

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, OCTOBER 14, 2020

BOARD MEMBERS PRESENT (via roll call)

Mrs. Fordyce
Mrs. Guerrette
Mrs. May
Mr. Moulding

BOARD MEMBERS ABSENT (via roll call)

Dr. Childres
Mrs. Long
Mr. Yard

ALSO PRESENT

RJ Hartwell, School Business Administrator & Treasurer

Organization

Due to health and safety concerns, this meeting was livestreamed. This meeting was still open to the public virtually.

Mrs. Guerrette called the regular meeting, held in the Board of Education room, to order at 6:32 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mrs. Guerrette shared that we are in week 6 of the 2020-21 school year and congratulated the district on that.

Mrs. Fordyce indicated that she is happy that tickets for the Jordan-Elbridge Musical Players rescheduled production of "The Hunchback of Notre Dame" are now on sale online. The musical will be streamed for the public at 7 PM on October 23-24 and 2 PM on October 25.

Presentations/Administrative Reports

Mr. Froio shared that sports got off to a good start and got all senior nights in.

Mr. Froio indicated that 131 people participated in last week's community forum and many good questions were asked relative to when to keep children home if they are exhibiting COVID like symptoms.

Mr. Froio said that October 30 would be a practice remote day for what would be snow days when the weather turns foul. There will be no in-school instruction and sports will still be held after school, adding that he wants to see if teachers have problems launching lessons from home, or if parents/students experience glitches or connectivity problems. Prior to October 30 there will be a tab on our webpage asking students/parents for their feedback/experience and will make adjustments if needed. Mr. Froio shared that the afternoon of remote day will be with PLC's and starting to look at student achievement and gaging what kind of regression took place since March.

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Mrs. Guerrette asked if there are discussions as to state testing and adjustments to that. Mr. Froio shared that the focus needs to be on what is aligned with the standards that teachers have identified as the most important per grade level.

Mr. Moulding asked if the quarterly assessments would remain the same as the previous year's academic expectations. Mr. Froio said that quarterly assessments at Elbridge have to be paired down because the amount of time the teachers have with the kids is not as much as it was but he does not think that will be true for JEDIS, the MS and HS because their schedule gives them more time with students.

Mrs. Guerrette shared that it is nice to see that students are not fazed by new daily interruptions that include getting their temperatures taken and wearing masks, which is now routine to them.

Mr. Froio shared that there are some secondary remote students who are not taking advantage of the opportunities afforded to them in a remote learning environment so administration will be working on that.

Mr. Froio said he found out what the perimeters are for contact tracing a COVID-19 positive staff member/student and found it includes anyone who has more than 10 minutes of continual contact with said individual, even if they are socially distanced and are wearing a mask, all will have to be quarantined for 14 days. Given that information, he asked the Board to think about their options for conducting Board of Education meetings moving forward.

Mr. Froio indicated that staff attendance has been good, is thankful to have 10 permanent subs and that there has only been 2 days where they had to call a sub from outside the permanent sub list.

Mr. Moulding asked relative to the contact tracing exercise, what the impact could have been if the 10 permanent subs needed to quarantine. Mr. Froio shared that in this particular case, that one grade level would go remote because you lose the teacher, but the other grades could operate in person.

Mr. Froio shared that the Onondaga County Health Department will do asymptomatic, self-administered testing at JE Middle School this week and Elbridge Elementary and the HS later to keep the environment as healthy as possible.

Public Comments

N/A

Receipt of written questions/comments

N/A

Approval of Minutes

Motion by Mrs. May and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **September 16, 2020**.

Motion carried 4-0-0.

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Consent Agenda

Motion by Mr. Moulding and Seconded by Mrs. May, **BE IT RESOLVED:**

- 156.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education.**
- 157.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **create and establish a substitute position and rate for the 2020-2021 school year as follows:**

<u>Position</u>	<u>Hourly Rate</u>
Substitute Remote Support	\$24.96

- 158.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2020-21 Per Diem Substitute Lists:**

- **Anne Farnsworth- Certified Teacher *start date 9/25/2020**
- **Rachel Leach- Certified Teacher *start date 9/25/2020**
- **Christine Jordan- Certified Teacher *start date 10/5/2020**
- **Lizabeth Hunt- Monitor *start date 9/21/2020**
- **Angela Simmons- Remote Support *start date 9/8/2020**
- **Kayla Crowley- Remote Support *start date 9/8/2020**
- **Kathy Phillips- Remote Support *start date 9/8/2020**
- **Christy Wangsness- Remote Support *start date 9/8/2020**
- **Maria Thome- Remote Support *start date 9/8/2020**
- **Balbina Woods- Remote Support *start date 9/8/2020**
- **Cindy Smith- Remote Support *start date 9/8/2020**
- **Mary Blatz- Bus Attendant *9/28/2020**
- **Elaine Clark- Remote Support *start date 9/23/2020**
- **Michael Lippa- Bus Attendant**

- 159.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for September 2020.**
- 160.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for September 2020.**
- 161.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Extra-Classroom Activity reports for the period ending September 30, 2020.**

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162.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to surplus maintenance bus #215 to be scrapped with proceeds going to the general fund. It will not pass NYS inspection and therefore is no longer safe to drive or sell.**

163.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Roger Roman, Varsity Cross Country Coach, effective September 17, 2020.**

164.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the termination of Crystal Orzell, Custodial Worker I, effective September 28, 2020.**

165.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **adopt the revised proposed 2020-2021 school district calendar.**

166.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals to the position of Snow Plow Crew Leader for the 2020-2021 school year, effective on or about November 1, 2020:**

<u>Name</u>	<u>Stipend</u>
David Lavancha	\$3,450.00
David Bales	\$3,450.00

167.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Snow Plow Crew Members for the 2020-2021 school year at the rate of \$19.00 an hour, effective on or about November 1, 2020:**

- **Joseph Gilman**
- **Jacob Fey**
- **Jesse Dolph**

168.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2020-2021 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jim Sherman	District Photographer	\$527.00

169.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the renewals of the following policies:**

1221, 1421, 1516, 1620, 1720, 2110, 2210, 2350, 3111, 3160, 3231, 3281, 5260, 5310, 5651, 7110, 7140, 7311, 7312, 7313, 7320, 7330, 7350, 7360, 7430, 7440, 7441, 7521, 7522, 7523, 8211, 8230, 8241, 8260, 8360 & 8460

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Mr. Froio wished Mr. Roman a happy retirement, said he did a great job for JE and thanked him for over 30 years of coaching

Motion carried 4-0-0.

Items for Board action

- 170.21** Motion by Mrs. May and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **approve the Application for Corrected Tax Roll authorizing a change in the 2020-21 school and library taxes as follows:**

Property Address	Map #	Town	Reason	Tax Increase/ (Decrease)
2070 Canal Rd	005.-02-09.0	Camillus	Add Enhanced STAR exemption for good cause	(\$1,664.73)
17 Hill St	008.-02-10.0	Jordan	Add Enhanced STAR exemption for good cause	(\$1,664.73)

Motion carried 4-0-0.

- 171.21** Motion by Mrs. Fordyce and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the Corrective Action Plan in connection with the Report Communicating Internal Control Related Matters Identified in an Audit prepared by Raymond F. Wager, CPA, P.C. for the audit of the Basic Financial Statements for the fiscal year ended June 30, 2020.**

Motion carried 4-0-0.

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- 172.21** Motion by Mrs. Fordyce and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for the 2020-21 school year:**

Budget code	Description	\$ Increase/(Decrease)
A2250.150.10.000	SWD-Professional Salaries-Elbridge	\$6,250.00
A2250.150.15.000	SWD-Professional Salaries-JEDIS	\$2,500.00
A2250.150.20.000	SWD-Professional Salaries-Middle School	\$2,500.00
A2250.150.30.000	SWD-Professional Salaries-High School	\$1,250.00
A2250.450.00.000	SWD-Supplies	(\$12,500.00)

A. To cover increase in salary for Occupational Therapist from .80 to 1.0 FTE due to COVID-19.

A2020.165.20.000	SRO Salaries-Middle School	\$46,000.00
A2020.165.15.000	SRO Salaries-JEDIS	(\$15,000.00)
A2855.156.00.000	Interscholastic Athletics-Proctor & SRO Pay	(\$31,000.00)

B. To cover additional SRO hours at Middle School during school day.

Motion carried 4-0-0.

- 173.21** Motion by Mrs. Fordyce and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2020-2021 school year, with the regular season lasting 6 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Ryan Hannon	Boys' Varsity Cross Country Coach	\$3,234.00

Motion carried 4-0-0.

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- 174.21 Motion by Mrs. May and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2020-2021 school year, with the regular season lasting 6 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Mary Maestri	Boys' Head Modified Soccer Coach	\$2,406.00

Mr. Froio indicated that this individual is a division one athlete and will be great in this position.
Motion carried 4-0-0.

- 175.21 Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, **and subject to the applicable Civil Service Law and Rules, that the Board of Education hereby appoints Clinton Bogart to the position of School Monitor (.33 FTE), in the Exempt Civil Service position, at an hourly rate of \$11.80, for actual time worked, in the Non-Represented group, with a 52 week probationary appointment beginning October 1, 2020.**

Motion carried 4-0-0.

- 176.21 Motion by Mrs. Fordyce and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accepts the resignation of Andrew White, Custodial Worker I, effective October 11, 2020, and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Andrew White to the position of Custodial Worker II, in the Labor Civil Service position, at an hourly rate of \$17.03, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 group, with a 52 week probationary appointment beginning October 12, 2020.**

Motion carried 4-0-0.

- 177.21 Motion by Mrs. Fordyce and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Heather Saunders to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.69, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on September 30, 2020.**

Motion carried 4-0-0.

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- 178.21** Motion by Mrs. May and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as Marching/Field Band Staff for the 2020-21 season, pro-rated over actual time worked, to be remunerated as follows:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Kristen Kasky	Brass Tech P/T	\$ 342.00
Ryan Sparkes	Field Band Assistant Director	\$1,128.00
Abigail Shafer	Color Guard/Tech.	\$ 216.00

Motion carried 4-0-0.

- 179.21** Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Daniel English, Percussion Coordinator, effective September 21, 2020, and appoint him to the Marching/Field Band Staff for the 2020-21 season, to be remunerated, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Daniel English	Marching/Field Band Director	\$3,162.00

Mr. Froio shared that this individual is one of the founders of Downbeat Percussion, was inducted into the wall of honor for their outstanding performances and is excited to have him working in this capacity.

Motion carried 4-0-0.

- 180.21** Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of RJ Hartwell, Elementary School Principal, effective August 2, 2020, and accept the resignation of RJ Hartwell, Principal on Special Assignment, effective October 31, 2020, and create a 1.0 FTE position of School Business Administrator, appoint RJ Hartwell to that position, effective November 1, 2020, and approve the employment contract with RJ Hartwell, School Business Administrator from November 1, 2020 to October 31, 2023 and appoint RJ Hartwell as District Treasurer, from November 1, 2020 to June 30, 2021.**

Mrs. Guerrette shared that it is wonderful and that she is confident Mr. Hartwell will be able to fill Roxanne's great big shoes.

Mr. Hartwell said that he is lucky to have Roxanne mentoring him and looks forward to spreading his wings.

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Mr. Moulding thanked Mr. Hartwell for everything he has done in his previous roles with the district and wished him the best of luck in his new endeavor.

Mr. Froio indicated that he echoes all sentiments, adding that Mr. Hartwell has made fantastic contributions to the district, was pivotal with us coming up with a plan for in-school instruction for Pre-K-12 and that he came up with the cohort partnership, which has worked out beautifully.

Motion carried 4-0-0.

- 181.21** Motion by Mrs. Fordyce and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint RJ Hartwell as Deputy School District Clerk** of the Jordan-Elbridge Board of Education, until the next reorganizational meeting.

Motion carried 4-0-0.

- 182.21** Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint RJ Hartwell as the Community Eligibility Provision (CEP) Administrator**, until the next reorganizational meeting.

Motion carried 4-0-0.

- 183.21** Motion by Mrs. Fordyce and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint RJ Hartwell as the Jordan-Elbridge District Representative on the Board of Directors of the Cayuga-Onondaga Area School Employees' Healthcare Plan**, until the next reorganizational meeting.

Motion carried 4-0-0.

- 184.21** Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint RJ Hartwell to represent the Jordan-Elbridge Central School as Trustee to the New York State Public Schools Statewide Workers' Compensation Trust**, until the next reorganizational meeting.

Motion carried 4-0-0.

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- 185.21** Motion by Mrs. Fordyce and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **authorize the District Treasurer, RJ Hartwell, to invest revenues**, with the approval of the Superintendent of Schools, until the next reorganization meeting.

Motion carried 4-0-0.

Administration of Oath

District Clerk Fall administered the oath of office to District Treasurer, RJ Hartwell. Lori Eggleston notarized RJ Hartwell's oath of office on Thursday, October 15, 2020.

Executive Session

Motion by Mr. Moulding and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion related to the employment history of a particular person

Motion carried 4-0-0.

Meeting adjourned to Executive Session at 7:32 PM.

Meeting reconvened at 8:17 PM.

Adjournment

Motion by Mr. Moulding and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 4-0-0.

Meeting adjourned at 8:17 PM.



Bernadette Fall, District Clerk