lewis	Boys' 8 <sup>th</sup> Grade Modified Basketball Coach	\$3,208.00	8

Motion carried 6-0-0.

**233.19** Motion by Dr. Jorolemon and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2018-2019 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement and included MOU, between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Erin Sadowski	Three Lakes Sampler Advisor	\$1,264.00

Mr. Froio indicated that this individual has been doing this position on a voluntary basis over the past few years, but the project has become a lot of work, sharing that it was overdue to make it a formal JETA position and provide a stipend. The stipend amount was determined by JETA for the amount of work.

Mrs. Long asked that since there is now one advisor, would there be a more formal way of selecting student work.

Ms. Schue indicated that at this time, there are not enough submissions, so what is submitted is in the sampler. Ms. Schue also shared that now that there is an advisor, they are hoping there will be so many submissions that a formal method of selecting the pieces will be needed.

Motion carried 6-0-0.



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**234.19** Motion by Mrs. Baum and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant Tina Bratt a temporary leave of absence from her Teacher Aide duties for the 2018-2019 school year, and BE IT RESOLVED**,

**WHEREAS, the Superintendent of Schools James Froio, recommends that Tina Bratt be appointed by the Board of Education to a position as long-term substitute Teaching Assistant, with the Jordan-Elbridge Central School District; and**

**WHEREAS, Tina Bratt holds a level one certificate as Teaching Assistant;**

**NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Tina Bratt as a long-term substitute Teaching Assistant, in the Teaching Assistant tenure area, commencing on November 8, 2018, at an hourly rate of \$13.44.**

Motion carried 6-0-0.

**235.19** Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **assign Gina Motell to a temporary assignment as classroom Teacher Aide at 6.5 hours per day beginning November 8, 2018.**

Motion carried 6-0-0.

**236.19** Motion by Mrs. Long and Seconded by Mrs. Baum, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create one (1) .5 FTE Monitor position.**

Motion carried 6-0-0.

**237.19** Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Brandon Phelps to the position of School Monitor, in the Exempt Civil Service position, at an hourly rate of \$10.40, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning November 8, 2018.**

Motion carried 6-0-0.

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**238.19** Motion by Mr. Yard and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jessica Roberge to the position of long-term substitute Teacher Aide (5.5 hours per day), in the Labor Civil Service position, at an hourly rate of \$11.20, in the Local 200 group, with a 52-week probationary appointment beginning November 8, 2018.**

Motion carried 6-0-0.

**Adjournment**


Motion by Mrs. Long and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 8:04 PM.

**Follow-up Items**

<b>Subject</b>	<b>Assignee</b>	<b>Tentative Due Date</b>	<b>Action Taken</b>
School Messenger Sub Groups	Jim Froio/Steve Mendrek	TBA	TBA
Board Docs presentation to BOE	Jim	TBA	TBA



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Bernadette Fall, District Clerk