

SCHOOL PHYSICIANS AGREEMENT  
2020-21 School Year

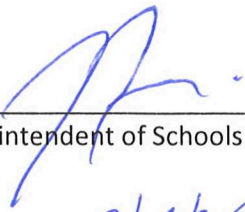
This agreement, made effective on the 20<sup>th</sup> day of July Two Thousand Twenty by and between the Board Of Education of the Jordan-Elbridge Central School District, Party of the first part, and Family Care Medical Group, PC, Party of the second part.

WITNESSETH : That the said party of the second part covenants and agrees with the party of the first part:

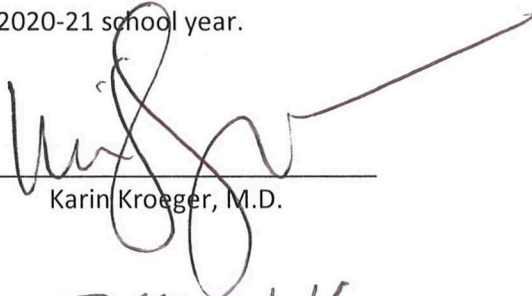
1. To make careful annual health examinations in accordance with SED Cumulative Record of all students in Grades Kindergarten, 1, 3, 7 and 10 of the District who do not present a physician's certificate, and to re-examine such students when necessary.
2. To conduct such physical examinations as may be indicated for special class placement or exclusion of physically and/or emotionally disabled children.
3. To examine students participating in interscholastic athletic activities who do not present a physician's statement and periodically thereafter if necessary, to determine initial and /or continuing eligibility.
4. To make, as provided in Education Law, such examinations as are required for the issuance of employment certificates and vacation work permits.
5. The following will be considered a Consultation:
  - a. To review all reports of accidents; to review excuses from any of the physical activities connected with the school program at the time convenient to both parties.
  - b. To act as a consultant to school administrators and school health personnel on medical problems and public health procedures.
  - c. To participate with the psychologist, attendance officer, school nurse and other school personnel in case conferences when indicated.

AND, the party of the first part covenants and agrees to pay unto the party of the second part, in consideration of such services to be performed, the amount of \$30.00 per student for medical examinations herein described.

IN WITNESS WHEREOF, the parties to these present have hereunto set their hands and seals the day and year first above written for the 2020-21 school year.

  
\_\_\_\_\_  
Superintendent of Schools

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Karin Kroeger, M.D.


  
\_\_\_\_\_  
Jeffrey Wike, M.D.

  
\_\_\_\_\_  
Date

#### MEMORANDUM OF UNDERSTANDING

1. It is recommended that any student considering fall activities obtain a physical examination.
2. Any student who is unable to have a physical when scheduled should arrange to be present on a routine day or schedule one with their own primary care physician.
3. Physicals for working papers will be completed on a routine day that will be scheduled.
4. All scheduling changes are to be made through the appropriate school nurse when on duty.

All other times, any school official may contact the office manager at the physician's office at 315-689-1833.

  
\_\_\_\_\_  
For the School District

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Physician

  
\_\_\_\_\_  
Date



**The Board of Education of the Jordan-Elbridge Central School District meets at  
6:30 PM remotely via Zoom meeting invite.**

(Meeting times and dates are subject to change, so please refer to our website for the most current information.)

**Board of Education meeting dates 2020-2021:**

July 8, 2020- Reorganizational Meeting

August 19, 2020

September 2, 2020

September 16, 2020

October 14, 2020

November 4, 2020

December 2, 2020

December 16, 2020

January 13, 2021

February 3, 2021

March 3, 2021

March 17, 2021

April 7, 2021

April 21, 2021

May 5, 2021

May 19, 2021

June 2, 2021

June 16, 2021



**Jordan-Elbridge Board of Education has three committees:  
Health & Wellness, Audit & Policy**

**Committees meet at 5:30 PM via Zoom meeting invite.**

(Meeting times and dates are subject to change, so please refer to our website for the most current information.)

**Committee Meeting Dates 2020-2021:**

**Health & Wellness**

August 19, 2020  
October 14, 2020  
December 16, 2020  
March 3, 2021  
May 5, 2021

**Audit**

September 2, 2020  
December 2, 2020  
May 19, 2021

**Policy**

September 16, 2020  
January 13, 2021  
March 17, 2021  
April 21, 2021



# Jordan-Elbridge CSD



## **Professional Development (Continuing Teacher Leader Education) Plan 2020-2021**

Last updated 6.2020

---

# MISSION

*To cultivate the best in personal growth and achievement*

---

# VISION

*Providing the best in educational opportunities by...*

- Sustaining a culture that supports the intellectual and developmental needs of all
- Being committed to excellence in education and exceeding expectations
- Building a safe, dynamic learning environment where all are valued and respected
- Expanding our home-school-community partnerships
- Operating in a fiscally responsible manner

---

# VALUES

*JE Eagles are...*

Just and caring

Excellent in all that they do

Ethical in their behaviors

Accepting of all

Global thinkers

Learners first

Examiners of why and how

Selfless

## **NYSED REGULATIONS**

The 100.2 (dd) regulations of the State of New York require all public school districts to publish a professional development plan. Said plan is to outline how the District will provide all teachers, teaching assistants and long term substitutes with continuing teacher leader education (CTLE) opportunities. The intent of said offerings is two- fold:

- ☐ To promote improved student learning outcomes
- ☐ To provide licensed staff with the necessary training to maintain their status as a certificate holder in good standing

## **PURPOSE**

The District recognizes that intentional professional development has the potential to promote improved student achievement. In order to do so, the content of professional development must afford faculty the opportunity to gain a deeper understanding of specific, research-based pedagogical approaches. Implementation of best practices is the mantra and alignment to the District's goals and initiatives is a given.

## **OBJECTIVES**

As part of the District's strategic plan, stretch goals and SMART goals are set by buildings and department and grade level professional learning communities (PLCs). These goals yield targets for which action plans are developed. The composition of these action plans in concert with the gaps identified through data analysis and the needs identified through the staff survey inform the District's offerings.

## **STRATEGIES**

Congruent to the strategic plan are the District's instructional must-haves (strategies). It is understood by the school community that these must-haves serve as a systemic means to achieve continuous improvement. As such, there is an expectation that these strategies will be common to all classrooms. Professional development offerings are part of the activities by which these strategies are operationalized.

## **CONTINUING TEACHER LEADER EDUCATION (CTLE) ACTIVITIES**

The District's CTLE activities are planned on a yearly basis and take multiple forms including:

- ☐ In-district trainings
- ☐ OCM and CO BOCES offerings
- ☐ Superintendent staff development days
- ☐ NYSED webinars
- ☐ Professional organization workshops/conferences
- ☐ Teacher center courses/workshops
- ☐ College courses/workshops
- ☐ EAP courses/workshops
- ☐ Mentorship
- ☐ Committee activities
- ☐ Faculty, department and/or grade level PLC meetings
- ☐ Visitations
- ☐ Book studies

## **NEEDS ASSESSMENT**

Administration assesses the needs for ongoing and future CTLE offerings in several ways:

- ☐ Analysis of the district's ESSA results including:
  - Graduation rates: 4 year, 5 year, and 6 year
  - ELA achievement
  - Math achievement
  - Chronic absenteeism rate
  - College, career and civic readiness
- ☐ Analysis of School Safety and the Educational Climate (SSEC) reports
- ☐ Review of current research in content and pedagogy

Additionally, the District asks the team leaders and the teaching assistant building representatives to canvas their colleagues to identify topics of interest/need on an annual basis.

## **2020-2021 OFFERINGS**

Due to budget constraints, the 2020-2021 offerings will be limited as follows:

- Trainings that do not require substitutes
- Trainings delivered during the school day
- Trainings delivered during superintendent's conference days

Topics of said trainings will include:

### ***International Baccalaureate***

- ☐ Development of stand-alone instructional units and interdisciplinary units to fit the MYP program
- ☐ Standardization of grading practices and transition to an IB reporting system.

### ***Instructional Technology***

- ☐ An instructional coach from Cayuga-Onondaga BOCES will continue to support the needs of the PK-12 PLCs as well as individual teachers, teaching assistants, and administrators.

### ***New Teachers***

- ☐ An instructional coach from Cayuga-Onondaga BOCES will continue to support the development of first year teachers. Additionally, a mentor will be assigned to all first year teachers and the coordinator will oversee the program to ensure that individual needs are met.

## **MENTORING**

The New York State Mentor Teacher program was established in 1986 with the enactment of Section 3033 of Education Law. In 2004, the Board of Regents adopted regulations (CR 100.2 (dd) (iv)) requiring all school districts to provide a mentored experience to initial certificate holders during their first year of employment. The goal of the District's mentor program is to accelerate the process in which a new teacher becomes highly effective as measured by their capacity to advance student achievement.

An application to serve as a mentor is issued every spring. The applications are collected, reviewed, and selections are made by a committee comprised of the superintendent, assistant superintendent, a building-level administrator, and JETA leaders. Prior to the start of every school year, the District hosts a new teacher orientation at which time mentors begin to fulfil their role. The mentor program is supervised by a coordinator.

## **RECORD KEEPING FOR CERTIFICATE HOLDERS**

All professionally certified administrators, professionally certified teachers, and level three teaching assistants are required to maintain a personal record of their continuing teacher and leader education (CTLE) hours as stated in Part 80-6 of the Commissioner's Regulations. Said personnel are required to complete 100 CTLE hours during each five year period, the first of which began in July 1, 2016.

## **EVALUATION OF THE CTLE PROGRAM**

The evaluation of the District's professional development program occurs in multiple ways including:

- ☐ Feedback from participants is sought using a locally designed instrument.
- ☐ Participation rates are annually tracked.
- ☐ Student achievement data is analyzed to assess improvement in closing "gaps" and addressing "needs".
- ☐ Delivery and supervision of professional development activities is a component of each administrator's yearly evaluation.



## Instructional Must-Saves

- ☐ Collective efficacy
- ☐ PLCs
- ☐ Lesson objectives, learning targets, and success criteria
- ☐ Formative and summative assessments
- ☐ Ratio
- ☐ Literacy instruction by all
- ☐ Growth mind set and grit
- ☐ Teach Like A Champion 2.0 strategies
  - Cold Call
  - No Opt Out
  - Format Matters
  - Right is Right
  - Stretch It
  - Cornell Notes



**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT**

June 7, 2019

Dear Team Leader

We pledge....

- To see you as an instructional leader.
- To listen to you. When we pose questions, it's not because we have an answer we expect to hear but rather because we value your professional expertise.
- To be human. We are not perfect so mistakes will undoubtedly be made. Those mistakes will be owned.
- To put forth the effort we ask of you. We will read, research, think, plan, budget, observe, analyze, and reflect, all to improve our own skill sets and knowledge bases.
- To challenge you. Part of continuous improvement is struggle. We will encourage you and hold you accountable. We will celebrate you and ask you to recognize ways to grow. We will offer a helping hand.
- To appreciate you. We will be quick to recognize your contributions. The applause will start with us.

We look forward to the promise of 2019-2020.

Jim and Janice

CTLE 2018-2019 Evaluation			
NY PD Standard	Question	Rating	Comments
Standard One	Is the professional development based on the needs of the participants?	Yes No NA	
	Is the professional development sustained and ongoing?	Yes No NA	
Standard Two	Does the professional development promote effective instruction and assessment?	Yes No NA	
Standard Three	Is the professional development research based?	Yes No NA	
Standard Four	Does the professional development include collaboration?	Yes No NA	
Standards Five and Six	Does the professional development assist teachers in meeting diverse student needs?	Yes No NA	
Standard Seven	Does the professional development include ways to engage parents?	Yes No NA	
Standard Eight	Is the professional development based on data?	Yes No NA	
Standard Nine	Does the professional development include information about instructional technology when appropriate?	Yes No NA	
Suggestions/Recommendations/Additional Comments			
Question		Response	
Do you prefer half day AM, half day PM or full day sessions?			
Do you prefer to meet once a quarter or once a semester?			
What topics would you like to have featured during 2019-2020?			



JAMES FROIO  
JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

=====

FINGERPRINT CLEARANCE

FOR EMPLOYMENT

=====

This is a notice that on 06/30/2020, **KRISTEN J KASKY** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **KRISTEN J KASKY**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
(518)473-2998 -- Fax (518)473-8812  
OSPRA@mail.nysed.gov  
www.highered.nysed.gov/tcert/ospra/

Close

Print



JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT  
RADIO COMMUNICATIONS SYSTEM BID  
PO Box 902  
9 N. Chappell St  
Jordan, NY 13080

Name of Bidder United Radio Phone (315) 446-7181  
Bidder's Address 5703 Enterprise Pkwy. Fax (315) 445-3299  
East Syracuse, NY  
13057

BIDS TO BE OPENED: Date: June 30, 2020  
Time: 2:00 PM  
Place: District Office  
Jordan-Elbridge Central School District  
9 N. Chappell St  
Jordan, NY 13080  
315-689-8500 x5113

PLEASE DO NOT SEPARATE THESE SHEETS

SPECIFICATION AND BID FORM

FOR

RADIO COMMUNICATIONS SYSTEM



**GENERAL CONDITIONS**  
**For the purchase/installation of**  
**Radio Communications Systems**

All invitations to bid issued by the **Jordan-Elbridge Central School District** will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the school district.

**DEFINITIONS**

"School District"	-shall be the legal designation of the Jordan-Elbridge Central School District
"Board"	-the Board of Education, Jordan-Elbridge Central School District
"Bid"	-an offer to furnish materials, supplies, and/or equipment in accordance with the invitation to bid, the general conditions, and the specifications
"Bid Offer"	-the form on which the bidder submits his bid
"Bidder"	-any individual, corporation or other entity submitting a bid
"Successful Bidder"	-any bidder to whom an award is made by the school district
"Specification"	-description of materials, supplies, and/or equipment and the conditions for its purchase

**BIDS**

1. The date and time of bid openings will be given in the Notice to Bidders. The school district reserves the right to extend the date and time of bid opening by written notice to bidders of record.

All bids must be submitted on and in accordance with forms provided by the Board of Education. Each bid shall be enclosed in a sealed envelope addressed to the Board of Education and be delivered to the District Office before the time designated for opening of bids. The envelope shall be marked on the outside "**RADIO COMMUNICATIONS SYSTEM BID**".

2. No responsibility shall be attached to any person or persons for premature opening of any proposal not properly endorsed.
3. All bids received after the time stated in the NOTICE TO BIDDERS may be rejected and returned to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail, by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his/her Bid deposited on time at the place specified. Facsimile or electronic submission of bids is not permitted.
4. All information required by NOTICE TO BIDDERS, GENERAL CONDITIONS, SPECIFICATIONS and BID OFFER, in connection with each item against which a bid is submitted, must be given to constitute a regular bid.
5. The non-collusion bidding certification must be included with each bid and signed by the Bidder or his/her authorized representative, as required by General Municipal Law, Section 103-d.
6. Sales to school districts are not affected by any Fair Trade Agreements. (General Business Law, Ch. 39, Sec. 369-a, Sub. 3.L, 1941).
7. No charge will be allowed for Federal, State or Municipal Sales and Excise Taxes, since the school district is exempt from such taxes. The price bid shall be net and shall not include the

amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the Bidder.

8. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials, or equipment required and a representation that the bidder can furnish the supplies, materials, or equipment satisfactorily in complete compliance with the specifications.
9. Where items of equipment or supplies are designated by specific manufacturer, it is understood that **no alternates will be accepted** so that existing equipment can fully integrated.
10. Bidder must insert the price per unit and the extensions against each item in his/her bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.
11. Prices shall be net, including transportation and delivery charges fully prepaid by the successful bidder to destination as indicated per purchase order. Title shall not pass until items have been delivered and accepted.
12. No alteration, erasure, or addition is to be made in the typewritten or printed matter. Deviation from the specifications must be set forth in space provided in the bid for this purpose.
13. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed, or type-written signatures are not acceptable.
14. Each bidder shall be prepared, if so requested by the school district, to present evidence of his/her experience, qualification and financial ability to perform the terms of the contract. The school district reserves the right to reject any bid if its investigation of the bidder results that, in the school district's opinion, the bidder is not properly qualified to perform.
15. All prices quotes must be "per unit" as specified: e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
16. All regularly manufactured stock electrical items must bear the label of the Underwriters= Laboratories, Inc.
17. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise bid for the group may be rejected..
18. Successful bidder agrees that no employee of the Jordan-Elbridge Central School District shall be employed in any capacity by the successful bidder without written approval of the Superintendent of Schools.
19. If the supplies, materials, or equipment are to be delivered over an extended period of time, or if the specifications so state, then the successful bidder may be required to execute an agreement in relation to the performance of his contract, such agreement to be executed by the bidder within 15 days after notification to execute such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to the full amount of the contract to guarantee the faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract shall have been fully performed. The surety company furnishing such performance bond shall be authorized to do business in the State of New York and must be satisfactory to the attorney for the school district. The performance bond shall be executed by the successful bidder at the time of the execution of the contract by the successful bidder and the board, and must be satisfactory in form to the attorney for the school district.

## CERTIFICATIONS

Under penalty of perjury the bidder certifies that:

1. The bid has been arrived at by the bidder independently and has been submitted without collusion with any district personnel and/or other vendor of materials, supplies, or equipment of the type described in the invitation for bids, and
2. The contents of the bid have not been communicated by the bidder, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith prior to the official opening of the bid.

## SAMPLES

1. All specifications are minimum standards and accepted bid samples do not supersede specification for quality unless bid sample is superior, in which case deliveries must be the same identity and quality as accepted bid samples.
2. The school district reserves the right to request a representative sample of the item quoted upon either prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the school district may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.
3. Samples, when required, must be submitted strictly in accordance with instructions; otherwise, bid may be rejected. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) days of the request, or as directed, for bid to be considered. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The school district will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at his expense. Samples not removed with fifteen (15) days after written notice to the bidder will be regarded as abandoned and the school district shall have the right to dispose of them as its own property.

## AWARDS

1. The Board of Education will evaluate the bids on a **total** basis and reserves the right to waive any informalities in or accept or reject any or all bids, and to contract with other than the lowest bidder, as in the best interest of the school.
2. Awards will be made to the lowest responsible bidder, as will best promote the public interest, taking into consideration the competency and reliability of the bidder, the quality of the materials, equipment, or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.
3. The Board of Education wishes to avail itself of any and all discounts which may be available and discounts indicated will be considered in the final award to the bidder.
4. If two or more bidders submit identical bids as to price, the decision of the Board of Education to award a contract to one of such identical bidders shall be final.
5. All bids submitted shall be firm for 15 days after bid opening date, or until accepted by the Board of Education, whichever occurs first.
6. A contract may be canceled at the successful bidders' expense upon non-performance of contract.
7. Cancellation of contract for any reason may result in the removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.



## GUARANTEES BY SUCCESSFUL BIDDER

The successful bidder guarantees:

1. His/her products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
2. To furnish adequate protection from damage for all work and to repair damages of any kind for which his/her employees or agents are responsible, to the building or equipment, to his/her own work, or to the work of other successful bidders.
3. To carry adequate insurance to protect the school district from loss in case of accident, fire, theft, etc.
4. That any equipment offered is as described in the item description or as required by the specifications, with parts regularly used for the type of equipment or furniture offered; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a minimum of 90 days from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the school district.
4. Any merchandise provided under the contract which is or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge, with the specific understanding that all replacements shall carry the same guarantee as the original equipment. The successful bidder shall make any such replacement immediately upon receiving notice from the school district.
5. That all deliveries will be equal to the accepted bid sample.

## CONTRACT

1. Each bid will be received with the understanding that the acceptance thereof in writing by the school district, approved by the board of education, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the school district. Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of his/her bid. Contract shall bind the school district on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered within ten (10) percent over or under the award quantity, unless otherwise specified.
2. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in his bid, will be considered sufficient notice of acceptance of contract.
3. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by the school district, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the school district, the school district may purchase from other sources to take the place of the item rejected or not delivered. The school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the school district promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.
4. A contract may be cancelled at the successful bidders expense upon non-performance of contract.
5. If the successful bidder fails to deliver as ordered, the school district reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.
6. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.
7. When materials, equipment, or supplies are rejected, they must be removed by the successful bidder from the premises of the school district within five (5) days of notification. Rejected items left longer than

five (5) days will be regarded as abandoned, and the school district shall have the right to dispose of them as its own property.

8. No items are to be shipped or delivered until receipt of an official order from the school district.

9. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet, or otherwise dispose of the contract or his right, title, or interest therein, or his power to execute such contract, to any other person, company, or corporation, without the previous written consent of the school district. Pursuant to general municipal law section 109, the school district shall revoke and annul the contract if this provision is violated.

10. If the contract is of such a character that the employees engaged thereon are required to be insured under the provisions of the workers' compensation law, the contract shall be void and of no effect unless the successful bidder shall secure insurance under the workers' compensation law and keep such insurance in effect during the life of the contract for the benefit of such employees, in compliance with the provisions of the workers' compensation law.

#### **DELIVERY**

1. Delivery must be made in accordance with the instructions on the purchase order. The decision of the school district as to reasonable compliance with delivery terms shall be final.

2. The school district will not accept any deliveries on Saturdays, Sundays or legal holidays, except commodities required for daily consumption or where delivery is for an emergency, a replacement, or is overdue, in which event the convenience of the school district shall govern.

3. Items shall be securely and properly packed for equipment, storage, and stacking in shipping containers and according to accepted commercial practice, without extra charge for packing cases, baling or sacks.

4. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He/she shall file with the carrier all claims for breakage, imperfections, and other losses, which will be deducted from invoices. The receiving school district will note for the benefit of the successful bidder when packages are not received in good condition.

5. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.

6. Unloading and placing of delivered items is the responsibility of the successful bidder, and the school district accepts no responsibility for unloading and placing of such items. Any costs incurred due to the failure of the successful bidder to comply with this requirement will be charged to him/her. No help for unloading will be provided by the school district, and suppliers should notify their truckers accordingly.

7. All deliveries shall be accompanied by delivery tickets or packing slips. Tickets shall contain the following: Contract Number and/or Purchase Order Number; Name of Article; Item Number; Quantity; and Name of the successful bidder. Cartons shall be labeled with purchase order or contract number, successful bidder's name and general statement of contents. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

#### **INSTALLATION OF EQUIPMENT**

1. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed.

2. Prevailing wage is required to be paid for all work associated with this contract.



3. Equipment, supplies and materials shall be stored at the site only on the approval of the school district and at the successful bidder's risk. In general, such on site storage should be avoided to prevent possible damage or loss of the material.
4. Work shall be progressed so as to cause the least inconvenience to the school district and with proper consideration to the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and install his work promptly.
5. Bidders shall acquaint themselves with conditions to be found at the site and shall assume all responsibility for placing and installing the equipment in the locations required.
5. Equipment for trade-in shall be dismantled by the successful bidder and removed at his expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All trade-in equipment is represented simply "as is". Equipment is available for inspection only at the delivery point listed for new equipment, unless otherwise specified.

#### **PAYMENT**

1. Payment will be made only after correct presentation of claim forms or invoices along with certified payrolls to confirm payment of prevailing wages, as may be required.
2. Partial payment will be permitted before successful completion of delivery of all items as indicated by specific purchase order.
3. Payment will be made after approval of claims by Jordan-Elbridge Central School District, Claims Auditor.
4. Payments of any claim shall not preclude the school district from making claim for adjustment on any item found not to have been in accordance with the contract specifications.

#### **INTERPRETATION AND ADDENDA**

1. No oral explanation in regard to the meaning of specifications will be made and no oral instructions will be given before award of contracts. Prospective bidders must examine all documents carefully and before bidding must request from the school district, in writing, for an interpretation or correction of every ambiguity, inconsistency, error, discrepancy, omission or doubt herein.
2. Bidders shall act promptly in requesting any interpretation and shall allow sufficient time for such interpretation to be drafted and to reach all bidders before submission of their bids.
3. Such interpretation or correction as well as any additional contract provision school district may decide to include shall be issued in writing by the school district as an addendum which will be mailed or otherwise sent to each bidder of record not later than three (3) days prior to the date fixed for bid opening. Failure of any bidder to receive such addenda shall not relieve him/her of any obligation under his/her submitted bid. All addenda so issued shall become part of the contract.
4. If bidder, prior to submission of his/her bid, fails to call school district's attention to existence of any such ambiguity, inconsistency, error, discrepancy, omission or doubt in contract, his/her bid will be conclusively presumed to have been based upon interpretation of such ambiguity or inconsistency or the like, or direction correcting such error, which may subsequently be given by the school district.

## **Jordan-Elbridge Central School District RADIO COMMUNICATIONS SYSTEM BID**

**PRIORITY 1:** Improve coverage within district and secure communications for bus radios utilizing frequency already licensed by Town of Elbridge, by moving to Motorola Digital system.

**PRIORITY 2:** Allow for communications within each school, between school buildings, and with bus radios, utilizing Motorola Digital radio system.

**NOTE:** Must comply with Prevailing Wage Laws; Successful Vendor must be able to respond on-site to Jordan-Elbridge Central School District within 30 minutes.

### **TRANSPORTATION REPEATER**

**SCOPE OF WORK:** Replace and relocate Transportation repeater to American Tower; modify FCC License for Motorola Digital system; Install outdoor weather-proof cabinet at American Tower location; Install antenna system on American Tower; Configure and install Point to Point microwave IP solution between tower and High School, to connect repeater with other repeaters at Elementary and Middle School; Repeater must be set up for IP Site Connect; Reprogram Bus Radios to operate in MOTOTRBO Digital with IP Site Connect; Work MUST be completed by Motorola Certified technicians; Vendor must provide 1-year on-site support.

**MATERIAL:** Motorola SLR5700 Repeater; Motorola Duplexer; LMR600 cable; Outdoor enclosure WITH Civil work; 5dB Omni antenna; Point to Point Microwave system.

### **BUS RADIOS**

**SCOPE OF WORK:** Install 51 new Motorola MOTOTRBO digital radios into existing buses with Ignition Sense cables and utilizing existing antennas; install 1 control station in bus garage and connect to existing infrastructure; MUST be installed by Motorola Certified Technicians, Vendor must provide 1-year on-site support.

**MATERIAL:** Motorola XPR2500e WITH IP Site Connect License; Ignition Sense cable; MOTOTRBO desktop tray and Power Supply.

### **REPEATERS AT ELEMENTARY & MIDDLE SCHOOL**

**SCOPE OF WORK:** Install 2 new Motorola MOTOTRBO digital repeaters in IP Site Connect at elementary and middle school; File and obtain new FCC Licensing for new repeaters; Connect repeaters to Transportation repeater allowing for communication between schools and with buses; Install non-penetrating mount antennas for each WITH rubber mats underneath and ballast;

Rubber boot assembly and entry port; proper grounding hardware; mount repeater, UPS and duplexer in wall mounted cabinet with lock, minimum of 12 unit cabinet; Program existing portables and 15 new portables, to operate in IP Site Connect mode with repeater system; Train staff; ALL installation and programming must be done by Motorola Certified technicians; Vendor must provide 1-year on-site support.

**MATERIAL:** XPR5700 repeaters, Motorola Duplexer, 300W UPS; Unity Gain OMNI antenna; 12 unit Wall mount cabinet with Lock; rack mounted power strip; Non-penetrating mount with rubber mats and ballast; rubber boot assembly and entry port; LMR400 cable; 5- XPR3500e portables WITH IP Site Connect licenses; 10-XPR3300e portables with IP Site Connect licenses.

**CERTIFICATE OF NON-COLLUSIVE BIDDING:**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, or the purpose of restricting competition, as to any matter relating to such prices with any other bidder or competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

We, the undersigned, propose to furnish all materials called for, in full accordance with the specifications and instructions in the attached bid proposal, and agree to all conditions therein.

**BIDDER'S CERTIFICATION:**

The undersigned, herewith, purpose and agree to furnish to the Board of Education of the Jordan-Elbridge Central School District, the items upon which we have bid for the prices indicated herein, in accordance with the specifications and conditions therein.

The undersigned Bidder certifies to having read the General Information, Instructions to Bidders, Non-Collusive Bidding, Bid Specifications, and Obligation to Bidders and offers to furnish the articles specified to the Jordan-Elbridge Central School District in exact accordance with the specifications and at the prices stated.

The undersigned declares that no Member of the Board of Education of the Jordan-Elbridge Central School District, nor any office or any employee thereof, is directly or indirectly interested in this proposal.

**Bid Price:**

Transportation Repeater	\$ <u>7667.98</u>
Bus Radios	\$ <u>33,954.00</u>
Repeaters at Elementary & Middle Schools	\$ <u>20,922.88</u>
Labor/Installation	\$ <u>28,616.00</u>
<b>TOTAL</b>	\$ <u>91,160.86</u>

Signature

Bill Muser

Title

Account Manager

Company

United Radio

Address

5703 Enterprise Pkwy.  
East Syracuse, NY 13057

Phone #

315 - 480 - 7350 (cell)

Date

6/29/2020





# SALES QUOTE

Phone: 315-689-8500 x5203

Tag No.

Sales PO # TR1781bus

Fax:

Email: [vsmith@jecsd.org](mailto:vsmith@jecsd.org)

CC# Exp.

Salesperson: Bill Musengo

Date 6/10/2020 Project Name: TRANSP

To:  
Jordan-Elbridge CSD

Attn: Vinny Smith  
9 N. Chappell St; PO Box 902  
Jordan, NY 13080

Ship To: ☒ Same

CUSTOMER ID#	CUSTOMER PO#	SHIP VIA	PRODUCT	TERMS	TAX%
		Will Call	Kenwood	Net 30 Days	
Line Item#	QTY	MODEL/PART NO.	STOCK NO/DESCRIPTION	UNIT PRICE	EXTENDED
	52	AAM02QPH9JA1AN	XPR 2500 403-470 MHz 25-40W UHF Mobile	\$570.00	\$29,640.00
	52	HKVN4154	MOTOTRBO IP Site Connect	\$62.50	\$3,250.00
	51	HKN9327	IGNITION SENSE CABLE	\$15.00	\$765.00
	1	GLN7318	Desktop tray without speaker	\$40.00	\$40.00
	1	HPN4007	Power supply with cable	\$259.00	\$259.00
25% Restocking fee on all cancelled orders				MATERIALS TOTAL	\$33,954.00
LABOR					
UNITS		DESCRIPTION		CHARGES	EXTENDED
Special Instructions		Leasing Available		LABOR TOTAL	
Assumption: Will reuse existing antennas on buses.					
Shipping charges if applicable will be applied.				TOTAL	
SUB TOTAL		FREIGHT		SALES TAX	
\$33,954.00					
				\$33,954.00	

5703 Enterprise Parkway  
East Syracuse, NY 13057  
[unitedradio.com](http://unitedradio.com)

*Thank you for requesting a quote from us.  
Please contact us if you need any further information.  
We are here to help you with your solutions.*

Local: 315.446.7181  
Fax: 315.445.3265  
Toll Free: 800.599.2101  
[communications@unitedradio.com](mailto:communications@unitedradio.com)

Revision 10-30-11



# SALES QUOTE

Phone: 315-689-8500 x5203

Fax:

Email: [ysmith@jecsd.org](mailto:ysmith@jecsd.org)

CC# Exp.

Tag No.

Sales PO # TR1839-1

Salesperson: Bill Musengo

Date 6/10/2020 Project Name: PHASE 1

To:  
Jordan-Elbridge CSD

Attn: Vinny Smith  
9 N. Chappell St; PO Box 902  
Jordan, NY 13080

Ship To: ☒ Same

CUSTOMER ID#	CUSTOMER PO#	SHIP VIA	PRODUCT	TERMS	TAX%
		Will Call	Motorola	Net 30 Days	
Line Item#	QTY	MODEL/PART NO.	STOCK NO/DESCRIPTION	UNIT PRICE	EXTENDED
1		AAR10TCGANQ1AN	SLR5700 UHF, 1-50w Repeater, 450-470MHz	\$2,659.00	\$2,659.00
1		DSCP10725UNTUNE	UNTUNED UHF Duplexer	\$348.00	\$348.00
1		0112004B04	N - Type Male to N - Type Male 24" Cable	\$100.00	\$100.00
1		0112004U04	N - Type Male to BNC Male 24"	\$79.20	\$79.20
1		479628	Tripp Lite-SMART500RT1U - 300 Watt UPS	\$284.40	\$284.40
1		43254	IS-B50HN-C2 Lightning Arrestor	\$75.00	\$75.00
1		ACCESSORIES	Assorted Grounding Hardware	\$75.00	\$75.00
1		425167	Rack Powerstrip, 6 Front Outlets	\$98.00	\$98.00
1		FCC LICENSE	Coordination and processing of New FCC License including Construction Notification AND MODIFICATION OF TRANSMIT LOC FOR TRANSPORTATION SYSTEM	\$1,800.00	\$1,800.00
25% Restocking fee on all cancelled orders				PG 1 MERCHANDISE	\$5,518.60

5703 Enterprise Parkway  
East Syracuse, NY 13057  
[unitedradio.com](http://unitedradio.com)

Local: 315.446.7181  
Fax: 315.445.3265  
Toll Free: 800.599.2101  
[communications@unitedradio.com](mailto:communications@unitedradio.com)

Page 1

Revised 5.27.14



Line Item#	QTY	MODEL/PART NO.	STOCK NO/DESCRIPTION	UNIT PRICE	EXTENDED
	2	515437	US Line Cord Fig 8	\$20.00	\$40.00
	2	214400	PTP 450 Extended Warranty, 4 additional yrs	\$48.00	\$96.00
	2	541942	PTP 450 5 GHz Integrated END	\$595.00	\$1,190.00
	1	318144	PTP 100M Clad Cable used for PTP500/600 radios	\$495.00	\$495.00
	1	50537	450-460MHz 5dB Fiberglass Omni Antenna	\$243.78	\$243.78
300		86672	LMR-600 1/2" Foam Cable	\$2.27	\$681.00
	4	475433	N Male EZ for LMR-600	\$24.15	\$96.60
	1	548575	30" x 24" x 20" Outdoor enclosure	\$1,107.00	\$1,107.00
25% Restocking fee on all cancelled orders				PG 2 MERCHANDISE	\$3,949.38
LABOR					
UNITS		DESCRIPTION		CHARGES	EXTENDED
1		Site Surveys		\$10,656.00	\$10,656.00
		Code Plug Development			
		Staging			
		Repeater and Base Station Installation			
		Antenna System Installation - INCL TOWER WORK			
51		BUS RADIO INSTALLATION		\$196.00	\$9,996.00
				LABOR TOTAL	\$20,652.00
Special Instructions		Customer responsible for network and for drop at each repeater location.			
Customer gives United Radio authorization to fasten antenna to building or other structure					
by customer w/ in 6ft of repeaters		Shipping charges if applicable will be applied.			TOTAL
PAGE 1 MERCH	PAGE 2 MERCH	LABOR	SALES TAX	FREIGHT	
\$5,518.60	\$3,949.38	\$20,652.00			\$30,119.98

*Thank you for requesting a quote from us.  
Please contact us if you need any further information.  
We are here to help you with your solutions.*

5703 Enterprise Parkway  
East Syracuse, NY 13057  
unitedradio.com

Local: 315.446.7181  
Fax: 315.445.3265  
Toll Free: 800.599.2101  
communications@unitedradio.com

Page 2  
R00000012 27 11



# SALES QUOTE

Phone: 315-689-8500 x5203

Fax:

Email: [vsmith@jecsd.org](mailto:vsmith@jecsd.org)

CC# Exp.

Tag No.

Sales PO # TR1839-2

Salesperson: Bill Musengo

Date 3/30/2020 Project Name: PHASE 2

To:  
Jordan-Elbridge CSD

Attn: Vinny Smith

9 N. Chappell St; PO Box 902

Jordan, NY 13080

Ship To: ☒ Same

CUSTOMER ID#	CUSTOMER PO#	SHIP VIA	PRODUCT	TERMS	TAX%
		Will Call	Motorola	Net 30 Days	
Line Item#	QTY	MODEL/PART NO.	STOCK NO/DESCRIPTION	UNIT PRICE	EXTENDED
	2	AAR10TCGANQ1AN	SLR5700 UHF, 1-50w Repeater, 450-470MHz	\$2,659.00	\$5,318.00
	2	DSCP10725UNTUNE	UNTUNED UHF Duplexer	\$348.00	\$696.00
	2	0112004B04	N - Type Male to N - Type Male 24" Cable	\$100.00	\$200.00
	2	0112004U04	N - Type Male to BNC Male 24"	\$79.20	\$158.40
	2	479628	Tripp Lite-SMART500RT1U - 300 Watt UPS	\$284.40	\$568.80
	2	43254	IS-B50HN-C2 Lightning Arrestor	\$75.00	\$150.00
	2	80245	Laird-UHF Unity Gain Omni Antenna	\$121.00	\$242.00
	2	MASTPIPE	Small Mast	\$25.00	\$50.00
	300	59520	LMR400 Cable	\$1.10	\$330.00
	2	99901	Ground bar - Harger	\$85.00	\$170.00
	2	362047	Entry port	\$16.62	\$33.24
	2	372530	Rubber Boot assembly with 1/2" opening	\$19.96	\$39.92
	2	445755	Universal Ground Kit	\$10.10	\$20.20
	2	ACCESSORIES	Assorted Grounding Hardware	\$75.00	\$150.00
	2	592370	Tripp Lite - 12U Wall-mount cabinet	\$558.00	\$1,116.00
	8	14515	RF Industries N-Male connectors - LMR400	\$6.09	\$48.72
	2	425167	Rack Powerstrip, 6 Front Outlets	\$98.00	\$196.00
	2	103489	Nello - 60"H, non-penetrating mount	\$124.30	\$248.60
	4	472603	Nello Rubber Mat - 1"x32"x42"	\$22.50	\$90.00
	24	BLOCKS	Cinder Blocks for ballast	\$3.00	\$72.00
25% Restocking fee on all cancelled orders				PG 1 MERCHANDISE	\$9,897.88

5703 Enterprise Parkway  
East Syracuse, NY 13057  
[unitedradio.com](http://unitedradio.com)

Local: 315.446.7181  
Fax: 315.445.3265  
Toll Free: 800.599.2101  
[communications@unitedradio.com](mailto:communications@unitedradio.com)

Page 1  
Revision 6.27.14



