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JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

Colleen Frawley  
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TO: Mr. James Froio, Superintendent  
Members of the Board of Education

FROM: Colleen Frawley, Director of Special Education

RE: CSE Determinations for June 19, 2019 Board Meeting

DATE: June 12, 2019

April 9, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 2747** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 12:1+1 5 times per week, Speech Therapy 2 times per week, and to exempt this student from the Language Other Than English requirement. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2794** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 12:1+1 5 times per week, a 1:1 Aide 5 times per week, Speech Therapy 2 times per week, Counseling one time per week, and to exempt this student from the Language Other Than English requirement. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2802** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 15:1 ELA 5 times per week, Resource Room 5 times per week, and Additional Adult Support in Math, Social Studies, Science, and Spanish 5 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2632** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 12+1 5 times per week, a 1:1 Aide 5 times per week, Adapted Physical Education 2 times per week, Speech Therapy 3 times per week, Occupational Therapy 3 times per week, and to exempt this student from the Language Other Than English requirement. All other supports and services are appropriate at this time.

April 10, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 2926** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 12+1:1 ELA, Math, and Health 5 times per week, Speech Therapy 2 times per week, and Occupational Therapy 2 times per week. All other supports and services are appropriate at this time.

April 12, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 3029** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 15:1 ELA and Math 5 times per week and Additional Adult Support 5 times per week. All other supports and services are appropriate at this time.

April 24, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 2966** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 15:1 Math 5 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2516** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Occupational Therapy Consultation 2 times per month. All other supports and services are appropriate at this time.

April 25, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 2642** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2445** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

April 29, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 2850** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to discontinue Counseling Services. All other supports and services are appropriate at this time.

April 30, 2019 CSE Determinations

Annual Review Meeting

- **Case # 2771** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2772** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

April 30, 2019 CPSE Determinations

Annual Review Meeting

- **Case # 3045** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Speech Therapy 3 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3050** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add a Special Education Itinerant Teacher 2 times per week and Occupational Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

May 1, 2019 CPSE Determinations

Reevaluation Review Meeting

- **Case # 2991** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add a Special Education Itinerant Teacher 2 times per week, Occupational Therapy 3 times per week, and Physical Therapy 2 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2932** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Speech/Language Impaired and add Speech Therapy 3 times per week, Occupational Therapy 2 times per week, and Physical Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3006** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to declassify this student from Special Education Services at time of transition. ESY Services are recommended. All other supports and services are appropriate at this time.

May 2, 2019 CPSE Determinations  
Initial Eligibility Determination Meeting

- **Case # 3077** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as a Preschooler with a Disability and add a Special Education Itinerant Teacher 2 times per week, Speech Therapy 2 times per week, and an Occupational Therapy evaluation. All other supports and services are appropriate at this time.

May 6, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 3030** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 15:1 ELA and Math 5 times per week and Additional Adult Support 5 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2787** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add reduce Counseling to one time per month. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2131** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2466** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2833** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2505** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that all current supports and services are appropriate at this time.

May 7, 2019 CSE Determinations  
Annual Review Meeting

- **Case # 2872** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 12+1:1 5 times per week and Speech Therapy 2 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2763** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 12:1+1 5 times per week, 1:1 Aide 5 times per week, Adapted Physical Education one time every other day, Occupational Therapy 2 times per week, Physical Therapy 2 times per week, and Speech Therapy 4 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

May 13, 2019 CPSE Determinations  
Initial Eligibility Determination Meeting

- **Case # 3078** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is this student does not qualify for Special Education Services.

Initial Eligibility Determination Meeting

- **Case # 3079** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as a Preschooler with a Disability and add Speech Therapy 2 times per week, Occupational Therapy 2 times per week, and Physical Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

May 17, 2019 CSE Determinations  
Initial Eligibility Determination Meeting

- **Case # 3076** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Learning Disabled and add Special Class 15:1 ELA 5 times per week. All other supports and services are appropriate at this time.

Reevaluation Review Meeting

- **Case # 2781** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that this student does not qualify for Special Education Services.

Annual Review Meeting

- **Case # 2839** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 15:1 5 times per week, Occupational Therapy 2 times per week, and Speech Therapy 4 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2842** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 12:1:1 5 times per week, Additional Adult Support 5 times per week, Speech Therapy 4 times per week, Audiology Consults 10 times per

year, use of an FM system, and to discontinue Occupational Therapy. ESY Services are recommended. All other supports and services are appropriate at this time.

May 23, 2019 CPSE Determinations  
Annual Review Meeting

- **Case # 3034** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add a Special Education Itinerant Teacher 3 times per week Direct, a Special Education Itinerant Teacher Indirect one time per month, and Occupational Therapy 2 times per week. All other supports and services are appropriate at this time.

Initial Eligibility Determination Meeting

- **Case # 3080** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as a Preschooler with a Disability and add a Special Education Inclusive Setting 5 times per week to begin on September 1, 2019. All other supports and services are appropriate at this time.

May 30, 2019 CPSE Determinations  
Annual Review Meeting

- **Case # 3002** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to declassify this student from Special Education Services.

Initial Eligibility Determination Meeting

- **Case # 3081** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is that this student does not qualify for Special Education Services.

June 3, 2019 CPSE Determinations  
Annual Review Meeting

- **Case # 3014** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to declassify this student from Special Education Services.

Annual Review Meeting

- **Case # 3049** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add a Special Education Itinerant Teacher 3 times per week, Speech Therapy 2 times per week, Physical Therapy 2 times per week, and Occupational Therapy 3 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3061** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Occupational Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

June 4, 2019 CPSE Determinations

Annual Review Meeting

- **Case # 3064** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Occupational Therapy 2 times per week and Physical Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3072** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Occupational Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3069** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Speech Therapy 2 times per week, Parent Counseling and Training 6 times per year, and an Occupational Therapy evaluation. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3077** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add a Special Education Itinerant Teacher one time per week and Occupational Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

June 6, 2019 CPSE Determinations

Annual Review Meeting

- **Case # 3071** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Speech Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3057** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Speech Therapy 2 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3055** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Speech Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3024** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to declassify this student from Special Education Services at time of transition. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3005** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to declassify this student from Special Education Services at time of transition. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3039** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Speech/Language Impaired and add Speech Therapy 3 times per week. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2937** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Speech/Language Impaired and add Occupational Therapy 2 times per week and Speech Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

June 10, 2019 CPSE Determinations

Annual Review Meeting

- **Case # 2953** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Speech/Language Impaired and add Special Class 12:1+1 5 times per week, a 1:1 Aide 5 times per week, Speech Therapy 4 times per week, Occupational Therapy 2 times per week, and Physical Therapy 3 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 2939** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Other Health Impaired and add Special Class 12:1+1 5 times per week, a 1:1 Aide 5 times per week, Speech Therapy 3 times per week, Occupational Therapy 2 times per week, and Physical Therapy 2 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

Annual Review Meeting

- **Case # 3009** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to declassify this student from Special Education Services. All other supports and services are appropriate at this time.



#### Annual Review Meeting

- **Case # 3056** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Speech/Language Impaired and add Occupational Therapy 3 times per week and Speech Therapy one time per week. ESY Services are recommended. All other supports and services are appropriate at this time.

#### Annual Review Meeting

- **Case # 3010** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to classify this student as Speech/Language Impaired and add Special Class 15:1 ELA and Math 5 times per week, Additional Adult Support 5 times per week, Occupational Therapy 2 times per week and Speech Therapy 3 times per week. ESY Services are recommended. All other supports and services are appropriate at this time.

#### June 11, 2019 CSE Determinations

##### Requested Review Meeting

- **Case # 2811** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 15:1 Math 5 times per week. All other supports and services are appropriate at this time.

##### Requested Review Meeting

- **Case # 2759** - Based on a review of records, together with input from parents, current staff and teachers, the committee recommendation is to add Special Class 15:1 Math 5 times per week. All other supports and services are appropriate at this time.

Jordan-Elbridge Central School District  
 Summary of all Accounts  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

Fund	Balance 4/30/2019	Balance 5/31/2019
General Fund-Lyons	393,737.63	294,641.25
General Fund-NOW-CCTC	160,297.52	2,613,494.40
General Fund-Tax Acct-CCTC	-	-
General Fund-ICS-CCTC	5,751,399.33	3,430,815.27
General Fund-Reserve-CCTC	4,071,604.38	4,075,063.69
School Food Service Fund-Lyons	54,347.25	35,369.11
Debt Service Fund-CCTC	1,116,412.92	1,117,361.44
Capital Fund-CCTC	365.70	696.66
Capital Fund-ICS-CCTC	7,913.70	7,920.41
Special Aid Fund-CCTC	7,587.62	4,277.68
Payroll Account-CCTC	1,673.96	49.34
Trust & Agency-CCTC	15,676.91	19,886.32
Private Purpose Trust-Checking-Lyons	24,853.60	24,854.20
Extraclassroom Activity Acct-High School-Lyons	71,026.56	67,060.93
Extraclassroom Activity Acct-Middle School-Lyons	14,205.49	12,312.73
	<u>\$ 11,691,102.57</u>	<u>\$ 11,703,803.43</u>

This is to certify that the cash balances above are in agreement with the bank statements, as reconciled.

*Roxanne Miller*  
 Treasurer

6/13/19  
 Date

Received by the Board of Education and entered as part of the minutes of the board meeting held.

\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Date

**Jordan-Elbridge Central School District**  
**General Fund**  
**Treasurer's Monthly Report**  
**For the Period - May 1, 2019 - May 31, 2019**

Internal books - A 205	
Total available balance, prior month	393,737.63
Receipts during month:	
Taxes collected	0.00
Receipts (cash)	896.00
Interest earned	7.62
Subtotal -	903.62
Total Receipts, plus beginning balance	394,641.25
Disbursements during month:	
Transfer to School Food Service account	0.00
Transfer to General Fund - CCTC	(100,000.00)
NSF checks and fees	0.00
Total Disbursements	(100,000.00)
Cash Balance, per books	294,641.25

Lyons xxxx4460	
Reconciliation with bank statement:	
Balance per bank statement	294,641.25
Less outstanding checks	0.00
Plus deposits in transit	0.00
Other items	0.00
Available balance	294,641.25
Reconciled bank Balance	294,641.25

**Jordan-Elbridge Central School District**  
**General Fund-NOW**  
**Treasurer's Monthly Report**  
**For the Period - May 1, 2019 - May 31, 2019**

Internal books - A 203

CCTC xxxx5859

<b>Total available balance, prior month</b>	160,297.52
Receipts during month:	
Transfers from district accounts	2,425,000.00
Cash receipts	36,717.81
Retiree health insurance	7,747.49
School Lunch Reimb	23,941.00
3YP '18-19	37,522.00
611 '18-19	28,933.00
Title I '18-19 aid	24,068.00
Title II '18-19 aid	2,164.00
Title IV '18-19 aid	14,481.00
UPK '18-19	22,697.00
Medicaid	10,454.61
General Aid	2,085,305.43
Interest earned	43.31
Subtotal -	<u>4,719,074.65</u>
 Total Receipts, plus beginning balance	 <u>4,879,372.17</u>

Disbursements during month:	
NSF EFT Dep	(32.50)
Postage	(5,000.00)
Warrants #A-57, 59 & 62	(882,220.27)
Transfer to district accounts	<u>(1,378,625.00)</u>
Total Disbursements	<u>(2,265,877.77)</u>

**Cash Balance, per books** 2,613,494.40

Reconciliation with bank statement:	
Balance per bank statement	2,630,558.50
Less outstanding checks	(17,074.10)
Plus deposits in transit	10.00
Other items	0.00
<b>Available balance</b>	<u>2,613,494.40</u>

**Reconciled bank Balance** 2,613,494.40

**Jordan-Elbridge Central School District**  
**General Fund-Tax Account**  
**Treasurer's Monthly Report**  
**For the Period - May 1, 2019 - May 31, 2019**

Internal books - A 204	CCTC xxxx5824
Total available balance, prior month	Reconciliation with bank statement:
0.00	Balance per bank statement
Receipts during month:	Less outstanding checks
Taxes collected	Plus deposits in transit
0.00	Other items
0.00	0.00
Total Receipts, plus beginning balance	Available balance
0.00	0.00
Disbursements during month:	
Transfer to other District accounts	0.00
NSF checks	0.00
Total Disbursements	0.00
Cash Balance, per books	Reconciled bank Balance
0.00	0.00

Jordan-Elbridge Central School District  
 General Fund - ICS  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

Internal books - A 230.1	CCTC Bank xxx319
Total available balance, prior month	Reconciliation with bank statement:
5,751,399.33	Balance per bank statement 3,430,815.27
Receipts during month:	Less outstanding checks 0.00
Transfer from General Fund- Now-CCTC	Plus deposits in transit 0.00
0.00	Other items 0.00
Interest earned	Available balance 3,430,815.27
4,415.94	
Subtotal -	
4,415.94	
Total Receipts, plus beginning balance	
5,755,815.27	
Disbursements during month:	
Transfer to General Fund-Now-CCTC	
(2,325,000.00)	
Total Disbursements	
(2,325,000.00)	
Cash Balance, per books	Reconciled bank Balance
3,430,815.27	3,430,815.27

Jordan-Elbridge Central School District  
 General Fund Reserve - ICS  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

Internal books - A 230	
Total available balance, prior month	4,071,604.38
Receipts during month:	
Transfer from General Fund-CCTC	0.00
Interest earned	3,459.31
Subtotal -	3,459.31
Total Receipts, plus beginning balance	4,075,063.69
Disbursements during month:	
Transfer to district accounts	0.00
Total Disbursements	0.00
<b>Cash Balance, per books</b>	<b>4,075,063.69</b>

CCTC Bank xxx5514	
Reconciliation with bank statement:	
Balance per bank statement	4,075,063.69
Less outstanding checks	0.00
Plus deposits in transit	0.00
Other items	0.00
Available balance	4,075,063.69
<b>Reconciled bank Balance</b>	<b>4,075,063.69</b>

Jordan-Elbridge Central School District  
 School Food Service Fund  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

Internal books - C 201

<b>Total available balance, prior month</b>	<b>\$ 54,347.25</b>
Receipts during month:	
School Food Service Deposits	10,771.26
Online School Food Service Payments	6,783.41
Transfers from other accounts	-
Interest earnings	0.89
Subtotal	17,555.56
Total Receipts, plus beginning balance	71,902.81
Disbursements during month:	
Warrant #C-14	(36,418.70)
NSF plus Fee	(115.00)
Total Disbursements	(36,533.70)
<b>Cash Balance, per books</b>	<b>35,369.11</b>

Lyons Bank - account xxxx4478

Reconciliation with bank statement:	
Balance per bank statement	35,083.50
Less outstanding checks	0.00
Plus deposits in transit	285.61
Other items	0.00
<b>Available balance</b>	<b>35,369.11</b>
<b>Reconciled bank Balance</b>	<b>35,369.11</b>



Jordan-Elbridge Central School District  
Debt Service Fund  
Treasurer's Monthly Report  
For the Period - May 1, 2019 - May 31, 2019

Internal books - V 202	CCTC - ICS account xxx5492
Total available balance, prior month	Reconciliation with bank statement:
1,116,412.92	Balance per bank statement
Receipts during month:	1,117,361.44
Transfer from other funds	Less outstanding checks
0.00	0.00
Interest earned	Plus deposits in transit
948.52	0.00
Subtotal -	Other items
948.52	0.00
	Available balance
	1,117,361.44
Total Receipts, plus beginning balance	
1,117,361.44	
Disbursements during month:	
Interfund transfer to General Fund per budget	0.00
0.00	
Total Disbursements	0.00
0.00	
Cash Balance, per books	Reconciled bank Balance
1,117,361.44	1,117,361.44

Jordan-Elbridge Central School District  
 Capital Fund  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

Internal books - H 202	
Total available balance, prior month	365.70
Receipts during month:	
Transfer from other accounts	44,000.00
Receipts	0.00
Interest	0.30
Subtotal -	44,000.30
Total Receipts, plus beginning balance	44,366.00
Disbursements during month:	
Warrant #H-17	(43,669.34)
Transfer to General Now	0.00
Total Disbursements	(43,669.34)
Cash Balance, per books	696.66

CCTC - Capital fund account xxxx5913	
Reconciliation with bank statement:	
Balance per bank statement	3,284.76
Less outstanding checks	(2,588.10)
Plus deposits in transit	0.00
Other items	0.00
Available balance	696.66
Reconciled bank Balance	696.66

Jordan-Elbridge Central School District  
 Capital Fund - ICS  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

Internal books - H 203	CCTC Bank xxx859
Total available balance, prior month	Reconciliation with bank statement:
7,913.70	Balance per bank statement
Receipts during month:	7,920.41
Transfer from Capital Fund Checking	Less outstanding checks
0.00	0.00
Interest earned	Plus deposits in transit
6.71	0.00
Subtotal -	Other items
6.71	0.00
	Available balance
	7,920.41
Total Receipts, plus beginning balance	
7,920.41	
Disbursements during month:	
Transfer to Capital Fund Checking	0.00
0.00	
Total Disbursements	0.00
0.00	
Cash Balance, per books	Reconciled bank Balance
7,920.41	7,920.41

Jordan-Elbridge Central School District  
Special Aid Fund  
Treasurer's Monthly Report  
For the Period - May 1, 2019 - May 31, 2019

Internal books - F 201	CCTC - Special Aid fund account xxxx5875
<b>Total available balance, prior month</b>	<b>Reconciliation with bank statement:</b>
7,587.62	Balance per bank statement 6,953.68
Receipts during month:	Less outstanding checks (2,676.00)
Transfers 5,000.00	Plus deposits in transit 0.00
Interest income 0.00	Other items 0.00
Subtotal - 5,000.00	<b>Available balance 4,277.68</b>
Total Receipts, plus beginning balance 12,587.62	
Disbursements during month:	
Warrant #F-16 & F17 (8,309.94)	
Total Disbursements (8,309.94)	
<b>Cash Balance, per books 4,277.68</b>	<b>Reconciled bank Balance 4,277.68</b>

Jordan-Elbridge Central School District  
 Payroll Account  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

Internal books - T 202	CCTC - Payroll Account xxxx5891
Total available balance, prior month	Reconciliation with bank statement:
1,673.96	Balance per bank statement 30,128.20
Receipts during month:	Less outstanding checks (30,078.86)
Transfer from other accounts 889,625.00	Plus deposits in transit 0.00
Void check 0.00	
Direct Deposit returned 0.00	
Deposits 0.00	
Interest income 2.54	Other items
Subtotal - 889,627.54	Available balance 49.34
Total Receipts, plus beginning balance 891,301.50	
Disbursements during month:	
05/15/19 payroll (net) (447,440.03)	
05/31/19 payroll (net) (442,953.66)	
Transfer to other accounts 0.00	
Fix Fed Tax w/h RJ Hartwell (858.47)	
Total Disbursements (891,252.16)	
Cash Balance, per books 49.34	Reconciled bank Balance 49.34

Jordan-Elbridge Central School District  
Trust & Agency Account  
Treasurer's Monthly Report  
For the Period - May 1, 2019 - May 31, 2019

Internal books - T 201	CCTC - Trust & Agency Account xxxx5476
<b>Total available balance, prior month</b>	<b>Reconciliation with bank statement:</b>
15,676.91	Balance per bank statement 40,819.01
Receipts during month:	Less outstanding checks (20,932.69)
Transfer from other accounts 440,000.00	Plus deposits in transit 0.00
Receipts 0.00	Other items 0.00
Interest income 1.66	<b>Available balance 19,886.32</b>
<b>Subtotal - 440,001.66</b>	
<b>Total Receipts, plus beginning balance 455,678.57</b>	
Disbursements during month:	
ProFlex Disbursements (6,268.38)	
Warrant #T-23 & T-24 (1,320,776.03)	
Less net payroll 891,252.16	
<b>Total Disbursements (435,792.25)</b>	
<b>Cash Balance, per books 19,886.32</b>	<b>Reconciled bank Balance 19,886.32</b>

Jordan-Elbridge Central School District  
 Private Purpose Trust Account  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

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Internal books - TE 200

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<u>Total available balance, prior month</u>	<u>\$ 24,853.60</u>
Receipts during month:	
Interest earnings	0.60
<u>Subtotal</u>	<u>\$0.60</u>
Total Receipts, plus beginning balance	<u>\$24,854.20</u>
Disbursements during month:	
Warrants - NONE	0.00
<u>Total Disbursements</u>	<u>0.00</u>
<u>Cash Balance, per books</u>	<u>\$24,854.20</u>

Lyons Bank - Scholarship account xxxx4616

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Reconciliation with bank statement:	
Balance per bank statement	\$24,954.20
Less outstanding checks	(100.00)
Plus deposits in transit	0.00
Other items	0.00
<u>Available balance</u>	<u>\$24,854.20</u>
<u>Reconciled bank Balance</u>	<u>\$24,854.20</u>

Jordan-Elbridge Central School District  
 Extra-Classroom Activity Account - High School  
 Treasurer's Monthly Report  
 For the Period - May 1, 2019 - May 31, 2019

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Internal books	
Total available balance, prior month	\$ 71,026.56
Receipts during month:	10,737.76
Interest earnings	1.45
Subtotal	10,739.21
Total Receipts, plus beginning balance	81,765.77
Disbursements during month:	(14,704.84)
NSF & Fees	0.00
Total Disbursements	(14,704.84)
Cash Balance, per books	67,060.93

Lyons Bank - H.S. ECA account xxxx9325	
Reconciliation with bank statement:	
Balance per bank statement	72,066.55
Less outstanding checks	(5,005.62)
Plus deposits in transit	0.00
Other items	0.00
Available balance	67,060.93
Reconciled bank Balance	67,060.93



**Jordan-Elbridge Central School District**  
**Extra-Classroom Activity Account - Middle School**  
**Treasurer's Monthly Report**  
**For the Period - May 1, 2019 - May 31, 2019**

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Internal books -

<u>Total available balance, prior month</u>	<u>14,205.49</u>
Receipts during month:	
Interest earnings	0.28
<u>Subtotal</u>	<u>0.28</u>
Total Receipts, plus beginning balance	<u>14,205.77</u>
Disbursements during month:	
Total Disbursements	<u>(1,893.04)</u>
<u>Cash Balance, per books</u>	<u>12,312.73</u>

Lyons Bank - M.S. ECA account xxxx0693

Reconciliation with bank statement:	
Balance per bank statement	12,312.73
Less outstanding checks	0.00
Plus deposits in transit	0.00
Other items	0.00
<u>Available balance</u>	<u>12,312.73</u>
<u>Reconciled bank Balance</u>	<u>12,312.73</u>

# JORDAN - ELBRIDGE CSD

## Revenue Status Report From 7/1/2018 To 5/31/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	Real Property Taxes School	12,471,747.00	-2,035,852.00	10,435,895.00	10,429,563.99	6,331.01
<u>A 1081</u>	Other Payments in Lieu of Taxes	464,632.00	0.00	464,632.00	456,728.96	7,903.04
<u>A 1085</u>	School Tax Relief (STAR)	0.00	2,035,852.00	2,035,852.00	2,035,852.12	-0.12
<u>A 1090</u>	Interest & Penalties School Taxes	14,000.00	0.00	14,000.00	22,698.06	-8,698.06
<u>A 1120</u>	Non Property Tax Distribution Counties	30,000.00	0.00	30,000.00	42,350.53	-12,350.53
<u>A 1335</u>	Other Student Fees/Charges from Indiv	10,000.00	0.00	10,000.00	11,359.88	-1,359.88
<u>A 1410</u>	Admissions from Individuals	1,500.00	0.00	1,500.00	1,935.00	-435.00
<u>A 2230</u>	Day School Tuition Other Districts	0.00	0.00	0.00	20,845.00	-20,845.00
<u>A 2291</u>	Narcotic Control Services for BOCES	20,000.00	0.00	20,000.00	25,000.00	-5,000.00
<u>A 2401</u>	Interest & Earnings	8,000.00	0.00	8,000.00	63,533.94	-55,533.94
<u>A 2410</u>	Rental of Real Property Individuals	0.00	0.00	0.00	1,745.00	-1,745.00
<u>A 2412</u>	Rental of Real Property Other Gov'ts	0.00	0.00	0.00	9,000.00	-9,000.00
<u>A 2413</u>	Rental of Real Property BOCES	6,500.00	0.00	6,500.00	6,500.00	0.00
<u>A 2450</u>	Commissions	0.00	0.00	0.00	413.98	-413.98
<u>A 2650</u>	Sale of Scrap and Excess Materials	0.00	0.00	0.00	1,119.24	-1,119.24
<u>A 2665</u>	Sale of Equipment	0.00	0.00	0.00	3,351.50	-3,351.50
<u>A 2680</u>	Insurance Recoveries	0.00	0.00	0.00	9,525.56	-9,525.56
<u>A 2690</u>	Other Compensation for Loss	0.00	0.00	0.00	958.00	-958.00
<u>A 2701</u>	Refund Prior Year BOCES Expenditures	150,000.00	0.00	150,000.00	314,392.27	-164,392.27
<u>A 2703</u>	Refund Prior Year Other Expenditures	20,000.00	0.00	20,000.00	23,041.79	-3,041.79
<u>A 2705</u>	Gifts & Donations	0.00	1,732.24	1,732.24	4,612.24	-2,880.00
<u>A 2770</u>	Misc Revenue from Local Sources	92,000.00	0.00	92,000.00	420,794.81	-328,794.81
<u>A 2773</u>	Misc Revenue Transportation	4,900.00	0.00	4,900.00	8,611.30	-3,711.30
<u>A 3101.0</u>	State Aid Basic Formula Aid	10,761,251.00	0.00	10,761,251.00	10,962,884.44	-201,633.44
<u>A 3101.1</u>	State Aid Excess Cost Aid	1,595,000.00	0.00	1,595,000.00	1,677,089.00	-82,089.00
<u>A 3102</u>	State Aid Lottery	1,533,900.00	0.00	1,533,900.00	1,468,224.81	65,675.19
<u>A 3102.1</u>	State Aid VLT Lottery	622,000.00	0.00	622,000.00	574,503.75	47,496.25
<u>A 3103</u>	State Aid BOCES	1,642,642.00	0.00	1,642,642.00	1,620,889.00	21,753.00
<u>A 3260</u>	State Aid Textbook Aid (Inc Lottery Ai	73,100.00	0.00	73,100.00	73,104.00	-4.00
<u>A 3262</u>	State Aid Computer Software/Hardware	41,300.00	0.00	41,300.00	41,056.00	244.00
<u>A 3263</u>	State Aid Library	7,800.00	0.00	7,800.00	7,700.00	100.00
<u>A 3289</u>	State Aid Other	23,200.00	0.00	23,200.00	139,834.01	-116,634.01
<u>A 4601</u>	Federal Aid Medicaid	20,000.00	0.00	20,000.00	100,629.28	-80,629.28

**JORDAN - ELBRIDGE CSD**

Revenue Status Report From 7/1/2018 To 5/31/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 5050</u>	Interfund Transfers from Debt Service Fund	112,000.00	0.00	112,000.00	0.00	112,000.00
<b>A Totals:</b>		<b>29,725,472.00</b>	<b>1,732.24</b>	<b>29,727,204.24</b>	<b>30,579,847.46</b>	<b>-852,643.22</b>
<b>Grand Totals:</b>		<b>29,725,472.00</b>	<b>1,732.24</b>	<b>29,727,204.24</b>	<b>30,579,847.46</b>	<b>-852,643.22</b>

# JORDAN - ELBRIDGE CSD

## Appropriation Status Detail Report By Function From 7/1/2018 To 5/31/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400-00-000</u>	BOE Contractual Expenses	7,800.00	-1,260.50	6,539.50	4,636.38	457.50	1,445.62
<u>A 1010.450-00-000</u>	BOE Materials & Supplies	1,000.00	300.00	1,300.00	701.98	279.40	318.62
<b>1010</b>	<b>BOARD OF EDUCATION</b>	<b>8,800.00</b>	<b>-960.50</b>	<b>7,839.50</b>	<b>5,338.36</b>	<b>736.90</b>	<b>1,764.24</b>
<u>A 1040.160-00-000</u>	District Clerk Salary	5,500.00	0.00	5,500.00	5,041.74	458.26	0.00
<u>A 1040.400-00-000</u>	District Clerk Contractual Expenses	2,600.00	0.00	2,600.00	1,386.67	373.33	840.00
<u>A 1040.450-00-000</u>	District Clerk Materials & Supplies	450.00	0.00	450.00	0.00	0.00	450.00
<b>1040</b>	<b>DISTRICT CLERK</b>	<b>8,550.00</b>	<b>0.00</b>	<b>8,550.00</b>	<b>6,428.41</b>	<b>831.59</b>	<b>1,290.00</b>
<u>A 1060.400-00-000</u>	District Meeting Contractual Expense	2,450.00	0.00	2,450.00	1,196.07	1,000.00	253.93
<u>A 1060.450-00-000</u>	District Meeting Materials & Supplies	300.00	0.00	300.00	52.90	0.00	247.10
<b>1060</b>	<b>DISTRICT MEETING</b>	<b>2,750.00</b>	<b>0.00</b>	<b>2,750.00</b>	<b>1,248.97</b>	<b>1,000.00</b>	<b>501.03</b>
<u>A 1240.150-00-000</u>	Superintendent Salary	154,900.00	0.00	154,900.00	137,963.76	12,542.24	4,394.00
<u>A 1240.152-00-000</u>	Superintendent Mileage/Insurance	9,000.00	0.00	9,000.00	5,750.00	3,250.00	0.00
<u>A 1240.160-00-000</u>	Superintendent Office Salaries	46,065.00	0.00	46,065.00	39,652.00	1,075.00	5,338.00
<u>A 1240.164-00-000</u>	Superintendent Non Instructional OT	200.00	0.00	200.00	96.97	0.00	103.03
<u>A 1240.400-00-000</u>	Superintendent Contractual	9,000.00	650.00	9,650.00	6,369.84	2,114.94	1,165.22
<u>A 1240.450-00-000</u>	Superintendent Materials & Supplies	1,200.00	-628.00	572.00	482.11	45.99	43.90
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR</b>	<b>220,365.00</b>	<b>22.00</b>	<b>220,387.00</b>	<b>190,314.68</b>	<b>19,028.17</b>	<b>11,044.15</b>
<u>A 1310.160-00-000</u>	Business Office Support Salaries	136,500.00	9,068.00	145,568.00	117,125.18	5,576.50	22,866.32
<u>A 1310.164-00-000</u>	Business Non Instructional Overtime	500.00	0.00	500.00	144.43	0.00	355.57
<u>A 1310.400-00-000</u>	Business Contractual Expenses	2,800.00	1,150.00	3,950.00	1,540.40	1,200.00	1,209.60
<u>A 1310.450-00-000</u>	Business Office Materials & Supplies	6,400.00	139.34	6,539.34	2,083.50	714.76	3,741.08
<u>A 1310.490-00-000</u>	BOCES Business Office Services	89,140.00	-14,668.00	74,472.00	49,357.35	5,484.15	19,630.50
<b>1310</b>	<b>BUSINESS ADMINISTRATION</b>	<b>235,340.00</b>	<b>-4,310.66</b>	<b>231,029.34</b>	<b>170,250.86</b>	<b>12,975.41</b>	<b>47,803.07</b>
<u>A 1320.400-00-000</u>	Auditing Contractual Expenses	23,350.00	12,550.00	35,900.00	14,025.00	21,370.00	505.00
<b>1320</b>	<b>AUDITING</b>	<b>23,350.00</b>	<b>12,550.00</b>	<b>35,900.00</b>	<b>14,025.00</b>	<b>21,370.00</b>	<b>505.00</b>
<u>A 1325.160-00-000</u>	Treasurer Salaries	26,160.00	100.00	26,260.00	24,070.64	2,188.36	1.00
<u>A 1325.400-00-000</u>	Treasurer Contractual Expenses	500.00	0.00	500.00	0.00	0.00	500.00
<b>1325</b>	<b>TREASURER</b>	<b>26,660.00</b>	<b>100.00</b>	<b>26,760.00</b>	<b>24,070.64</b>	<b>2,188.36</b>	<b>501.00</b>
<u>A 1330.160-00-000</u>	Tax Collector Salaries	0.00	1,500.00	1,500.00	1,375.00	125.00	0.00
<u>A 1330.400-00-000</u>	Tax Collector Contractual Expense	15,000.00	0.00	15,000.00	8,436.89	1,231.22	5,331.89
<b>1330</b>	<b>TAX COLLECTOR</b>	<b>15,000.00</b>	<b>1,500.00</b>	<b>16,500.00</b>	<b>9,811.89</b>	<b>1,356.22</b>	<b>5,331.89</b>
<u>A 1345.160-00-000</u>	Purchasing Salaries	4,630.00	0.00	4,630.00	4,125.00	375.00	130.00
<u>A 1345.400-00-000</u>	Purchasing Contractual Expenses	230.00	0.00	230.00	5.00	0.00	225.00

# JORDAN - ELBRIDGE CSD

## Appropriation Status Detail Report By Function From 7/1/2018 To 5/31/2019



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1345.490-00-000	BOCES Purchasing Services		4,020.00	0.00	4,020.00	3,443.40	382.60	194.00
<b>1345</b>	<b>PURCHASING</b>	*	<b>8,880.00</b>	<b>0.00</b>	<b>8,880.00</b>	<b>7,573.40</b>	<b>757.60</b>	<b>549.00</b>
A 1420.400-00-000	Legal Services		75,000.00	8,713.66	83,713.66	51,843.36	10,442.89	21,427.41
A 1420.401-00-000	Financial Advisor		8,000.00	550.00	8,550.00	0.00	0.00	8,550.00
A 1420.490-00-000	BOCES Legal Services		37,000.00	0.00	37,000.00	28,692.47	3,188.05	5,119.48
<b>1420</b>	<b>LEGAL</b>	*	<b>120,000.00</b>	<b>9,263.66</b>	<b>129,263.66</b>	<b>80,535.83</b>	<b>13,630.94</b>	<b>35,096.89</b>
A 1430.160-00-000	Personnel Support Salaries		49,160.00	4,000.00	53,160.00	46,741.47	908.26	5,510.27
A 1430.400-00-000	Personnel Support Contractual		30,500.00	4,500.00	35,000.00	26,385.25	2,099.09	6,515.66
A 1430.450-00-000	Personnel Materials & Supplies		1,250.00	493.66	1,743.66	1,052.13	36.00	655.53
A 1430.490-00-000	BOCES Personnel Services		23,000.00	-4,000.00	19,000.00	16,826.40	1,869.60	304.00
<b>1430</b>	<b>PERSONNEL</b>	*	<b>103,910.00</b>	<b>4,993.66</b>	<b>108,903.66</b>	<b>91,005.25</b>	<b>4,912.95</b>	<b>12,985.46</b>
A 1460.450-00-000	Records Management Materials		6,000.00	0.00	6,000.00	3,009.00	0.00	2,991.00
<b>1460</b>	<b>RECORDS MANAGEMENT OFFICER</b>	*	<b>6,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>3,009.00</b>	<b>0.00</b>	<b>2,991.00</b>
A 1480.400-00-000	Public Info Contractual Expenses		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1480.450-00-000	Public Info Materials & Supplies		500.00	0.00	500.00	0.00	7.96	492.04
A 1480.490-00-000	BOCES Public Info Services		93,250.00	1,900.00	95,150.00	82,264.55	12,884.50	0.95
<b>1480</b>	<b>PUBLIC INFORMATION &amp; SERVICES</b>	*	<b>94,750.00</b>	<b>1,900.00</b>	<b>96,650.00</b>	<b>82,264.55</b>	<b>12,892.46</b>	<b>1,492.99</b>
A 1620.160-00-000	Operation of Plant Salaries		662,000.00	0.00	662,000.00	552,981.90	21,190.02	87,828.08
A 1620.164-00-000	Operation of Plant Overtime		40,000.00	0.00	40,000.00	29,245.60	0.00	10,754.40
A 1620.167-00-000	Operation of Plant Summer Help		44,900.00	0.00	44,900.00	28,220.40	0.00	16,679.60
A 1620.200-00-000	Operation of Plant Equipment		64,000.00	150.00	64,150.00	63,902.70	27.00	220.30
A 1620.400-00-000	Operation of Plant Contractual Expense		84,000.00	33,209.39	117,209.39	86,808.64	27,061.25	3,339.50
A 1620.420-00-000	Electricity		300,000.00	-60,055.00	239,945.00	189,047.90	0.00	50,897.10
A 1620.421-00-000	Natural Gas		135,000.00	0.00	135,000.00	95,100.69	0.00	39,899.31
A 1620.422-00-000	Water & Sewer		18,500.00	744.99	19,244.99	13,727.32	5,019.32	498.35
A 1620.425-00-000	Trash Removal		21,250.00	711.58	21,961.58	11,669.89	6,020.42	4,271.27
A 1620.450-00-000	Operations of Plant Materials & Supply		80,000.00	38,550.82	118,550.82	103,938.09	1,034.55	13,578.18
<b>1620</b>	<b>OPERATION OF PLANT</b>	*	<b>1,449,650.00</b>	<b>13,311.78</b>	<b>1,462,961.78</b>	<b>1,174,643.13</b>	<b>60,352.56</b>	<b>227,966.09</b>
A 1621.160-00-000	Maintenance Salaries		183,000.00	0.00	183,000.00	157,188.58	287.50	25,523.92
A 1621.163-00-000	O&M-Substitute Salaries		42,000.00	0.00	42,000.00	31,165.71	0.00	10,834.29
A 1621.164-00-000	Maintenance Overtime		23,000.00	0.00	23,000.00	19,408.72	0.00	3,591.28
A 1621.168-00-000	Maintenance Snow Removal		12,000.00	0.00	12,000.00	7,322.29	0.00	4,677.71
A 1621.200-00-000	Maintenance Equipment		80,000.00	4,100.00	84,100.00	82,743.23	1,356.00	0.77

# JORDAN - ELBRIDGE CSD

## Appropriation Status Detail Report By Function From 7/1/2018 To 5/31/2019



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1621.400-00-000</u>	Maintenance Contractual		140,000.00	37,988.23	177,988.23	125,275.92	52,025.87	686.44
<u>A 1621.450-00-000</u>	Maintenance Materials & Supplies		70,000.00	30,315.40	100,315.40	89,708.49	10,311.13	295.78
<u>A 1621.500-00-000</u>	Maintenance-Fuel		10,000.00	3,000.00	13,000.00	12,700.04	299.96	0.00
<b>1621</b>	<b>MAINTENANCE OF PLANT</b>	*	<b>560,000.00</b>	<b>75,403.63</b>	<b>635,403.63</b>	<b>525,512.98</b>	<b>64,280.46</b>	<b>45,610.19</b>
<u>A 1660.160-00-000</u>	Central Storeroom Salaries		8,600.00	0.00	8,600.00	8,500.00	0.00	100.00
<b>1660</b>	<b>CENTRAL STOREROOM</b>	*	<b>8,600.00</b>	<b>0.00</b>	<b>8,600.00</b>	<b>8,500.00</b>	<b>0.00</b>	<b>100.00</b>
<u>A 1670.160-00-000</u>	Central Printing & Mailing Salaries		8,600.00	0.00	8,600.00	5,298.07	0.00	3,301.93
<u>A 1670.400-00-000</u>	Central Printing Contractual		10,000.00	0.00	10,000.00	9,069.64	0.00	930.36
<u>A 1670.450-00-000</u>	Central Printing Materials & Supplies		1,000.00	0.00	1,000.00	56.00	0.00	944.00
<u>A 1670.451-00-000</u>	Postage & Express Delivery		27,500.00	0.00	27,500.00	17,721.84	6,978.16	2,800.00
<b>1670</b>	<b>CENTRAL PRINTING &amp; MAILING</b>	*	<b>47,100.00</b>	<b>0.00</b>	<b>47,100.00</b>	<b>32,145.55</b>	<b>6,978.16</b>	<b>7,976.29</b>
<u>A 1680.160-00-000</u>	Central Data Processing Salaries		4,115.00	0.00	4,115.00	3,666.74	333.26	115.00
<u>A 1680.220-00-000</u>	Central Data Processing Hardware		3,500.00	0.00	3,500.00	671.11	0.00	2,828.89
<u>A 1680.400-00-000</u>	Computer Contractual Expenses		23,000.00	4,000.00	27,000.00	5,900.77	3,305.28	17,793.95
<u>A 1680.450-00-000</u>	Computer Materials & Supplies		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1680.490-00-000</u>	BOCES Central Data Processing Service		519,000.00	-12,001.00	506,999.00	395,100.96	64,066.99	47,831.05
<b>1680</b>	<b>CENTRAL DATA PROCESSING</b>	*	<b>550,615.00</b>	<b>-8,001.00</b>	<b>542,614.00</b>	<b>405,339.58</b>	<b>67,705.53</b>	<b>69,568.89</b>
<u>A 1910.426-00-000</u>	Liability Insurance		128,000.00	0.00	128,000.00	113,055.43	0.00	14,944.57
<b>1910</b>	<b>UNALLOCATED INSURANCE</b>	*	<b>128,000.00</b>	<b>0.00</b>	<b>128,000.00</b>	<b>113,055.43</b>	<b>0.00</b>	<b>14,944.57</b>
<u>A 1920.400-00-000</u>	School Association Dues		12,200.00	0.00	12,200.00	9,054.00	0.00	3,146.00
<b>1920</b>	<b>SCHOOL ASSOCIATION DUES</b>	*	<b>12,200.00</b>	<b>0.00</b>	<b>12,200.00</b>	<b>9,054.00</b>	<b>0.00</b>	<b>3,146.00</b>
<u>A 1930.400-00-000</u>	Judgements & Claims		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>1930</b>	<b>JUDGMENTS &amp; CLAIMS</b>	*	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<u>A 1981.490-00-000</u>	BOCES Administrative Services		229,000.00	0.00	229,000.00	223,338.42	2,134.62	3,526.96
<b>1981</b>	<b>BOCES ADMINISTRATIVE COSTS</b>	*	<b>229,000.00</b>	<b>0.00</b>	<b>229,000.00</b>	<b>223,338.42</b>	<b>2,134.62</b>	<b>3,526.96</b>
<b>1</b>		***	<b>3,860,520.00</b>	<b>105,772.57</b>	<b>3,966,292.57</b>	<b>3,177,465.93</b>	<b>293,131.93</b>	<b>495,694.71</b>
<u>A 2010.400-00-000</u>	Curriculum Development Contractual		500.00	0.00	500.00	249.75	0.00	250.25
<u>A 2010.450-00-000</u>	Curriculum Develop Materials & Supply		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<b>2010</b>	<b>CURRICULUM DEVEL &amp; SUPERVISION</b>	*	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>249.75</b>	<b>0.00</b>	<b>1,750.25</b>
<u>A 2020.150-00-000</u>	Principal & Ass't Supt Salaries		507,500.00	0.00	507,500.00	437,606.50	38,910.17	30,983.33
<u>A 2020.152-00-000</u>	Supervision-Mileage		2,100.00	0.00	2,100.00	0.00	0.00	2,100.00
<u>A 2020.160-00-000</u>	Principal Office Salaries		159,500.00	0.00	159,500.00	132,964.24	14,267.84	12,267.92
<u>A 2020.163-00-000</u>	Clerical Sub. Salaries		8,000.00	0.00	8,000.00	3,932.24	0.00	4,067.76

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<u>A 2020.164-00-000</u>	Principal Office Non Instructional OT	1,200.00	0.00	1,200.00	732.18	0.00	467.82
<u>A 2020.165-00-000</u>	SRO Salaries	149,200.00	0.00	149,200.00	123,390.00	5,000.00	20,810.00
<u>A 2020.400-00-000</u>	Supervision Contractual	42,000.00	25,000.00	67,000.00	25,536.15	0.00	41,463.85
<u>A 2020.400-10-000</u>	Supervision Elbridge Elem Contractual	2,500.00	-650.00	1,850.00	1,226.49	157.37	466.14
<u>A 2020.400-20-000</u>	Supervision Middle School Contractual	4,000.00	0.00	4,000.00	1,329.40	587.12	2,083.48
<u>A 2020.400-30-000</u>	Supervision High School Contractual	3,000.00	0.00	3,000.00	2,464.11	146.11	389.78
<u>A 2020.407-00-000</u>	Supervision Conference	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.450-00-000</u>	Supervision Materials & Supplies	16,000.00	1,063.71	17,063.71	12,739.73	1,094.06	3,229.92
<u>A 2020.450-10-000</u>	Supervision Elbridge Materials	4,000.00	821.25	4,821.25	4,794.50	0.00	26.75
<u>A 2020.450-20-000</u>	Supervision Middle School Materials	6,500.00	1,298.20	7,798.20	2,289.42	490.81	5,017.97
<u>A 2020.450-30-000</u>	Supervision High School Materials	5,500.00	116.48	5,616.48	4,047.92	1,456.48	112.08
<b>2020</b>	<b>SUPERVISION-REGULAR SCHOOL</b>	<b>911,500.00</b>	<b>27,649.64</b>	<b>939,149.64</b>	<b>753,052.88</b>	<b>62,109.96</b>	<b>123,986.80</b>
<u>A 2060.490-00-000</u>	BOCES Research Plan Service	105,600.00	22,000.00	127,600.00	82,679.70	30,803.30	14,117.00
<b>2060</b>	<b>RESEARCH, PLANNING &amp; EVALUAT</b>	<b>105,600.00</b>	<b>22,000.00</b>	<b>127,600.00</b>	<b>82,679.70</b>	<b>30,803.30</b>	<b>14,117.00</b>
<u>A 2070.151-00-000</u>	Inservice Training Salaries	20,300.00	0.00	20,300.00	17,856.67	0.00	2,443.33
<u>A 2070.400-00-000</u>	Inservice Training Contractual	25,000.00	-4,135.50	20,864.50	19,563.23	1,301.00	0.27
<u>A 2070.401-00-000</u>	Inservice Staff Develop Contractual	25,000.00	7,873.38	32,873.38	17,006.12	9,571.30	6,295.96
<u>A 2070.450-00-000</u>	Inservice Materials & Supplies	4,000.00	1,344.75	5,344.75	5,135.54	164.75	44.46
<u>A 2070.490-00-000</u>	BOCES Inservice Training Service	54,500.00	2,733.00	57,233.00	49,514.70	7,718.30	0.00
<b>2070</b>	<b>INSERVICE TRAINING-INSTRUCTION</b>	<b>128,800.00</b>	<b>7,815.63</b>	<b>136,615.63</b>	<b>109,076.26</b>	<b>18,755.35</b>	<b>8,784.02</b>
<u>A 2110.120-00-000</u>	Tchg Reg School Salaries K - 6	2,586,000.00	743.00	2,586,743.00	2,079,208.28	482,916.31	24,618.41
<u>A 2110.127-00-000</u>	Tchg Reg School-TA's Gr K-6	9,200.00	3,000.00	12,200.00	24.80	200.00	11,975.20
<u>A 2110.130-00-000</u>	Tchg Reg School Salaries 7 - 12	3,225,000.00	182,788.00	3,407,788.00	2,754,338.07	603,698.22	49,751.71
<u>A 2110.137-00-000</u>	Tchg Reg School-TA's Gr 7-12	73,200.00	10,000.00	83,200.00	71,516.26	9,421.32	2,262.42
<u>A 2110.140-00-000</u>	Substitute Teacher Salaries	265,000.00	-26,332.00	238,668.00	217,204.85	0.00	21,463.15
<u>A 2110.144-00-000</u>	Other Instruction Sal Outside WD	32,000.00	0.00	32,000.00	21,940.31	0.00	10,059.69
<u>A 2110.150-00-000</u>	Instructional Salaries Staff Develop	25,000.00	0.00	25,000.00	6,266.69	0.00	18,733.31
<u>A 2110.151-00-000</u>	Mentors Salaries	9,110.00	0.00	9,110.00	5,119.20	568.80	3,422.00
<u>A 2110.200-00-000</u>	Tchg Reg School Equipment	45,000.00	-15,950.00	29,050.00	10,100.98	10,928.68	8,020.34
<u>A 2110.400-00-000</u>	Tchg Reg School Contractual	80,000.00	-49,520.24	30,479.76	11,467.32	2,484.00	16,528.44
<u>A 2110.400-10-000</u>	Tchg Reg School Elbridge Contractual	13,000.00	-4,434.01	8,565.99	5,627.04	1,858.65	1,080.30
<u>A 2110.400-20-000</u>	Tchg Reg School Middle Contractual	25,000.00	-4,937.00	20,063.00	9,386.83	1,052.15	9,624.02
<u>A 2110.400-28-000</u>	Middle School-IB Contractual Expenses	14,000.00	0.00	14,000.00	11,018.00	598.00	2,384.00

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<u>A 2110.400-30-000</u>	Tchg Reg School High School Contract	30,000.00	-335.00	29,665.00	15,468.95	1,127.96	13,068.09
<u>A 2110.450-00-000</u>	Tchg Reg School Materials & Supplies	23,000.00	55,792.70	78,792.70	76,945.90	255.00	1,591.80
<u>A 2110.450-10-000</u>	Tchg Reg School E E Materials	56,350.00	4,506.75	60,856.75	51,453.35	7,742.53	1,660.87
<u>A 2110.450-10-222</u>	Tchg Supplies-Elbridge-PBIS	2,500.00	267.75	2,767.75	2,336.53	421.58	9.64
<u>A 2110.450-20-000</u>	Tchg Reg School M S Materials	44,000.00	16,402.30	60,402.30	29,487.78	12,064.66	18,849.86
<u>A 2110.450-30-000</u>	Tchg Reg School H S Material	66,000.00	13,528.52	79,528.52	51,396.13	12,919.70	15,212.69
<u>A 2110.471-00-000</u>	Tuition Paid NYS Public School-Regular Ed	0.00	3,800.00	3,800.00	0.00	3,800.00	0.00
<u>A 2110.480-10-000</u>	Tchg Reg School E E Textbooks	50,000.00	77,876.48	127,876.48	63,742.60	64,133.03	0.85
<u>A 2110.480-20-000</u>	Tchg Reg School M S Textbooks	21,090.00	11,273.82	32,363.82	26,149.30	5,550.93	663.59
<u>A 2110.480-30-000</u>	Tchg Reg School H S Textbooks	24,640.00	2,619.87	27,259.87	22,638.28	3,754.20	867.39
<u>A 2110.489-00-000</u>	Private School Textbooks	2,500.00	386.89	2,886.89	962.26	0.00	1,924.63
<u>A 2110.490-00-000</u>	BOCES Tchg Reg School Service	306,800.00	-16,597.00	290,203.00	235,254.94	23,033.32	31,914.74
<b>2110</b>	<b>TEACHING-REGULAR SCHOOL *</b>	<b>7,028,390.00</b>	<b>264,880.83</b>	<b>7,293,270.83</b>	<b>5,779,054.65</b>	<b>1,248,529.04</b>	<b>265,687.14</b>
<u>A 2250.150-00-000</u>	SWD Teacher Salaries	1,013,000.00	-148,438.00	864,562.00	644,845.86	164,381.48	55,334.66
<u>A 2250.157-00-000</u>	SWD Teaching Assistants	305,000.00	-10,000.00	295,000.00	230,309.64	25,751.40	38,938.96
<u>A 2250.160-00-000</u>	SWD Support Salaries	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2250.400-00-000</u>	SWD Contractual Expense	145,000.00	3,246.03	148,246.03	68,721.43	63,498.79	16,025.81
<u>A 2250.450-00-000</u>	SWD Materials & Supplies	18,000.00	9,109.80	27,109.80	23,323.82	420.53	3,365.45
<u>A 2250.471-00-000</u>	SWD Tuition Paid NYS Public School	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>A 2250.472-00-000</u>	SWD Tuition Paid Other	120,000.00	19,118.35	139,118.35	56,320.33	27,335.70	55,462.32
<u>A 2250.490-00-000</u>	BOCES SWD Service	1,447,000.00	0.00	1,447,000.00	1,140,118.53	143,636.31	163,245.16
<b>2250</b>	<b>PROGRAMS-STUDENTS W/ DISABIL *</b>	<b>3,053,500.00</b>	<b>-126,963.82</b>	<b>2,926,536.18</b>	<b>2,163,639.61</b>	<b>425,024.21</b>	<b>337,872.36</b>
<u>A 2280.490-00-000</u>	Career & Technical Ed -BOCES Services	608,925.00	0.00	608,925.00	542,606.40	60,289.60	6,029.00
<b>2280</b>	<b>OCCUPATIONAL EDUCATION *</b>	<b>608,925.00</b>	<b>0.00</b>	<b>608,925.00</b>	<b>542,606.40</b>	<b>60,289.60</b>	<b>6,029.00</b>
<u>A 2330.490-00-000</u>	BOCES Special Schools Services	63,500.00	-4,800.00	58,700.00	40,475.00	90.00	18,135.00
<b>2330</b>	<b>TEACHING-SPECIAL SCHOOLS *</b>	<b>63,500.00</b>	<b>-4,800.00</b>	<b>58,700.00</b>	<b>40,475.00</b>	<b>90.00</b>	<b>18,135.00</b>
<u>A 2610.150-00-000</u>	Librarian Salaries	203,200.00	0.00	203,200.00	161,996.48	40,148.28	1,055.24
<u>A 2610.450-10-000</u>	Library & AV Elbridge Materials	500.00	-183.96	316.04	316.02	0.00	0.02
<u>A 2610.450-20-000</u>	Library & AV Middle School Materials	750.00	0.00	750.00	65.22	0.00	684.78
<u>A 2610.450-30-000</u>	Library & AV High School Materials	750.00	2,726.00	3,476.00	2,131.69	1,344.00	0.31
<u>A 2610.460-10-000</u>	Library EE State Aid Library Materials	12,000.00	-1,200.00	10,800.00	10,729.06	0.00	70.94
<u>A 2610.460-20-000</u>	Library MS State Aid Library Materials	3,000.00	0.00	3,000.00	2,161.04	0.00	838.96
<u>A 2610.460-30-000</u>	Library HS State Aid Library Materials	8,675.00	0.00	8,675.00	5,433.95	3,240.00	1.05



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<u>A 2610.490-00-000</u>	BOCES Library & AV Service	70,400.00	1,800.00	72,200.00	50,737.28	8,467.60	12,995.12
<u>A 2610.490-10-000</u>	BOCES Library & AV- Elbridge	3,000.00	0.00	3,000.00	2,922.51	0.00	77.49
<u>A 2610.490-20-000</u>	BOCES Library & AV Middle School	5,000.00	0.00	5,000.00	3,350.86	0.00	1,649.14
<u>A 2610.490-30-000</u>	BOCES Library & AV High School	9,600.00	-129.00	9,471.00	9,197.81	0.00	273.19
<b>2610</b>	<b>SCHOOL LIBRARY &amp; AUDIOVISUAL</b>	<b>316,875.00</b>	<b>3,013.04</b>	<b>319,888.04</b>	<b>249,041.92</b>	<b>53,199.88</b>	<b>17,646.24</b>
<u>A 2630.150-00-000</u>	CAI Salaries	6,190.00	0.00	6,190.00	5,460.40	496.50	233.10
<u>A 2630.160-00-000</u>	CAI Support Salaries	195,000.00	-2,595.00	192,405.00	146,297.09	12,085.85	34,022.06
<u>A 2630.162-00-000</u>	Director of IT-Mileage	500.00	0.00	500.00	458.26	41.74	0.00
<u>A 2630.164-00-000</u>	CAI Non Instructional Overtime	200.00	200.00	400.00	386.47	0.00	13.53
<u>A 2630.200-00-000</u>	CAI Equipment	3,500.00	2,960.00	6,460.00	935.00	0.00	5,525.00
<u>A 2630.220-00-000</u>	Computer Hardware	27,000.00	-16,900.00	10,100.00	10,063.50	0.00	36.50
<u>A 2630.400-00-000</u>	CAI-Contractual	0.00	196,871.84	196,871.84	0.00	0.00	196,871.84
<u>A 2630.450-00-000</u>	CAI Materials & Supplies	20,000.00	3,083.10	23,083.10	10,719.44	3,010.15	9,353.51
<u>A 2630.460-00-000</u>	Computer Software	25,000.00	1,017.51	26,017.51	13,066.83	0.00	12,950.68
<u>A 2630.490-00-000</u>	BOCES CAI Technology Service	570,000.00	32,770.00	602,770.00	511,358.42	86,537.85	4,873.73
<b>2630</b>	<b>COMPUTER ASSISTED INSTRUCTION</b>	<b>847,390.00</b>	<b>217,407.45</b>	<b>1,064,797.45</b>	<b>698,745.41</b>	<b>102,172.09</b>	<b>263,879.95</b>
<u>A 2810.150-00-000</u>	Guidance Instructional Salaries	324,000.00	10,235.00	334,235.00	257,178.04	66,196.16	10,860.80
<u>A 2810.160-00-000</u>	Guidance Support Salaries	29,100.00	0.00	29,100.00	25,871.74	2,579.66	648.60
<u>A 2810.400-30-000</u>	Guidance High School Contractual	500.00	272.00	772.00	772.01	0.00	-0.01
<u>A 2810.450-20-000</u>	Guidance Middle School Materials	250.00	0.00	250.00	0.00	0.00	250.00
<u>A 2810.450-30-000</u>	Guidance High School Materials	500.00	0.00	500.00	99.76	394.41	5.83
<b>2810</b>	<b>GUIDANCE-REGULAR SCHOOL</b>	<b>354,350.00</b>	<b>10,507.00</b>	<b>364,857.00</b>	<b>283,921.55</b>	<b>69,170.23</b>	<b>11,765.22</b>
<u>A 2815.160-00-000</u>	Nurses Salaries	115,000.00	1,000.00	116,000.00	93,657.01	21,874.58	468.41
<u>A 2815.400-00-000</u>	Health Services Contractual	14,500.00	1,800.00	16,300.00	12,381.20	2,940.00	978.80
<u>A 2815.400-10-000</u>	Health Services-Contractual-EE	0.00	100.00	100.00	95.00	0.00	5.00
<u>A 2815.400-20-000</u>	Health Services-Contractual-MS	0.00	100.00	100.00	95.00	0.00	5.00
<u>A 2815.400-30-000</u>	Health Services-Contractual-HS	0.00	100.00	100.00	95.00	0.00	5.00
<u>A 2815.450-00-000</u>	Health Services Materials	2,800.00	443.05	3,243.05	0.00	1,443.05	1,800.00
<u>A 2815.450-10-000</u>	Nurses Elbridge Materials	800.00	-100.00	700.00	449.81	57.45	192.74
<u>A 2815.450-20-000</u>	Nurses Middle School Materials	2,500.00	574.13	3,074.13	1,047.96	57.45	1,968.72
<u>A 2815.450-30-000</u>	Nurses High School Materials	500.00	315.93	815.93	291.26	57.45	467.22
<b>2815</b>	<b>HEALTH SERVICES-REGULAR SCHOOL</b>	<b>136,100.00</b>	<b>4,333.11</b>	<b>140,433.11</b>	<b>108,112.24</b>	<b>26,429.98</b>	<b>5,890.89</b>
<u>A 2820.150-00-000</u>	Psychologist Salaries	116,000.00	20,000.00	136,000.00	100,204.92	33,401.08	2,394.00

# JORDAN - ELBRIDGE CSD

## Appropriation Status Detail Report By Function From 7/1/2018 To 5/31/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2820.450-10-000</u>	Psychologist Elbridge Materials	500.00	0.00	500.00	0.00	0.00	500.00
<b>2820</b>	<b>PSYCHOLOGICAL SRVC-REG SCHOOL *</b>	<b>116,500.00</b>	<b>20,000.00</b>	<b>136,500.00</b>	<b>100,204.92</b>	<b>33,401.08</b>	<b>2,894.00</b>
<u>A 2825.150-00-000</u>	Social Worker Salaries	132,500.00	0.00	132,500.00	104,184.08	22,396.34	5,919.58
<u>A 2825.400-30-000</u>	Social Worker High School Contractual	250.00	0.00	250.00	0.00	0.00	250.00
<u>A 2825.450-10-000</u>	Social Worker Elbridge Materials	600.00	-535.00	65.00	64.64	0.00	0.36
<u>A 2825.450-30-000</u>	Social Worker-High School-Materials	500.00	-22.00	478.00	0.00	0.00	478.00
<b>2825</b>	<b>SOCIAL WORK SRVC-REG SCHOOL *</b>	<b>133,850.00</b>	<b>-557.00</b>	<b>133,293.00</b>	<b>104,248.72</b>	<b>22,396.34</b>	<b>6,647.94</b>
<u>A 2850.150-00-000</u>	Cocurricular Instructional Salaries	98,000.00	0.00	98,000.00	88,628.32	9,069.82	301.86
<u>A 2850.150-33-000</u>	Marching Band Salaries	37,450.00	2,561.00	40,011.00	40,011.00	0.00	0.00
<u>A 2850.156-00-000</u>	Proctor Pay	44,000.00	0.00	44,000.00	40,415.19	0.00	3,584.81
<u>A 2850.160-00-000</u>	CoCurricular Support Salaries	3,400.00	0.00	3,400.00	3,097.26	166.74	136.00
<u>A 2850.400-00-000</u>	CoCurricular Contractual Expenses	2,500.00	0.00	2,500.00	1,264.00	0.00	1,236.00
<u>A 2850.400-33-000</u>	Marching Band Contractual	20,525.00	270.00	20,795.00	20,719.25	0.00	75.75
<u>A 2850.450-30-000</u>	CoCurricular High School Materials	2,500.00	-1,667.00	833.00	69.96	0.00	763.04
<u>A 2850.450-33-000</u>	Marching Band Materials & Supplies	14,400.00	-2,094.04	12,305.96	11,005.82	737.52	562.62
<b>2850</b>	<b>CO-CURRICULAR ACTIV-REG SCHL *</b>	<b>222,775.00</b>	<b>-930.04</b>	<b>221,844.96</b>	<b>205,210.80</b>	<b>9,974.08</b>	<b>6,660.08</b>
<u>A 2855.150-00-000</u>	Interscholastic Instructional Salaries	261,500.00	-4,000.00	257,500.00	249,009.82	2,346.00	6,144.18
<u>A 2855.151-00-000</u>	Interscholastic Director Salary	45,525.00	0.00	45,525.00	36,216.77	3,416.57	5,891.66
<u>A 2855.160-00-000</u>	Interscholastic Athletics Support Sal	80,000.00	-12,275.00	67,725.00	64,952.04	2,532.59	240.37
<u>A 2855.200-00-000</u>	Interscholastic Athletics Equipment	0.00	12,370.00	12,370.00	12,369.94	0.00	0.06
<u>A 2855.400-00-000</u>	Interscholastic Athletics Contractual	67,565.00	20,461.25	88,026.25	76,078.54	8,628.24	3,319.47
<u>A 2855.450-00-000</u>	Interscholastic Athletic Materials	62,000.00	3,033.91	65,033.91	46,144.04	3,658.38	15,231.49
<b>2855</b>	<b>INTERSCHOL ATHLETICS-REG SCHL *</b>	<b>516,590.00</b>	<b>19,590.16</b>	<b>536,180.16</b>	<b>484,771.15</b>	<b>20,581.78</b>	<b>30,827.23</b>
<b>2</b>	<b>***</b>	<b>14,546,645.00</b>	<b>463,946.00</b>	<b>15,010,591.00</b>	<b>11,705,090.96</b>	<b>2,182,926.92</b>	<b>1,122,573.12</b>
<u>A 5510.160-00-000</u>	Transportation Salaries	1,128,520.00	-480.00	1,128,040.00	828,938.95	0.00	299,101.05
<u>A 5510.160-00-001</u>	Transportation Supervisor & Office Salary	109,000.00	0.00	109,000.00	95,390.75	6,211.12	7,398.13
<u>A 5510.161-00-000</u>	Transportation Extra Trip Salaries	53,300.00	500.00	53,800.00	40,416.96	0.00	13,383.04
<u>A 5510.163-00-000</u>	Transportation Substitutes	87,000.00	0.00	87,000.00	29,726.05	0.00	57,273.95
<u>A 5510.164-00-000</u>	Transportation Overtime	12,000.00	0.00	12,000.00	8,876.85	0.00	3,123.15
<u>A 5510.167-00-000</u>	Transportation Summer Help	16,000.00	480.00	16,480.00	16,479.63	0.00	0.37
<u>A 5510.210-00-000</u>	Transportation-Bus Purchases	467,000.00	0.00	467,000.00	411,010.00	45,985.25	10,004.75
<u>A 5510.400-00-000</u>	Transportation Contractual Expenses	44,000.00	9,234.19	53,234.19	29,372.92	13,828.98	10,032.29
<u>A 5510.426-00-000</u>	Transportation Insurance	35,000.00	0.00	35,000.00	31,272.03	0.00	3,727.97

**JORDAN - ELBRIDGE CSD**

**Appropriation Status Detail Report By Function From 7/1/2018 To 5/31/2019**



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 5510.438-00-000</u>	Transportation Physicals	5,000.00	0.00	5,000.00	3,647.00	854.00	499.00
<u>A 5510.439-00-000</u>	Transportation Repairs on Buses	8,000.00	0.00	8,000.00	2,437.30	170.00	5,392.70
<u>A 5510.450-00-000</u>	Transportation Materials & Supplies	15,000.00	1,738.46	16,738.46	8,833.67	1,659.29	6,245.50
<u>A 5510.500-00-000</u>	Vehicle Fuel	162,000.00	500.00	162,500.00	106,500.57	8,373.59	47,625.84
<u>A 5510.501-00-000</u>	Oil, Lubricants, Additives, DEF...	4,800.00	458.70	5,258.70	3,708.61	0.00	1,550.09
<u>A 5510.502-00-000</u>	Vehicle Parts	20,000.00	910.20	20,910.20	14,417.52	628.53	5,864.15
<u>A 5510.503-00-000</u>	Vehicle Tires	9,500.00	4,314.66	13,814.66	6,755.16	1,190.24	5,869.26
<u>A 5510.504-00-000</u>	Transportation-Snow Removals Salt/Sand	6,500.00	0.00	6,500.00	0.00	3,383.20	3,116.80
<b>5510</b>	<b>DISTRICT TRANSPORT-MEDICAID</b>	<b>* 2,182,620.00</b>	<b>17,656.21</b>	<b>2,200,276.21</b>	<b>1,637,783.97</b>	<b>82,284.20</b>	<b>480,208.04</b>
<u>A 5530.160-00-000</u>	Mechanic Salaries	105,000.00	-950.00	104,050.00	90,951.20	1,075.00	12,023.80
<u>A 5530.168-00-000</u>	Bus Garage Snow Removal Stipends	6,900.00	0.00	6,900.00	6,900.00	0.00	0.00
<u>A 5530.400-00-000</u>	Bus Garage Contractual & Insurance	15,000.00	-5,825.00	9,175.00	4,476.25	534.70	4,164.05
<u>A 5530.420-00-000</u>	Bus Garage Electric & Gas	15,250.00	5,750.00	21,000.00	20,986.61	0.00	13.39
<b>5530</b>	<b>GARAGE BUILDING</b>	<b>* 142,150.00</b>	<b>-1,025.00</b>	<b>141,125.00</b>	<b>123,314.06</b>	<b>1,609.70</b>	<b>16,201.24</b>
<u>A 5581.490-00-000</u>	BOCES Transportation Services	15,500.00	1,025.00	16,525.00	13,930.07	2,594.93	0.00
<b>5581</b>	<b>TRANSPORTATION FROM BOCES</b>	<b>* 15,500.00</b>	<b>1,025.00</b>	<b>16,525.00</b>	<b>13,930.07</b>	<b>2,594.93</b>	<b>0.00</b>
<b>5</b>		<b>*** 2,340,270.00</b>	<b>17,656.21</b>	<b>2,357,926.21</b>	<b>1,775,028.10</b>	<b>86,488.83</b>	<b>496,409.28</b>
<u>A 7140.160-00-000</u>	Community Service Salaries	14,700.00	0.00	14,700.00	13,963.18	0.00	736.82
<u>A 7140.200-00-000</u>	Community Srvc-Recreation-Equipment	4,000.00	2,155.00	6,155.00	6,152.44	0.00	2.56
<u>A 7140.400-00-000</u>	Community Service Contractual	2,500.00	1,050.00	3,550.00	2,673.90	0.00	876.10
<u>A 7140.450-00-000</u>	Community Service-Supplies	1,000.00	1,642.12	2,642.12	1,367.80	500.00	774.32
<b>7140</b>	<b>RECREATION</b>	<b>* 22,200.00</b>	<b>4,847.12</b>	<b>27,047.12</b>	<b>24,157.32</b>	<b>500.00</b>	<b>2,389.80</b>
<b>7</b>		<b>*** 22,200.00</b>	<b>4,847.12</b>	<b>27,047.12</b>	<b>24,157.32</b>	<b>500.00</b>	<b>2,389.80</b>
<u>A 9010.800-00-000</u>	Employee Retirement System	369,000.00	0.00	369,000.00	349,451.04	0.00	19,548.96
<b>9010</b>	<b>STATE RETIREMENT</b>	<b>* 369,000.00</b>	<b>0.00</b>	<b>369,000.00</b>	<b>349,451.04</b>	<b>0.00</b>	<b>19,548.96</b>
<u>A 9020.800-00-000</u>	Teacher Retirement System	1,207,050.00	-23,251.00	1,183,799.00	1,065,825.77	0.00	117,973.23
<b>9020</b>	<b>TEACHERS' RETIREMENT</b>	<b>* 1,207,050.00</b>	<b>-23,251.00</b>	<b>1,183,799.00</b>	<b>1,065,825.77</b>	<b>0.00</b>	<b>117,973.23</b>
<u>A 9030.800-00-000</u>	FICA Social Security Medicare	1,018,465.00	-4,714.00	1,013,751.00	861,864.88	106,988.58	44,897.54
<b>9030</b>	<b>SOCIAL SECURITY</b>	<b>* 1,018,465.00</b>	<b>-4,714.00</b>	<b>1,013,751.00</b>	<b>861,864.88</b>	<b>106,988.58</b>	<b>44,897.54</b>
<u>A 9040.800-00-000</u>	Workers Compensation	217,785.00	3,603.67	221,388.67	210,394.12	5,142.15	5,852.40
<b>9040</b>	<b>WORKERS COMP</b>	<b>* 217,785.00</b>	<b>3,603.67</b>	<b>221,388.67</b>	<b>210,394.12</b>	<b>5,142.15</b>	<b>5,852.40</b>
<u>A 9050.800-00-000</u>	Unemployment Insurance	35,000.00	0.00	35,000.00	5,787.71	14,212.29	15,000.00
<b>9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>* 35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>5,787.71</b>	<b>14,212.29</b>	<b>15,000.00</b>

# JORDAN - ELBRIDGE CSD

## Appropriation Status Detail Report By Function From 7/1/2018 To 5/31/2019



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 9060.800-00-000</u>	Health Insurance		3,634,200.00	-4,000.00	3,630,200.00	3,357,634.15	271,299.05	1,266.80
<u>A 9060.801-00-000</u>	Dental Insurance		100,725.00	0.00	100,725.00	49,588.09	51,127.91	9.00
<u>A 9060.802-00-000</u>	Vision Insurance		44,760.00	0.00	44,760.00	42,499.44	2,260.56	0.00
<u>A 9060.803-00-000</u>	Medicare Part B Payment to GF Retirees		1,160.00	0.00	1,160.00	1,156.80	0.00	3.20
<u>A 9060.804-00-000</u>	403B Administration		2,600.00	0.00	2,600.00	1,788.00	0.00	812.00
<u>A 9060.805-00-000</u>	Flex Spending Plan		4,000.00	2,342.00	6,342.00	4,261.35	365.65	1,715.00
<b>9060</b>	<b>HOSPITAL, MEDICAL &amp; DENTAL INS</b>	*	<b>3,787,445.00</b>	<b>-1,658.00</b>	<b>3,785,787.00</b>	<b>3,456,927.83</b>	<b>325,053.17</b>	<b>3,806.00</b>
<u>A 9080.800-00-000</u>	Employee Tuition		7,500.00	6,000.00	13,500.00	1,359.00	12,000.00	141.00
<b>9080</b>		*	<b>7,500.00</b>	<b>6,000.00</b>	<b>13,500.00</b>	<b>1,359.00</b>	<b>12,000.00</b>	<b>141.00</b>
<u>A 9711.600-00-000</u>	Serial Bonds - Principal - School		1,875,000.00	-100,886.00	1,774,114.00	1,420,000.00	335,000.00	19,114.00
<u>A 9711.700-00-000</u>	Serial Bonds - Interest - School		739,742.00	100,886.00	840,628.00	649,527.08	191,100.00	0.92
<b>9711</b>		*	<b>2,614,742.00</b>	<b>0.00</b>	<b>2,614,742.00</b>	<b>2,069,527.08</b>	<b>526,100.00</b>	<b>19,114.92</b>
<u>A 9713.600-00-000</u>	Serial Bonds - Principal - BOCES		205,000.00	0.00	205,000.00	0.00	205,000.00	0.00
<u>A 9713.700-00-000</u>	Serial Bonds - Interest - BOCES		97,350.00	0.00	97,350.00	48,675.00	48,675.00	0.00
<b>9713</b>		*	<b>302,350.00</b>	<b>0.00</b>	<b>302,350.00</b>	<b>48,675.00</b>	<b>253,675.00</b>	<b>0.00</b>
<u>A 9789.600-00-000</u>	Energy Perf. Contract-Principal		190,064.00	0.00	190,064.00	189,045.57	0.00	1,018.43
<u>A 9789.700-00-000</u>	Energy Perf. Contract-Interest		25,936.00	0.00	25,936.00	25,935.17	0.00	0.83
<b>9789</b>		*	<b>216,000.00</b>	<b>0.00</b>	<b>216,000.00</b>	<b>214,980.74</b>	<b>0.00</b>	<b>1,019.26</b>
<u>A 9901.930-00-000</u>	Transfer to School Food Service Fund		10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
<u>A 9901.950-00-000</u>	Transfer to Special Aid Fund		50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
<u>A 9901.950-3Y-000</u>	Transfer to Special Aid Fund - 3 Yr Old Pre-K		154,000.00	25,746.00	179,746.00	0.00	0.00	179,746.00
<u>A 9901.950-4Y-000</u>	Transfer to Special Aid Fund-4 Yr Old Pre-K		168,300.00	-7,550.00	160,750.00	0.00	0.00	160,750.00
<b>9901</b>	<b>TRANSFER TO SPECIAL AID</b>	*	<b>382,300.00</b>	<b>18,196.00</b>	<b>400,496.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>390,496.00</b>
<u>A 9950.900-00-000</u>	Transfer to Capital-Capital Outlay		100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
<u>A 9950.900-43-000</u>	Transfer to Capital Fund-2018 Security Project		0.00	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00
<b>9950</b>	<b>TRANSFER TO CAPITAL</b>	*	<b>100,000.00</b>	<b>1,000,000.00</b>	<b>1,100,000.00</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9</b>		***	<b>10,257,637.00</b>	<b>998,176.67</b>	<b>11,255,813.67</b>	<b>9,394,793.17</b>	<b>1,243,171.19</b>	<b>617,849.31</b>
<b>Fund A Totals:</b>			<b>31,027,272.00</b>	<b>1,590,398.57</b>	<b>32,617,670.57</b>	<b>26,076,535.48</b>	<b>3,806,218.87</b>	<b>2,734,916.22</b>
<b>Grand Totals:</b>			<b>31,027,272.00</b>	<b>1,590,398.57</b>	<b>32,617,670.57</b>	<b>26,076,535.48</b>	<b>3,806,218.87</b>	<b>2,734,916.22</b>

Jordan-Elbridge CSD



**Professional Development  
(Continuing Teacher Leader Education) Plan  
2019-2020**  
Last updated 6.19

# MISSION

*To cultivate the best in personal growth and achievement*

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# VISION

*Providing the best in educational opportunities by...*

- Sustaining a culture that supports the intellectual and developmental needs of all
- Being committed to excellence in education and exceeding expectations
- Building a safe, dynamic learning environment where all are valued and respected
- Expanding our home-school-community partnerships
- Operating in a fiscally responsible manner

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# VALUES

*JE Eagles are...*

Just and caring

Excellent in all that they do

Ethical in their behaviors

Accepting of all

Global thinkers

Learners first

Examiners of why and how

Selfless



## **NYSED REGULATIONS**

The 100.2 (dd) regulations of the State of New York require all public school districts to publish a professional development plan. Said plan is to outline how the District will provide all teachers, teaching assistants and long term substitutes with continuing teacher leader education (CTLE) opportunities. The intent of said offerings is two- fold:

- To promote improved student learning outcomes
- To provide licensed staff with the necessary training to maintain their status as a certificate holder in good standing

## **PURPOSE**

The District recognizes that intentional professional development has the potential to promote improved student achievement. In order to do so, the content of professional development must afford faculty the opportunity to gain a deeper understanding of specific, research-based pedagogical approaches. Implementation of best practices is the mantra and alignment to the District's goals and initiatives is a given.

## **OBJECTIVES**

As part of the District's strategic plan, stretch goals and SMART goals are set by buildings and department and grade level professional learning communities (PLCs). These goals yield targets for which action plans are developed. The composition of these action plans in concert with the gaps identified through data analysis and the needs identified through the staff survey inform the District's offerings.

## **STRATEGIES**

Congruent to the strategic plan are the District's instructional must-haves (strategies). It is understood by the school community that these must-haves serve as a systemic means to achieve continuous improvement. As such, there is an expectation that these strategies will be common to all classrooms. Professional development offerings are part of the activities by which these strategies are operationalized.

## **CONTINUING TEACHER LEADER EDUCATION (CTLE) ACTIVITIES**

The District's CTLE activities are planned on a yearly basis and take multiple forms including:

- In-district trainings
- OCM and CO BOCES offerings
- Superintendent staff development days
- NYSED webinars
- Professional organization workshops/conferences
- Teacher center courses/workshops
- College courses/workshops
- EAP courses/workshops
- Mentorship
- Committee activities
- Faculty, department and/or grade level PLC meetings
- Visitations
- Book studies

## NEEDS ASSESSMENT

Administration assesses the needs for ongoing and future CTLE offerings in several ways:

- Analysis of the district's ESSA results including:
  - o Graduation rates: 4 year, 5 year, and 6 year
  - o ELA achievement
  - o Math achievement
  - o Chronic absenteeism rate
  - o College, career and civic readiness
- Analysis of School Safety and the Educational Climate (SSEC) reports
- Review of current research in content and pedagogy

Additionally, the District asks the team leaders and the teaching assistant building representatives to canvas their colleagues to identify topics of interest/need on an annual basis.

- A summary of the April 2019 canvas is as follows:

Constituents	Topics
3YP PLC	Developmentally appropriate practices
4YP PLC	Family engagement; social/emotional learning; NYS Next Generation Standards
Kindergarten PLC	Literacy development of primary students
First Grade PLC	Literacy development of primary students
Second Grade PLC	Literacy development of primary students
Third Grade PLC	NYS Next Generation Standards; guaranteed and viable curriculum; learning targets and success criteria; instructional technology
Fourth Grade PLC	Writing instruction for intermediate students; Response to Intervention
Fifth Grade PLC	Interactive read aloud; Lesson planning for What I Need Now (WINN) periods; Guaranteed and viable curriculum (GVC) for math
Sixth Grade PLC	Approaches to learning in IB; Learning targets and success criteria; computer-based testing (CBT)
Seventh Grade PLC	Learning targets and success criteria; IB unit writing; project-based learning; multiple choice test construction
Eighth Grade PLC	Teach Like A Champion 2.0 (TLC) strategies in action; Literacy and study skills in the content areas; Approaches to learning in IB
HS Math PLC	STEM; Google Suites; PK-12 vertical alignment
HS Science PLC	Horizontal alignment in living environment; Literacy in the content areas
HS Social Studies PLC	Revised regents exams in global and US history
HS English PLC	Google Classroom
Special Education PLCs	Executive functioning; mental health
Teaching Assistants	Autism; ADD/ADHD; social and emotional learning; mental health; instructional technology

Specific to the District's strategic plan and the needs and interests identified in the April 2019 canvas, the focus and form of the 2019-2020 CTLE efforts will be:

### ***Professional Learning Communities***

- The administrative team will engage in a collective study of the text, *The Teacher Clarity Playbook*.
- A group comprised of the 3YP faculty and PK-12 counselors will attend a *PLC at Work Institute* sponsored by Solution Tree in August 2019.
- The team leaders and administrative staff will meet on a bimonthly basis and participate in trainings designed to reinforce PLC tenets, review research related to the district's instructional must haves, monitor data sets specific to the ESSA accountability indicators, and grow leadership capacity.
- The 3YP-grade 5 PLCs will meet once a quarter to participate in trainings devoted to the development of guaranteed and viable curricula based on the NYS Next Generation standards, development of learning targets and success criteria, and study of best practices in literacy development.
- The 6-12 departments will meet once a semester to discuss vertical alignment, changes to the NYS standards and changes to the NYS testing structure.



### ***International Baccalaureate***

- The opportunity to attend Category 2 trainings to learn how to design instructional units to fit the MYP program will continue to be offered to faculty per their need and/or interest.
- All superintendent's days will feature IB training specific to the standardization of grading practices, development of subject area units, development of interdisciplinary units, refinement of the community project, and transition to an IB reporting system.

### ***Student Social and Emotional Learning and Mental Health***

- The building's health and wellness committees will continue to facilitate the implementation of the *Second Steps* and *Positivity Project* programs and arrange for PBIS and related trainings as needed.
- One of the in-district, summer 2019 offerings will be a Therapeutic Crisis Intervention (TCI) training.

### ***Instructional Technology***

- An instructional coach from Cayuga-Onondaga BOCES will continue to support the needs of the PK-12 PLCs as well as individual teachers, teaching assistants, and administrators.

### ***New Teachers***

- An instructional coach from Cayuga-Onondaga BOCES will continue to support the development of first year teachers. Additionally, a mentor will be assigned to all first year teachers and the coordinator will oversee the program to ensure that individual needs are met.

## **MENTORING**

The New York State Mentor Teacher program was established in 1986 with the enactment of Section 3033 of Education Law. In 2004, the Board of Regents adopted regulations (CR 100.2 (dd) (iv)) requiring all school districts to provide a mentored experience to initial certificate holders during their first year of employment. The goal of the District's mentor program is to accelerate the process in which a new teacher becomes highly effective as measured by their capacity to advance student achievement.

An application to serve as a mentor is issued every spring. The applications are collected, reviewed, and selections are made by a committee comprised of the superintendent, assistant superintendent, a building-level administrator, and JETA leaders. Prior to the start of every school year, the District hosts a new teacher orientation at which time mentors begin to fulfil their role. The mentor program is supervised by a coordinator.

## **RECORD KEEPING FOR CERTIFICATE HOLDERS**

All professionally certified administrators, professionally certified teachers, and level three teaching assistants are required to maintain a personal record of their continuing teacher and leader education (CTLE) hours as stated in Part 80-6 of the Commissioner's Regulations. Said personnel are required to complete 100 CTLE hours during each five year period, the first of which began in July 1, 2016.

## **EVALUATION OF THE CTLE PROGRAM**

The evaluation of the District's professional development program occurs in multiple ways including:

- Feedback from participants is sought using a locally designed instrument.
- Participation rates are annually tracked.
- Student achievement data is analyzed to assess improvement in closing "gaps" and addressing "needs".
- Delivery and supervision of professional development activities is a component of each administrator's yearly evaluation.

## Instructional Must-Saves

- Collective efficacy
- PLCs
- Lesson objectives, learning targets, and success criteria
- Formative and summative assessments
- Ratio
- Literacy instruction by all
- Growth mind set and grit
- Teach Like A Champion 2.0 strategies
  - Cold Call
  - No Opt Out
  - Format Matters
  - Right is Right
  - Stretch It
  - Cornell Notes



*JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT*

June 7, 2019

Dear Team Leader

We pledge....

- To see you as an instructional leader.
- To listen to you. When we pose questions, it's not because we have an answer we expect to hear but rather because we value your professional expertise.
- To be human. We are not perfect so mistakes will undoubtedly be made. Those mistakes will be owned.
- To put forth the effort we ask of you. We will read, research, think, plan, budget, observe, analyze, and reflect, all to improve our own skill sets and knowledge bases.
- To challenge you. Part of continuous improvement is struggle. We will encourage you and hold you accountable. We will celebrate you and ask you to recognize ways to grow. We will offer a helping hand.
- To appreciate you. We will be quick to recognize your contributions. The applause will start with us.

We look forward to the promise of 2019-2020.

Jim and Janice

**CTLE 2018-2019 Evaluation**

NY PD Standard	Question	Rating	Comments
Standard One	Is the professional development based on the needs of the participants?	Yes No NA	
	Is the professional development sustained and ongoing?	Yes No NA	
Standard Two	Does the professional development promote effective instruction and assessment?	Yes No NA	
Standard Three	Is the professional development research based?	Yes No NA	
Standard Four	Does the professional development include collaboration?	Yes No NA	
Standards Five and Six	Does the professional development assist teachers in meeting diverse student needs?	Yes No NA	
Standard Seven	Does the professional development include ways to engage parents?	Yes No NA	
Standard Eight	Is the professional development based on data?	Yes No NA	
Standard Nine	Does the professional development include information about instructional technology when appropriate?	Yes No NA	
Suggestions/Recommendations/Additional Comments			
Question		Response	
Do you prefer half day AM, half day PM or full day sessions?			
Do you prefer to meet once a quarter or once a semester?			
What topics would you like to have featured during 2019-2020?			

## CONTRACT FOR HEALTH SERVICES

An agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the Auburn Enlarged City School District, party of the first part, and the Jordan-Elbridge Central School District, party of the second part, as follows:

**WHEREAS**, the first party in connection with the operation at the schools of the Auburn Enlarged City School District furnishes health services to the pupils attending such schools, and

**WHEREAS**, certain Non-public and Private Schools known as 1) Tyburn Academy of Mary Immaculate, 2) St. Joseph School, 3) The Montessori School of the Finger Lakes and 4) Creative Minds Montessori School are located in the Auburn Enlarged City School District,

**WHEREAS**, as required by the Education Law of the State of New York, the Auburn Enlarged City School District is supplying various health services to the pupils of said schools including those pupils who reside in the Auburn City School District, and the Jordan-Elbridge Central School District.

**WHEREAS**, it seems advisable to provide for the expense of the furnishings of such health services, **NOW, THEREFORE**,

This agreement witnesseth as follows:

The Auburn Enlarged City School District agrees to furnish to those pupils of the Jordan-Elbridge Central School District attending these schools the following medical services and supplies: school nursing services, vision and hearing tests, medical examinations, notification of parents regarding defects and follow up and first aid supplies. It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is further agreed that accounts shall be rendered by the Auburn Enlarged City School District against the Jordan-Elbridge Central School District on the basis of the actual cost of services rendered by the first party for pupils of the second party attending these schools that such accounts shall be rendered by June 30, 2019.

This contract shall be effective as of September 5, 2018, and shall terminate on June 30, 2019, at midnight.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands the day and year above written.

**BOARD OF EDUCATION**  
**Auburn Enlarged City School District**  
Kathleen Rhodes, President

SEAL

By \_\_\_\_\_  
Kathleen Rhodes, President  
Board of Education

Attest:

\_\_\_\_\_  
Auburn Enlarged City School District Clerk

**BOARD OF EDUCATION**  
**Jordan-Elbridge Central School District**

SEAL

By \_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Jordan-Elbridge Central School District Clerk



# JORDAN-ELBRIDGE *Middle School*

JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

David Shafer

*Principal*

(315) 689-8520 ext. 2001

dshafer@jecsd.org

June 11, 2019

It pleases me to make the following recommendations for Jordan Elbridge Middle School for the 2019-2020 school year:

Middle School Book Club Advisor	Jaimie Glantz	\$317
Middle School Cooking Club Advisor	Erika Stanton	\$317
Middle School Science Club Advisor	Leo McCormick	\$317
Middle School Ski Club Advisor	Aaron Stone	\$632
IB Community Project Coordinator	Shawn Akley	\$1,234
IB Curriculum Coordinator	Tallon Larham	\$617
National Junior Honor Society Advisor	Alexis Farnsworth	\$632
Middle School Student Council Advisor	Drew Deapo	\$1,581
Middle School Yearbook Advisor	Doug Hickman	\$949
Middle School Jazz Band Advisor	Ryan Sparkes	\$617
Middle School Piano & Guitar Club Advisor	Andrea Love	\$617
Middle School Musical - Music Director	Andrea Love	\$822
Middle School Technical Director	Kathryn Alonso-Bergevin	\$822
Middle School Musical Artistic Director	Ryan Sparkes	\$822
Team Leaders:		
Team Leader Middle School Special Areas	Todd Canino	\$2,107
Team Leader Middle School Grade 6	Andrew Marinelli	\$2,107
Team Leader Middle School Grade 7	Leo McCormick	\$2,107
Team Leader Middle School Grade 8	Alexis Farnsworth	\$2,107

Respectfully,

*David P. Shafer*

David P. Shafer  
Principal





# JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

## High School Team Leader Consideration of Employment

Recommendation:		
To:	Jim Froio – Superintendent of Schools	
From:	Mark Schermerhorn	
Appointment Information:	Name	Salary
HS English Team Leader	Benjamin Alexander	\$ 2,107.00
HS Social Studies Team Leader	Jason Kufs	\$ 2,107.00
HS Math Team Leader	Emma Heritage	\$ 2,107.00
HS Special Areas Team Leader		\$ 2,107.00
HS LOTE & Technology Team Leader		\$ 2,107.00
HS Science Team Leader	Daniel Bondgren	\$ 2,107.00
Contracted Appointment Information:		
School Year Start Date:	2019-2020 Mark Sch	
Reviewed by District Clerk:		
Signature:		Date: 6/13/19





# JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT


## High School Advisors Consideration of Employment

<b>Recommendation:</b>		
<b>To:</b>	Jim Froio – Superintendent of Schools	
<b>From:</b>	Mark Schermerhorn	
<b>Appointment Information:</b>	<b>Name</b>	<b>Salary</b>
Chess Club	Windsor Price	0
Classic Rock Club	Windsor Price	0
Creative Writing Club	Linda Falk	0
JE CARES		0
Double Down		0
Fiction and Flicks	Kathryn Eldridge	\$317
Language Club		\$617
Math Club		\$308
Environmental Science Club		\$308
Electric Car Club		\$617
Shakespeare Club	Kathryn Eldridge	\$617
Art Club	Theresa Bondgren	\$617
Chemistry Club	Katie Knowlton	\$317
Opera Club	Windsor Price	\$317
Teen Library Council	Jennifer Martin	\$317
Masterminds	Jason Kufs	\$632
Odyssey of the Mind		\$632
Science Olympiad	Travis Bruneau	\$632
Link Crew	Emily Rumpf	\$949
Mock Trial	Emily Rumpf	\$949
School Store		\$949
Literary Magazine		\$1,264
High School Ski Club	Windsor Price	\$632
District Photographer	Jim Sherman	\$1,581
Freshman Class Advisor		\$1,264
Sophomore Class Advisor		\$1,264
Junior Class Advisor	Amy Sue Cooper; Michelle Alcock	\$1,581
Senior Class Advisor	Amy Sue Cooper; Michelle Alcock	\$2,529
National Honor Society	Emily Rumpf	\$632
High School Student Council	Jason Kufs	\$1,581



# JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

## High School Advisors Consideration of Employment

Appointment Information:		Name	Salary
HS Yearbook (Financial)	Emma Heritage		\$949
HS School Yearbook (Production)	Emma Heritage		\$3,161
Jazz Ensemble	Zach Moser		\$949
Swingin' Eagles	Denise Deapo		\$949
Musical Choreographer	Kristin Crowley		\$1,264
Musical Costumer	Catherine Ferris		\$1,264
Musical Production Coordinator	Gina Clifford		\$1,264
Musical Pit Director	Maria Hare		\$1,264
Musical Vocal Director			\$1,264
Musical Director	Denise Deapo		\$2,846
Dramatics Advisor	Denise Deapo		\$7,376
Field Band Director	Randall Bennett		\$7,376
Field Band Assistant Director	Ryan Sparkes		\$2,635
Stage Advisor, Category I	Travis Bruneau		\$2,635
Stage Advisor, Category II	Drew Deapo		\$2,635
Stage Advisor, Category III	Drew Deapo		\$5,269
Advanced Placement Coordinator	Jamie Susino		\$1,581
<b>Contracted Appointment Information:</b>			
School Year Start Date: 7/1/2019			
<b>Reviewed by District Clerk:</b>			
Signature: 			
			6/13/19

CAYUGA - ONONDAGA BOCES  
1879 WEST GENESEE ST ROAD  
AUBURN, NY 13021

Contract for Cooperative Educational Services- INITIAL 19-20

THIS AGREEMENT made this 1st day of July, 2019 by and between the CAYUGA - ONONDAGA BOCES, party of the first part, and JORDAN-ELBRIDGE CSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2019-20 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract	District Budget Code
		Quantity/ Share	Unit Cost	Cost Basis					
001.000	ADMINISTRATION	0.0000	0.0000	Per RWADA	207,022.30	207,022.30	0.00	207,022.30	1981.49
002.061	SPECIAL EDUCATION RENT	0.0000	0.0000	Per RWADA	14,479.00	14,479.00	0.00	14,479.00	1981.49
002.062	ISS RENT	0.0000	0.0000	Per RWADA	5,977.00	5,977.00	0.00	5,977.00	
002.064	TASC RENT	0.0000	0.0000	Per RWADA	3,232.00	3,232.00	0.00	3,232.00	1981.49
002.066	DISTANCE LEARNING RENT	0.0000	0.0000	Per RWADA	6,060.00	6,060.00	0.00	6,060.00	1981.49
002.069	SUBSTITUTE CALLING RENT	0.0000	0.0000	Per RWADA	311.00	311.00	0.00	311.00	1981.49
002.071	COOP SUMMER SCHOOL RENT	0.0000	0.0000	Per RWADA	1,243.00	1,243.00	0.00	1,243.00	1981.49
101.000	CAREER & TECH EDUC/NEW VISIONS	58.0000	12,964.1400	PER PUPIL	0.00	751,920.12	0.00	751,920.12	2280.49
205.490	DEAF - OCM	0.0000	0.0000	X-CONTRACT	35,280.00	35,280.00	0.00	35,280.00	2250.49
205.491	DEAF RELATED SERVICES - OCM	0.0000	0.0000	X-CONTRACT	15,000.00	15,000.00	0.00	15,000.00	2250.49
205.492	DEAF TEACHER ASSISTANTS - OCM	0.0000	0.0000	X-CONTRACT	11,500.00	11,500.00	0.00	11,500.00	2250.49
210.000	SPECIAL ED 6:1:1	5.0000	53,554.0000	PER PUPIL	0.00	267,770.00	0.00	267,770.00	2250.49
210.002	6:1:1 - 1 TO 1 AIDES	5.0000	37,935.0000	DIRECT COST	0.00	189,675.00	0.00	189,675.00	2250.49
210.005	SPECIAL ED 6:1:1 SPEECH	360.0000	61.8500	PER SESSION	0.00	22,266.00	0.00	22,266.00	2250.49
210.006	SPECIAL ED 6:1:1 RELATED OT	0.0000	0.0000	PER HOUR	10,000.00	10,000.00	0.00	10,000.00	2250.49
211.490	8:1: DAY TREATMENT PROGRAM - CITI	0.0000	0.0000	X-CONTRACT	88,980.00	88,980.00	0.00	88,980.00	
211.495	8:1: DAY TREATMENT 1:1 AIDE- CITI	0.0000	0.0000	X-CONTRACT	59,990.00	59,990.00	0.00	59,990.00	
213.000	SPECIAL ED 12:1:1	12.0000	25,004.1900	PER PUPIL	0.00	300,050.28	0.00	300,050.28	2250.49
213.002	12:1:1 - 1 TO 1 AIDES	1.0000	37,935.0000	DIRECT COST	0.00	37,935.00	0.00	37,935.00	2250.49
213.005	SPECIAL ED 12:1:1 SPEECH	500.0000	61.8500	PER SESSION	0.00	30,925.00	0.00	30,925.00	2250.49
213.006	SPECIAL ED 12:1:1 RELATED OT	0.0000	0.0000	PER HOUR	14,000.00	14,000.00	0.00	14,000.00	2250.49
213.007	SPECIAL ED 12:1:1 RELATED PT	0.0000	0.0000	PER HOUR	3,000.00	3,000.00	0.00	3,000.00	2250.49

**CAYUGA - ONONDAGA BOCES**  
**1879 WEST GENESEE ST ROAD**  
**AUBURN, NY 13021**

**Contract for Cooperative Educational Services- INITIAL 19-20**

**CAYUGA - ONONDAGA BOCES**  
**JORDAN-ELBRIDGE CSD**

School Year 2019-20

		Basis for Current Contract			Initial	Adjustments	Current	District
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Fixed Cost	To Date	Contract	Budget Code
214.000	8:1:1	6.0000	57,882.0200	PER PUPIL	0.00		347,292.12	2250.49
214.002	8:1:1 - 1 TO 1 AIDES	1.0000	37,935.0000	DIRECT COST	0.00		37,935.00	2250.49
214.005	SPECIAL ED 8:1:1 SPEECH	120.0000	61.8500	PER SESSION	0.00		7,422.00	2250.49
214.006	SPECIAL ED 8:1:1 RELATED OT	0.0000	0.0000	PER HOUR	8,500.00		8,500.00	2250.49
216.000	12:1:3:1	2.0000	36,364.3500	FTE	0.00		72,728.70	2250.49
216.005	12:1:3:1 - SPEECH	0.0000	61.8500	SESSION	3,000.00		3,000.00	2250.49
216.006	12:1:3:1 - RELATED OT	0.0000	0.0000	HOUR	700.00		700.00	2250.49
301.000	TRANSITIONAL SUPPORT	0.0000	0.0000	PER RWADA	63,295.19		63,295.19	2250.49
316.494	AUDIOLOGY ITINERANT OSW	0.0000	0.0000	X-CONTRACT	20,428.97		20,428.97	2250.49
322.493	ITIN VISUAL THER- OSWEGO	0.0000	0.0000	X-CONTRACT	8,445.08		8,445.08	2250.49
403.490	EXPLORATORY ENRICHMENT - OSWEGO	0.0000	0.0000	X-CONTRACT	1,050.00		1,050.00	2110.49
403.491	EXPLOR ENRICH REQUESTS - OSWEGO	0.0000	0.0000	X-CONTRACT	13,000.00		13,000.00	2110.49
403.492	EXPLOR ENRICH SVC CHG - OSWEGO	0.0000	0.0000	X-CONTRACT	1,235.00		1,235.00	2110.49
404.490	ARTS IN ED BASE - OSWEGO	0.0000	0.0000	X-CONTRACT	2,350.00		2,350.00	2110.49
404.491	ARTS IN ED REQUESTS - OSWEGO	0.0000	0.0000	X-CONTRACT	30,000.00		30,000.00	2110.49
404.492	ARTS IN ED SVC CHRG- OSWEGO	0.0000	0.0000	X-CONTRACT	4,200.00		4,200.00	2110.49
418.000	COMPASS PROGRAM (ALT ED)	7.0000	22,975.0000	PER SLOT	0.00		160,825.00	2110.49
420.000	SUMMER SCHOOL	71.0000	400.0000	PER COURSE	0.00		28,400.00	2330.49
420.001	SUMMER SCHOOL-EXAM ONLY	28.0000	25.0000	PER EXAM	0.00		700.00	2330.49
420.002	SUMMER SCHOOL-REVIEW CLASSES	14.0000	75.0000	PER PUPIL	0.00		1,050.00	2330.49
420.004	SUMMER SCHOOL-DRIVER EDUC	24.0000	500.0000	PER COURSE	0.00		12,000.00	2330.49
430.000	ALTERN ED-HIGH SCHOOL EQUIVALENCY	2.0000	9,462.9100	PER PUPIL	0.00		18,925.82	2110.49
450.000	DISTANCE LEARNING	1.0000	7,947.7800	PER DISTRICT	0.00		7,947.78	2110.49
451.000	RESOURCE CENTER FOR GIFTED	1.0000	4,522.0400	PER DISTRICT	0.00		4,522.04	2610.49

CAYUGA - ONONDAGA BOCES  
1879 WEST GENESEE ST ROAD  
AUBURN, NY 13021

Contract for Cooperative Educational Services- INITIAL 19-20

CAYUGA - ONONDAGA BOCES JORDAN-ELBRIDGE CSD	School Year 2019-20
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract	District Budget Code
		Quantity/ Share	Unit Cost	Cost Basis					
502.010	ED COMM - ISS SERVICES	0.0000	0.0000	PER RWADA	48,283.00	48,283.00	0.00	48,283.00	2610.49
502.012	ASSISTIVE TECHNOLOGY	1.0000	2,250.0000	PER DISTRICT	0.00	2,250.00	0.00	2,250.00	2610.49
502.028	ENSEMBLE	1.0000	3,000.0000	PER DISTRICT	0.00	3,000.00	0.00	3,000.00	2610.49
503.000	DUPLICATION & COPY SERVICE	0.0000	0.0000	PER USAGE	85,000.00	85,000.00	0.00	85,000.00	1680.49
505.485	GUIDANCE APPS - OCM	0.0000	0.0000	X-CONTRACT	6,288.68	6,288.68	0.00	6,288.68	1680.49
505.488	DIGITAL PRINTING MANAGED SERVICES	0.0000	0.0000	X-CONTRACT	8,340.00	8,340.00	0.00	8,340.00	2630.49
505.492	TECHNOLOGY LEASE - OCM	0.0000	0.0000	X-CONTRACT	137,302.76	137,302.76	0.00	137,302.76	2630.49
505.493	XEROX LEASE - OCM	0.0000	0.0000	X-CONTRACT	79,772.00	79,772.00	0.00	79,772.00	2630.49
505.494	HARD/SOFTWARE ACQ - OCM	0.0000	0.0000	X-CONTRACT	183,000.00	183,000.00	0.00	183,000.00	2630.49
505.496	INSTR. TECH SUPPORT-OCM	0.0000	0.0000	X-CONTRACT	3,012.43	3,012.43	0.00	3,012.43	2630.49
508.000	INSTRUCTIONAL DEVELOPMENT	15.0000	600.0000	PER DISTRICT	0.00	9,000.00	0.00	9,000.00	2070.49
508.001	INSTRUCT DEV BASE FEE	1.0000	17,705.1900	PER DISTRICT	0.00	17,705.19	0.00	17,705.19	2070.49
511.000	SCHL/CURR COORDINATION	1.0000	28,653.3900	PER DISTRICT	0.00	28,653.39	0.00	28,653.39	2060.49
511.001	SCHL/CURR PARTICIPATION	0.0000	0.0000	PER USAGE	37,000.00	37,000.00	0.00	37,000.00	2060.49
511.002	FORECAST FIVE	0.0000	0.0000	PER USAGE	13,699.00	13,699.00	0.00	13,699.00	2060.49
511.004	SUBSTITUTE REIMBURSEMENT	0.0000	0.0000	PARTICIPATION	3,000.00	3,000.00	0.00	3,000.00	2060.49
511.006	ROBOTICS CAMP	0.0000	0.0000	PER STUDENT	900.00	900.00	0.00	900.00	2330.49
513.490	ALCHOL-DRUG ABUSE PREVENTION-OCM	0.0000	0.0000	X-CONTRACT	7,850.00	7,850.00	0.00	7,850.00	2110.49
518.471	DIGNITY ACT - OCM	0.0000	0.0000	X-CONTRACT	3,780.00	3,780.00	0.00	3,780.00	2110.49
521.000	EXTRA CURRICULAR BASE-LEGO/ODYSSEY	1.0000	4,263.4600	PER DISTRICT	0.00	4,263.46	0.00	4,263.46	
521.001	FIRST LEGO LEAGUE REGISTRATION/KITS	0.0000	0.0000	PER USAGE	1,900.00	1,900.00	0.00	1,900.00	
523.490	ELEMENTARY SCIENCE KITS - OCM	0.0000	0.0000	X-CONTRACT	2,500.00	2,500.00	0.00	2,500.00	2110.49
545.000	SCHOOL LIBRARY AUTOMATION	3.0000	1,031.5200	PER UNIT	0.00	3,094.56	0.00	3,094.56	2610.49
545.001	SCHL LIB AUTO SOFTWARE	0.0000	0.0000	PER USAGE	1,600.00	1,600.00	0.00	1,600.00	2610.49
546.000	LIBRARY MEDIA SERVICES BASE FEE	3.0000	1,008.7500	PER BUILDING	0.00	3,026.25	0.00	3,026.25	2610.49
546.001	LIBRARY MEDIA RESOURCES	0.0000	0.0000	PER USAGE	9,694.54	9,694.54	0.00	9,694.54	2610.49

**CAYUGA - ONONDAGA BOCES**  
1879 WEST GENESEE ST ROAD  
AUBURN, NY 13021

**Contract for Cooperative Educational Services- INITIAL 19-20**

CAYUGA - ONONDAGA BOCES JORDAN-ELBRIDGE CSD	School Year 2019-20
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract	District Budget Code
		Quantity/ Share	Unit Cost	Cost Basis					
550.000	LEARNING TECHNOLOGIES	1.0000	70,627.1100	PER DISTRICT	0.00	70,627.11	0.00	70,627.11	2630.49
550.002	PROJ. LEAD WAY SOFTWARE/HARDWARE	1.0000	7,000.0000	PER USAGE	0.00	7,000.00	0.00	7,000.00	2630.49
550.004	MASTERY CONNECT	0.0000	0.0000	PER USAGE	10,700.00	10,700.00	0.00	10,700.00	2630.49
550.005	CREDIT RECOVERY/ODYSSEYWARE	0.0000	0.0000	PER DISTRICT	2,300.00	2,300.00	0.00	2,300.00	2630.49
550.006	OASYS	0.0000	0.0000	PER USAGE	3,200.00	3,200.00	0.00	3,200.00	2630.49
550.007	ITUTOR	0.0000	0.0000	PER USAGE	15,000.00	15,000.00	0.00	15,000.00	2110.49
550.018	SMART LEARNING	0.0000	0.0000	PER LICENSE	3,720.00	3,720.00	0.00	3,720.00	
551.000	MODEL SCHOOLS	1.0000	17,343.5000	PER DISTRICT	0.00	17,343.50	0.00	17,343.50	2630.49
551.001	MODEL SCHOOLS-ON-SITE DAYS	40.0000	457.0000	PER DISTRICT	0.00	18,280.00	0.00	18,280.00	2630.49
555.000	HOME SCHOOL COORDINATON	1.0000	3,070.7600	PER DISTRICT	0.00	3,070.76	0.00	3,070.76	2060.49
558.490	NYS CDOS-SACC Credit Mgmt Comp-OSW	0.0000	0.0000	X-CONTRACT	742.50	742.50	0.00	742.50	2250.49
601.000	NEGOTIATIONS	2.0000	12,101.4600	PER CONTRACT	0.00	24,202.92	0.00	24,202.92	1420.49
601.001	NEGOTIATIONS EXTRA	0.0000	0.0000	PER HOURLY RATE	7,000.00	7,000.00	0.00	7,000.00	1420.49
603.471	MANAGED DESKTOP PRINTING SVCS - OCM	0.0000	0.0000	X-CONTRACT	13,000.00	13,000.00	0.00	13,000.00	1680.49
603.474	E-COMM SERV - OCM	0.0000	0.0000	X-CONTRACT	10,830.83	10,830.83	0.00	10,830.83	1680.49
603.483	ADM SCHL STREAM - OCM	0.0000	0.0000	X-CONTRACT	5,264.00	5,264.00	0.00	5,264.00	1680.49
603.485	NON-COMP CNYRIC CHARGE-OCM	0.0000	0.0000	X-CONTRACT	8,296.00	8,296.00	0.00	8,296.00	1680.49
603.486	REMOTE TECH SERVICE - OCM	0.0000	0.0000	X-CONTRACT	54,189.00	54,189.00	0.00	54,189.00	2630.49
603.488	DATA WAREHOUSE - OCM	0.0000	0.0000	X-CONTRACT	47,484.20	47,484.20	0.00	47,484.20	1680.49
603.489	SPECIAL ED-OCM	0.0000	0.0000	X-CONTRACT	20,329.45	20,329.45	0.00	20,329.45	2250.49
603.491	FINANCIAL SERVICES - OCM	0.0000	0.0000	X-CONTRACT	50,463.50	50,463.50	0.00	50,463.50	1680.49
603.493	OPERATIONS - OCM	0.0000	0.0000	X-CONTRACT	63,833.03	63,833.03	0.00	63,833.03	1680.49
603.494	STUDENT SERVICES - OCM	0.0000	0.0000	X-CONTRACT	50,050.35	50,050.35	0.00	50,050.35	1680.49
603.495	TEST SCORING - OCM	0.0000	0.0000	X-CONTRACT	22,318.26	22,318.26	0.00	22,318.26	1680.49
604.000	TRANSPORTATION STAND-BY	0.0000	0.0000	DISTRICT RATE	6,600.00	6,600.00	0.00	6,600.00	5581.49
605.000	SUMMER TRANSPORTATION	0.0000	0.0000	DISTRICT RATE	5,600.00	5,600.00	0.00	5,600.00	5581.49



CAYUGA - ONONDAGA BOCES  
1879 WEST GENESEE ST ROAD  
AUBURN, NY 13021

Contract for Cooperative Educational Services- INITIAL 19-20

CAYUGA - ONONDAGA BOCES JORDAN-ELBRIDGE CSD	School Year 2019-20
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract	District Budget Code
		Quantity/ Share	Unit Cost	Cost Basis					
606.000	TRANSPORTATION-SPECIAL ED.	0.0000	0.0000	DISTRICT RATE	6,750.00	6,750.00	0.00	6,750.00	5581.49
608.490	STATE AID PLANNING-QUESTAR	0.0000	0.0000	X-CONTRACT	3,280.00	3,280.00	0.00	3,280.00	2060.49
609.490	REG. RECRUIT. (OLAS) BASE - PUTNAM	0.0000	0.0000	X-CONTRACT	2,654.00	2,654.00	0.00	2,654.00	1430.49
611.490	TRANS SCHOOL YR - OCM	0.0000	0.0000	X-CONTRACT	105.00	105.00	0.00	105.00	5581.49
614.490	DISTRICT FIBER NETWORK- OCM	0.0000	0.0000	X-CONTRACT	37,733.00	37,733.00	0.00	37,733.00	1680.49
614.491	TELE BASE FEE- OCM	0.0000	0.0000	X-CONTRACT	9,900.00	9,900.00	0.00	9,900.00	1680.49
615.000	TEACHER CERTIFICATION	1.0000	4,795.0000	PER DISTRICT	0.00	4,795.00	0.00	4,795.00	1480.49
619.490	CBO-FINANCIAL TRACKING SERVICE-DCMO	0.0000	0.0000	X-CONTRACT	9,733.00	9,733.00	0.00	9,733.00	1430.49
621.494	COMM SERVICE LEVEL 1	0.0000	0.0000	X-CONTRACT	90,412.40	90,412.40	0.00	90,412.40	1480.49
630.000	EMPLOYEE SAFETY/RISK MGMT	1.0000	16,368.7900	PER CONTRACT	0.00	16,368.79	0.00	16,368.79	1310.49
631.490	MEDICAID REIMBURSEMENT DCMO	0.0000	0.0000	X-CONTRACT	3,060.00	3,060.00	0.00	3,060.00	1310.49
635.491	GAS/ELECTRIC ACCOUNTS - OCM	0.0000	0.0000	X-CONTRACT	3,550.00	3,550.00	0.00	3,550.00	1345.49
635.493	GAS/ELECTRIC LOW USE METERS - OCM	0.0000	0.0000	X-CONTRACT	380.00	380.00	0.00	380.00	1345.49
640.490	EMPLOYEE ASSISTANCE-OCM	0.0000	0.0000	X-CONTRACT	6,500.00	6,500.00	0.00	6,500.00	1430.49
650.000	HEALTH CARE BENEFIT COORDINATION	0.0000	0.0000	% ENROLLMENT	31,329.28	31,329.28	0.00	31,329.28	1310.49
651.491	AFFORDABLE CARE ACT COMPLIANCE -OCM	0.0000	0.0000	X-CONTRACT	3,348.80	3,348.80	0.00	3,348.80	1680.49
651.492	AFFORD. CARE ACT LICENSING FEE- OCM	0.0000	0.0000	X-CONTRACT	3,750.00	3,750.00	0.00	3,750.00	1680.49
651.493	ACA PRINTING & MAILING FORMS - OCM	0.0000	0.0000	X-CONTRACT	1,500.00	1,500.00	0.00	1,500.00	1680.49
675.490	TELE INTERCONNECT BASE-OCM	0.0000	0.0000	X-CONTRACT	3,228.00	3,228.00	0.00	3,228.00	2110.49
675.491	LOCAL TELEPHONE - OCM	0.0000	0.0000	X-CONTRACT	23,000.00	23,000.00	0.00	23,000.00	2110.49
675.492	LONG DISTANCE - OCM	0.0000	0.0000	X-CONTRACT	500.00	500.00	0.00	500.00	2110.49
675.493	ERATE BASE APP FEE - OCM	0.0000	0.0000	X-CONTRACT	3,895.00	3,895.00	0.00	3,895.00	2110.49

**CAYUGA - ONONDAGA BOCES**  
**1879 WEST GENESEE ST ROAD**  
**AUBURN, NY 13021**

**Contract for Cooperative Educational Services- INITIAL 19-20**

CAYUGA - ONONDAGA BOCES JORDAN-ELBRIDGE CSD	School Year 2019-20
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Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract	District Budget Code
		Quantity/ Share	Unit Cost	Cost Basis				
675.494	ERATE RWADA APP FEE - OCM	0.0000	0.0000	X-CONTRACT	769.66	0.00	769.66	2110.49
675.495	VOICE SERVICES - OCM	0.0000	0.0000	X-CONTRACT	9,200.00	0.00	9,200.00	2110.49



CAYUGA - ONONDAGA BOCES  
1879 WEST GENESEE ST ROAD  
AUBURN, NY 13021

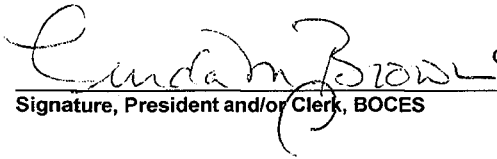
CAYUGA - ONONDAGA BOCES  
JORDAN-ELBRIDGE CSD  
School Year 2019-20

Summary:

<u>Total of Service Costs - All Funds:</u>	4,215,346.70	(Except 001/002)
<u>Capital Costs:</u>	31,302.00	(CoSer 002)
<u>Adm. &amp; Clerical Costs:</u>	207,022.30	(CoSer 001)
<u>Total Contract Costs:</u>	4,453,671.00	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
10 Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.



CAYUGA - ONONDAGA BOCES  
\_\_\_\_\_  
Signature, President and/or Clerk, BOCES (Party of the First Part)

1879 WEST GENESEE ST ROAD, AUBURN, NY, 13021-  
\_\_\_\_\_  
(Post Office Address)

JORDAN-ELBRIDGE CSD

\_\_\_\_\_  
Signature, President and/or Clerk, Board of Education (As Authoized) (Party of the Second Part)

9 CHAPPELL STREET, PO BOX 902, JORDAN, NY, 13080-0902  
\_\_\_\_\_  
(Post Office Address)



***JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT***

District Office: 9 N. Chappell Street, Jordan, NY 13080 • Mail: P.O. Box 902, Jordan, NY 13080  
T: (315) 689-8500 • F: (315) 689-0084 • [www.jecsd.org](http://www.jecsd.org)

**TERMS AND CONDITIONS  
OF EMPLOYMENT  
FOR**

**Non-Rep - Full-Time - District Office Confidential Staff**

Secretary to the Superintendent/ Board Clerk  
Bernadette Fall

**Jordan-Elbridge Central School District**

**July 1, 2019- June 30, 2020**

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## Article 1. Definitions

Board of Education	The Board of Education (also referred to as the “Board”) is the recognized governing body for the Jordan-Elbridge Central School District.
Contract Assignment	A contract assignment is the sum of duties and responsibilities as listed for the employee named on the title page.
Designee	A designee is a position authorized by the Superintendent of Schools to act on his behalf.
Employee	The non-represented, full-time, hourly employee named on the title page – Secretary to the Superintendent/Board Clerk.
Employer	The Employer is the Jordan-Elbridge Central School District.
Extended Family	Extended family is defined as aunt, uncle, niece, nephew, cousin or in-law in each of the above categories.
Full Month	A full month is a month in which the employee starts work before the 16 <sup>th</sup> day of the month.
Full-Time	An employee that works at least 35 hours a week.
Immediate Family	Immediate family is defined as husband, wife, mother, father, guardian, son, daughter, sister, brother, grandparent, grandchild, mother in-law, father in-law, son in-law, daughter in-law, sister in-law or brother in-law.
PTO	PTO stands for Paid Time Off. PTO is measured in days. The length of one (1.0) PTO day is equal to posted hours for a contract assignment.
Superintendent of Schools	The Superintendent of Schools is the Chief Operations Officer for the Jordan-Elbridge Central School District. This position reports directly to the Board of Education.
Supervisor	The term “Supervisor” for purposes of Secretary to the Superintendent job duties is the Superintendent and for purposes of Board Clerk duties is the Board of Education.
Terms and Conditions of Employment	This terms and conditions of employment document are specific to the Employee named on the title page. The employee is not part of any collective bargaining unit and has her own set of terms and conditions for employment. The article and section headings used in this document are intended only for organization to aid the reader. No meaning will otherwise be construed or assumed.
Year	July 1 – June 30. This is the Employer’s fiscal year.

## **Article 2. Covered Employees**

This document shall set forth the terms and conditions of employment for the Secretary to the Superintendent/Board Clerk.

## **Article 3. Management Rights**

### **Section 3.01.**

The Employer has the obligation of serving the public with high quality, efficient and economical educational services. The Employer shall have the direction of its working force, and the exercise of the ordinary and customary functions of management, whether or not exercised by the Employer prior to the execution of this Terms and Conditions of Employment document, shall be the sole discretion and responsibility of the Employer.

### **Section 3.02.**

The Employer retains the sole and exclusive right to manage its educational services and to direct the working force, including, but not limited to, the right to decide the number and location of its educational service operations, the educational service operations to be conducted and rendered, and the methods, processes and means used in operating its educational services, and the control of the buildings, real estate, materials, parts, tools, and machinery and all equipment which may be used in supplying its educational services; to determine the numbers and duties of employees; to maintain order and efficiency in all its departments and operations, including the sole right to discipline, suspend with or without pay and discharge employees, to hire, supervise, evaluate, layoff, assign, transfer, promote and determine the qualifications of employees; determine whether or not to subcontract, and to make the rules and regulations pertaining to employees covered by this Terms and Conditions of Employment document; to determine the starting and quitting time and the number of hours to be worked, subject only to such regulations governing the exercise of these rights as are expressly provided by law, and the terms of this document. The Employer reserves the right to reduce the work force at any time as conditions demand.

### **Section 3.03.**

The Employer shall have unrestricted right to manage its affairs. This Terms and Conditions of Employment document constitutes the full and complete commitments of the Employer. This document contains only general guidelines and information. The procedures, practices, policies, and benefits described herein may be modified or discontinued from time to time at the discretion of the Board of Education. Every attempt will be made to inform Employees of any changes as they occur. However, it is the Employees' responsibility to keep current of all District policies and procedures and to request any clarification needed from your supervisor or the Superintendent. Violation of District policies or procedures may result in disciplinary action, including termination of employment.

## **Article 4. Wages and Benefits**

### **Section 4.01. Wages**

- (1) Effective July 1, 2019, Employee's 2019-2020 annualized salary shall be Fifty-Four Thousand Eight Hundred Twenty-Four Dollars (\$54,824.00).

- (2) Overtime will be based on a 40-hour work week (Sunday through Saturday) and will be paid at time and one-half of the employee's regular rate for each overtime hour worked.
- (3) The Employer will only pay for hours worked except for designated paid time off defined herein.
- (4) In the event school is closed due to inclement weather, Employee shall not have to report to work. Employee will receive up to (5) five days off without loss of wages in the event school is closed due to inclement weather.
- (5) After five years of service to the district Employee will receive a \$575.00 longevity payment in the last pay period of the school year.

**Section 4.02. Benefits**

Employees that work a minimum of 35-hours per week will be eligible to receive the following benefits unless stated otherwise.

- (1) Paid Time Off (PTO)—Sick Days. On the first day of the first full month of employment in the current fiscal year Employee's sick leave will be credited one sick day for every full month remaining in the current fiscal year. These days will be available for use immediately in fifteen (15) minute intervals, rounded to the nearest quarter hour. Up to eight (8) sick days may be used per year to care for an immediate family member. The balance of sick days on June 30 from the prior fiscal year will be credited to Employee's leave bank. Employee can accrue a maximum of 200 sick days.
- (2) Paid Time Off (PTO)—Personal Days. If Employee begins work in the fiscal year prior to January 1, then Employee will be credited two personal days for use in that year at times that are mutually convenient for Employee and the Employer. If Employee begins work in the fiscal year after December 31, then Employee will be credited one personal day for use in that year at a time that is mutually convenient for Employee and the Employer. Unused personal days on June 30 will be added to Employee's sick day total. Personal days may be used in hourly increments.
- (3) Paid Time Off (PTO) -- Paid Holidays. Employee will be paid her contracted hours per day for seventeen (17) holidays (national and local). The Board of Education will specify, upon the recommendation of the Superintendent of Schools, these days prior to July 1. The District will be closed and not conduct business on these days.

- (4) Paid Time Off (PTO) -- Vacation Days. Employee contracted hours per day for vacation days the schedule below. A new employee cannot take during her first full three months of employment with Thereafter, the number of vacation days will be the employee's start date to June 30 for use after wait period. Employee can roll a maximum of ten (10) unused vacation days. Employee may designate up to five (5) unused vacation days to her allotment of vacation days in the next year. The remaining unused vacation days will be allotted to Employee's allotment of sick days in the next year. Vacation days must be used in fifteen (15) minute intervals, rounded to the nearest quarter hour.

Full Years of Service on July 1	Paid Vacation Days
0-4	12
5-7	17
8-15	19
16+	22

will be paid her according to a vacation day the Employer. prorated from the 3-month

(5) Paid Time Off (PTO) -- Jury Duty. Employee will be excused from work to perform required jury duty without a loss of pay or charge against PTO. Employee must give proof of required jury duty to her supervisor. All court compensation for jury duty will be surrendered to the Employer by the employee.

(6) Paid Time Off (PTO) -- Bereavement. Employee will be allowed five (5) days of absence per death without loss of pay on account of death in her immediate family.

Employee will be allowed one (1) day to attend the funeral for a member of her extended family.

The Board of Education upon the recommendation of the Superintendent of Schools may grant additional bereavement due to extenuating circumstances.

(7) Employer Pension Contribution. Full-time employees are required to take this benefit. Part-time employees are also eligible for this benefit and must elect in writing to participate or not participate in the New York State Employee Retirement System (ERS).

(8) Health, Dental and Vision Insurance.

- i) If Employee is eligible for and elects to participate in the Traditional Health Insurance Plan then Employee will pay 15% of the total annual premium. If Employee elects to participate in the Modified Traditional Health Insurance Plan then Employee will pay 10% of the total annual premium.
- ii) If Employee chooses to decline such health insurance coverage, the District will pay the Employee a stipend of \$500.00 annually while an active employee. An Employee may re-enroll in the health insurance plan only during an open enrollment or if there is a life event under IRS Rules. The Employee will be required to reimburse the District, pro-rata, if insurance coverage is reinstated after receiving the waiver stipend. An Employee must submit proof annually of health insurance coverage from another source other than the District to receive this stipend.
- iii) The Employer will pay \$210 of the annual premium per year for dental insurance. Any additional cost for dental insurance shall be Employee's responsibility.
- iv) The Employer will pay 100% of the annual premium for vision insurance.
- v) The Employee will pay the contractually required contribution for health, dental and vision insurance in 24 equal installments via payroll deduction.

(9) Flexible Spending Plan. Employee can participate in the Employer's Flexible Spending Plan at no cost.

(10) Pre-Tax 403b. Employee can make payroll deductions to a pre-tax 403b account with a 403b vendor that has an Information Sharing Agreement (ISA) with the Employer. There is no cost to Employee for this benefit.

(11) Employee Assistant Program (EAP). Employee can participate in this program at no cost as long as the Employer continues to make this benefit available.

- (12) If Employee was hired before July 1, 2009, has ten (10) or more years of continuous of full-time contract service with the Employer, is enrolled in the health insurance plan or the dental insurance plan for at least one year immediately prior to the retirement date, then the Employee is eligible to receive continued health and/or dental insurance benefits in retirement. If the eligible retiree is married and predeceases her spouse, then the surviving spouse may continue to be eligible to receive this benefit at the full cost.
- (13) If Employee was hired after August 31, 2009, has fifteen (15) or more years of continuous of full-time contract service with the Employer, is enrolled in the health insurance plan or the dental insurance plan for at least one year immediately prior to the retirement date, then the Employee is eligible to receive continued health and/or dental insurance benefits in retirement. If the eligible retiree is married and predeceases her spouse, then the surviving spouse may continue to be eligible to receive this benefit at the full cost.
- (14) If Employee was hired before July 1, 2009, has ten (10) or more years of continuous full-time contract service with the Employer, and is eligible for NYS retirement with undiminished pension benefits, then Employee will receive a payment of \$25 times the lesser of Employee's accrued balance of sick days or 150 days. Employee must elect in writing to receive this payment in the form of 1) taxable earnings, 2) an employer contribution to her 403b, or 3) an employer contribution toward her retirement health and/or dental insurance costs.
- (15) If Employee was hired after August 31, 2009, has fifteen (15) or more years of continuous of full-time contract service with the Employer, and is eligible for NYS retirement with undiminished pension benefits, then Employee will receive a payment of \$25 times the lesser of Employee's accrued balance of sick days or 150 days. Employee must elect in writing to receive this payment in the form of 1) taxable earnings, 2) an employer contribution to her 403b, or 3) an employer contribution toward her retirement health and/or dental insurance costs.
- (16) Direct Deposit and Paperless Pay Stubs. Employee will be required to use direct payroll deposit and will receive pay stub on the designated payroll date.
- (17) If Employee resides outside the Employer's boundaries, Employee may elect to have her children attend school in the Jordan-Elbridge Central School District. A request to attend must be submitted in writing to the Superintendent no later than April 1 for the following academic school year. The Superintendent will make a final decision on the application no later than August 15. The Superintendent's decision will be final and not subject to review.

## **Article 5. Employee Evaluation and Personnel Files**

### **Section 5.01. Employee Evaluation**

The Employee's Supervisor will meet individually with Employee at least once a year to review her job performance. The Supervisor will prepare a written performance evaluation. If the employee fails to participate in the performance evaluation process it will be so noted in the performance evaluation report. A copy of the evaluation and all attachments will be provided to the employee.



## **Section 5.02. Employer Personnel Files**

- (1) Employee's official personnel file will be maintained by the Employer. Pre-employment correspondence, references, and background checks will not be accessible to the employee except as required by law.
- (2) Employee, accompanied by a designated representative of the Employer, may review all documents in her personnel file.
- (3) If Employee believes that material, other than performance evaluations, is inaccurate, then Employee may request a meeting with the Superintendent and/or designee. The Superintendent will consider Employee's objections, and may, at his sole discretion, remove documents from the file or provide Employee with a further opportunity to provide a written response.
- (4) Nothing in the clause shall limit the Board of Education's right to review personnel records.

## **Article 6. Memorandum of Understanding**

A Memorandum of Understanding Agreement may be added upon mutual agreement of the Employee and Superintendent of Schools.

## **Article 7. Confidentiality of Proprietary Information**

Employee will have access to confidential, non-public information, such as information pertaining to the District's internal operations, intra-District matters, strategic planning, personnel information, or any other information not subject to the Freedom of Information Law (collectively referred to as "Confidential Information"). Employee agrees to use her best efforts to preserve the confidentiality of any Confidential Information and not use it for her own benefit or disclose any Confidential Information to any third parties without the advance written permission of the District's Superintendent.

## **Article 8. Duration of Terms and Conditions of Employment**

The foregoing terms and conditions of employment were approved by the Jordan-Elbridge Board of Education on \_\_\_\_\_, 2019

---

David Gallaro  
President  
Board of Education

Dated: \_\_\_\_\_, 2019



***JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT***

District Office: 9 N. Chappell Street, Jordan, NY 13080 • Mail: P.O. Box 902, Jordan, NY 13080  
T: (315) 689-8500 • F: (315) 689-0084 • [www.jecsd.org](http://www.jecsd.org)

**TERMS AND CONDITIONS  
OF EMPLOYMENT  
FOR**

**Non-Rep - Full-Time - District Office Confidential Staff**

Personnel Aide, Amy Lewis  
Administrative Aides, Donna Snyder & Linda Taylor

**Jordan-Elbridge Central School District**

**July 1, 2019- June 30, 2020**

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## Article 1. Definitions

Board of Education	The Board of Education (also referred to as the “Board”) is the recognized governing body for the Jordan-Elbridge Central School District.
Contract Assignment	A contract assignment is the sum of duties and responsibilities as listed for the employee named on the title page.
Designee	A designee is a position authorized by the Superintendent of Schools to act on his behalf.
Employee	The non-represented, full-time, hourly employees named on the title page – Personnel Aide and Administrative Aide (collectively referred to as “Employees”).
Employer	The Employer is the Jordan-Elbridge Central School District.
Extended Family	Extended family is defined as aunt, uncle, niece, nephew, cousin or in-law in each of the above categories.
Full Month	A full month is a month in which the employee starts work before the 16 <sup>th</sup> day of the month.
Full-Time	An employee that works at least 35 hours a week.
Immediate Family	Immediate family is defined as husband, wife, mother, father, guardian, son, daughter, sister, brother, grandparent, grandchild, mother in-law, father in-law, son in-law, daughter in-law, sister in-law or brother in-law.
PTO	PTO stands for Paid Time Off. PTO is measured in days. The length of one (1.0) PTO day is equal to posted hours for a contract assignment.
Superintendent of Schools	The Superintendent of Schools is the Chief Operations Officer for the Jordan-Elbridge Central School District. This position reports directly to the Board of Education.
Supervisor	A supervisor is the immediate superior or other administrative or supervisory officer responsible for the duties for which the Employee performs.
Terms and Conditions of Employment	This terms and conditions of employment document are specific to the Employee named on the title page. The Employee is not part of any collective bargaining unit and has her own set of terms and conditions for employment. The article and section headings used in this document are intended only for organization to aid the reader. No meaning will otherwise be construed or assumed.
Year	July 1 – June 30. This is the Employer’s fiscal year.

## **Article 2. Covered Employees**

This document shall set forth the terms and conditions of employment for certain clerical employees in the District Office, specifically the Administrative Aide and the Personnel Aide.

## **Article 3. Management Rights**

### **Section 3.01.**

The Employer has the obligation of serving the public with high quality, efficient and economical educational services. The Employer shall have the direction of its working force, and the exercise of the ordinary and customary functions of management, whether or not exercised by the Employer prior to the execution of this Terms and Conditions of Employment document, shall be the sole discretion and responsibility of the Employer.

### **Section 3.02.**

The Employer retains the sole and exclusive right to manage its educational services and to direct the working force, including, but not limited to, the right to decide the number and location of its educational service operations, the educational service operations to be conducted and rendered, and the methods, processes and means used in operating its educational services, and the control of the buildings, real estate, materials, parts, tools, and machinery and all equipment which may be used in supplying its educational services; to determine the numbers and duties of employees; to maintain order and efficiency in all its departments and operations, including the sole right to discipline, suspend with or without pay and discharge employees, to hire, supervise, evaluate, layoff, assign, transfer, promote and determine the qualifications of employees; determine whether or not to subcontract, and to make the rules and regulations pertaining to employees covered by this Terms and Conditions of Employment document; to determine the starting and quitting time and the number of hours to be worked, subject only to such regulations governing the exercise of these rights as are expressly provided by law, and the terms of this document. The Employer reserves the right to reduce the work force at any time as conditions demand.

### **Section 3.03.**

The Employer shall have unrestricted right to manage its affairs. This Terms and Conditions of Employment document constitutes the full and complete commitments of the Employer. This document contains only general guidelines and information. The procedures, practices, policies, and benefits described herein may be modified or discontinued from time to time at the discretion of the Board of Education. Every attempt will be made to inform Employees of any changes as they occur. However, it is the Employees' responsibility to keep current of all District policies and procedures and to request any clarification needed from your supervisor or the Superintendent. Violation of District policies or procedures may result in disciplinary action, including termination of employment.

## **Article 4. Wages and Benefits**

### **Section 4.01. Wages**

- (1) Beginning July 1, 2019, Employees' 2019-2020 base hourly rate will be increased by two and a half percent (2.8%).

- (2) Overtime will be based on a 40-hour work week (Sunday through Saturday) and will be paid at time and one-half of the employee's regular rate for each overtime hour worked.
- (3) The Employer will only pay for hours worked except for designated paid time off defined herein.
- (4) In the event school is closed due to inclement weather, Employee shall not have to report to work. Employee will receive up to (5) five days off without loss of wages in the event school is closed due to inclement weather.
- (5) After five years of service to the district Employee will receive a \$575.00 longevity payment in the last pay period of the school year.

**Section 4.02. Benefits**

Employees that work a minimum of 35-hours per week will be eligible to receive the following benefits unless stated otherwise.

- (1) Paid Time Off (PTO)—Sick Days. On the first day of the first full month of employment in the current fiscal year Employee's sick leave will be credited one sick day for every full month remaining in the current fiscal year. These days will be available for use immediately in fifteen (15) minute intervals, rounded to the nearest quarter hour. Up to eight (8) sick days may be used per year to care for an immediate family member. The balance of sick days on June 30 from the prior fiscal year will be credited to Employee's leave bank. Employee can accrue a maximum of 200 sick days.
- (2) Paid Time Off (PTO)—Personal Days. If Employee begins work in the fiscal year prior to January 1, then Employee will be credited two personal days for use in that year at times that are mutually convenient for Employee and the Employer. If Employee begins work in the fiscal year after December 31, then Employee will be credited one personal day for use in that year at a time that is mutually convenient for Employee and the Employer. Unused personal days on June 30 will be added to Employee's sick day total. Personal days may be used in hourly increments.
- (3) Paid Time Off (PTO) -- Paid Holidays. Employee will be paid her contracted hours per day for seventeen (17) holidays (national and local). The Board of Education will specify, upon the recommendation of the Superintendent of Schools, these days prior to July 1. The District will be closed and not conduct business on these days.

- (4) Paid Time Off (PTO) -- Vacation Days. Employee contracted hours per day for vacation days the schedule below. A new employee cannot take during her first full three months of employment with Thereafter, the number of vacation days will be the employee's start date to June 30 for use after wait period. Employee can roll a maximum of ten (10) unused vacation days. Employee may designate up to five (5) unused vacation days to her allotment of vacation days in the next year. The remaining unused vacation days will be allotted to Employee's allotment of sick days in the next year. Vacation days must be used in fifteen (15) minute intervals, rounded to the nearest quarter hour.

Full Years of Service on July 1	Paid Vacation Days
0-4	12
5-7	17
8-15	19
16+	22

will be paid her according to a vacation day the Employer. prorated from the 3-month

(5) Paid Time Off (PTO) -- Jury Duty. Employee will be excused from work to perform required jury duty without a loss of pay or charge against PTO. Employee must give proof of required jury duty to her supervisor. All court compensation for jury duty will be surrendered to the Employer by the employee.

(6) Paid Time Off (PTO) -- Bereavement. Employee will be allowed five (5) days of absence per death without loss of pay on account of death in her immediate family.

Employee will be allowed one (1) day to attend the funeral for a member of her extended family.

The Board of Education upon the recommendation of the Superintendent of Schools may grant additional bereavement due to extenuating circumstances.

(7) Employer Pension Contribution. Full-time employees are required to take this benefit. Part-time employees are also eligible for this benefit and must elect in writing to participate or not participate in the New York State Employee Retirement System (ERS).

(8) Health, Dental and Vision Insurance.

- i) If Employee is eligible for and elects to participate in the Traditional Health Insurance Plan then Employee will pay 15% of the total annual premium. If Employee elects to participate in the Modified Traditional Health Insurance Plan then Employee will pay 10% of the total annual premium.
- ii) If Employee chooses to decline such health insurance coverage, the District will pay the Employee a stipend of \$500.00 annually while an active employee. An Employee may re-enroll in the health insurance plan only during an open enrollment or if there is a life event under IRS Rules. The Employee will be required to reimburse the District, pro-rata, if insurance coverage is reinstated after receiving the waiver stipend. An Employee must submit proof annually of health insurance coverage from another source other than the District to receive this stipend.
- iii) The Employer will pay \$210 of the annual premium per year for dental insurance. Any additional cost for dental insurance shall be Employee's responsibility.
- iv) The Employer will pay 100% of the annual premium for vision insurance.
- v) Employee will pay the contractually required contribution for health, dental and vision insurance in 24 equal installments via payroll deduction.

(9) Flexible Spending Plan. Employee can participate in the Employer's Flexible Spending Plan at no cost.

(10) Pre-Tax 403b. Employee can make payroll deductions to a pre-tax 403b account with a 403b vendor that has an Information Sharing Agreement (ISA) with the Employer. There is no cost to Employee for this benefit.

(11) Employee Assistant Program (EAP). Employee can participate in this program at no cost as long as the Employer continues to make this benefit available.



- (12) If Employee was hired before July 1, 2009, has ten (10) or more years of continuous of full-time contract service with the Employer, is enrolled in the health insurance plan or the dental insurance plan for at least one year immediately prior to the retirement date, then the Employee is eligible to receive continued health and/or dental insurance benefits in retirement. If the eligible retiree is married and predeceases her spouse, then the surviving spouse may continue to be eligible to receive this benefit at the full cost.
- (13) If Employee was hired after August 31, 2009, has fifteen (15) or more years of continuous of full-time contract service with the Employer, is enrolled in the health insurance plan or the dental insurance plan for at least one year immediately prior to the retirement date, then the Employee is eligible to receive continued health and/or dental insurance benefits in retirement. If the eligible retiree is married and predeceases her spouse, then the surviving spouse may continue to be eligible to receive this benefit at the full cost.
- (14) If Employee was hired before July 1, 2009, has ten (10) or more years of continuous full-time contract service with the Employer, and is eligible for NYS retirement with undiminished pension benefits, then Employee will receive a payment of \$25 times the lesser of Employee's accrued balance of sick days or 150 days. Employee must elect in writing to receive this payment in the form of 1) taxable earnings, 2) an employer contribution to her 403b, or 3) an employer contribution toward her retirement health and/or dental insurance costs.
- (15) If Employee was hired after August 31, 2009, has fifteen (15) or more years of continuous of full-time contract service with the Employer, and is eligible for NYS retirement with undiminished pension benefits, then Employee will receive a payment of \$25 times the lesser of Employee's accrued balance of sick days or 150 days. Employee must elect in writing to receive this payment in the form of 1) taxable earnings, 2) an employer contribution to her 403b, or 3) an employer contribution toward her retirement health and/or dental insurance costs.
- (16) Direct Deposit and Paperless Pay Stubs. Employee will be required to use direct payroll deposit and will receive pay stub on the designated payroll date.

## **Article 5. Employee Evaluation and Personnel Files**

### **Section 5.01. Employee Evaluation**

The Employee's Supervisor will meet individually with Employee at least once a year to review her job performance. The Supervisor will prepare a written performance evaluation. If the employee fails to participate in the performance evaluation process it will be so noted in the performance evaluation report. A copy of the evaluation and all attachments will be provided to the employee.

### **Section 5.02. Employer Personnel Files**

- (1) Employee's official personnel file will be maintained by the Employer. Pre-employment correspondence, references, and background checks will not be accessible to the employee except as required by law.
- (2) Employee, accompanied by a designated representative of the Employer, may review all documents in her personnel file.
- (3) If Employee believes that material, other than performance evaluations, is inaccurate, then Employee may request a meeting with the Superintendent and/or designee. The Superintendent will consider Employee's objections, and may, at his sole discretion, remove documents from the file or provide Employee with a further opportunity to provide a written response.
- (4) Nothing in the clause shall limit the Board of Education's right to review personnel records.

### **Article 6. Memorandum of Understanding**

A Memorandum of Understanding Agreement may be added upon mutual agreement of the Employee and Superintendent of Schools.

### **Article 7. Confidentiality of Proprietary Information**

Employee will have access to confidential, non-public information, such as information pertaining to the District's internal operations, intra-District matters, strategic planning, personnel information, or any other information not subject to the Freedom of Information Law (collectively referred to as "Confidential Information"). Employee agrees to use her best efforts to preserve the confidentiality of any Confidential Information and not use it for her own benefit or disclose any Confidential Information to any third parties without the advance written permission of the District's Superintendent.

### **Article 8. Duration of Terms and Conditions of Employment**

The foregoing terms and conditions of employment were approved by the Jordan-Elbridge Board of Education on \_\_\_\_\_, 2019

\_\_\_\_\_  
David Gallaro  
President  
Board of Education

Dated: \_\_\_\_\_, 2019