

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 4, 2019**

BOARD MEMBERS PRESENT (via roll call)

Dr. Childres
Mrs. Fordyce
Mr. Gallaro
Mrs. Guerrette
Mrs. Long
Mrs. May
Mr. Yard

BOARD MEMBER ABSENT (via roll call)

N/A

ALSO PRESENT

Janice Schue, Assistant Superintendent for Instruction
Roxanne Miller, Treasurer
Audience also included a reporter, students and community members

Organization

Mrs. Guerrette called the regular meeting, held at Jordan-Elbridge Middle School in the District Office Conference Room 150 to order at 7:01 PM.

Mrs. Guerrette took roll call.

Mrs. Guerrette reviewed the emergency exit procedures and led the Pledge of Allegiance.

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Mr. Gallaro announced that the JE Marching Eagles Sounds of Autumn show would be this weekend at the High School, with doors opening at 5 PM and the show to start at 6:30 PM.

Mr. Froio shared that opening day for staff went really well, which included a superb guest speaker and the first day of school for students went great with bus runs on time for the most part.

Mrs. Fordyce applauded the decision to add a fourth School Resource Officer whom she met at the High School.

Presentations/Administrative Reports

Mr. Tom Zuber from Raymond F. Wager, CPA's, presented the final audit report with many positive things to say, and indicated that the district is in a great position from a financial perspective.

Public Comments

N/A

Receipt of written questions/comments

N/A

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Approval of Minutes

Motion by Mrs. Long and Seconded by Mrs. May, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **August 14, 2019**.

Motion carried 6-0-1. (Mr. Yard abstained)

Consent Agenda

Motion by Mr. Gallaro and Seconded by Dr. Childres, **BE IT RESOLVED**:

144.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2019-20 Per Diem Substitute Lists**:

- **Kayley Brim- Non-Certified Teacher & Teaching Assistant**
- **Cary Lam- Non-Certified Teacher**
- **Susan Field- Non-Certified Teacher & Teaching Assistant**
- **Michelle Hamilton- Non-Certified Teacher & Teaching Assistant**
- **Anthony Arcaro- Non-Certified Teacher**
- **Julia Pratt-Teaching Assistant & Teacher Aide *start date 8/29/19**
- **Briana Duger- Teaching Assistant & Teacher Aide *start date 8/29/19**

145.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Treasurer's Cash report for July 2019**.

146.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the Budget Status report for July 2019**.

147.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Samantha Lewis, Teaching Assistant, effective August 27, 2019**.

148.20 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Jodi Gasparek, Running Club Co-Advisor, effective August 27, 2019**.

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- 149.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **rescind prior Board action to correct an employee's start date,**
WHEREAS, the Superintendent of Schools James Froio and the Board of Education appointed Nicole Olivia at the August 14, 2019 Board of Education meeting as Teaching Assistant, beginning September 1, 2019 and ending August 31, 2023; and
NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Nicole Olivia as Teaching Assistant beginning August 28, 2019 and ending August 27, 2023.
- 150.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for July 2019.**
- 151.20** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the Accounts Payable Claims Auditor report for August 2019.**

Motion carried 7-0-0.

Items for Board Action

- 152.20** Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District has **received from Raymond F. Wager, Certified Public Accountants, PC, a division of Mengel Metzger Barr & Co. LLP the Audited Basic Financial Statements and letter Communicating Internal Control Related Matters Identified in the Audit for the fiscal year ended June 30, 2019, and**
Whereas, it is necessary that the receipt of such be recorded in the minutes of the Board of Education and a copy of such resolution forwarded to the New York State Education Department,
- BE IT RESOLVED, that this Board of Education officially acknowledge receipt of said reports and direct copies to be forwarded.**

Motion carried 7-0-0.

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153.20 Motion by Dr. Childres and Seconded by Mr. Gallaro, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfer for 2019-20:**

Budget code	Description	\$ Increase/(Decrease)
A2110.490.00.000	Teaching-Reg School-BOCES Services	\$5,000.00
A2070.401.00.000	Inservice Training-Contractual	(\$5,000.00)

A. To cover opening day motivational speaker paid through Enrichment coSer.

A1621.450.00.000	Maintenance-Supplies	\$25,000.00
A1621.400.00.000	Maintenance-Contractual	(\$25,000.00)

B. To cover asphalt for Elbridge Elementary parking lot.

Mr. Froio indicated that these were ran through arts and education so they will get 70 percent of the cost back from BOCES.

Motion carried 7-0-0.

154.20 Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**,

WHEREAS, the Superintendent of Schools James Froio, recommends that Kim Meroney be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Kim Meroney holds a level one certificate as Teaching Assistant;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Kim Meroney to a four-year probationary term in the Teaching Assistant tenure area, commencing on August 28, 2019 and ending on August 27, 2023, at an hourly rate of \$13.44.

Ms. Schue shared that this individual will be a 1 to 1 with a second grade boy.

Motion carried 7-0-0.

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155.20 Motion by Mrs. May and Seconded by Mrs. Long, **BE IT RESOLVED,**

WHEREAS, the Superintendent of Schools James Froio, recommends that Cynthia Lannie be appointed by the Board of Education to a probationary position as Teaching Assistant, with the Jordan-Elbridge Central School District; and

WHEREAS, Cynthia Lannie holds a level three certificate as Teaching Assistant;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Cynthia Lannie to a four-year probationary term in the Teaching Assistant tenure area, commencing on August 28, 2019 and ending on August 27, 2023, at an hourly rate of \$13.44.

Ms. Schue indicated that this individual would be the classroom assistant in JEDIS in a 12-1-1.

Motion carried 7-0-0.

156.20 Motion by Mr. Gallaro and Seconded by Dr. Childres, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following Advisors, as indicated below for the 2019-2020 school year, to be prorated over actual time worked, in accordance with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central School District:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Laurie Spencer	Sophomore Class Advisor	\$1,264.00
Erin Sadowski	Three Lakes Sampler Advisor	\$1,264.00

Motion carried 7-0-0.

157.20 Motion by Mrs. Long and Seconded by Mrs. May, **BE IT RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jennifer Duhamel to the position of Custodial Worker I, in the Labor Civil Service position, at an hourly rate of \$12.32, for 2,080 hours per year, pro-rated over actual time worked, in the Local 200 union group, with a 52 week probationary appointment beginning on September 3, 2019.**

Motion carried 7-0-0.

**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 4, 2019**

158.20 Motion by Mr. Gallaro and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **grant Jodi Gasperek a temporary leave of absence from her Teaching Assistant duties for the 2019-2020 school year;**

WHEREAS, that the Superintendent of Schools James Froio, recommends that Jodi Gasperek be appointed by the Board of Education to a 1.0 FTE four year probationary position as Elementary Teacher with the Jordan-Elbridge Central School District; and

WHEREAS, Jodi Gasperek holds a permanent certificate in Pre-Kindergarten, Kindergarten and Grades 1-6;

NOW, THEREFORE, BE IT RESOLVED, that upon the Superintendent's recommendation, the Board hereby appoints Jodi Gasperek to a 1.0 FTE four year probationary position as Elementary Teacher, (30M) with a salary of \$55,721.00, in the Elementary tenure area, commencing on September 1, 2019 and ending on August 31, 2023.

Motion carried 7-0-0.

159.20 Motion by Mr. Gallaro and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Amanda Eberz to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$24.19, in the Transportation Local group, with a 52 week probationary appointment beginning August 28, 2019.**

Motion carried 7-0-0.

160.20 Motion by Mrs. Long and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Veronica Thomas to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$24.19, in the Transportation Local group, with a 52 week probationary appointment beginning August 28, 2019.**

Motion carried 7-0-0.

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161.20 Motion by Mrs. Long and Seconded by Dr. Childres, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **grant permission to the JE Community Sports Boosters to conduct various raffles (i.e. 50/50 ticket sales, gift baskets, etc.) at home athletic events during the 2019-2020 school year.**

Motion carried 6-0-1. (Mrs. Fordyce abstained)

162.20 Motion by Mr. Gallaro and Seconded by Mr. Yard, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **adopt the second reading of the following policies:**

- **#3280- Community Use of School Facilities**
- **#7519- Fragrance Policy**

Mrs. Long asked if there were fragrance issues at the High School this year and Mr. Froio indicated that he was not aware of any but shared that there are signs throughout the building relative to said topic.

Motion carried 7-0-0.

Executive Session

Motion by Mr. Gallaro and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

- Discussion related to the employment history of particular persons
- Collective Negotiations

Motion carried 7-0-0.

Mrs. Guerrette invited Ms. Schue into executive session.

Meeting adjourned to Executive Session at 7:28 PM.

Meeting reconvened at 7:58 PM.

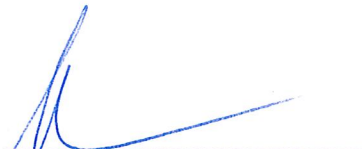
**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 4, 2019**

Adjournment

Motion by Mr. Yard and Seconded by Mrs. Long, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Motion carried 7-0-0.

Meeting adjourned at 7:59 PM.



Bernadette Fall, District Clerk