

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING MINUTES  
WEDNESDAY, SEPTEMBER 16, 2020**

BOARD MEMBERS PRESENT (via roll call)

Dr. Childres  
Mrs. Fordyce  
Mrs. Guerrette  
Mrs. Long  
Mrs. May  
Mr. Moulding  
Mr. Yard

BOARD MEMBERS ABSENT (via roll call)

N/A

ALSO PRESENT

RJ Hartwell, Principal on Special Assignment

**Organization**

Due to health and safety concerns, this meeting was livestreamed. This meeting was still open to the public virtually.

Mrs. Guerrette called the regular meeting, held in the PLC Conference Center, to order at 6:32 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

**BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items**

Mrs. Guerrette thanked Mr. Froio, staff and administration for doing an amazing job and providing a positive experience to the start of the school year.

Mr. Yard shared that Mr. Froio's visibility is impressive, appreciated and is needed to show stabilization and leadership.

**Presentations/Administrative Reports**

Mr. Froio commended staff, students and the community for a fantastic opening of school, sharing that all abided by the new rules and is very proud of them for doing so.

Mr. Froio indicated that Onondaga County is opening up a COVID-19 rapid testing site on Monday, September 21, 2020, specifically for school staff and students.

Mr. Froio shared that he would like a practice remote day in October for students and staff so all are ready in case the district needs to shut down.

Mr. Froio said that tennis, soccer, cross-country, golf and marching band will start September 21, 2020 and will comply with all state regulations.

Mr. Froio indicated that he charged Mr. Hartwell with putting the budget together very early this year so that they have a clear idea of where the district is and what condition we are in.

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**Public Comments**

N/A

**Receipt of written questions/comments**

N/A

**Approval of Minutes**

Motion by Mr. Yard and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **September 2, 2020**.

Motion carried 6-0-1. (Dr. Childres abstained)

**Consent Agenda**

Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**:

- 141.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education**.
- 142.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2020-21 Per Diem Substitute Lists**:
- **Krista Spilberg- Nurse**
  - **Michelle Rodriquez- Bus Attendant \*start date 9/14/2020**
  - **Kayla Cowan- Non-Certified Teacher \*start date 9/14/2020**
  - **Allison Brady- Certified Teacher & Teaching Assistant**
  - **Lonnie Laporte- Bus Driver \*start date 9/14/2020**
- 143.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for August 2020**.
- 144.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for August 2020**.
- 145.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Timothy Felton, School Monitor, effective September 18, 2020**.

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- 146.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Club/Class/Activity Advisor as indicated below for the 2020-2021 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Tallon Larham	IB Coordinator	\$1,234.00

- 147.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Daniel Bondgren, Head Boys' Soccer Coach, effective September 14, 2020 and appoint him as indicated below, for the 2020-2021 school year, with the regular season lasting 5 weeks, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Daniel Bondgren	Boys' Varsity Golf Coach	\$2,590.00

Motion carried 7-0-0.

**Items for Board action**

- 148.21** Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2020-21 school year:**

Budget code	Description	\$ Increase/(Decrease)
A2810.150.30.000	Guidance Salaries-High School	\$7,260.00
A2110.400.30.000	Teaching-Reg School-Contractual-High School	(\$7,260.00)

**A. To cover additional hours for summer guidance counselors at the High School.**

A2110.120.15.000	Reg School-Teacher Salaries-JEDIS	\$230,000.00
A2110.127.10.000	Reg School-TA Salaries-Gr K-3-EE	\$82,000.00
A2110.127.20.000	Reg School-TA Salaries-Gr 6-MS	\$10,000.00
A2110.137.20.000	Reg School-TA Salaries-Gr 7-8-MS	\$10,000.00



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A2110.120.10.000	Reg School-Teacher Salaries-Gr K-3-EE	(\$180,000.00)
A2110.120.20.000	Reg School-Teacher Salaries-Gr 6-MS	(\$26,000.00)
A2110.130.20.000	Reg School-Teacher Salaries-Gr 7-8-MS	(\$26,000.00)
A2110.130.30.000	Reg School-Teacher Salaries-Gr 9-12-HS	(\$100,000.00)

**B. To cover reassignment of staff due to COVID-19.**

A2110.160.10.000	Reg School-Teacher Aide Salaries-EE	\$25,845.00
A2110.160.15.000	Reg School-Teacher Aide Salaries-JEDIS	\$30,545.00
A2250.157.10.000	SWD-TA Salaries-EE	(\$25,845.00)
A2250.157.15.000	SWD-TA Salaries-JEDIS	(\$30,545.00)

**C. To cover Teacher Aide salaries for isolation rooms at Elbridge and JEDIS.**

A2250.150.10.000	SWD-Teacher Salaries-EE	\$42,500.00
A2250.157.10.000	SWD-TA Salaries-EE	(\$42,500.00)

**D. To adjust budget due to changes in staff covered under grants.**

Mr. Froio shared that when staff was reshuffled it pushed them out of various grants, so they had to get people categorized in the right spots.

Motion carried 7-0-0.

**149.21** Motion by Mr. Yard and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District has **received from Raymond F. Wager, Certified Public Accountants, PC, a division of Mengel Metzger Barr & Co. LLP the Audited Basic Financial Statements and letter Communicating Internal Control Related Matters Identified in the Audit for the fiscal year ended June 30, 2020, and Whereas, it is necessary that the receipt of such be recorded in the minutes of the Board of Education and a copy of such resolution forwarded to the New York State Education Department,**

**BE IT RESOLVED, that this Board of Education officially acknowledge receipt of said reports and direct copies to be forwarded.**

Mrs. Long thanked Ms. Miller for keeping such good house with our books, which in turn makes it easy for auditors to do their jobs. Mrs. Long also indicated that Ms. Miller makes the job look easy and that there will be big shoes to fill when she retires.

Motion carried 7-0-0.

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- 150.21** Motion by Mrs. May and Seconded by Dr. Childres, **BE IT RESOLVED**, that the **Jordan-Elbridge Central School District, Location code 73122, hereby establishes a 7.25 hour standard work day for its employees under the title "Occupational Therapist I" and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.**

Motion carried 7-0-0.

- 151.21** Motion by Mrs. Long and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant Cathy Herrling an unpaid leave of absence from her Bus Attendant duties for the 2020-2021 school year.**

Motion carried 7-0-0.

- 152.21** Motion by Dr. Childres and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the substitute who will report to their respective building on a regular basis throughout the school year and will be assigned accordingly as directed by the Superintendent of Schools beginning September 1, 2020:**

- **Rosina Wilczek- Non-Certified Teacher**

Motion carried 7-0-0.

- 153.21** Motion by Mrs. Long and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **increase the Occupational Therapist I position from a .8 FTE to a 1.0 FTE, for Brittany Guadagnolo, with a salary of \$62,500.00, effective September 16, 2020.**

Motion carried 7-0-0.

- 154.21** Motion by Dr. Childres and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Matthew Balcum to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.69, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on September 21, 2020.**

Motion carried 7-0-0.

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- 155.21** Motion by Mr. Yard and Seconded by Mrs. Fordyce, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Siobhan Young to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$24.92, in the Transportation Local group, with a 52 week probationary appointment beginning September 2, 2020.**

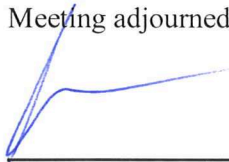
Motion carried 7-0-0.

**Adjournment**

Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 7-0-0.

Meeting adjourned at 7:08 PM.

A handwritten signature in blue ink, appearing to read 'Bernadette Fall', is written over a horizontal line.

Bernadette Fall, District Clerk