

# **Board Liaison Talking Points from the March 20<sup>th</sup>, 2021**

## **CNYSBA BOD Meeting**

**CNYSBA & MACNY, what are we up to together?**

**You Do What For a Living?**

We are excited to move forward with these videos. We are in the process of recording the interviews and they should be completed within the next couple of weeks.

**CNYSBA along with SSFC Virtual Legislative Forums.**

**Here are the results from the Legislative forums.**

TST BOCES \_ 27 attendees  
OCM BOCES - 76 attendees  
CiTi BOCES - 35 attendees  
Cayuga-Onondaga BOCES - 26 attendees

After the forums, Senator Mannion and Assemblyman Lemonides reached out to Dr. Timbs requesting to meet with them by Zoom call to help them understand the information presented so they can effectively advocate for schools on the issues presented during Rick's presentation. That meeting took place on February 19<sup>th</sup>.

All Legislative forums were recorded and are available on the CNYSBA web-site

### **CNYSBA Roundtable Series Update**

Were you unable to attend the CNYSBA Roundtable on February 25<sup>th</sup> with Dr. Lester W. Young, Jr. the newly elected Board of Regents Chancellor?

In case you missed it, the recorded event is available on the CNYSBA web-site.

### **CNYSBA Newsletter**

We are excited to have revived the CNYSBA Newsletter. Our first edition was sent out on March 15<sup>th</sup>. If you have exciting news of something that is happening in your district and would like to submit an article for us to include in our newsletter please contact Renee Stone at [Rstone@cnysba.org](mailto:Rstone@cnysba.org). Don't forget to submit your answer to the trivia question featured each month in the newsletter.

**Things to look forward to:**

**The next Roundtable series will center around Board Communication.** This event, featuring Doug Eadie, will take place on Thursday, April 29<sup>th</sup> from 6-7:30 pm. Doug has long been a nationally prominent thought leader who has helped to shape the fields of board leadership. More information on this event soon.

### **Annual Meeting**

**The CNYSBA Annual Dinner will take place on Wednesday, May 26<sup>th</sup> (Save the Date).** You will have the option of attending in person or virtually. The featured speaker for the Annual Meeting will be Dr. Lester W. Young, Jr.. The event will be held at The Lodge at Hillrom (formerly Welch Allyne). More information to come.



JAMES FROIO  
JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 05/04/2018, **RYAN A COOPER** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **RYAN A COOPER**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
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OSPRA@mail.nysed.gov  
www.highered.nysed.gov/tcert/ospra/

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Print

Elbridge Elementary School Library Discards

Author	Title	Call Number	Pub. Date	Price
Bergen, Lara.	A masterpiece for Bess	FIC BER	c2006.	p5.99usd

Jordan-Elbridge Middle School Discarded Books

Author	Title	Call Number	Pub. Date	Price
Black, Holly	Doll bones	EAUDIO Fic Bla	[2014]	p39.00usd
Douglass, Frederick	Narrative of the life of Frederick Douglass	EAUDIO B Dou	[2014]	p31.95usd
Douglass, Frederick	Narrative of the life of Frederick Douglass	EAUDIO B Dou	[2014]	p31.95usd
Hamilton, Virginia	The people could fly : America	EAUDIO 398.2 Ham	[2014]	p29.95usd
Hemingway, Ernest	The short stories.	EAUDIO Fic Hem	[2014]	p28.00usd
Jinks, Catherine	How to catch a bogle	EAUDIO Fic Jin	[2014]	p56.00usd
Lowry, Lois	The giver	EAUDIO Fic Low	[2014]	p32.30usd
Miller, Arthur	The crucible	EAUDIO 791.44 Mil	[2014]	p29.95usd
Shakespeare, William	Hamlet	EAUDIO 822.3 Sha	[2014]	p29.95usd
Shakespeare, William	Macbeth	EAUDIO 822.3 Sha	[2014]	p20.00usd
Steinbeck, John	Of mice and men	EAUDIO Fic Ste	[2014]	p33.00usd
Prentzas, G. S.	The Brooklyn Bridge	624.2 PRE	c2009.	p35.00usd
Wilsdon, Christina	Animal defenses	591.47 WIL	c2009.	p32.95usd
	American Medical Association	613 AME	c2006.	p12.95usd
Robinson, Matthew	America debates global warming	363.738 ROB	2008	p47.93usd
Freedman, Jeri	America debates civil liberties	323.4 FRE	2008	p47.93usd
Peterson, Judy Monroe	Big game hunting	799.2 PET	2011	p31.95usd
Hamilton, Sue L.	Ambushed by a cougar	599.75 HAM	c2010.	p28.95usd
Rawls, Wilson.	Where the red fern grows	FIC RAW	[2014]	p42.50usd
Collier, James Lincoln	My brother Sam is dead	FIC COL	c2008.	p29.95usd
Higson, Charles	Hurricane gold: a James Bond	FIC HIG	c2010.	p39.95usd
Cormier, Robert.	The chocolate war	FIC COR	c2012.	p38.25usd
Ursu, Anne.	Breadcrumbs	FIC URS	c2012.	p15.99usd
Burg, Ann E.	All the broken pieces: a novel	FIC BUR	p2010.	p20.99usd
Warren, Andrea.	Surviving Hitler: a boy in the NB	MANDELBAUM	c2012.	p19.95usd
Auerbach, Annie.	SpongeBob SquarePants collec	FIC AUE	c2012.	p32.30usd
Lowry, Lois.	Son	FIC LOW	c2012.	p51.00usd
Spinelli, Jerry.	Smiles to go	FIC SPI	p2008.	p13.99usd
Birney, Betty G.	The seven wonders of Sassafras	FIC BIR	c2012.	p33.00usd
Kadohata, Cynthia.	A million shades of gray	FIC KAD	p2010.	p29.99usd
Spinelli, Jerry.	Love, Stargirl	FIC SPI	c2012.	p42.50usd
Keane, David	Joe Sherlock kid detective aud	FIC KEA	c2012.	p13.99usd
Zarr, Sara.	How to save a life	FIC ZAR	c2012.	p51.00usd
Lake, Nick	Nowhere on Earth	Fic Lak	[2020]	\$17.85
Lockhart, E	Again again	Fic Loc	[2020]	\$16.85
Brown, Roseanne A.	A song of wraiths and ruin	Fic Bro	[2020]	\$17.85



# Jordan-Elbridge High School Library Discarded Books

Author	Title	Call Numbe	Pub. Da	Price
Shakespeare, William	Hamlet	822.3 SHAk	1992	12.7
Martin, T. Michael	The end games	Ftsy Fic Ma [2013]		p17.99usd
Brooks, Max.	World War Z : an oral history of the zombie war	Fic_Set Bro [2007],		
Toboso, Yana	Black butler.	GN 741.5 T	2010	p11.99usd
Dashner, James	The maze runner	Fic_Ftsy Da c2009.		15.79
Carmody, Isobelle.	The seeker	Ftsy Fic Car	2011	p9.99usd
Taylor, Brooke.	Undone	Real Fic Tay	2008	p14.49usd
Brown, Cupcake.	A piece of cake : a memoir	Bio Brown c2007.		p12.80usd
Collins, Suzanne.	Mockingjay	Fic_Ftsy Co	2010	15.29
Collins, Suzanne.	Catching fire	Fic_Ftsy Co	2009	15.29
Mac, Carrie	Pain & wastings	Susp Fic Mi	2008	p13.66
Meyer, Stephenie	The host	Ftsy Fic Me	2008	p22.09
Ryan, Darlene	Cuts like a knife	Real Fic Ry	2012	p15.75usd
Lyga, Barry.	I hunt killers	Susp Fic Ly	2012	p17.99usd
Northrop, Michael.	Rotten	Real Fic No	2013	\$14.25
Carter, Ally	United we spy	Susp Fic Ca	2013	p17.99usd
Forman, Gayle	If I stay	Real Fic Foi	2014	p10.99usd
Dellaira, Ava.	Love letters to the dead: a novel	Roma Fic D	2014	\$15.34
Price, Charlie	Desert Angel	Susp Fic Pri	2014	p15.79usd
Roth, Veronica.	Divergent	Ftsy Fic Rot	2012	p15.79usd
Werlin, Nancy	Are you alone on purpose?	FIC WERLIN 2007, c:		12.91
Hamilton, Edith	Mythology	292.1 Ham	1942	25
Steinbeck, John	Of mice and men	Clas Fic Ste [c1937]		p8.00
Adair, Gene.	George Washington Carver	Bio Carver c1989.		18.15
Fox, Annie	Can you relate? : real-world advice for teens on guys, girls, growing up, and getting along	305.23 Fox c2000.		p13.56
Hopkins, Ellen.	Impulse	Real Fic Ho 2008, c:		p13.66
	Bridges	DVD 624.2	2004, c:	p69.96
Lynch, Chris.	The big game of everything	Real Fic Lyr 2010, c:		p13.86
Campbell, Steve.	Statistics you can't trust : a friendly guide to clear thinking about statistics in everyday life	519.5 Cam	1999	24.95
Clancy, Tom	The teeth of the tiger	Susp Fic Cl c2003.		p20.00
King, Stephen	Needful things	Susp Fic Kir [1992],		p11.96
Patterson, James	Mary, Mary	Susp Fic Pa	2005	p28.00

Austin, John	The ultimate guide to U.S. Army survival skills, tactics, and techniques	355.5 Ult	c2007.	p24.95usd
Clancy, Tom	Mini weapons of mass destruction : build implements of spitball warfare	793 Aus	c2009.	p16.95usd
Barron, Rachel.	Red rabbit	Susp Fic Cl	c2002.	p24.60
Miller, Arthur	Lise Meitner : discoverer of nuclear fission	Bio_Sci Me	c2000.	p21.55
King, Stephen	The crucible : a play in four acts	812 Mil	1976, c.	p13.00
Donlan, Joan.	Desperation	Susp Fic Kir	1997,c1	p28.00
Pickering, James S.	I never saw the sun rise	613.8 Don	1977	p7.95
Lieber, Lillian Rosanoff	Famous astronomers	920 Pic		3.5
Crombie, David	The Einstein theory of relativity	530.1 Lie	[1945]	3.95
Doyle, Arthur Conan	The synthesizer & electronic keyboard handbook	789.99 CRC	1984	11.86
King, Stephen	The adventures of Sherlock Holmes	Susp Fic Dc	c1963.	p6.15
	Mr. Mercedes : a novel	Susp Fic Kir	2014	p30.00usd
	Frontline.	DVD 364.2	c2010.	p24.99
	The murder of Emmett Till	DVD 364.1	2004, c.	p29.98
	Is Wal-Mart good for America?	DVD 381 Is	c2004-2	p32.39
Boerst, William J.	Tycho Brahe : mapping the heavens	Bio_Sci Tyc	c2003.	p29.10
Spangenburg, Ray	Niels Bohr : gentle genius of Denmark	Bio_SCI Bol	c1995.	p24.96
Streisel, Jim	High school journalism : a practical guide	373.18 Str	c2007.	p44.39usd
Meyer	Twilight			
Griffin, Adele.	Picture the dead	Susp Fic Gr	c2012.	p14.79usd
	Nova.	DVD 909 N	2008, c.	p39.95
	Date and acquaintance rape	362.88 Dat	c2009.	p23.96
King, Stephen	Carrie	Susp Fic Kir	[1999],	p11.26
	Rent [videorecording]	DV 792.5 RENT		p23.00
Sebold, Alice.	The lovely bones	Susp Fic Se	c2002.	p18.66
Greenfield, Susan.	Brain story : unlocking our inner world of emotions, memories, ideas, and desires	612.8 Gre	2001, c.	p25.50
Robbins, Louise.	Louis Pasteur : and the hidden world of microbes	Bio_SCI Pa	c2001.	p25.92
Fitzgerald, F. Scott	The great Gatsby	Clas Fic Fit	1986, c.	p7.85
Dunkle, Clare B.	The house of dead maids	Susp Fic Du	2011	p9.99usd
Verday, Jessica.	The Hollow	Susp Fic Ve	2010	p15.79usd
Johnson, Richard	The ultimate survival manual	613.6 Joh	c2012.	p31.95usd
Bradley, James	Flags of our fathers : heroes of Iwo Jima	940.54 Bra	c2001.	p19.43
Dashner, James	The maze runner	Ftsy Fic Da	c2009.	p9.99usd
Kreidler, Mark.	Four days to glory : wrestling with the soul of the American heartland	796.81 Kre	2008	p19.79usd

Dent, Jim	Courage beyond the game : the Freddie Steinmark story	796.33 Der	2012	p21.79usd
Green, John	The fault in our stars	Real Fic Gr	c2012.	p17.99usd
Akita, Yoshinobu.	Orphen.	GN 741.5 A	c2005.	p8.49usd
Brooks, Max.	World War Z	Susp Fic Br	c2006.	p21.20
Orwell, George	Nineteen eighty-four	Clas Fic Or	[1949]	p8.95
Burnham, Amy.	Essays that will get you into college	808 Bur	c1998.	p9.31
Stowe, Harriet Beecher	Uncle Tom's cabin, or, Life among the lowly	Clas Fic Sto	c1965.	p8.70
Roberts, Callum	The ocean of life: the fate of man and the sea	551.46 Rob	2013	p18.00usd
Ishida, Sui	Tokyo ghoul.	GN 741.5 I	s[2015]	p19.24usd
Ishida, Sui	Tokyo ghoul.	GN 741.5 I	s[2015]	p19.24usd
Ito, Junji	Smashed	GN 741.5 Ito		22.99
Conner, Amanda	Harley Quinn.	GN 741.5 C	[2017]	p34.99usd
Schaeffer, Rebecca	Not even bones	Ftsy Fic Sch	[2018]	p17.99usd
King, Stephen	The shining	Susp Fic Kir	2012	p14.79usd
	xxxHolic omnibus.	GN 741.5 X	[2014]	p19.99usd
Kirby, Matthew J.	A taste for monsters	Susp Fic Kir	2016	\$17.30
Oba, Tsugumi.	Death note.	GN 741.5 C	2006	p7.99usd
Riordan, Rick.	The lightning thief	Ftsy Fic Rio	2006, c:	p12.41usd
Sorosiak, Carlie	Wild blue wonder	Roma Fic S	[2018]	\$16.30
Bascomb, Neal	The Nazi hunters : how a team of spies and survivors captured the world's most notorious Nazi	364.15 Bas	2013	p16.99usd
Groom, Winston	Forrest Gump	Real Fic Gr	1994	c1p5.50
Kerr, M. E.	The son of someone famous	FIC Ker	1983, c:	p8.80
Zarr, Sara.	Story of a girl : a novel	FIC ZARR	2008, c:	p11.26
Madison, Winifred.	Maria Luisa.	FIC MADIS	([1971]	p4.50
Kerr, M. E.	I'll love you when you're more like me	FIC KERR K	c1977.	p7.70
Kerr, M. E.	Linger	Fic Kerr	1993	p8.80
Kerr, M. E.	What I really think of you	FIC Kerr	c1982.	p8.35
Hentoff, Nat.	Jazz country	FIC HEN	1968,c1	p7.90
Wouk, Herman	City boy: the adventures of Herbie Bookbinder.	FIC WOUK	[1969]	p6.95
Holt, Victoria	The shadow of the Lynx	FIC HOLT	1971	p6.95
Paulsen, Gary.	Harris and me : a summer remembered	FIC PAULSE	1995,c1	p9.70
Weis, Margaret.	Dragons of the dwarven depths	FIC WEIS	c2006.	p22.06
Swann, Leonie	Three bags full : a sheep detective story	FIC SWANN	2006, c:	p10.96
Picault, Jodi	The tenth circle	FIC Picault	2006	p19.96

Foster, Alan Dean	Nor crystal tears	FIC FOS	1982	p6.15
Forester, C. S.	The good shepherd.	FIC FOR	[1955]	p10.00
Fast, Howard	The establishment	FIC FAS Fas	1979	p7.40
Duncan, Lois	I know what you did last summer	FIC DUNCA	[1973].	p7.70
Dickens, Charles	The life and adventures of Martin Chuzzlewit	FIC DIC	1968	p10.40
Cooper, Susan.	The grey king	FIC COOPE	c1975,	p6.50
Coy, John	Crackback	FIC COY	[2007],	p11.56
Cato-Meridian	Soldier			
Plato	Apology			
Levitt, Steven D.	Freakonomics: a rogue economist explores the hidden side of everything	184 Pla	[2018]	p2.99usd
Levitt, Steven D.	Freakonomics: a rogue economist explores the hidden side of everything	E-Audio 33	[2014]	p43.99usd
La Sala, Ryan.	Reverie	E-Audio 33	[2014]	p43.99usd
	Illegal immigration : opposing viewpoints	E-BOOK	2019	
O'Brien, Tim	The things they carried	E-BOOK 32	c1997.	p20.00
Anderson, Laurie Halse Speak		Audio Fic C	[2013]	p19.99usd
		Audio Spea	p2000.	



## JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: Transportation Program Policy Number: 5731

Date of Original Policy: 06/18/2014 Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 03/17/2021 Date of Next Review: 03/17/2024

Replacement of Policy Number: 5710, 5720 & 5730

It is the intent of the Jordan- Elbridge Board of Education to comply with the letter and spirit of the New York State Education Law; with the regulations of the Department of Motor Vehicles and the Department of Transportation and with the Commissioner of Education's regulations and decisions pertinent to student transportation, Federal Motor Carrier Safety Administration, and these shall govern any questions not covered by specific declaration of policy herein.

The purposes of the transportation program are to transport students to and from school, to transport them for extracurricular activities, to transport them on field trips, and to transport those requiring special services.

The Board of Education recognizes and assumes the responsibility for all aspects of the transportation of children wherein the health and safety of students are involved, for the Board has a legal obligation to safeguard the welfare of bus riding children.

Transportation services shall be provided to meet the needs of the students of the District within specified limits and areas established by the Board of Education.

### **Responsibilities and Duties**

The responsibility of the District shall be to transport all children within the boundaries of the District in grades 1-12 living outside the boundaries of the village of Jordan and Elbridge except for those areas declared hazardous by the Board of Education which are located within the village limits and to and from the school they legally attend within the District. In addition, all 3YP, 4YP and kindergarten children in the District will be transported to and from the school they attend within the District.

### **Requests for Transportation to and From Non-Public Schools**

The parent or legal guardian of a parochial or private school child residing in the District who desires that the child be transported to a parochial or private school outside of the District during the next school year should submit a written request to the Board of Education no later than April 1 of the preceding year, or within thirty (30) days of moving into the District. No late request of a parent or guardian shall be denied where a reasonable explanation is provided for the delay.



### **Transportation of Students with Disabilities**

Students with disabilities in the District shall be transported up to fifty (50) miles (one way) from their home to the appropriate special service or program, unless the Commissioner certifies that no appropriate non residential special service or program is available within fifty (50) miles. The Commissioner may then establish transportation arrangements.

### **Transportation of Non Resident Students**

Non-resident families must provide their own transportation.

### **Transportation to School Sponsored Events**

If the District provides transportation for student athletes participation in interscholastic competition and students attending District sponsored educational field trips, students will not be authorized to use any other means of transportation when participation in these events, unless the principal, Athletic Director or other designee authorizes such alternate transportation. The principal shall require written application prior to approval. As an exception to this policy a coach may release a student to the parent or legal guardian for transportation from an interscholastic event upon the receipt of a written request from the parent or legal guardian; and must follow procedures as outlined in the Athletic Handbook.

### **Special Transportation for Children to Schools Outside the District**

School children for whom transportation has been requested to schools outside the Jordan Elbridge School District shall be provided with such transportation being in accordance with the New York State Education Laws.

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: School Bus Safety Program

Policy Number: 5750

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 03/17/2021

Date of Next Review: 03/17/2024

Replacement of Policy Number: \_\_\_\_\_

The safe transportation of students to and from school is of primary concern in the administration of the school bus program. All state laws and regulations pertaining to the safe use of school buses shall be observed by drivers, students and school personnel.

To assure the safety and security of students boarding or exiting school buses on school property, it shall be unlawful for a driver of a vehicle to pass a stopped school bus when the red bus signal is in operation.

The transportation supervisors, in cooperation with the principals, have the responsibility of developing and publishing safety rules to be followed by drivers and passengers, including rules of student conduct. In order to ensure maximum safety to those riding school buses, it is necessary that students and drivers cooperate in this effort. There is no substitute for training to develop safe habits in pedestrian and vehicular traffic.

All business uses and other vehicles owned and operated by the School District will have frequent safety inspections, and will be serviced regularly. The transportation supervisor will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report immediately any school bus accident or incidents, regardless of damage or injury to the transportation supervisor.

Education Law Section 3623

8 New York Code of Rules and Regulations (NYCRR) Section 156.3

Vehicle and Traffic Law Section 509-a(7), 509-1(1-b) and 1174 (a and b)

**JORDAN- ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Qualifications of Bus Drivers Policy Number: 5760  
Date of Original Policy: 07/10/2002 Date Revision Adopted \_\_\_\_\_  
Reviewed by Policy Committee: 03/17/2021 Date of Next Review: 03/17/2024  
Replacement of Policy Number: \_\_\_\_\_

**A person shall be qualified to operate a bus only if such person:**

- a) Is at least twenty-one (21) years of age
- b) Has been issued a currently valid driver's license or permit which is valid for the operation of a bus in New York State
- c) Has passed the annual bus driver physical examination administered pursuant to Regulations of the Commissioner of Education and the Commissioner of Motor Vehicles. In no case shall the interval between physical examinations exceed a 12 month period
- d) Is not disqualified to drive a motor vehicle under Sections 509c and 509cc and any other provisions of Article 19-A of the Vehicle and Traffic Law
- e) Has completed, or is scheduled to complete, State Education Department safety programs as required by law
- f) Is in compliance with federal law and regulations, as well as District policy and/or regulations, as it pertains to meeting the standards governing alcohol and controlled substance testing of bus drivers if and when applicable.
- g) Has taken and passed a physical performance test at least once every two (2) years and /or following an absence from service of sixty (60) or more consecutive days from his/her scheduled work duties
- h) Has been cleared yearly under the Federal Motor Carrier Safety Administration, Drug and Alcohol Clearinghouse query requirements.
- i) Is in compliance with all other laws and regulations for operation of a school bus, including licensing and training requirements

## **Special Requirements for New Bus Drivers**

Before employing a new bus driver, the Superintendent or their designee shall:

- a) Require such person to pass a physical examination within four (4) weeks prior to the beginning of service
- b) Obtain a driving record from the appropriate agency in every state in which the person resided, worked, and or held a driver's license or learner's permit during the preceding three years
- c) Investigate the person's employment record during the preceding three years
- d) Require such person to submit to the mandated fingerprinting procedures
- e) Request the Department of Motor Vehicles to initial a criminal history check
- f) Require that newly hired bus drivers take and pass the physical performance test, as mandated by Commissioner's Regulations, before they transport students.
- g) Is in compliance with federal law and regulations, as well as District policy and/or regulations, as it pertains to meeting the standards governing alcohol and controlled substance testing of bus drivers if and when applicable.
- h) Is in compliance with Federal Motor Carrier Safety Administration, Drug and Alcohol Clearinghouse requirements.

Sections 509-c, 509-cc, and Article 19-A of the Vehicle and Traffic Law Education Law Section 3624

15 New York Code of Rules and Regulations (NYCRR) Part 6

8 New York Code of Rules and Regulations (NYCRR) Section 156.3

Omnibus Transportation Employee Testing Act of 1991

(P.L. 102-143)

49 United States Code (USC) Section 521 (b)

49 Code of Federal Regulations (CFR) Parts 40,382,391,392 and 395

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Bus Rules and Regulations

Policy Number: 7340

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 03/17/2021

Date of Next Review: 03/17/2024

Replacement of Policy Number: \_\_\_\_\_

The Jordan-Elbridge Central School District furnishes transportation to those students whose disability or distance from the school make the service essential. Except as otherwise mandated in a student's Individualized Education Program (IEP), riding these buses is a privilege and may be withdrawn if the student does not comply with the rules and regulations set forth in this District.

Students riding school buses are expected to conform to the rules of conduct in order to permit the bus driver to transport his or her passengers safely.

The Board of Education, the Superintendent or his designee has the authority to suspend the transportation privileges of children who are disorderly and insubordinate on buses. In these cases, the parents/guardians of the children involved become responsible for seeing that their children get to and from school safely.

Bus drivers shall be held responsible for reasonable and acceptable behavior of students while riding the school bus.

The Board directs the administration to establish rules and regulations for student conduct on buses, including applicable due process rights to be afforded students suspended from transportation privileges. These rules and regulations shall be promulgated to all concerned, including the non-public schools to which students are transported.



<b>JORDAN- ELBRIDGE CENTRAL SCHOOL DISTRICT</b>	
Policy: <u>Interscholastic Athletics</u>	Policy Number: <u>7420</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>03/17/2021</u>	Date of Next Review: <u>03/17/2024</u>
Replacement of Policy Number: _____	

Student eligibility for participation on interscholastic teams shall include:

- ### Athletic Placement Process (APP)

## Injury and Concussion Management

In recognition of the importance of appropriately managing head injuries, the Board created Policy 7521, Concussion Management, which specifically addresses this area.

<u>Ref:</u>	Education Law §§ 305(42), 1709 (8-a); 3001-b 8 NYCRR §§135.4, 136.5 <i>Santa Fe Indep. Sch. Dist. V. Doe</i> , 520 U.S. 290 (2000) (constitutionality of student-led prayers at interscholastic athletic activities)
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**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Determination of Physical Capacity of      Policy Number: 7421  
Student to Participate in Extracurricular Activities

Date of Original Policy: \_\_\_\_\_ Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 03/17/2021      Date of Next Review: 03/17/2024

Replacement of Policy Number: \_\_\_\_\_

The Jordan-Elbridge Central School District offers a wide variety of extracurricular athletic programs which are not designated intramural, interschool, extramural or organized practice as defined by Education Law Sections 3208-a. It is the intention of the District to ensure to the greatest extent possible the safe participation of all students involved in extracurricular sports and activities. As a result, the District may require any student seeking to participate in an extracurricular athletic program to be examined by the School District physician to ascertain whether it is safe for that student to participate.

In the event that the School district physician, in his or her professional judgment, determines that the student lacks physical capacity to participate in the extracurricular athletic program by reason of physical impairment, the student may seek participation pursuant to the procedures outlined in Education Law Section 3208-a. For purposes of this policy, any student deemed to lack physical capacity to participate in an extracurricular program as a result of the School District physician's recommendation, will be permitted to participate upon obtaining a court order pursuant to Education Law Section 3208-a.

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Children with Disabilities Policy Number: 7611

Date of Original Policy: 07/10/2002 Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 09/20/2019 Date of Next Review: 04/20/2021

Replacement of Policy Number: \_\_\_\_\_

The Board of Education recognizes the existence of individual differences in the intellectual, social, emotional and physical development of children attending school in the District. In recognizing these differences the Board supports a system of services offered in the least restrictive environment for children with disabilities which includes:

- a) Education in regular classes with or without support services, education in a resource room, education for part of the day in a special class, full time education in a special class, home instruction and education in a residential setting.
- b) Providing for the education of students with disabilities with non-disabled peers to the extent appropriate.
- c) Consideration of the location of a school program(s) to a student's residence, before placement into an educational program
- d) Adoption of written policies and procedure ensuring that students with disabilities are provided appropriate opportunities to earn a high school diploma in accordance with Commissioner's Regulations.
- e) Allocation of appropriate space within the District for special education programs that meet the needs of students with disabilities.
- f) Assurance that appropriate space will be available to meet the needs of resident students with disabilities who attend special education programs provided by BOCES.

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Grouping by Similarity of Needs Policy Number: 7612

Date of Original Policy: 07/10/2002 Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 09/20/2019 Date of Next Review: 04/20/2021

Replacement of Policy Number: \_\_\_\_\_

The Board of Education will provide appropriate special education and related services to students with disabilities. For those students for whom appropriate education requires that they be placed together for purposes of special education, the following guidelines shall apply:

- a) That each student with a disability shall be identified, evaluated and placed as determined by the Committee on Special Education (CSE).
- b) The Committee shall determine written goals and corresponding short –term instructional objectives for each student with a disability by considering the special and individual needs of each student with a disability.
- c) The Committee shall recommend to the Board of Education appropriate educational programs and services for each student with a disability based upon the CSE evaluation.
- d) The CSE shall provide information to those teachers and professional who arrange instructional groups for students with disabilities. Information shall include physical, psychological and social information as well as achievement test results.
- e) The curriculum and instruction provided to students with disabilities who are grouped by similarity of needs shall be consistent with the individual needs of each student in the group
- f) Students with disabilities may be grouped according to (1) academic or educational achievement and learning characteristics; (2) social needs; (3) physical development and; (4) management needs.
- g) When grouping students by similarity of needs, the social needs or physical development of a student shall not be the sole determinant for placement of a student in a special education program.



- h) The management needs of such students may vary, provided that environmental modifications, adaptations, or human or material resources required to meet the needs of any one student in the group are provided and do not consistently detract from the opportunities of other students in the group to benefit from instruction.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: <u>Preschool Special Education Program</u>	Policy Number: <u>7614</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>09/20/2019</u>	Date of Next Review: <u>04/20/2021</u>
Replacement of Policy Number: _____	

- a) Coordinate with the county for the provision of special education services and programs for each preschool child with a disability residing in the District
- b) Establish a Committee on Preschool Special Education (CPSE) which shall be comprised in accordance with applicable federal and state law and regulation.
- c) Ensure that parents have received and understand the request for consent for evaluation and re-evaluation of preschool aged child.

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Temporary Placement of Students  
with Disabilities \_\_\_\_\_

Policy Number: 7615

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 09/20/2019

Date of Next Review: 04/20/2021

Replacement of Policy Number: \_\_\_\_\_

The Board of Education authorizes the Chairperson for the Committee on Special Education to make an immediate, temporary placement of a student with a disability in an appropriate educational program, contingent upon obtaining written parental approval to do so, to prevent such student from being denied the benefit of the program while the Committee on Special Education is in the process of reviewing the referral documents and formulating their recommendation. Temporary placement may not exceed a thirty (30) day period from the date of the student's initial registration.

Upon completion of the review, a recommendation shall be submitted to the Board from the Committee on Special Education for each case whereby temporary placement will be made.

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Students with Disabilities participation  
in School District Programs \_\_\_\_\_

Policy Number: 7620

Date of Original Policy: \_\_\_\_\_

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 09/20/2019

Date of Next Review: 04/20/2021

Replacement of Policy Number: \_\_\_\_\_

All students with disabilities residing in the District, including those of preschool age, shall be provided with full access and opportunity to participate in School District programs, including extracurricular programs and activities, that are available to all other students enrolled in the public schools of the District. Parents/guardians of students with disabilities, including those students placed in out-of-District programs, shall receive timely notice of such District programs and activities. This communication will be the responsibility of the building principal.

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Student Individualized Education Program  
Development and Provision

Policy Number: 7640

Date of Original Policy: 07/14/2005

Date Revision Adopted 10/19/2016

Reviewed by Policy Committee: 09/20/2019

Date of Next Review: 05/18/2021

Replacement of Policy Number: \_\_\_\_\_

**Development of Individualized Education Program**

The Board of Education direct that the Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) shall have prepared a written statement (program) for each child with a disability.

Such an Individualized Education Program (IEP) will be developed by the CSE or CPSE upon referral, and reviewed or revised, whichever is appropriate, for every child with a disability at least annually or in the event that the program no longer appears to be appropriate to meet the student's needs and ability level.

**Provision of Individualized Education Program**

The Board of Education directs that the Superintendent or their designee(s) establish administrative practices and procedures to ensure that each regular education teacher, special education teacher, related service provider and other service provider who is responsible for the implementation of a student's IEP is *provided a paper or electronic copy of such student's IEP prior to the implementation of such program*. For purposes of this policy, "other service provider" means a representative of another public school district, charter school, Board of Cooperative Educational Services (BOCES) or school enumerated in Articles 81, 85 or 89 of the Education Law where the student receives or will receive IEP services. Further, the District will designate at least one school official who shall be responsible for maintaining a record of the personnel who have received IEP copies for each student.

*Any copy of a student's IEP shall remain confidential* in compliance with the Individuals with Disabilities Education Act, the Family Educational Rights and Privacy Act, and District policy regarding confidentiality of student records; and shall not be disclosed to any other person other than the parent of such student, except in accordance with federal and state laws and regulations. Appropriate training and information will be provided to designated school personnel, as applicable, to ensure the confidentiality of such information. Procedures will be established to ensure that copies of student's IEPs are stored in secured locations and retrieved or destroyed when such professionals are no longer responsible for implementing a student's IEP.



The Chairperson of the CSE, CSE subcommittee, or CPSE shall designate for each student one or as appropriate, more than one professional employee of the School District with knowledge of the student's disability and education program *who will be responsible to, prior to the implementation of the IEP*, inform each regular education teacher, special education teacher, related service provider, other service provider, supplementary school personnel (i.e. a teaching assistant or a teacher aid as defined in Commissioner's Regulations), and other provider and support staff person of their responsibility to implement the recommendations on a student's IEP, including the responsibility to provide specific accommodations, program modifications, supports and services for the student in accordance with the IEP. In selecting the professional staff person(s), the Chairperson could select themselves for this responsibility, another administrator, or a teacher, related service provider or other professional based on the particular circumstances of the student's disability and education program.

The School District shall also ensure that each teaching assistant, teacher aide and each other provider responsible for assisting in the implementation of a student's IEP has *the opportunity to review* a copy of the student's IEP prior to implementation of such program. Further, each teaching assistant, teacher aid and such other provider responsible for assisting in the implementation of a student's IEP shall have *ongoing access* to a copy of the IEP, which may be the copy provided to the student's special education teacher or the teacher or related service provider under whose direction the supplementary school personnel or other provider works. However, the District may, at its discretion, provide a copy of the IEP to teaching assistants and teacher aides.

A copy of a student's IEP shall be provided to the student's parents at no cost to the student's parents.

### **Individual Re-evaluation of Individualized Education Program**

A Committee on Special Education (CSE/CPSE) shall arrange for an appropriate re-evaluation of each student with a disability if conditions warrant a re-evaluation, or if the student's parent or teacher request the re-evaluation; however, a re-evaluation must take place at least once every three (3) years. The re-evaluation will be conducted by a multi-disciplinary team or group of persons, including at least one teacher or other specialist with knowledge in the area of the student's disability. The re-evaluation shall be sufficient to determine the student's individual needs, educational progress and achievement, the student's ability to participate in instructional programs in regular education and the student's continuing eligibility for special education. The results of any re-evaluation must be addressed by the CSE/CPSE in reviewing, and as appropriate, revising the student's IEP.

### **Use of Recording Equipment at IEP Meetings**

The Board of Education shall allow recording equipment to be used at meetings regarding individualized education programs for student with disabilities.

Education Law Articles 81,85 and 89

Education Law Section 4402(7)

8 New York Code of Rules and Regulations (NYCRR) Sections 200.1(hh), 200.2(b)(11), 200.4(b)(4), 200.4(e)(3), 200.4(f) and 200.16(e)(6)



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Identification and Register of Children  
with Disabilities \_\_\_\_\_

Policy Number: 7650

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 09/20/2019

Date of Next Review: 04/20/2021

Replacement of Policy Number: \_\_\_\_\_

The policy of the Board of Education is to conduct a census in order to have all children with disabilities, within its jurisdiction under the age of twenty-one (21) identified, located and evaluated, including children of preschool age and children in all public and private agencies and institutions.

Census data shall be reported by October 1 to the Committee on Special Education or the Committee on Preschool Special Education as appropriate.

Persona involved in the collection of data must receive prior training and written information regarding data collection procedures.

**Register of Children with Disabilities**

It is the policy of the Board of Education of the Jordan-Elbridge Central School District to maintain a register containing the data requirements as indication in the Commissioner's Regulations.

**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Parent Involvement for Children  
with Disabilities \_\_\_\_\_

Policy Number: 7660

Date of Original Policy: 07/14/2005

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 09/20/2019

Date of Next Review: 04/20/2021

Replacement of Policy Number: \_\_\_\_\_

The Board of Education recognizes the rights of the parent/guardian to be fully informed of all information relevant to the identification, or change in identification, evaluation and educational placement of a child with a disability.

All due process procedures for parents/guardians and children in the Commissioner's Regulations shall be observed by the School District.

**Surrogate Parents**

In the event that no parent or guardian for a child with a disability can be identified or after reasonable efforts, the whereabouts of the parent or guardian cannot be determined, or the child with a disability is a ward of the state, the Board shall assign an individual to act as a surrogate for the parents or guardians. The person selected as a surrogate shall have no interest that conflicts with the interest of the child he/she represents, and shall have knowledge and skills that insure adequate representation of the child.

It is the duty of the School District to determine whether a child needs a surrogate parent and to assign a surrogate parent in the manner permitted under New York State Law.

## JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: Data Protection Policy Number: 8635

Date of Original Policy: \_\_\_\_\_ Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: \_\_\_\_\_ Date of Next Review: \_\_\_\_\_

Replacement of Policy Number: \_\_\_\_\_

The Board of Education acknowledges the heightened concern regarding the rise in identity theft and the need for secure networks and prompt notification when security breaches occur. The Board adopts the National Institute for Standards and Technology Cybersecurity Framework Version 1.1 (NIST CSF) for data security and protection. The Superintendent, or his/her designee, such as the Data Protection Officer, are responsible for ensuring the district's systems follow NIST CSF and adopt technologies, safeguards and practices which align with it. This will include an assessment of the district's current cybersecurity state, their target future cybersecurity state, opportunities for improvement, progress toward the target state, and communication about cyber security risk.

The Board will designate a Data Protection Officer to be responsible for the implementation of the policies and procedures required in Education Law §2-d and its accompanying regulations, and to serve as the point of contact for data security and privacy district.

The Board directs the Superintendent of Schools, in accordance with appropriate business and technology personnel, and the Data Protection Officer (where applicable) to establish regulations which address:

- the protections of "personally identifiable information" of student and teachers/principal under Education Law §2-d and Part 121 of the Commissioner of Education;
- the protections of "private information" under State Technology Law §208 and the NY SHIELD Act; and
- procedures to notify persons affected by breaches or unauthorized access of protected information.

### *I. Student and Teacher/Principal "Personally Identifiable Information" under Education Law §2-d*

#### A. General Provisions

*PII* as applied to student data is as defined in Family Educational Rights and Privacy Act (Policy 5500), which includes certain types of information that could identify a student, and is listed in the accompanying regulation 8635-R. *PII* as applied to teacher and principal data, means results of Annual Professional Performance Reviews that identify the individual teachers and principals, which are confidential under Education Law §§3012-c and 3012-d, except where required to be disclosed under state law and regulations.



The Data Protection Officer will see that every use and disclosure of personally identifiable information (PII) by the district benefits students and the district (e.g., improve academic achievement, empower parents and students with information, and/or advance efficient and effective school operations). However, PII will not be included in public reports or other documents.

The district will protect the confidentiality of student and teacher/principal PII while stored or transferred using industry standard safeguards and best practices, such as encryption, firewalls, and passwords. The district will monitor its data systems, develop incident response plans, limit access to PII to district employees and third-party contractors who need such access to fulfill their professional responsibilities or contractual obligations, and destroy PII when it is no longer needed.

Certain federal laws and regulations provide additional rights regarding confidentiality of and access to student records, as well as permitted disclosures without consent, which are addressed in policy and regulation 7244, Student Records.

Under no circumstances will the district sell PII. It will not disclose PII for any marketing or commercial purpose, facilitate its use or disclosure by any other party for any marketing or commercial purpose, or permit another party to do so. Further, the district will take steps to minimize the collection, processing, and transmission of PII.

Except as required by law or in the case of enrollment data, the district will not report the following student data to the State Education Department:

1. juvenile delinquency records;
2. criminal records;
3. medical and health records; and
4. student biometric information.

The district has created and adopted a Parent's Bill of Rights for Data Privacy and Security (see Exhibit 8635-E). It has been published on the district's website at [www.jecsd.org](http://www.jecsd.org) and can be requested from the district clerk.

#### B. Third-party Contractors

The district will ensure that contracts with third-party contractors reflect that confidentiality of any student and/or teacher or principal PII be maintained in accordance with federal and state law and the district's data security and privacy policy.

Each third-party contractor that will receive student data or teacher or principal data must:

1. adopt technologies, safeguards and practices that align with the NIST CSF;
2. comply with the district's data security and privacy policy and applicable laws impacting the district;
3. limit internal access to PII to only those employees or sub-contractors that need access to provide the contracted services;



4. not use the PII for any purpose not explicitly authorized in its contract;
5. not disclose any PII to any other party without the prior written consent of the parent or eligible student (i.e., students who are eighteen years old or older):
  - a. except for authorized representatives of the third-party contractor to the extent they are carrying out the contract; or
  - b. unless required by statute or court order and the third party contractor provides notice of disclosure to the district, unless expressly prohibited.
6. maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of PII in its custody;
7. use encryption to protect PII in its custody; and
8. not sell, use, or disclose PII for any marketing or commercial purpose, facilitate its use or disclosure by others for marketing or commercial purpose, or permit another party to do so. Third party contractors may release PII to subcontractors engaged to perform the contractor's obligations, but such subcontractors must abide by data protection obligations of state and federal law, and the contract with the district.

If the third-party contractor has a breach or unauthorized release of PII, it will promptly notify the district in the most expedient way possible without unreasonable delay but no more than seven calendar days after the breach's discovery.

#### C. Third-Party Contractors' Data Security and Privacy Plan

The district will ensure that contracts with all third-party contractors include the third-party contractor's data security and privacy plan. This plan must be accepted by the district.

At a minimum, each plan will:

1. outline how all state, federal, and local data security and privacy contract requirements over the life of the contract will be met, consistent with this policy;
2. specify the safeguards and practices it has in place to protect PII;
3. demonstrate that it complies with the requirements of Section 121.3(c) of this Part;
4. specify how those who have access to student and/or teacher or principal data receive or will receive training on the federal and state laws governing confidentiality of such data prior to receiving access;
5. specify if the third-party contractor will utilize sub-contractors and how it will manage those relationships and contracts to ensure personally identifiable information is protected;
6. specify how the third-party contractor will manage data security and privacy incidents that implicate personally identifiable information including specifying any plans to identify breaches and unauthorized disclosures, and to promptly notify the district;
7. describe if, how and when data will be returned to the district, transitioned to a successor contractor, at the district's direction, deleted or destroyed by the third-party contractor when the contract is terminated or expires.

#### D. Training

The district will provide annual training on data privacy and security awareness to all employees who have access to student and teacher/principal PII.

#### E. Reporting

Any breach of the district's information storage or computerized data which compromises the security, confidentiality, or integrity of student or teacher/principal PII maintained by the district will be promptly reported to the Data Protection Officer, who will then report a summary of incidences to the Superintendent of Schools and Board of Education as necessary.

#### F. Notifications

The Data Privacy Officer will report every discovery or report of a breach or unauthorized release of student, teacher or principal PII to the State's Chief Privacy Officer without unreasonable delay, but no more than 10 calendar days after such discovery.

The district will notify affected parents, eligible students, teachers and/or principals in the most expedient way possible and without unreasonable delay, but no more than 60 calendar days after the discovery of a breach or unauthorized release or third-party contractor notification.

However, if notification would interfere with an ongoing law enforcement investigation, or cause further disclosure of PII by disclosing an unfixed security vulnerability, the district will notify parents, eligible students, teachers and/or principals within seven calendar days after the security vulnerability has been remedied, or the risk of interference with the law enforcement investigation ends.

The Superintendent, in consultation with the Data Protection Officer, will establish procedures to provide notification of a breach or unauthorized release of student, teacher or principal PII, and establish and communicate to parents, eligible students, and district staff a process for filing complaints about breaches or unauthorized releases of student and teacher/principal PII.

#### *II. "Private Information" under State Technology Law §208*

"Private information" is defined in State Technology Law §208, and includes certain types of information, outlined in the accompanying regulation, which would put an individual at risk for identity theft or permit access to private accounts. "Private information" does not include information that can lawfully be made available to the general public pursuant to federal or state law or regulation.

Any breach of the district's information storage or computerized data which compromises the security, confidentiality, or integrity of "private information" maintained by the district must be promptly reported to the Superintendent and the Board of Education.

The Board directs the Superintendent of Schools, in accordance with appropriate business and technology personnel, to establish regulations which:

- Identify and/or define the types of private information that is to be kept secure;
- Include procedures to identify any breaches of security that result in the release of private information; and
- Include procedures to notify persons affected by the security breach as required by law.

*III. Employee "Personal Identifying Information" under Labor Law § 203-d*

Pursuant to Labor Law §203-d, the district will not communicate employee "personal identifying information" to the general public. This includes:

1. social security number;
2. home address or telephone number;
3. personal email address;
4. Internet identification name or password;
5. parent's surname prior to marriage; and
6. drivers' license number.

In addition, the district will protect employee social security numbers in that such numbers will not be:

1. publicly posted or displayed;
2. visibly printed on any ID badge, card or time card;
3. placed in files with unrestricted access; or
4. used for occupational licensing purposes.

Employees with access to such information will be notified of these prohibitions and their obligations.



**AGREEMENT FOR COOPERATIVE EDUCATIONAL SERVICES  
COMPREHENSIVE ALCOHOL-DRUG ABUSE PREVENTION  
AND EDUCATION PROGRAM**

THIS AGREEMENT, the 1st day of January, 2021 by and between the BOARD OF COOPERATIVE EDUCATIONAL SERVICES of Onondaga, Cortland and Madison Counties, (hereafter, "OCM BOCES"), and the Jordan Elbridge Central School District, County of Onondaga, (hereafter, "School District").

WITNESSETH, that whereas OCM BOCES has been duly authorized to provide services on a cooperative basis and to enter into agreements with local Boards of Education and School Trustees.

NOW, THEREFORE, OCM BOCES agrees to provide the School District the following services during the Calendar Year 2021 under the indicated terms and conditions:

Provide an Alcohol-Drug Abuse Prevention and Education Program in accordance with the Program as outlined under the New York State Office of Alcoholism and Substance Abuse Services, Onondaga County Department of Mental Health (BOCES School Districts of Onondaga and Madison County), but only such part of said Program as approved by the New York State Office of Alcoholism and Substance Abuse Services and funded by the State of New York and not to exceed the sum of:

**Twenty-Five Thousand Dollars (\$25,000.00)**

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OCM BOCES shall reimburse the School District in accordance with the provisions of this Agreement in sums which will be paid monthly upon presentation of such proper claims as are in accordance with the rules and regulations of the Onondaga County Department of Mental Health and which are in further accordance with the Budget approved by the New York State Office of Alcoholism and Substance Abuse Services and attached to and made a part of this AGREEMENT.

It is further understood and agreed that any expenditures or payments made by the School District and not approved pursuant to the State Audit shall be borne by the School District and said School District agrees to repay OCM BOCES for any such expenditures or payments as may be made from funds advanced by OCM BOCES.

The aforementioned services shall be conducted and completed between January 1, 2021 and December 31, 2021 and all specific costs and expenditures of salary, retirement and other expenses shall be in accordance with the approved line-item budget.

IN WITNESS THEREOF, OCM BOCES and the School District have set their hands the day and year above written.

Board of Cooperative  
Educational Services of  
Onondaga, Cortland, and  
Madison Counties

P.O. Box 4754  
Syracuse, New York 13221

\_\_\_\_\_  
EXECUTIVE OFFICER

\_\_\_\_\_  
OCM BOCES

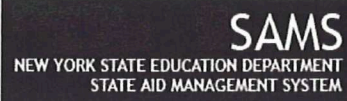

\_\_\_\_\_  
POST OFFICE ADDRESS

\_\_\_\_\_  
PRESIDENT OF THE  
BOARD OF EDUCATION

\_\_\_\_\_  
SCHOOL DISTRICT

\_\_\_\_\_  
POST OFFICE ADDRESS



Entity Name	JORDAN-ELBRIDGE CSD	 
BEDS Code	420501	
Claim Year	2020-2021 <input type="button" value="SET VALUES"/>	
Welcome R J Hartwell (School Entity User)    CORE    03/26/2021 10:50 AM    Home   Issue Reporting   Help   Logout		
<a href="#">Entity Info</a>   <a href="#">Forms</a>   <a href="#">Activity Log</a>   <a href="#">Reports</a>		

You Have Selected the 'Official' Data Area.

[Print Legacy](#) | [Print Form](#) | [Print Blank](#) | [Print Text Only](#)

District Name: JORDAN-ELBRIDGE CSD  
Contact Person: R J HARTWELL

District Code: 420501  
Telephone: (315) 689-8500  
Tel Extension: 5113

Form Saved Successfully on 03/26/2021 10:50:04 AM

### Property Tax Report Card

\*\*\*\*Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.\*\*\*\*

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website: <http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2021-22 Budget Notice to: [emscmgts@nysed.gov](mailto:emscmgts@nysed.gov). This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 26, 2021

Form Preparer Name: R. J. HARTWELL  
Preparer's Telephone Number: 315-689-8500

Shaded Fields Will Calculate	Budgeted 2020-21 (A)	Proposed Budget 2021-22 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	31,390,000	33,812,000	7.72 %
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	12,497,287	12,549,776	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	12,497,287	12,549,776	0.42 %
F. Permissible Exclusions to the School Tax Levy Limit	107,095	104,866	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	12,398,091	12,571,250	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	12,390,192	12,444,910	
I. Difference: (G-H); (negative value requires 60.0% voter approval) <sup>2</sup>	7,899	126,340	
Public School Enrollment	1,107	1,093	-1.26 %
Consumer Price Index			1.23 %

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest.

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

<sup>3</sup> For 2021-22, includes any carryover from 2020-21 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2020-21 (D)	Estimated 2021-22 (E)
Adjusted Restricted Fund Balance	4,639,028	6,646,868
Assigned Appropriated Fund Balance	2,138,000	3,000,000
Adjusted Unrestricted Fund Balance	1,343,390	1,353,483
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.28 %	4.00 %

### Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/21 Actual Balance	6/30/21 Estimated Ending Balance	Intended Use of the Reserve in the 2021-22 School Year
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**Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.**

Capital + (add) - (delete)	2016 CAPITAL	For the cost of any object or purpose for which bonds may be issued.	5,787	2,845	fund construction, & improvements
Capital + (add) - (delete)	2019 CAPITAL	For the cost of any object or purpose for which bonds may be issued.	1,010,000	2,681,550	fund construction, reconstruction & improvements
Capital + (add) - (delete)	2017 BUS	For the cost of any object or purpose for which bonds may be issued.	818,231	826,413	fund purchase of buses
Repair		For the cost of repairs to capital improvements or equipment.			
Workers Compensation	WORKERS COMP	For self-insured Workers Compensation and benefits.	273,183	27,915	fund workers comp expenses and related medical
Unemployment Insurance	UNEMPLOYMENT	For reimbursement to the State Unemployment Insurance Fund.	650,687	757,194	pay unemployment expenses due to potential layoffs
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.			
Insurance	INSURANCE	For liability, casualty, and other types of uninsured losses.	153,015	154,545	to pay liability and casualty losses due to
Property Loss + (add)		To cover property loss.			
Liability + (add)	LIABILITY RESERVE	To cover incurred liability claims.	292,333	295,256	to pay for liability claims
Tax Certiorari	TAX CERTIORARI	For tax certiorari settlements.	131,567	132,883	to pay judgements & claims in tax cert matters
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.			
Employee Benefit Accrued Liability	EBALR RESERVE	For accrued 'employee benefits' due to employees upon termination of service.	217,786	219,964	to pay accrued benefits due employees upon
Retirement Contribution	ERS RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	684,439	691,283	fund employer retirement contributions to ERS
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Single Other Reserve + (add)	TRS RESERVE	TRS Contribution Reserve	402,000	606,020	fund employer retirement contributions to TRS

\* NYSED Reserve Guidance: [http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve\\_funds.pdf](http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf)

OSC Reserve Guidance: <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

\*\*Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2021-22. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.

Save

Reset

Save &amp; Ready