

REGULAR MEETING– JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION – DISTRICT OFFICE CONFERENCE ROOM 150
WEDNESDAY, APRIL 3, 2019 7:00 PM

It is the practice of the Board to encourage the community to use the **Public Comment** portions of the meeting to share information and concerns with Board members. Individuals wishing to address the Board are asked to sign up in advance before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to five (5) minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next meeting. Usually, questions should also be put in writing to insure clarity. All communication between the Board and the public shall be governed by Board Policies 3220 and 3230.

Organization

Roll Call

Board Members

Mrs. Baum _____
Mrs. Fordyce _____
Mr. Gallaro _____
Mrs. Guerrette _____
Dr. Jorolemon _____
Mrs. Long _____
Mr. Yard _____

Student Representatives

Benjamin Sullivan _____
Nathan Williams _____

Quorum Check
Emergency Exit Procedures
Pledge of Allegiance
Agenda Check

Student Representatives’ Report and Celebrations

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Introduce Sandy Ruffo, Area 4 Director of the NYS School Boards Association.

Board of Education Calendar of Events

- **April 3, 2019-** Health & Wellness Committee Meeting, 5:30 PM, District Office Conference Room 150
- **April 3, 2019-** Board of Education Meeting, 7:00 PM, District Office Conference Room 150
- **April 24, 2019-** Board of Education Meeting, 7:00 PM, District Office Conference Room 150
- **May 1, 2019-** Health & Wellness Committee Meeting, 5:30 PM, District Office Conference Room 150
- **May 1, 2019-** Board of Education Meeting, 7:00 PM, District Office Conference Room 150
- **May 8, 2019-** Meet the BOE Candidates & Public Budget Hearing 6:30 PM, District Office Conference Room 150
- **May 15, 2019-** Policy Committee Meeting, 5:30 PM, District Office Conference Room 150
- **May 15, 2019-** Board of Education Meeting, 7:00 PM, District Office Conference Room 150
- **May 21, 2019-** Budget Vote & Board of Education Elections, 7:00 AM - 9:00 PM, High School Events Entry Lobby

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Follow-up Items

Subject	Assignee	Tentative Due Date	Action Taken
Final Superintendent Review	BOE	May 2019	TBA

Presentations/Administrative Reports

2019-20 Budget Presentation – Jim Froio

Public Comments

Receipt of written questions/comments

Approval of Minutes

Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **March 20, 2019**.

Yes_____ No_____ Abstain_____

Consent Agenda

Motion by _____ and Seconded by _____, **BE IT RESOLVED:**

339.19 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the following:**

- **Committee on Special Education for case numbers 2728, 2971, 2995, 2864, 2912, 2873, 3063, 2645, 2635, 2906, 2197, 2565, 2782, 2784, 2150, 3065 & 3064**
- **Committee on Preschool Special Education for case numbers 3060, 2939, 2932, 3061 & 2954**

340.19 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **add the following individuals to the 2018-19 Per Diem Substitute Lists:**

- **Jonah Patrick- Monitor, Teaching Assistant and Teacher Aide**
- **Lester Prince- Custodial Worker**
- **BetteLou Sgarlata- Bus Driver**

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- 341.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Taylor Schreiber, Bus Attendant, effective March 21, 2019.**
- 342.19** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the retirement of John Brickner, Athletic Trainer, effective March 31, 2019.**

Yes_____ No_____ Abstain_____

Items for Board Action

- 343.19** Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **approve the Application for Corrected Tax Roll authorizing a change in the 2018-19 school and library taxes as follows:**

Property Address	Map #	Town	Reason	Tax Increase/ (Decrease)
8 Lawrence St	007.-05-11.0	Elbridge	Unlawful entry by reason of sale to a Land Bank, making this Wholly Exempt	(\$128.03)

Yes_____ No_____ Abstain_____

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344.19 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfer for 2018-19:**

Budget code	Description	\$ Increase/(Decrease)
A2855.400.00.000	Interscholastic Athletics-Contractual	\$8,300.00
A2855.160.00.000	Interscholastic Athletics-Support Salaries	(\$8,300.00)

A. To cover contract with Syracuse Orthopedic Specialists for athletic trainer services and payment of unused sick time per terms and conditions of employment agreement.

A2110.480.10.000	Teaching-Reg School-Textbooks-Elbridge Elem.	\$64,913.00
A2110.480.20.000	Teaching-Reg School-Textbooks-Middle School	\$5,684.00
A2110.400.00.000	Teaching-Reg School-Contractual	(\$50,000.00)
A2110.490.00.000	Teaching-Reg School-BOCES Services	(\$20,597.00)

B. To cover Fountas and Pinnell reading books for grades K through 6.

345.19 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School **approve the terms and conditions of employment and the corresponding MOU, between the Jordan-Elbridge Central School District and Transportation Local, from July 1, 2019 to June 30, 2022.**

Yes _____ No _____ Abstain _____

346.19 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coach as indicated below, for the 2018-2019 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools, with a start date of April 1, 2019.**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Gemma O'Kane	Head Modified Girls' Lacrosse Coach	\$3,609.00	9

Yes _____ No _____ Abstain _____

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347.19 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jessica Roberge to the position of Teacher Aide (5.5 hours per day), in the Labor Civil Service position, at an hourly rate of \$11.20, in the Local 200 group, with a 52-week probationary appointment beginning November 8, 2018.**

Yes _____ No _____ Abstain _____

348.19 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District, **and subject to the applicable Civil Service Law and Rules, the Board of Education hereby appoints Jeffrey Hosner to the position of School Bus Driver, in the Non-Competitive Civil Service position, at an hourly rate of \$23.49, in the Transportation Local group, with a 52 week probationary appointment beginning April 4, 2019.**

Yes _____ No _____ Abstain _____

349.19 Motion by _____ and Seconded by _____, **WHEREAS** the Jordan-Elbridge Central School District advertised on March 17, 2019 for bids for General Construction work relative to the 2018-19 Capital Outlay Project and whereas, the district received and opened 2 bids on April 1, 2019, **BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District accept the bids for General Construction and award the base bid and alternates GC-01 (wall panels and proscenium painting) and GC-02 (wall panels) to the lowest responsible bidder – Bellows Construction Specialties, LLC at a lump sum of \$79,224.00.**

Base Bid	\$44,224.00
Alternate GC-01	\$18,000.00
Alternate GC-02	<u>\$17,000.00</u>
	\$79,224.00

Yes _____ No _____ Abstain _____

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350.19 A meeting of the Board of Education (the “Board”) of the Jordan-Elbridge Central School District, Onondaga and Cayuga Counties, New York (the “District”) was held in Room 150 at the Jordan-Elbridge Middle School, located at 9 North Chappell Street, Jordan, New York, 13080, in said District on April 3, 2019.

The meeting was called to order by Board President David Gallaro and, upon roll being called, the following Board members were:

Present	Absent	
_____	_____	David Gallaro, <i>President</i>
_____	_____	Karen Guerrette, <i>Vice President</i>
_____	_____	Susan Fordyce
_____	_____	Dr. Michael Jorolemon
_____	_____	Lisa Long
_____	_____	Pat Starratt-Baum
_____	_____	William Yard

Upon the recommendation of the Superintendent of Schools, the following resolution was offered by _____ and seconded by _____, to wit:

**RESOLUTION CALLING THE 2019
ANNUAL DISTRICT MEETING AND ELECTION
OF THE JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
AND AUTHORIZING RELATED MATTERS**

BE IT RESOLVED by the Board of Education of the Jordan-Elbridge Central School District, Onondaga and Cayuga Counties, New York as follows:

Section 1. That the Board hereby approves and adopts the proposed budget for the 2019-2020 fiscal year in the amount of \$31,825,000, and directs that the District’s proposed budget for the 2019-2020 fiscal year shall be placed on the ballot at the Annual District Meeting and Election as **Proposition No. 1.**

Proposition No. 1

Shall the proposed 2019-2020 budget for the Jordan-Elbridge Central School District, in the amount of \$31,825,000, as approved by the Board of Education on April 3, 2019, be adopted?

Section 2. That the Board will conduct a public hearing of the qualified voters of the District at the Jordan-Elbridge Middle School-Room 150, located at 9 North Chappell Street, Jordan, New York, on May 8, 2019, commencing at 6:30 p.m. for the purpose of discussing the expenditure of District funds and the budget therefor for the fiscal year 2019-2020.

Section 3. That voting on: (I) the 2019-2020 annual school budget, which will appear on the ballot as **Proposition No. 1**; (II) establishment of the “2019 Building Capital Reserve Fund”, which will appear on the ballot as **Proposition No. 2**; (III) funding for the Elbridge Free Library, which will appear on the ballot as **Proposition No. 3**; (IV) funding for the Jordan Bramley Library, which will appear on the ballot as **Proposition No. 4**; (V) the election of three (3) members to the Board; and (VI) such other business as is authorized by law, will take place at the Annual District Meeting and Election on Tuesday, May 21,

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2019 (the “Annual District Meeting and Election”), at the Jordan-Elbridge High School building, between the hours of 7:00 a.m. and 9:00 p.m. Eastern Daylight Savings Time (E.D.S.T.), and that such voting shall be by voting machine.

Section 4. That the Board hereby approves and adopts the following proposition pertaining to the establishment of a capital reserve fund, which shall be placed on the ballot at the Annual District Meeting and Election as **Proposition No. 2:**

Proposition No. 2

Shall the Board of Education (the “Board”) of the Jordan-Elbridge Central School District (the “District”) be authorized to establish a capital reserve fund (the “2019 Building Capital Reserve Fund”) in an amount not to exceed \$3,000,000 plus any accrued interest thereon, with a term of fifteen (15) years, for the purpose of financing the construction, reconstruction and improvement of District facilities; and shall the Board be authorized to annually appropriate and expend up to the maximum amount set forth above from available and unappropriated fund balances from the District’s 2018-2019 annual budget and future annual budgets in order to fund the 2019 Building Capital Reserve Fund?

Section 5. That at the request of the Board of Trustees of the Elbridge Free Library, the Board hereby approves and adopts the following proposition pertaining to funding for the Elbridge Free Library, which shall be placed on the ballot at the Annual District Meeting and Election as **Proposition No. 3:**

Proposition No. 3

Shall the annual appropriation for the Elbridge Free Library be increased by the sum of \$5,000.00, to be raised by the levy of a tax upon the taxable property within the Jordan-Elbridge Central School District, in accordance with Section 259 of the Education Law?

Section 6. That at the request of the Board of Trustees of the Jordan Bramley Library, the Board hereby approves and adopts the following proposition pertaining to funding for the Jordan Bramley Library, which shall be placed on the ballot at the Annual District Meeting and Election as **Proposition No. 4:**

Proposition No. 4

Shall the annual appropriation for the Jordan Bramley Library be increased by the sum of \$5,000.00, to be raised by the levy of a tax upon the taxable property within the Jordan-Elbridge Central School District, in accordance with Section 259 of the Education Law?

Section 7. That except as hereinafter provided, the official Notice of the aforesaid public hearing and Annual District Meeting and Election shall be in the following form:

**NOTICE OF PUBLIC HEARING, VOTE ON THE SCHOOL
BUDGET, SEPARATE PROPOSITIONS AND THE ELECTION OF
THREE (3) MEMBERS OF THE BOARD OF EDUCATION OF
THE JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT**

PLEASE TAKE NOTICE, that commencing at 6:30 p.m. on Wednesday, May 8, 2019, the Board of Education (the “Board”) of the Jordan-Elbridge Central School District (the “District”) will conduct a

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public hearing for the purpose of discussing the statement of the amount of money which will be required for school purposes for the 2019-2020 fiscal year, specifying the several purposes and the amount for each (the “Budget”) at the Jordan-Elbridge Middle School-Room 150, located at 9 North Chappell Street, Jordan, New York.

NOTICE IS FURTHER GIVEN that detailed copies of the Budget, together with the appendages required by Education Law §1716 and the text of any proposition that will be presented to the voters may be obtained by any resident of the District at the Office of the District Clerk located at 9 North Chappell Street, Jordan, New York, at each schoolhouse in the District, between the hours of 9:00 a.m. and 4:00 p.m. on any day during the fourteen (14) day period immediately preceding May 21, 2019, other than a Saturday, Sunday or holiday, at the Elbridge Free Library, the Jordan Bramley Library, and on the District’s internet website at: <http://www.jecsd.org/index.cfm>.

NOTICE IS FURTHER GIVEN in accordance with §495 of the N.Y. Real Property Tax Law that the District shall prepare a Real Property Tax Exemption Report (the “Exemption Report”) which shall show how much of the assessed value on the final assessment roll (utilized for the school tax levy) is exempt from taxation by the District. This exemption report will list every type of exemption granted and will show: (1) the cumulative impact of each type of exemption; (2) the cumulative amount expected to be received as payments in lieu of taxes (PILOTS), or other payments, from recipients of each type of exemption; and (3) the cumulative impact of all exemptions granted. The Exemption Report will be posted on the District’s website and on District bulletin boards utilized for posting public notices. The Exemption Report will be annexed to any preliminary District budget, and shall become part of the final budget.

NOTICE IS FURTHER GIVEN, that voting on: (I) the 2019-2020 annual school budget, which will appear on the ballot as **Proposition No. 1**; (II) establishment of the “2019 Building Capital Reserve Fund”, which will appear on the ballot as **Proposition No. 2**; (III) funding for the Elbridge Free Library, which will appear on the ballot as **Proposition No. 3**; (IV) funding for the Jordan Bramley Library, which will appear on the ballot as **Proposition No. 4**; (V) the election of three (3) members to the Board; and (VI) such other business as is authorized by law, will take place at the Annual District Meeting and Election on Tuesday, May 21, 2019 (the “Annual District Meeting and Election”), at the Jordan-Elbridge High School building, between the hours of 7:00 a.m. and 9:00 p.m. Eastern Daylight Savings Time (E.D.S.T.), and that such voting shall be by voting machine. In accordance with the foregoing, in addition to the annual budget proposition, which will appear on the ballot as Proposition No. 1, the following specific propositions will appear on the ballot on the District’s voting machines:

Proposition No. 2

Shall the Board of Education (the “Board”) of the Jordan-Elbridge Central School District (the “District”) be authorized to establish a capital reserve fund (the “2019 Building Capital Reserve Fund”) in an amount not to exceed \$3,000,000 plus any accrued interest thereon, with a term of fifteen (15) years, for the purpose of financing the construction, reconstruction and improvement of District facilities; and shall the Board be authorized to annually appropriate and expend up to the maximum amount set forth above from available and unappropriated fund balances from the District’s 2018-2019 annual budget and future annual budgets in order to fund the 2019 Building Capital Reserve Fund?

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Proposition No. 3

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Proposition No. 4

Shall the annual appropriation for the Jordan Bramley Library be increased by the sum of \$5,000.00, to be raised by the levy of a tax upon the taxable property within the Jordan-Elbridge Central School District, in accordance with Section 259 of the Education Law?

NOTICE IS FURTHER GIVEN, that petition forms for nominating candidates for the office of member of the Board may be obtained at the District Office, 9 North Chappell Street, Jordan, New York. Three (3) positions will be available on the Board for a three-year term commencing July 1, 2019 and ending June 30, 2022. Each petition must be: (i) addressed to the District Clerk; (ii) signed by at least twenty-five (25) qualified voters of the District; (iii) state the residence of each signer, and the name and address of the candidate; and (iv) filed with the office of the District Clerk at the District Office Building located at 9 North Chappell Street, Jordan, New York, between the hours of 9:00 a.m. and 4:00 p.m. local time, daily, and not later than 5:00 p.m. on Monday, April 22, 2019.

NOTICE IS FURTHER GIVEN, that absentee ballots are available in accordance with the provisions of Section 2018-b of the Education Law, as existing or hereinafter amended. Applications for absentee ballots may be applied for at the office of the District Clerk. Applications must be received by the District Clerk at least seven (7) days before the date of the vote set forth in this notice if the ballot is to be mailed to the absentee voter, and must be received by the District Clerk the day before the date of the vote set forth in this notice if the ballot is to be delivered personally to the voter.

The Education Law makes special provisions for absentee voting by “permanently disabled” voters of the District and any questions regarding these rights should be directed to the Clerk of the Board. All completed ballots shall be returned to the office of the District Clerk no later than 5:00 p.m. on May 21, 2019. A list of all persons to whom absentee ballots have been issued will be available for public inspection during regular office hours in the office of the District Clerk until May 21, 2019.

Dated: April __, 2019.

**BY ORDER OF THE BOARD OF EDUCATION OF THE
JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT,
COUNTIES OF ONONDAGA AND CAYUGA, STATE OF
NEW YORK**

Bernadette Fall, District Clerk

Section 8. That the District Clerk is hereby authorized and directed to cause Notice to be given in the form hereinabove prescribed by publishing the same in the Syracuse Post Standard and the Auburn Citizen, two newspapers having general circulation within the District, four (4) times during the seven (7) weeks preceding the date of the Annual District Meeting and Election; provided, however, that

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the District Clerk is hereby authorized, without further Board action, in her discretion, in consultation with the District’s legal counsel, to amend said Notice as necessary to assure compliance with applicable law.

Section 9. This resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote which resulted as follows:

		<u>Aye</u>	<u>Nay</u>
David Gallaro, <i>President</i>	Voting	_____	_____
Karen Guerrette, <i>Vice President</i>	Voting	_____	_____
Susan Fordyce	Voting	_____	_____
Dr. Michael Jorolemon	Voting	_____	_____
Lisa Long	Voting	_____	_____
Pat Starratt-Baum	Voting	_____	_____
William Yard	Voting	_____	_____

The resolution was thereupon declared duly adopted.

351.19 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **create three (3) 1.0 FTE Bus Driver positions.**

Yes _____ No _____ Abstain _____

Adjournment

Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Yes _____ No _____ Abstain _____

Meeting adjourned at _____.