

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, SEPTEMBER 15, 2021**

BOARD MEMBERS PRESENT (via roll call)

Dr. Childres  
Mrs. Guerrette  
Mrs. Long  
Mrs. May  
Mr. Moulding  
Mr. Yard

BOARD MEMBERS ABSENT (via roll call)

Mrs. Gustafson (excused)

ALSO PRESENT

RJ Hartwell, Assistant Superintendent for Business and Finance  
Tim Siddall, School Resource Officer  
Dennis Burlingame, School Resource Officer  
Audience also included community members

**Organization**

Mrs. Guerrette called the regular meeting, held at Jordan-Elbridge Middle School in the Library, at 6:32 PM.

Mrs. Fall took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

**BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items**

Mr. Froio shared that it was a great first week of school that included a very successful band show for the first time in 2 years, sports programs running uninterrupted and soccer won the kickoff classic tournament adding that it's great to see students experiencing these opportunities.

Mr. Froio remarked that Ms. Farnsworth, I.B. Coordinator, lead Middle School parents on IB report card night, with roughly 65 middle school parents in attendance, she did a great job detailing said report card and thought the parent comments at the end were positive.

Mr. Froio indicated that the COVID hotline has been very busy; community communication has been phenomenal so as a result there are very few cases in school.

Mrs. May inquired about the Sunday testing clinic for students and Mr. Froio shared that 25 people showed to be tested. Mr. Froio also remarked that the district provided all staff with at home COVID testing kits, which adds another layer of protection to keep our students and staff safe.

Mr. Hartwell shared that all Cayuga County schools in our BOCES are having a few hiccups with tax bills that went out adding that these are small errors that do not affect payments. Please visit our website or call the Business Office for detailed information.

**Presentations/Administrative Reports**

N/A

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**Public Comments**

Mr. Gary Wiggins spoke during the public comments portion of the meeting relative to providing research to Board members that he found on wearing masks in schools and the 1776 project.

**Receipt of written questions/comments**

N/A

**Approval of Minutes**

Motion by Mr. Yard and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **September 1, 2021**.

Motion carried 6-0-0.

**Consent Agenda**

Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED**:

- 173.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education**.
- 174.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2021-22 Per Diem Substitute Lists**:
- **Gabby Thorpe –Teaching Assistant \*start date 9/7/21**
  - **Abby Wiegand- Non-Certified Teacher**
  - **Michael Finnigan- Bus Driver**
- 175.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Lori Ruiter, Teaching Assistant, effective October 3, 2021**.
- 176.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Caitlin McHugh, Substitute Certified Teacher, effective September 2, 2021**.
- 177.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Erika Knapp, Math Teacher, effective October 8, 2021**.
- 178.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to dispose of outdated, damaged or deleted library books from the Jordan-Elbridge Middle School library**.

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**179.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for August 2021.**

**180.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve Private/Parochial School Transportation requests for the 2021-22 school year, as follows:**

**Bishop Ludden: 2 Students**

**181.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **rescinds prior board action to correct the title/position of Rosina Wilczek, appointed as substitute Certified Teacher at the September 1, 2021 Board of Education Meeting:**

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint Rosina Wilczek as Non-Certified Teacher substitute.**

**182.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the revised 2021-22 Per Diem Substitute lists as attached.**

**183.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **grant permission to the JE Community Sports Boosters to conduct various raffles (i.e. 50/50 ticket sales, gift baskets, etc.) at home athletic events during the 2021-2022 school year.**

**184.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge the following social worker internship to begin on September 1, 2021 and continue until June 24, 2021:**

**Supervisor**

**Colleen Frawley**

**Intern**

**Payton Charles**

**185.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **grant the enrollment of one (1) foreign exchange student through International Foreign Exchange for the 2021-2022 school year. This student is from Spain.**

**186.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Team Leader, as indicated below for the 2021-2022 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

**Name**

**Todd Canino**

**Position**

**Special Area Team Leader**

**Stipend**

**\$2,191.00**



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- 187.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge the following student teacher to begin on September 1, 2021 and continue until December 23, 2021:**

<u>Teacher</u>	<u>Position</u>	<u>Building</u>	<u>Student Teacher</u>
Bethany Mastronardi	Special Education	JEDIS	Aly Burmeister

- 188.22** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the renewals of the following policies:**

- 4110, 4212, 4220, 4250, 4261, 4321, 4410, 5511, 5541, 5672, 5681, 5682, 5751, 8271, 8310, 8320, 8330 & 8331

Motion carried 6-0-0.

**Items for Board action**

- 189.22** Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2021-22 school year:**

Budget code	Description	\$ Increase/(Decrease)
F2110.150-22-ARP	ARP-Professional Salaries	(\$59,762)
F2110.450-22-ARP	ARP-Materials & Supplies	\$59,762

**A. Purchase COVID-19 Rapid Antigen Test Kits**

Budget code	Description	\$ Increase/(Decrease)
F2110.450-22-ARP	ARP-Materials & Supplies	(\$59,762)
A1620.490-00-000	BOCES Operations of Plant Service	\$59,762

**B. Purchase COVID-19 Rapid Antigen Test Kits through BOCES (not a BOCES reimbursable purchase since it is being paid using federal ARP-ESSER grant monies)**

Budget code	Description	\$ Increase/(Decrease)
A2070.401-00-000	Inservice Staff Dev. Contractual	(\$11,000)
A2010.450-00-000	Curriculum Dev. Materials & Supply	\$11,000

**C. Purchase additional curriculum tools from Really Great Reading**

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- 190.22** Motion by Mr. Yard and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **adjust the following individuals pay, per his approval, to the following amounts over actual time worked:**

**David Cronk- Bus Driver- 9/1/2021 through 12/31/2021: \$15.50/hr**

**David Cronk- Bus Driver- 1/1/22 through 6/30/22: \$25.50/hr**

Mr. Froio indicated that this individual is retired from another line of work, will exceed his earnings cap but wants to keep working for us, so we will apply for a waiver through Civil Service.

Motion carried 6-0-0.

- 191.22** Motion by Mrs. Long and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Melissa Harris to the position of Teacher Aide, in the Labor Civil Service position, at an hourly rate of \$12.69, in the Local 200 group, with a 52 week probationary appointment beginning September 7, 2021.**

Mr. Froio remarked that this individual is a very involved parent of the district who is super excited to be appointed in this position.

Motion carried 6-0-0.

- 192.22** Motion by Dr. Childres and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisors as indicated below for the 2021-2022 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Molly Byrne	Positivity Project Coordinator	\$ 657.00
Stephanie Provo	Positivity Project Coordinator	\$ 657.00
Jaime Glantz	Literary Magazine	\$1,315.00

Motion carried 6-0-0.

- 193.22** Motion by Mrs. May and Seconded by Mr. Moulding, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the substitutes who will report to their respective building on a regular basis throughout the school year and will be assigned accordingly as directed by the Superintendent of Schools:**

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- **Camille Butkins-Reith- Certified Teacher \*start date 9/8/2021**
- **Robert Moore- Certified Teacher \*start date 9/9/21**

Mr. Froio shared that the district is still down one daily sub, but the per diem sub list has been great and he could not be more pleased relative to sub candidates.

Motion carried 6-0-0.

- 194.22** Motion by Mrs. Long and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Sarah Groom to the position of Bus Attendant, in the Labor Civil Service position, at an hourly rate of \$18.23, in the Transportation Local group, with a 52 week probationary appointment beginning on or about September 16, 2021.**

Mr. Froio remarked that this individual would be helping 3 year olds get on the bus and put them in their car seats.

Mrs. Guerrette inquired about staffing for bussing and Mr. Froio indicated that we are in a much better position than most places, with a fully staffed fleet with a few in reserve adding that attendance has been excellent.

Motion carried 6-0-0.

- 195.22** Motion by Mrs. May and Seconded by Mr. Yard, **BE IT RESOLVED**,

**WHEREAS, the Superintendent of Schools James Froio, recommends that Marta Chmielewski be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and**

**WHEREAS, Marta Chmielewski holds a level one certificate as Teaching Assistant;**

**NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Marta Chmielewski to a four-year probationary term in the Teaching Assistant tenure area, commencing on September 16, 2021 and ending on September 15, 2025, at an hourly rate of \$14.05.**

Motion carried 6-0-0.

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**Executive Session**

Motion by Dr. Childres and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Employment history of a particular person

Motion carried 6-0-0.

Meeting adjourned to Executive Session at 7:04 PM.

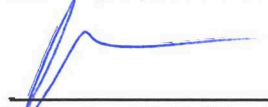
Meeting reconvened at 8:27 PM.

**Adjournment**

Motion by Mr. Yard and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 6-0-0.

Meeting adjourned at 8:28 PM.



Bernadette Fall, District Clerk