

AGENDA- REGULAR MEETING- JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION – BOARD OF EDUCATION ROOM 117
WEDNESDAY, APRIL 7, 2021 @ 6:30 PM

It is the practice of the Board to encourage the community to use the **Public Comment** portions of the meeting to share information and concerns with Board members. Individuals wishing to address the Board are asked to sign up in advance before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to five (5) minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next meeting. Usually, questions should also be put in writing to ensure clarity. All communication between the Board and the public shall be governed by Board Policy 3231.

Organization

Roll Call

Board Members

Dr. Childres _____
Mrs. Fordyce _____
Mrs. Guerrette _____
Mrs. Long _____
Mrs. May _____
Mr. Moulding _____
Mr. Yard _____

Quorum Check

Emergency Exit Procedures

Pledge of Allegiance

Agenda Check

BOE Announcements / Special Events / Topics for Discussion/ Review of follow-up items

Board of Education Calendar of Events

- **April 7, 2021-** Board of Education Meeting, 6:30 PM, Board of Education Room 117
- **April 28, 2021-** Policy Committee Meeting, 5:30 PM, Board of Education Room 117
- **April 28, 2021-** Board of Education Meeting, 6:30 PM, Board of Education Room 117

Presentations/Administrative Reports

Memorial to honor Nate Wagner – (JE High School Class Officers)

BOE Updates- (Jim Froio, Superintendent of Schools)

Proposed Budget Presentation- (Jim Froio, Superintendent of Schools and RJ Hartwell, School Business Administrator & School District Treasurer)

Public Comments

Receipt of written questions/comments

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Approval of Minutes

Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve** the **minutes** of the **regular meeting** held **March 17, 2021**.

Yes_____ No_____ Abstain_____

Consent Agenda

Motion by _____ and Seconded by _____, **BE IT RESOLVED:**

- 295.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **acknowledge receipt of the Committee on Special Education and Committee on Preschool Special Education.**
- 296.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the retirement of Donna Snyder, Administrative Assistant, effective June 30, 2021.**
- 297.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the retirement of Tamar Adolf, Typist II, effective August 24, 2021.**
- 298.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Catherine Hardman, Deputy School Treasurer, effective May 2, 2021.**
- 299.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint RJ Hartwell as Deputy School Treasurer, starting May 3, 2021, until the next reorganizational meeting.**
- 300.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Lynnette Zelas, School District Claims Auditor, effective May 1, 2021.**
- 301.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint Balbina Woods, as School District Claims Auditor, starting May 1, 2021, to be compensated \$2,100.00 yearly, prorated at \$175.00 monthly, until the next reorganizational meeting.**
- 302.21** The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **accept the resignation of Wendy Burgess, Administrative Aide, effective April 16, 2021.**

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303.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2020-2021 school year, to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers' Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Douglas Hickman	Head Modified Girls' Track & Field Coach	\$2,406.00	6
Todd Canino	Head Modified Boys' Track & Field Coach	\$2,406.00	6
Thomas Wilmot	Head Modified Boys' Baseball Coach	\$2,406.00	6
Katie Byrnes	Head Varsity Girls' Softball Coach	\$3,773.00	7
Ryan Hannon	Head Varsity Girls' Track and Field Coach	\$3,773.00	7

304.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **appoint the following volunteer coaches as indicated below, for the 2020-2021 school year:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Katie Byrnes	Volunteer JV Modified Girls' Volleyball Coach	\$ 0.00
Jim Sherman	Volunteer Varsity Assistant Girls' Softball Coach	\$ 0.00
Ryan Cooper	Volunteer Varsity Boys' Baseball Coach	\$ 0.00

305.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the request to dispose of outdated, damaged or deleted library books from the Jordan-Elbridge High School library.**

306.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the renewals of the following policies:**

- 5731, 5750, 5760, 7340, 7420, 7421, 7611, 7612, 7614, 7615, 7620, 7640, 7650 & 7660

307.21 The Superintendent of Schools recommends that the Board of Education of the Jordan-Elbridge Central School District **approve the first reading of the following policy:**

- 8635- Data Protection

Yes _____ No _____ Abstain _____

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Items for Board action

308.21 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **approve the following budget transfers for 2020-21 school year:**

Budget code	Description	\$ Increase/(Decrease)
A5510.450-00-000	Transportation Materials & Supplies	\$10,000
A5510.400-00-000	Transportation Contractual	(\$10,000)

A. To cover clothing allowance of \$200 per contracted transportation staff member

Budget code	Description	\$ Increase/(Decrease)
A1620.450-00-000	Operations Materials & Supplies	\$11,000
A1621.420-00-000	Electricity	(\$11,000)

B. To purchase venting/air circulating air filters for district buildings

Budget code	Description	\$ Increase/(Decrease)
A1325.160-00-000	Treasurer Salaries	\$13,043
A2010.150-00-000	Curriculum Develop. Prof. Salaries	(\$13,043)

C. To cover M. Bard's salary as district treasurer for May & June, 2021

Yes _____ No _____ Abstain _____

309.21 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **enter into a contract agreement with OCM BOCES Alcohol-Drug Abuse Prevention and Education Program (ADA-PEP) to cover the calendar year 2021.**

Yes _____ No _____ Abstain _____

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310.21 Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Jordan-Elbridge Central School District **appoint the following coaches as indicated below, for the 2020-2021 school year to be prorated over actual time worked, in accord with the terms and conditions of the current agreement between the Jordan-Elbridge Teachers’ Association and the Jordan-Elbridge Central Schools:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Weeks</u>
Abbey Morgans	Assistant Varsity Girls’ Lacrosse Coach	\$3,402.00	7
Joseph Fiacchi	Head Varsity Boys’ Track and Field Coach	\$3,773.00	7
Lori Jewsbury	Ass. Varsity Girls’ & Boys’ Track & Field Coach	\$3,402.00	7
Mary Maestri	Head Varsity Girls’ Lacrosse Coach	\$3,773.00	7
Michael Gernatt	Head Varsity Boys’ Lacrosse Coach	\$3,773.00	7
Samuel Hatem	Assistant Varsity Boys’ Lacrosse Coach	\$3,402.00	7
Tommy Honors	Head Varsity Boys’ Baseball Coach	\$3,773.00	7
Kim Rouse	Head Modified Girls’ Softball Coach	\$2,406.00	6
Molly Byrne	Head Modified Girls’ Lacrosse Coach	\$2,406.00	6
Matthew Bucci	Head Modified Boys’ Lacrosse Coach	\$2,406.00	6
Nathan Howard	Assistant Modified Boys’ Football Coach	\$1,855.00	5

Yes _____ No _____ Abstain _____

311.21 A meeting of the Board of Education (the “Board”) of the Jordan-Elbridge Central School District, Onondaga and Cayuga Counties, New York (the “District”) was held for said District in the Jordan-Elbridge Middle School, Board of Education Room 117, located at 9 North Chappell Street, Jordan, New York, 13080, on April 7, 2021.

The meeting was called to order by Board President Karen Guerrette and, upon roll being called, the following Board members were:

Present	Absent	
_____	_____	Karen Guerrette, <i>President</i>
_____	_____	Susan Fordyce, <i>Vice President</i>
_____	_____	Dr. William Childres
_____	_____	Lisa Long
_____	_____	Jodi May
_____	_____	Gage Moulding
_____	_____	William Yard

Upon the recommendation of the Superintendent of Schools, the following resolution was offered by _____ and seconded by _____, to wit:

**RESOLUTION CALLING THE 2021
ANNUAL DISTRICT MEETING AND ELECTION
OF THE JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT
AND AUTHORIZING RELATED MATTERS**

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BE IT RESOLVED by the Board of Education of the Jordan-Elbridge Central School District, Onondaga and Cayuga Counties, New York as follows:

Section 1. That the Board hereby approves and adopts the proposed budget for the 2021-2022 fiscal year in the amount of \$33,812,00, and directs that the District’s proposed budget for the 2021-2022 fiscal year shall be placed on the ballot at the Annual District Meeting and Election as **Proposition No. 1.**

Proposition No. 1

Shall the proposed \$33,812,00, 2021-2022 budget for the Jordan-Elbridge Central School District, in the amount of, as approved by the Board of Education on April 7, 2021, be adopted?

Section 2. That the Board will conduct a public hearing of the qualified voters of the District, on May 5, 2021, commencing at 6:00 PM, at the Jordan-Elbridge Middle School, Board of Education Room 117, located at 9 North Chappell Street, Jordan, New York, for the purpose of discussing the expenditure of District funds and the budget therefor for the fiscal year 2021-2022.

Section 3. That voting on: (I) the 2021-2022 annual school budget, which will appear on the ballot as **Proposition No. 1**; (II) the election of one (1) member to the Board; and (III) such other business as is authorized by law, will take place at the Annual District Meeting and Election on Tuesday, May 18, 2021 (the “Annual District Meeting and Election”), at the Jordan-Elbridge High School building, between the hours of 7:00 a.m. and 9:00 p.m. Eastern Daylight Savings Time (E.D.S.T.), and that such voting shall be by voting machine. All other qualified voters can request a ballot by contacting the District Clerk at 315-689-8500 x5002 or by emailing bfall@jecsd.org. All ballots must be returned to the District Clerk by 5:00 p.m. on May 18, 2021.

Section 4. That except as hereinafter provided, the official Notice of the aforesaid public hearing and Annual District Meeting and Election shall be in the following form:

**NOTICE OF PUBLIC HEARING, VOTE ON THE SCHOOL
BUDGET, AND THE ELECTION OF ONE (1) MEMBER OF THE
BOARD OF EDUCATION OF THE JORDAN-ELBRIDGE
CENTRAL SCHOOL DISTRICT**

PLEASE TAKE NOTICE, that commencing at 6:00 p.m. on Wednesday, May 5, 2021, the Board of Education (the “Board”) of the Jordan-Elbridge Central School District (the “District”) will conduct a public hearing for the purpose of discussing the statement of the amount of money which will be required for school purposes for the 2021-2022 fiscal year, specifying the several purposes and the amount for each (the “Budget”) at the Jordan-Elbridge Middle School-Board of Education Room 117, located at 9 North Chappell Street, Jordan, New York.

NOTICE IS FURTHER GIVEN that detailed copies of the Budget, together with the appendages required by Education Law §1716 and the text of any proposition that will be presented to the voters may be obtained by any resident of the District at the Office of the District Clerk located at 9 North Chappell Street, Jordan, New York, at each schoolhouse in the District, between the hours of 9:00 a.m. and 4:00 p.m. on any day during the fourteen (14) day period immediately preceding May 18, 2021, other than a Saturday, Sunday or holiday, at the Elbridge Free Library, the Jordan Bramley Library, and on the District’s internet website at: <http://www.jecsd.org>.

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NOTICE IS FURTHER GIVEN in accordance with §495 of the N.Y. Real Property Tax Law that the District shall prepare a Real Property Tax Exemption Report (the “Exemption Report”) which shall show how much of the assessed value on the final assessment roll (utilized for the school tax levy) is exempt from taxation by the District. This exemption report will list every type of exemption granted and will show: (1) the cumulative impact of each type of exemption; (2) the cumulative amount expected to be received as payments in lieu of taxes (PILOTS), or other payments, from recipients of each type of exemption; and (3) the cumulative impact of all exemptions granted. The Exemption Report will be posted on the District’s website and on District bulletin boards utilized for posting public notices. The Exemption Report will be annexed to any preliminary District budget, and shall become part of the final budget.

NOTICE IS FURTHER GIVEN, that voting on: (I) the 2021-2022 annual school budget, which will appear on the ballot as **Proposition No. 1**; (II) the election of one (1) member to the Board; and (III) such other business as is authorized by law, will take place at the Annual District Meeting and Election on Tuesday, May 18, 2021 (the “Annual District Meeting and Election”), at the Jordan-Elbridge High School building, between the hours of 7:00 a.m. and 9:00 p.m. Eastern Daylight Savings Time (E.D.S.T.), and that such voting shall be by voting machine.

NOTICE IS FURTHER GIVEN, that petition forms for nominating candidates for the office of member of the Board may be obtained at the District Office, 9 North Chappell Street, Jordan, New York. One (1) position will be available on the Board for a three-year term commencing July 1, 2021 and ending June 30, 2024. Each petition must be: (i) addressed to the District Clerk; (ii) signed by at least twenty-five (25) qualified voters of the District; (iii) state the residence of each signer, and the name and address of the candidate; and (iv) filed with the office of the District Clerk at the District Office Building located at 9 North Chappell Street, Jordan, New York, between the hours of 9:00 a.m. and 4:00 p.m. local time, daily, and not later than 5:00 p.m. on Monday, April 19, 2021.

NOTICE IS FURTHER GIVEN, that absentee ballots are available in accordance with the provisions of Section 2018-b of the Education Law, as existing or hereinafter amended. Applications for absentee ballots may be applied for at the office of the District Clerk. Applications must be received by the District Clerk at least seven (7) days before the date of the vote set forth in this notice if the ballot is to be mailed to the absentee voter, and must be received by the District Clerk the day before the date of the vote set forth in this notice if the ballot is to be delivered personally to the voter.

The Education Law makes special provisions for absentee voting by “permanently disabled” voters of the District and any questions regarding these rights should be directed to the Clerk of the Board. All completed ballots shall be returned to the office of the District Clerk no later than 5:00 p.m. on May 18, 2021. A list of all persons to whom absentee ballots have been issued will be available for public inspection during regular office hours in the office of the District Clerk until May 18, 2021.

Dated: April 7, 2021

**BY ORDER OF THE BOARD OF EDUCATION OF THE
JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT,
COUNTIES OF ONONDAGA AND CAYUGA, STATE OF
NEW YORK**

Bernadette Fall, District Clerk

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Section 5. That the District Clerk is hereby authorized and directed to cause Notice to be given in the form hereinabove prescribed by publishing the same in the Syracuse Post Standard and the Auburn Citizen, two newspapers having general circulation within the District, four (4) times during the four (4) weeks preceding the date of the Annual District Meeting and Election; provided, however, that the District Clerk is hereby authorized, without further Board action, in her discretion, in consultation with the District’s legal counsel, to amend said Notice as necessary to assure compliance with applicable law.

Section 6. This resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote which resulted as follows:

		<u>Aye</u>	<u>Nay</u>
Karen Guerrette, <i>President</i>	Voting	_____	_____
Susan Fordyce, <i>Vice President</i>	Voting	_____	_____
Dr. William Childres	Voting	_____	_____
Lisa Long	Voting	_____	_____
Jodi May	Voting	_____	_____
Gage Moulding	Voting	_____	_____
William Yard	Voting	_____	_____

The resolution was thereupon declared duly adopted.

Yes _____ No _____ Abstain _____

Executive Session

Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn to Executive Session for the proposed purpose of:

Yes _____ No _____ Abstain _____

Meeting adjourned to Executive Session at _____.

Meeting reconvened at _____.

Adjournment

Motion by _____ and Seconded by _____, **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, to adjourn the meeting.

Yes _____ No _____ Abstain _____

Meeting adjourned at _____.