

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, OCTOBER 18, 2017**

BOARD MEMBERS PRESENT (via roll call)

Mr. Brunelle  
Mrs. Fordyce  
Mr. Gallaro  
Dr. Jorolemon  
Mrs. Long

BOARD MEMBER ABSENT (via roll call)

Mrs. Baum (excused)  
Mrs. Guerrette (excused)

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction  
Roxanne Miller, District Treasurer  
Audience also included students and a community member.

STUDENT REPRESENTATIVES (via roll call)

Tessa Green  
Hunter Simmons

**Student Representatives' Report and Celebrations**

Student representative Hunter Simmons shared that the High School ended their first marking period out of six, which was new and well received by students. The musical, *Young Frankenstein* was selected to be performed at the High School this year, two hundred freshman and sophomores will be going to see a play at Syracuse Stage called, *The Curious Incident of the Dog in the Nighttime*, Masterminds ran by Mr. Kufs, is largest it's ever been, and students are still in negotiations about phones use in the library.

Student representative Tessa Green indicated that varsity football made sectionals and will have their first sectional game on home turf and that band is ranked in the top of the state for their division.

**Organization**

Mr. Gallaro called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:02 PM.

Mr. Gallaro took roll call.

Mr. Gallaro explained the emergency exit procedures and led the Pledge of Allegiance.

**Board of Education Announcements / Special Events / Topics for Discussion**

Mrs. Fordyce shared that she enjoyed watching Mr. Hartwell being rescued which was broadcasted live on Facebook during fire prevention week.

Dr. Jorolemon shared that the 3 YP and 4 YP learned about safety during fire prevention week. Dr. Jorolemon shared that choosing a bus with storage underneath for cross country's trip to NYC was a great safety update.

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**Presentations/Administrative Reports**

Mike Poland of Armoured One, gave a slideshow presentation on how to prepare for an active shooter situation in a school setting. Mr. Poland indicated that individuals have three options to choose from during such an event: run, hide or fight.

Mr. Froio shared information on the districts employee historical data and district staffing levels. There are currently 279 individuals employed at JECSD.

**Public Comments**

No audience members spoke during the public comment portion of the meeting.

**Receipt of written questions/comments**

There were no written questions/comments submitted.

**Approval of Minutes**

Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **October 4, 2017**.

Motion carried 5-0-0.

**Consent Agenda**

Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**:

**160.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following Special Education Determinations**:

- **Committee on Special Education for case numbers 2626, 2868, 2986, 2977 & 2663**
- **Committee on Preschool Special Education for case numbers 2987 & 2988**
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**161.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2017-18 Per Diem Substitute Lists**:

- **Amanda White- Non-Certified Teacher, Teacher Aide & Teaching Assistant**
- **Maribeth Spara- Monitor \*start date of 10/5/2017**
- **Mackenzie Burroughs- Custodial Worker**
- **Patricia Walburger- Clerical \*start date 10/16/2017**
- **Amanda Reeves- Teaching Assistant & Teacher Aide**

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**162.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve Private/Parochial School Transportation request for the 2017-18 school year, as follows:**

**Word of Life Christian Academy: 1 Student**

**163.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Cynthia Wood, part-time Account Clerk I and Deputy Treasurer, effective November 16, 2017.**

**164.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Kathleen Gugel, Middle School Book Club Advisor, effective October 5, 2017.**

**165.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Lori Hutchings, Custodial Worker I, effective October 31, 2017.**

**166.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Rachel Knapp, Custodial Worker I, effective October 20, 2017.**

**167.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Elizabeth Caspari, Teaching Assistant, effective October 13, 2017.**

**168.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals to the position of Snow Plow Crew Leaders for the 2017-2018 school year, effective on or about November 1, 2017:**

<u>Name</u>	<u>Stipend</u>
Brian Jayne	\$3,450.00
David Lavancha	\$3,450.00

**169.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following individuals as part time Snow Plow Crew Members for the 2017-2018 school year at the rate of \$18.91 an hour, effective on the first snowfall:**

- **Joseph Foote**
- **David Bales**
- **Jeven Jayne**

**170.18** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 7 weeks, to be prorated over actual**

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time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Mark Fietta	Modified Girls' 8 <sup>th</sup> Grade Basketball Coach	\$2,807.00

- 171.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 8 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Mark Fietta	Modified Boys' 7 <sup>th</sup> Grade Basketball Coach	\$3,208.00

- 172.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2017-2018 school year, with the regular season lasting 9 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Douglas Hickman	Head Modified Girls' Outdoor Track Coach	\$3,609.00
Todd Canino	Head Modified Boys' Outdoor Track Coach	\$3,609.00
Michael Smart	Head Modified Boys' Lacrosse Coach	\$3,609.00
Leslie Ahern	Head Modified Girls' Lacrosse Coach	\$3,609.00
Thomas Wilmot	Head Modified Baseball Coach	\$3,609.00
Tracey Engle	Head Modified Softball Coach	\$3,609.00
James Gunnip	Boys' Assistant Modified Lacrosse Coach	\$3,339.00

- 173.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2017-2018 school year, with the regular season lasting 10 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Patrick Smart	Boys' Assistant Varsity Lacrosse Coach	\$4,860.00
Richard Young	Boys' Head Varsity Lacrosse Coach	\$5,390.00
Terri George	Girls' Head JV Lacrosse Coach	\$4,510.00
Barbara Ely	Girls' Assistant Varsity Lacrosse Coach	\$4,860.00
Douglas Mead	Girls' Head Varsity Lacrosse Coach	\$5,390.00
Cody Lewis	Boys' Head JV Lacrosse Coach	\$4,510.00

- 174.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 11 weeks, to be prorated over**

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actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Daniel Bondgren	Head Varsity Golf Coach	\$5,698.00

- 175.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2017-2018 school year, with the regular season lasting 12 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Ryan Hannon	Girls' Head Varsity Outdoor Track Coach	\$6,468.00
Roger Roman	Boys' Head Varsity Outdoor Track Coach	\$6,468.00
James Best	Girls' & Boys' Assistant Varsity Track Coach	\$5,832.00

- 176.18 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2017-2018 school year, with the regular season lasting 15 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Nicole Lafleur	Winter Cheerleading Coach	\$1,939.00

Mr. Brunelle asked if there is no JV program due to low student participation, is there still a JV coach. Mr. Froio said no, that no coach would be appointed. Mr. Froio indicated that just because the person is appointed doesn't mean their position is guaranteed if there is no team.

Motion carried 5-0-0.

**Items for Board Action**

- 177.18 Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2017-2018 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Martin	Middle School Book Club Advisor	\$317.00

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Motion carried 5-0-0.

**178.18** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfer for 2017-18:**

Budget code	Description	\$ Increase/(Decrease)
A2250.150.00.000	SWD-Teaching Salaries	\$9,100.00
A2250.157.00.000	SWD-Teaching Assistant Salaries	\$107,000.00
A2610.150.00.000	Librarian Salaries	\$7,000.00
A2110.127.00.000	Teaching-Reg School-TA's-Gr K-6	(\$37,000.00)
A2110.137.00.000	Teaching-Reg School-TA's-Gr 7-12	(\$44,000.00)
A2110.130.00.000	Teaching-Reg School-Instructional Salaries	(\$42,100.00)

**A. Reallocate salaries due to staff reassignments and salaries no longer covered under grants.**

Motion carried 5-0-0.

**179.18** Motion by Mr. Brunelle and Seconded by Dr. Jorolemon, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the Application for Corrected Tax Roll authorizing a change in the 2017-18 school taxes as follows:**

Property Address	Map #	Town	Reason	Tax Increase/ (Decrease)
8074 Grant Avenue Rd	096.00-1-4.111	Sennett	Assessment incorrectly calculated	(\$1,282.57)

Motion carried 5-0-0.

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**180.18** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the resolution below authorizing participation in cooperative energy purchasing service (NYSMEC) for electricity:**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Jordan-Elbridge Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Jordan-Elbridge Central School District to participate in the NYSMEC, and authorizes and directs Roxanne Miller to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Motion carried 5-0-0.

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**181.18** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the resolution below authorizing participation in cooperative energy purchasing service (NYSMEC) for natural gas:**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Jordan-Elbridge Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Jordan-Elbridge Central School District to participate in the NYSMEC, and authorizes and directs Roxanne Miller to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$1.134 (dollars) per therm for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Motion carried 5-0-0.



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**182.18** Motion by Dr. Jorolemon and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the tentative agreement between Jordan-Elbridge Central School District and Jordan-Elbridge Administrators' Association.**

Mr. Froio indicated that the district is not stuck with this incentive and it can be negotiated with the next contract in 3 years.

Motion carried 5-0-0.

**183.18** Motion by Dr. Jorolemon and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jerome O'Neill to the position of Bus Mechanic, in the Non-Competitive Civil Service position, at an hourly rate of \$22.00, in the Non-Represented group, with a 52 week probationary appointment beginning October 23, 2017.**

Mr. Froio shared that he is excited to have this individual join the JE team because he already is familiar with our bus garage and has a lot of experience in this field.

Motion carried 5-0-0.

**Exempt Session**

The board adjourned to exempt session for discussion pertaining to a student issue at 8:12 PM.

Ms. Schue was invited into exempt session.

Meeting reconvened at 8:34 PM.

**Adjournment**

Motion by Dr. Jorolemon and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 5-0-0.

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Meeting adjourned at 8:34 PM.

**Follow-up items**

<b>Subject</b>	<b>Assignee</b>	<b>Tentative Due Date</b>	<b>Action Taken</b>
911 call box assignments / coverage	Mr. Smith	TBA	TBA
Employee Historical Data/Staffing Levels	Mr. Froio	October 2017	Completed
BOE/Team Leader Leadership Workshop	Mr. Froio & Ms. Schue	April 2018	TBA
Superintendent's Evaluation	BOE	January 17, 2017 at 5:30 PM	TBA

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Bernadette Sica, District Clerk