

# Multi-Tiered System of Supports for Jordan-Elbridge Central School District

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2021-2022

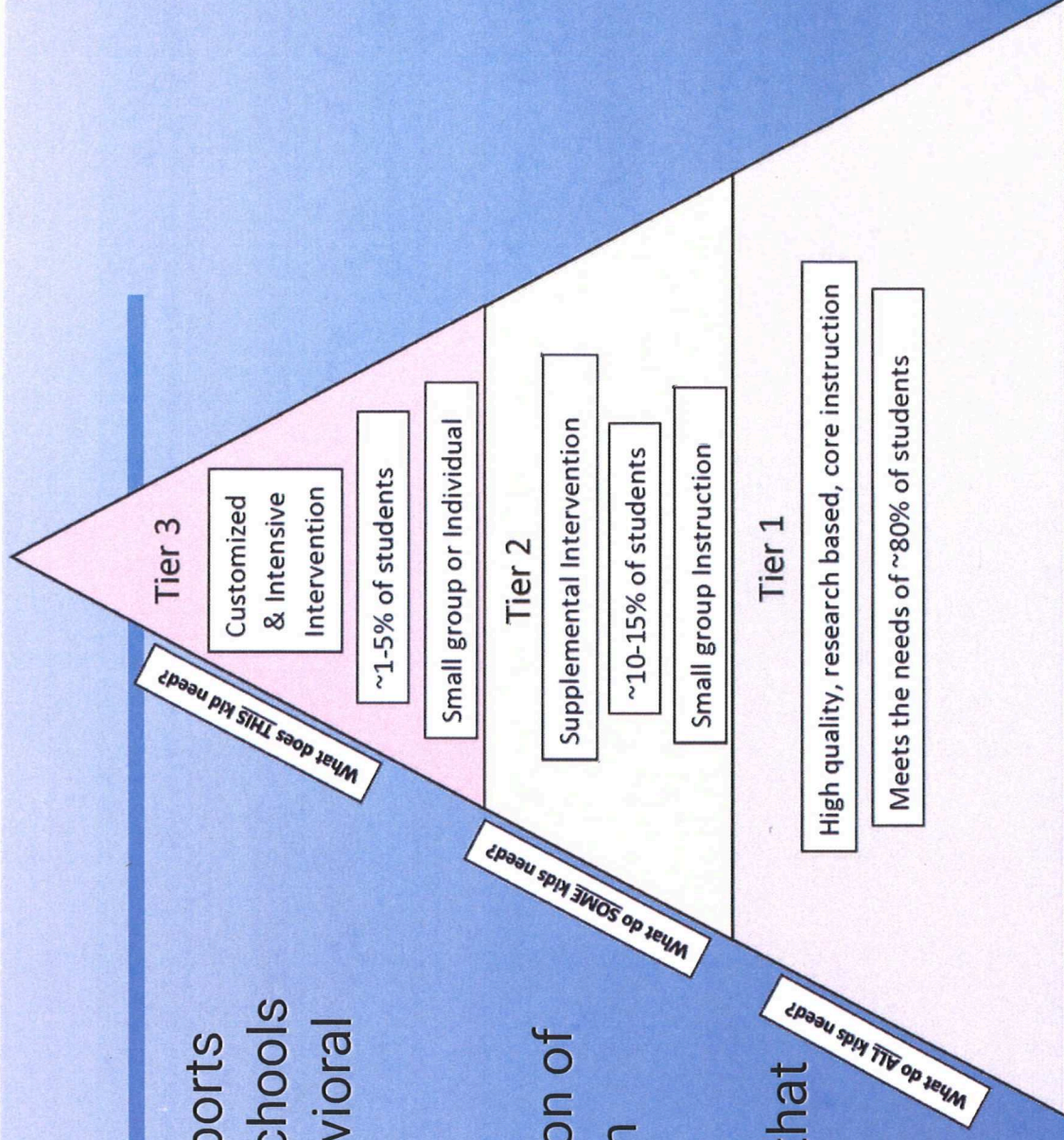


# What is MTSS?

Multi-Tiered System of Supports is a framework that helps schools provide academic and behavioral strategies for students with various needs.

It is essentially the integration of the RtI and PBIS intervention models.

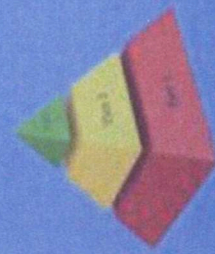
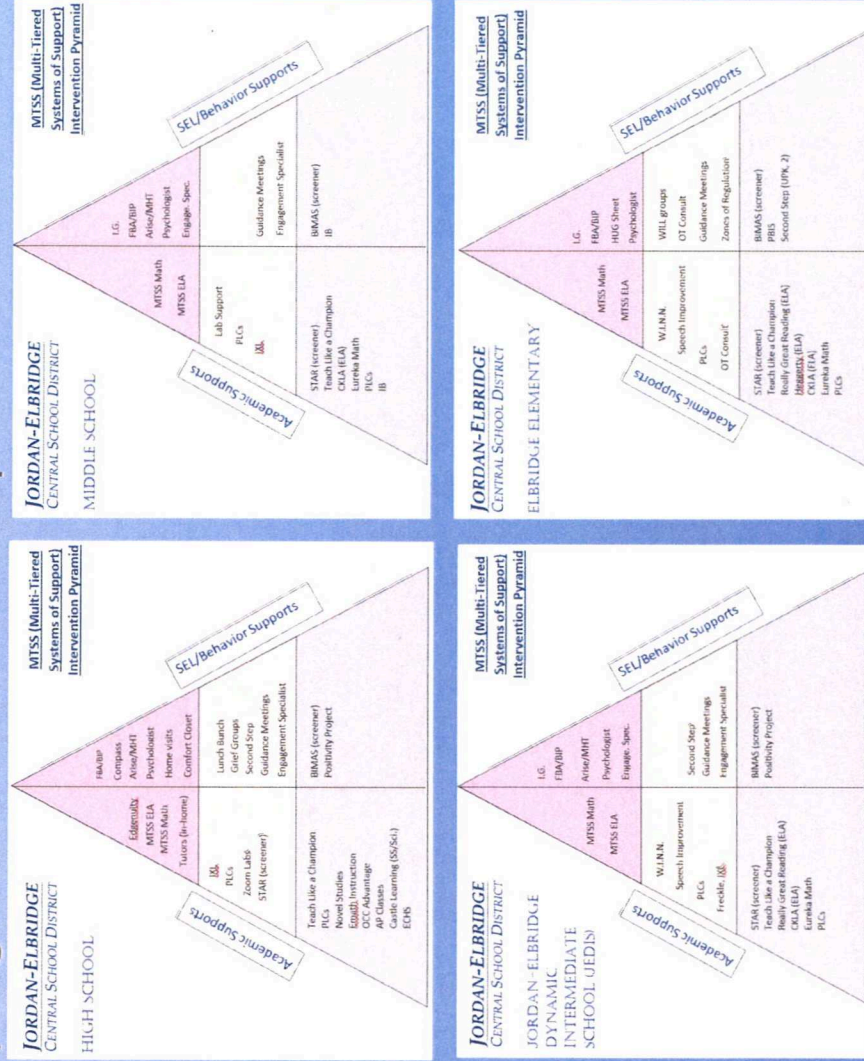
It is a proactive framework that aims to get students what they need before they fail.





# MTSS: Getting Started

★ Inventory of programs available/in place for each tier

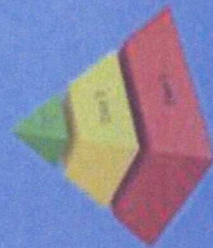
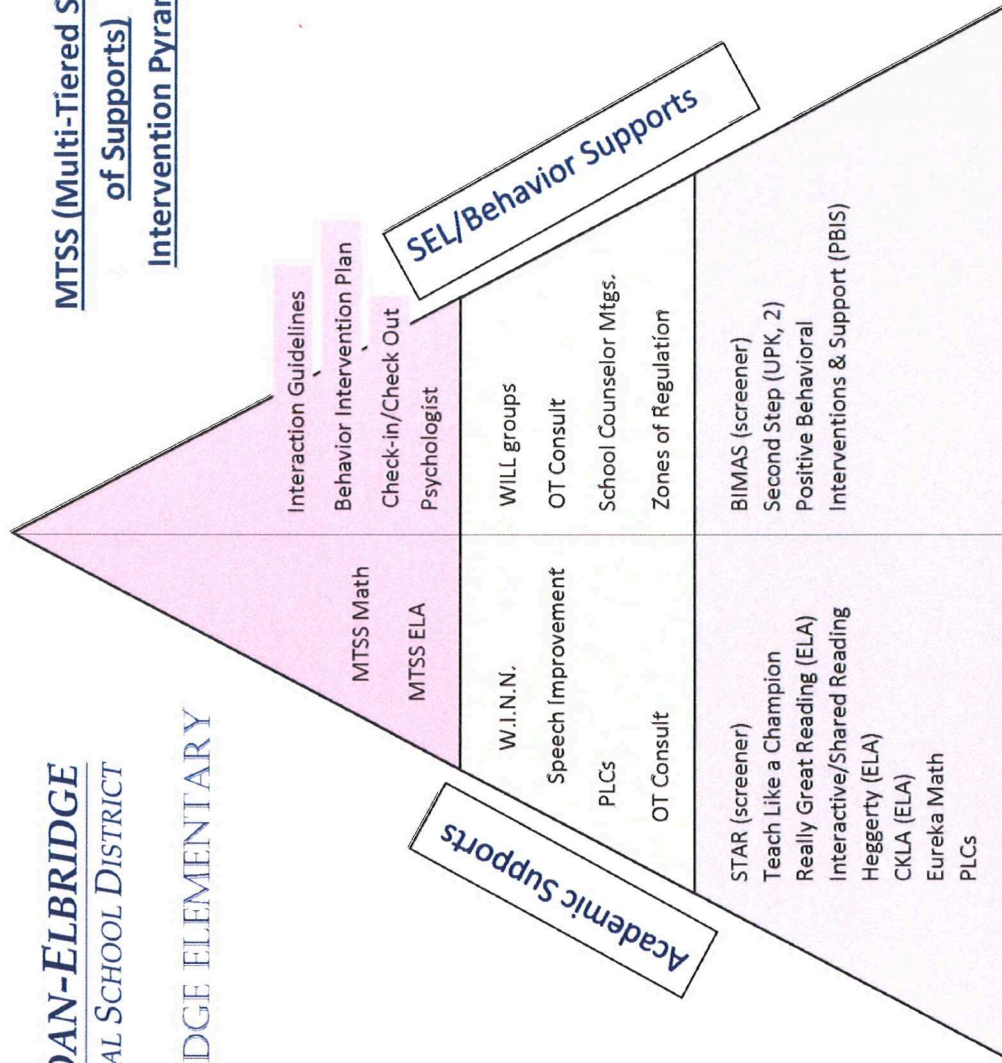




**JORDAN-ELBRIDGE**  
CENTRAL SCHOOL DISTRICT

ELBRIDGE ELEMENTARY

**MTSS (Multi-Tiered System  
of Supports)  
Intervention Pyramid**

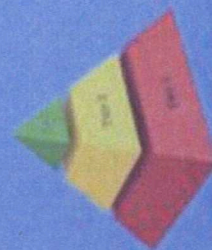
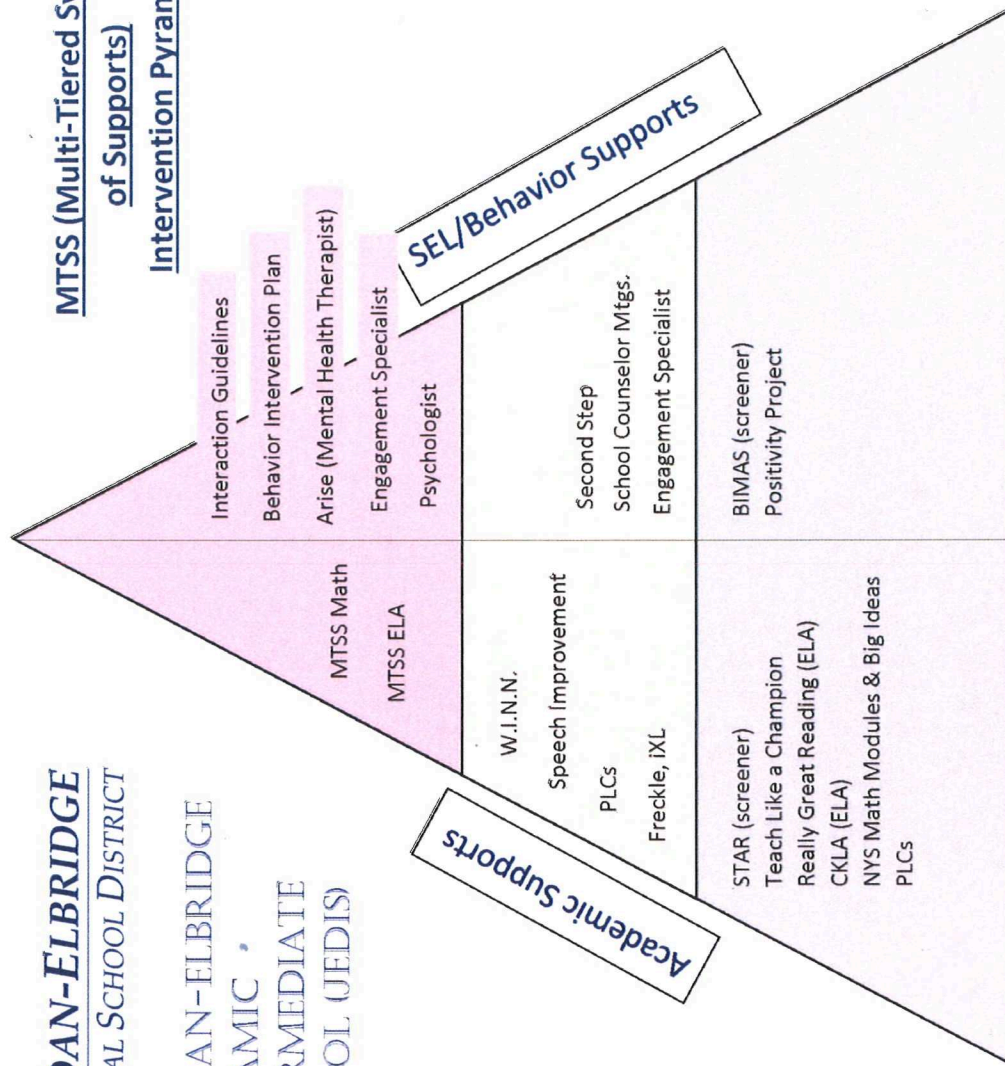




**JORDAN-ELBRIDGE**  
CENTRAL SCHOOL DISTRICT

JORDAN-ELBRIDGE  
DYNAMIC •  
INTERMEDIATE  
SCHOOL (JEDIS)

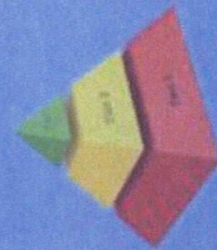
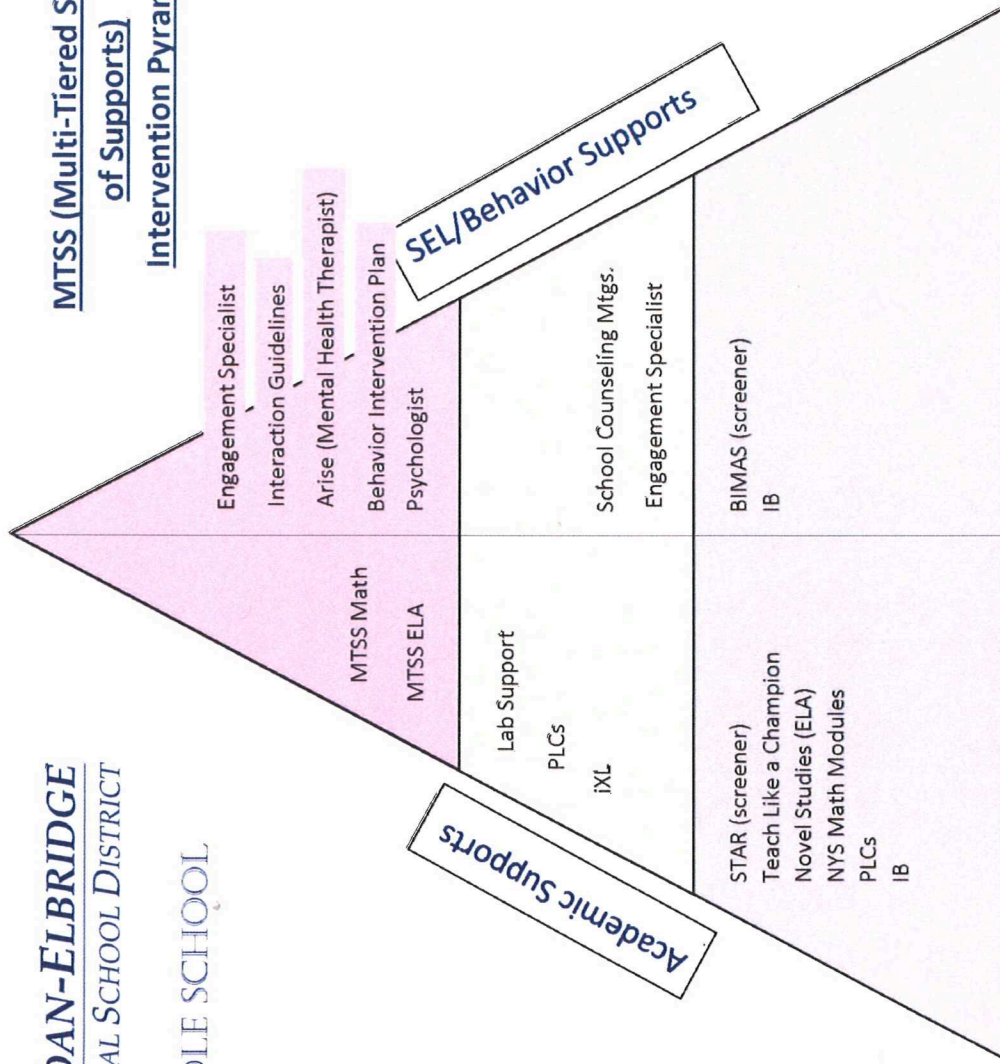
**MTSS (Multi-Tiered System  
of Supports)  
Intervention Pyramid**





**JORDAN-ELBRIDGE**  
CENTRAL SCHOOL DISTRICT  
MIDDLE SCHOOL

**MTSS (Multi-Tiered System  
of Supports)  
Intervention Pyramid**



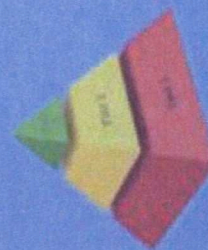
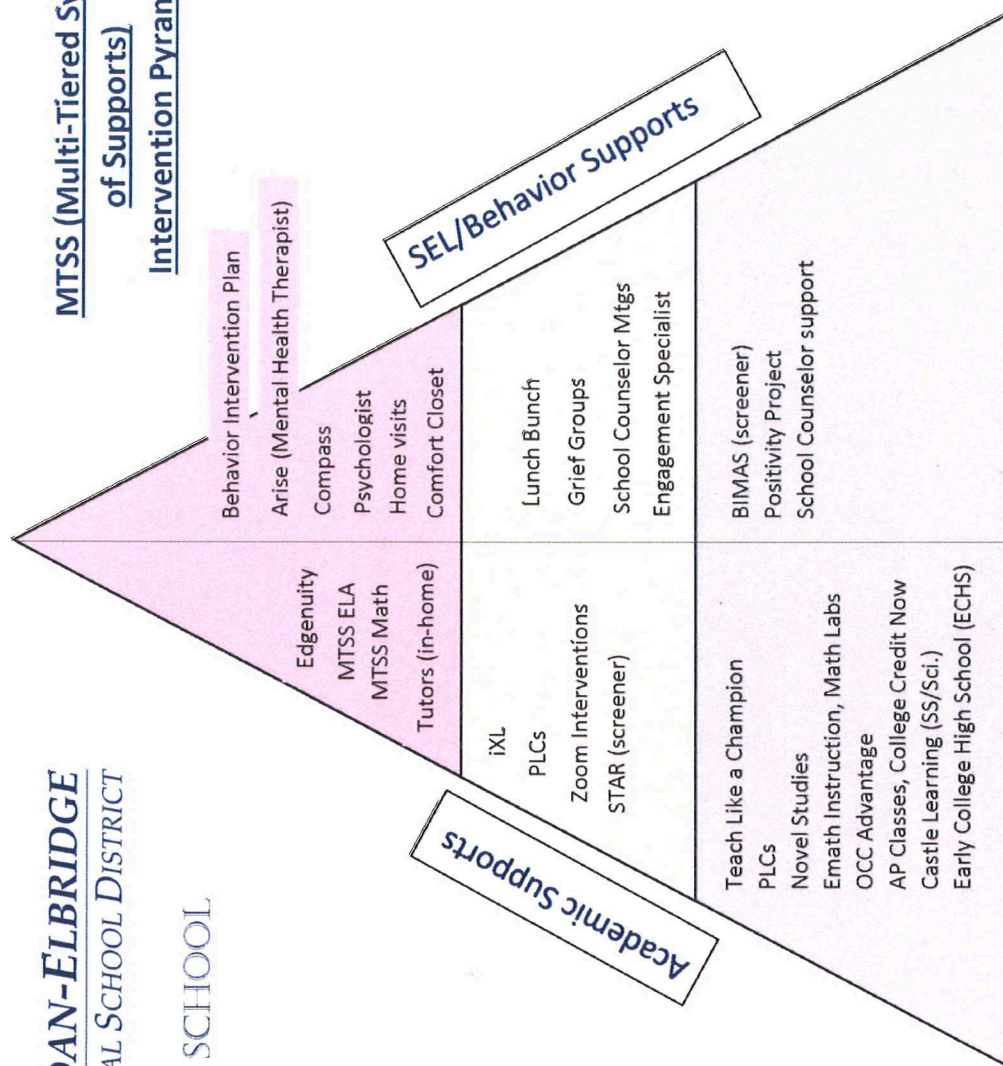


**JORDAN-ELBRIDGE**  
CENTRAL SCHOOL DISTRICT

HIGH SCHOOL

**MTSS (Multi-Tiered System  
of Supports)**

**Intervention Pyramid**

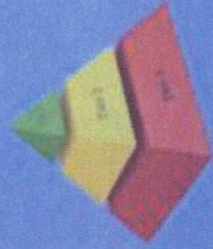




# MTSS: Getting Started

## ★ Summary of need

In June of 2021, teachers were asked to identify students of concern. These students comprised our starting roster for September.



High School		
ELA	Math	
43	41	

Middle School		
ELA	Math	
49	50	

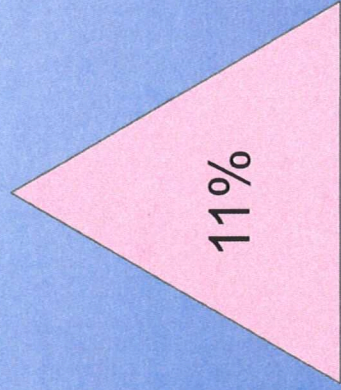
JEDIS		
ELA	Math	
25	26	

Elbridge Elementary		
ELA	Math	
36	38	

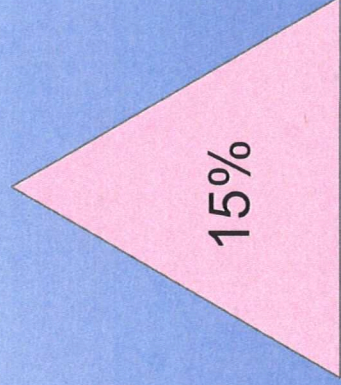


# MTSS: Getting Started

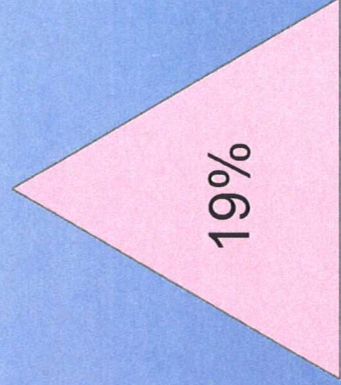
★ JE's pyramid



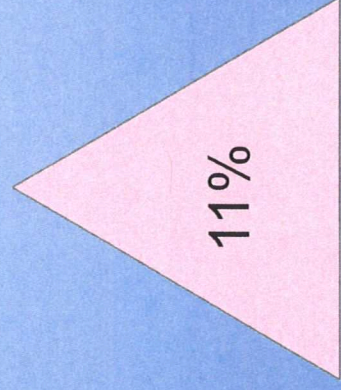
EE



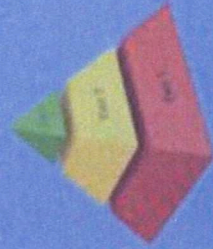
JEDIS



MS



HS





# MTSS: Getting Started

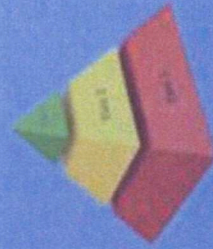
★ Selection of data points for triangulation

High School		Middle School		JEDIS		Elbridge	
Academic	SEL	Academic	SEL	Academic	SEL	Academic	SEL
STAR	BIMAS	STAR	BIMAS	STAR	BIMAS	STAR	BIMAS
Report Card	Attendance	Report Card	Attendance	RGR*	Attendance	RGR*	Attendance
Quarterly Test Results	Behavior Referrals	Quarterly Test Results	Behavior Referrals	ORF*	Behavior Referrals	Heggerty B.O.Y*	Behavior Referrals
				Quarterly Test Results		Quarterly Test Results	

\*RGR- Really Great Reading placement test

\*ORF- measure of Oral Reading Fluency

\*B.O.Y.- beginning of year measure





# MTSS: Getting Started



Formation of MTSS data teams for each building

MTSS- Academic Data Team	MTSS- Behavioral Data Team
Building Principal	Building Principal
MTSS Coordinator	MTSS Coordinator (as needed)
MTSS ELA Interventionists	School Psychologist
MTSS Math Interventionists	School Counselors
Team Leader/Content Teacher	Social Worker
	Mental Health Therapist (ARISE)
	Student Engagement Spec. (Promise Zone)

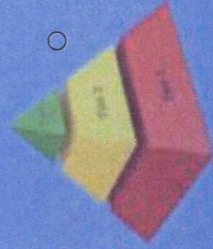


# MTSS: My role

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★ What is the role of the MTSS Coordinator

- MEETINGS
  - Weekly or biweekly with interventionists at each building
  - Weekly or biweekly with district office administration
  - At least monthly with each principal
  - Monthly with Regional MTSS Facilitators (via BOCES)
  - Quarterly with Regional MTSS Teams (via BOCES)
- STAFF DEVELOPMENT
  - Attend PLCs for each grade level team to answer questions and provide information about the process to teachers and staff
  - Faculty meeting presentations as needed



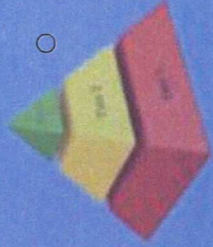


# MTSS: My role

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★ What is the role of the MTSS Coordinator

- DEVELOPMENT OF SYSTEMS AND PROCEDURES
  - Student selection process
  - Creation of referral form
  - Help with selection of data points
  - Help with selection of intervention tools
- ONGOING DATA ANALYSIS
  - District level
  - Building level
  - Grade level



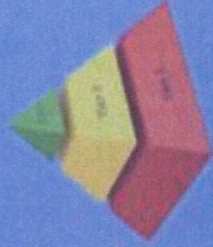


# MTSS: My role

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★ What is the role of the MTSS Coordinator

- STUDENT/TEACHER SUPPORT
  - Perform academic and behavioral screenings
  - Behavior intervention support
  - Push in/pull out student support
  - In classroom teacher consultation

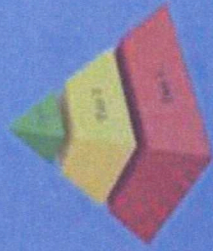




# MTSS: Next Steps

## ★ Establishing systems for student selection

- Identification of Universal Screeners for academics and social-emotional (SEL)
  - STAR testing for academics
  - BIMAS-2 testing for SEL
- Data based student selection process (~lowest 5% of each grade level for Tier 3)
  - Data teams will meet after each quarter/marketing period
  - ~5% of students per grade level will be selected for Tier 3 supports
  - If a teacher has a concern about a student in between quarters/MPPs, they can submit a referral to the team.



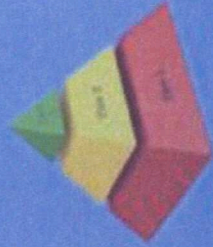


# MTSS: Long Term Goals

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- Functioning, sustainable systems for student selection, referral, entering/exiting MTSS, etc. for every building
- Creation of online “toolkit” to support teachers at Tier 1, Tier 2, and Tier 3
- Ongoing use of data trends to inform curricular and intervention decisions
- Increased family communication and involvement
- Ongoing refinement of systems and procedures





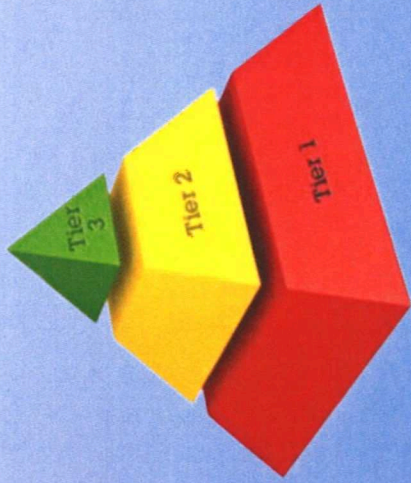
# MTSS: A Data Update

★ High School- number of MTSS students passing MP1

	ELA	Math
12th Grade	6/8	2/2
11th Grade	7/8	4/5
10th Grade	9/10 (1 inc.)	7/8
9th Grade	3/4 (1 inc.)	11/14
Totals	25/30	24/29







# **Multi-Tiered System of Supports**

for

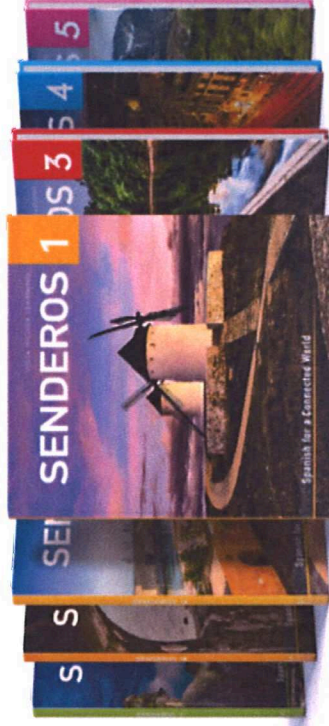
## **Jordan-Elbridge Central School District**

**Thank you!**



# Senderos

Vista Higher Learning





# Evidence of need for this new resource:

- Holt, Rinehart and Winston no longer publishes our current text, Ven Connigo
- This text has been in use for 18 years and is no longer current linguistically or culturally
- There are no digital media supplements (VHS/ CD-ROM)
- By nature, language instruction requires sequential content with clearly defined vocabulary and grammatical concepts at each level.



# Steps the World Language has taken:

1. The World Language department has surveyed multiple text series from various publishers.

- Senderos
- Auténtico
- Descubre
- Realidades
- Avancemos
- Encuentros

1. Held virtual meetings with publishers.

2. Educated ourselves about the upcoming changes in the district mission and also NYS standards to ensure the series aligns with these long-term goals, expectations, and standards.

- Jess is on the NYS World Council
- Seal of Biliteracy
- Updated NYS Standards
- International Baccalaureate



# Why is Senderos the right fit?

- Series aligns with NYS World Language Standards (these are newly adopted standards and go into effect next year)
- Pacing and presentation of content aligns with our expectations at each level of our unique program.
- Offers a wealth of media supplements, online resources, videos, and authentic samples of language from a variety of Spanish-speaking countries. These streaming platforms are dynamic and can be updated by the publisher as needed.
- Supports the MS International Baccalaureate mission by incorporating multiple cultural perspectives and exploration of Global Contexts.
- Excellent publisher support for training of teachers in the use of online resources and pedagogy. Myles Stavis, our contact, has been phenomenal in his support and can host and set up in-person or virtual trainings so we can make the most of the resource. We are requesting a half day together for this 2-hour training



# Senderos and ACTFL standards

- Senderos blends the underlying principles of the World-Language Standards with features and strategies tailored specifically to build students' language and cultural competencies.





# IB and Senderos

## **Criterion A: (Listening)**

- Heritage Speaking activities
- News and Cultural Updates

## **Criterion B: (Reading)**

- Vocabulary Tutorials
- Grammar Activities
- Authentic texts

## **Criterion C: (Speaking)**

- Partner chat activities
- Video Virtual Chat activities

## **Criterion D: (Writing)**

- Práctica
- Writing prompts



**Jordan-Elbridge Central School District  
Committee Meeting Recommendations for Board of Education**

<b>Student: 'Board of Education Copy'</b>				<b>Grade:</b>	<b>Preschool</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>	
10/25/2021	11/03/2021	Committee on Preschool Special Education / Initial Eligibility Determination Meeting	Classified Preschool	Home Public School District(HPSD) / PreSchool Related Services Only	
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>		
Speech/Language Therapy		11/04/2021	06/23/2022		
Occupational Therapy		11/04/2021	06/23/2022		

<b>Student: 'Board of Education Copy'</b>				<b>Grade:</b>	<b>04</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>	
10/12/2021	11/03/2021	Committee on Special Education / Program Review	Classified	Home Public School District(HPSD) / Jordan-Elbridge Middle School	
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>		
Resource Room Program		09/07/2021	06/23/2022		
Counseling		10/18/2021	06/23/2022		
Occupational Therapy Consultation		09/07/2021	06/23/2022		

<b>Student: 'Board of Education Copy'</b>				<b>Grade:</b>	<b>05</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>	
10/13/2021	11/03/2021	Committee on Special Education / Requested Review	Classified	BOCES Class in a Public School(BOCES-PSD) / BOCES CO Port Byron Middle School	
<b>Recommended Program/Service</b>		<b>Start Date</b>	<b>End Date</b>		
Special Class		09/07/2021	06/23/2022		
Adapted Physical Education		09/07/2021	06/23/2022		
Special Class		07/07/2021	08/17/2021		
Speech/Language Therapy		09/07/2021	06/23/2022		
Occupational Therapy		09/07/2021	06/23/2022		
Physical Therapy		09/07/2021	06/23/2022		
Speech/Language Therapy		07/07/2021	08/17/2021		
Occupational Therapy		07/07/2021	08/17/2021		
Physical Therapy		07/07/2021	08/17/2021		
Aide		07/07/2021	06/23/2022 1:1		
Physical Therapy Consultation		09/07/2021	06/23/2022		

<b>Student: 'Board of Education Copy'</b>				<b>Grade:</b>	<b>10</b>
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	<b>Placement Recommendation / School</b>	



10/07/2021	11/03/2021	Committee on Special Education / Transfer Student - Program Review	Classified	Home Public School District(HPSD) / Jordan-Elbridge High School
<b>Student: 'Board of Education Copy'</b>				
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Grade: 01</b>	
Special Class - Math	09/07/2021	06/23/2022	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Elbridge Elementary School	
Resource Room Program	09/07/2021	06/23/2022		
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	
10/14/2021	11/03/2021	Committee on Special Education / Program Review	Classified	
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Elbridge Elementary School	
Resource Room Program	09/07/2021	06/23/2022		
Resource Room Program	09/07/2021	06/23/2022		
<b>Student: 'Board of Education Copy'</b>				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	
10/13/2021	11/03/2021	Committee on Special Education / Requested Review	Classified	<b>Placement Recommendation / School</b> BOCES Class in a Public School(BOCES-PSD) / BOCES CO Port Byron High School
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Grade: Ungraded</b>	
Special Class	09/07/2021	06/23/2022	<b>Placement Recommendation / School</b> BOCES Class in a Public School(BOCES-PSD) / BOCES CO Port Byron High School	
Adapted Physical Education	09/02/2021	06/23/2022		
Speech/Language Therapy	09/07/2021	06/23/2022		
Counseling Services	09/07/2021	06/23/2022		
<b>Student: 'Board of Education Copy'</b>				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	
10/07/2021	11/03/2021	Committee on Special Education / Requested Review Transfer Student	Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Jordan-Elbridge High School
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Grade: 10</b>	
Special Class - Math	09/07/2021	06/23/2022	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Jordan-Elbridge High School	
Resource Room Program	09/07/2021	06/23/2022		
Counseling Services	09/07/2021	06/23/2022		
<b>Student: 'Board of Education Copy'</b>				
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>	<b>Decision</b>	
10/25/2021	11/03/2021	Committee on Special Education / Program Review	Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Jordan-Elbridge Middle School
<b>Recommended Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Grade: 04</b>	
Special Class - Math	11/04/2021	06/23/2022	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Jordan-Elbridge Middle School	
Resource Room Program (Direct)	09/07/2021	06/23/2022		

10/27/2021, 8:04 am

Jordan-Elbridge Central School District Committee Meeting Recommendations for Board of Education

Page 2 of 7



Student: 'Board of Education Copy'					Grade: 09
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School BOCES Class in a Public School(BOCES-PSD) / BOCES OCM Deaf and HOH	
10/26/2020	11/03/2021	Committee on Special Education / Amendment - Agreement No Meeting	Classified		
Recommended Program/Service					
		Start Date	End Date		
Special Class - Social Studies (OCM Deaf and Hard of Hearing Program)		09/08/2021	06/24/2022		
Special Class - English (BOCES Deaf Hard of Hearing Program)		09/08/2021	06/24/2022		
Special Class (OCM Deaf and Hard of Hearing Program)		07/05/2020	08/13/2020		
Speech/Language Therapy		09/10/2021	06/20/2022		
Counseling Services		09/08/2021	06/24/2022		
Interpreting Services		09/08/2021	06/24/2022		
Speech/Language Therapy		09/10/2021	06/20/2022		
Speech/Language Therapy		07/06/2020	08/14/2020		
Speech/Language Therapy		07/06/2020	08/14/2020		
Counseling Services		07/05/2021	08/13/2021		
Speech/Language Therapy		07/05/2021	08/13/2021		
Speech/Language Therapy		07/05/2021	08/13/2021		
Student: 'Board of Education Copy'					
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School Home Public School District(HPSD) / Jordan-Elbridge Middle School	
10/12/2021	11/03/2021	Committee on Special Education / Transfer Student - Program Review	Classified		
Recommended Program/Service					
		Start Date	End Date		
Special Class		10/18/2021	06/23/2023		
Student: 'Board of Education Copy'					
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School Home Public School District(HPSD) / Jordan-Elbridge High School	
10/25/2021	11/03/2021	Committee on Special Education / Amendment - Agreement No Meeting	Classified		
Recommended Program/Service					
		Start Date	End Date		
Resource Room Program		09/07/2021	06/23/2022		
Student: 'Board of Education Copy'					
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School Home Public School District(HPSD) / Jordan-Elbridge Middle School	
10/25/2021	11/03/2021	Committee on Special Education / Program Review	Classified		
Recommended Program/Service					
		Start Date	End Date		

10/27/2021, 8:04 am

Jordan-Elbridge Central School District Committee Meeting Recommendations for Board of Education

Page 3 of 7



Special Class - Reading	09/07/2021	06/23/2022
Special Class - Math	09/07/2021	06/23/2022
Special Class	07/07/2021	08/17/2021
Occupational Therapy	09/07/2021	06/23/2022
Speech/Language Therapy	09/07/2021	06/23/2022
Speech/Language Therapy	07/07/2021	08/17/2021
Occupational Therapy	07/07/2021	08/17/2021
Physical Therapy	07/07/2021	08/17/2021
Speech/Language Consultation	09/07/2021	06/23/2022
Occupational Therapy Consultation	09/07/2021	06/23/2022
Physical Therapy Consultation	09/07/2021	06/23/2022

Student: 'Board of Education Copy'			Grade: 06
<b>Meeting Date</b> 10/13/2021	<b>BOE Date</b> 11/03/2021	<b>Committee / Reason</b> Committee on Special Education / Requested Review	<b>Decision</b> Classified
<b>Placement Recommendation / School</b> BOCES Class in a Public School(BOCES-PSD) / BOCES CO Port Byron Middle School			
<b><u>Recommended Program/Service</u></b>			
Special Class	09/07/2021	06/23/2022	
Adapted Physical Education	09/07/2021	06/23/2022	
Occupational Therapy	09/07/2021	06/23/2022	
Speech/Language Therapy	09/07/2021	06/23/2022	
Occupational Therapy	09/07/2021	06/23/2022	
Aide	09/07/2021	06/23/2022	1:1

<b>Student:</b>	'Board of Education Copy'			<b>Grade:</b>	Kdg.
<b>Meeting Date</b>	10/14/2021	<b>BOE Date</b>	11/03/2021	<b>Committee / Reason</b>	Committee on Special Education / Initial Eligibility Determination Meeting
				<b>Decision</b>	Ineligible
				<b>Placement Recommendation / School</b>	Home Public School District(HPSD) / Elbridge Elementary School

Student: 'Board of Education Copy'			Grade: 09	
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School Home Public School District(HPSD) / Jordan-Elbridge High School
10/07/2021	11/03/2021	Committee on Special Education / Transfer Student - Program Review	Classified	
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	
Resource Room Program		09/08/2021	06/23/2022	
Psychological Counseling Services		09/08/2021	06/23/2022	

Student: 'Board of Education Copy'			Grade: 02
Meeting Date	BOE Date	Committee / Reason	Decision
Placement Recommendation / School			



10/25/2021	11/03/2021	Committee on Special Education / Program Review		Classified	Home Instruction(HI) / Home	
<b>Recommended Program/Service</b>						
Special Class - English		<b>Start Date</b>	<b>End Date</b>			
Special Class - Math		09/23/2021	10/29/2021			
Physical Therapy		09/23/2021	10/29/2021			
Speech/Language Therapy		09/20/2021	06/23/2022			
Occupational Therapy		09/20/2021	06/23/2022			
Speech/Language Therapy		09/20/2021	06/23/2022			
Speech/Language Therapy		07/07/2021	08/17/2021			
Occupational Therapy		07/07/2021	08/17/2021			
<b>Student: 'Board of Education Copy'</b>						
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>	<b>Grade: 02</b>	
10/14/2021	11/03/2021	Committee on Special Education / Program Review		Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Elbridge Elementary School	
<b>Recommended Program/Service</b>						
Resource Room Program		<b>Start Date</b>	<b>End Date</b>			
Resource Room Program		09/07/2021	06/23/2022			
Speech/Language Therapy		09/07/2021	06/23/2022			
Occupational Therapy		10/18/2021	06/23/2022			
Speech/Language Consultation		09/07/2021	06/23/2022			
<b>Student: 'Board of Education Copy'</b>						
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>	<b>Grade: 04</b>	
10/12/2021	11/03/2021	Committee on Special Education / Requested Review		Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Jordan-Elbridge Middle School	
<b>Recommended Program/Service</b>						
Resource Room Program		<b>Start Date</b>	<b>End Date</b>			
Special Class - English		09/07/2021	06/23/2022			
		10/18/2021	06/23/2022			
<b>Student: 'Board of Education Copy'</b>						
<b>Meeting Date</b>	<b>BOE Date</b>	<b>Committee / Reason</b>		<b>Decision</b>	<b>Grade: 04</b>	
10/25/2021	11/03/2021	Committee on Special Education / Program Review		Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Jordan-Elbridge Middle School	
<b>Recommended Program/Service</b>						
Special Class - English		<b>Start Date</b>	<b>End Date</b>			
Special Class - Math		09/07/2021	06/23/2022			
Occupational Therapy		11/04/2021	06/23/2022			
Speech/Language Therapy		09/07/2021	06/23/2022			
School Health Services		09/07/2021	06/23/2022			

10/27/2021, 6:04 am

Jordan-Elbridge Central School District Committee Meeting Recommendations for Board of Education

Page 5 of 7



Speech/Language Consultation 09/07/2021 06/23/2022

**Student: 'Board of Education Copy'**

**Grade: 01**

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
10/14/2021	11/03/2021	Committee on Special Education / Requested Review	Classified	Home Public School District(HPSD) / Elbridge Elementary School
<u>Recommended Program/Service</u>				
Special Class		<u>Start Date</u> 09/07/2021 <u>End Date</u> 06/23/2022		
Special Class		07/06/2021 08/13/2021		
Speech/Language Therapy		10/18/2021 06/23/2022		
Occupational Therapy		09/07/2021 06/23/2022		
Speech/Language Therapy		07/06/2021 08/13/2021		
Visual Cues/Aides		09/07/2021 06/23/2022		

**Student: 'Board of Education Copy'**

**Grade: 04**

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
10/25/2021	11/03/2021	Committee on Special Education / Program Review	Classified	Home Public School District(HPSD) / Jordan-Elbridge Middle School
<u>Recommended Program/Service</u>				
Special Class - Math		<u>Start Date</u> 11/04/2021 <u>End Date</u> 06/23/2022		
Resource Room Program (Direct)		09/07/2021 06/23/2022		
Speech/Language Therapy		09/07/2021 06/23/2022		
Speech/Language Consultation		09/07/2021 06/23/2022		

**Student: 'Board of Education Copy'**

**Grade: 02**

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
10/14/2021	11/03/2021	Committee on Special Education / Program Review	Classified	Home Public School District(HPSD) / Elbridge Elementary School
<u>Recommended Program/Service</u>				
Resource Room Program		<u>Start Date</u> 09/07/2021 <u>End Date</u> 06/23/2022		
Resource Room Program		09/07/2021 06/23/2022		
Speech/Language Therapy		09/07/2021 06/23/2022		
Occupational Therapy		10/18/2021 06/23/2022		

**Student: 'Board of Education Copy'**

**Grade: 02**

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
10/14/2021	11/03/2021	Committee on Special Education / Program Review	Classified	Home Public School District(HPSD) / Elbridge Elementary School
<u>Recommended Program/Service</u>				
Speech/Language Therapy		<u>Start Date</u> 09/07/2021 <u>End Date</u> 06/23/2022		



Speech/Language Consultation 09/07/2021 06/23/2022

**Student:** 'Board of Education Copy'

**Grade:** Kdg.

<b>Meeting Date</b> 10/14/2021	<b>BOE Date</b> 11/03/2021	<b>Committee / Reason</b> Committee on Special Education / Requested Review	<b>Decision</b> Classified	<b>Placement Recommendation / School</b> Home Public School District(HPSD) / Elbridge Elementary School
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**Recommended Program/Service**

<b>Start Date</b>	<b>End Date</b>
09/07/2021	06/23/2022
09/07/2021	06/23/2022
10/18/2021	06/23/2022
10/18/2021	06/23/2022
10/18/2021	06/23/2022
07/01/2021	08/31/2021
07/01/2021	08/31/2021
11/04/2021	06/23/2022 1:1
09/07/2021	06/23/2022
09/07/2021	06/23/2022

Resource Room Program  
Occupational Therapy  
Speech/Language Therapy  
Counseling  
Counseling  
Speech/Language Therapy  
Occupational Therapy  
Aide  
Occupational Therapy Consultation  
Speech/Language Consultation





JAMES FROIO  
JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 10/27/2021, **BROOKE J BIGNESS** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **BROOKE J BIGNESS**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
(518)473-2998 -- Fax (518)473-8812  
OSPRA@mail.nysed.gov  
www.highered.nysed.gov/tcert/ospra/

Close

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JAMES FROIO  
JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 11/03/2021, **ARIEL E MEAD** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **ARIEL E MEAD**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
(518)473-2998 -- Fax (518)473-8812  
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www.highered.nysed.gov/tcert/ospra/

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JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 10/27/2021, **KELLY J KOTLARZ** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **KELLY J KOTLARZ**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
(518)473-2998 -- Fax (518)473-8812  
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www.highered.nysed.gov/tcert/ospra/

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JAMES FROIO  
JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 11/02/2021, **RYAN J ROMAN** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **RYAN J ROMAN**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
(518)473-2998 -- Fax (518)473-8812  
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Jordan-Elbridge Central School District  
Summary of Cash Accounts  
Treasurer's Monthly Report  
September 2021

Fund	Balance 8/31/2021	Balance 9/30/2021
General Fund-Lyons	167,439.18	2,155,395.50
General Fund-NOW-CCTC	106,629.70	1,632,447.92
General Fund-Tax Acct-CCTC	0.00	2,405,346.44
General Fund-ICS-CCTC	2,081,781.41	941,926.01
General Fund-Reserve-CCTC	4,126,508.30	4,126,847.32
School Food Service Fund-Lyons	1,918.09	1,621.88
Debt Service Fund-CCTC	1,281,631.96	1,281,737.25
Capital Fund-CCTC	5,322.59	3,789.21
Capital Fund-ICS-CCTC	90,467.36	55,469.38
Special Aid Fund-CCTC	509,297.90	496,410.33
Payroll Account-CCTC	12,492.80	6,421.14
Trust & Agency-CCTC	6,765.30	7,012.50
Private Purpose Trust-Checking-Lyons	22,667.82	22,668.29
Extraclassroom Activity Acct-High School-Lyons	29,359.90	30,627.30
Extraclassroom Activity Acct-Middle School-Lyons	13,363.07	13,363.34
	\$ 8,455,645.38	\$ 13,181,083.81

This is to certify that the cash balances above are in agreement with the bank statements, as reconciled.

Mary Baird  
Treasurer

10/29/21  
Date

Received by the Board of Education and entered as part of the minutes of the board meeting held.

\_\_\_\_\_  
Clerk of Board of Education

\_\_\_\_\_  
Date



Jordan-Elbridge Central School District  
General Fund - Lyons  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - A 205		Lyons xxxx4460	
Total available balance, prior month		Reconciliation with bank statement:	
167,439.18		Balance per bank statement	2,155,395.50
Receipts during month:		Less outstanding checks	0.00
Taxes collected	2,017,856.44	Plus deposits in transit	0.00
Receipts (cash)	85.00	Other items	0.00
Interest earned	14.88	Available balance	2,155,395.50
Subtotal -	2,017,956.32		
Total Receipts, plus beginning balance			
2,185,395.50			
Disbursements during month:			
Transfer to Other Funds	(30,000.00)		
NSF checks and fees	0.00		
Total Disbursements	(30,000.00)		
Cash Balance, per books	2,155,395.50	Reconciled bank Balance	2,155,395.50



Jordan-Elbridge Central School District  
General Fund-NOW  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - A 203		CCTC xxxx5859	
Total available balance, prior month		Reconciliation with bank statement:	
		Balance per bank statement	1,649,881.21
Receipts during month:		Less outstanding checks	(17,433.29)
Transfers from district accounts	750,000.00	Plus deposits in transit	0.00
Cash receipts	56,434.55	Less Transfer in Transit	0.00
Retiree health insurance	8,716.42	Available balance	1,632,447.92
Medicaid	1,383.11		
State/Federal SFS	0.00		
CRRSA - ESSER GEER	212,232.00		
Excess Cost (20-21)	64,181.00		
FDP/ IDEA 611/619 Grants (20-21)	129,352.00		
IDEA 611/619 (21-22)	64,050.00		
State Aid (21-22)	1,531,002.43		
Interest earned	23.64		
Subtotal -	2,817,375.15		
Total Receipts, plus beginning balance	2,924,004.85		
Disbursements during month:			
Warrants #A-15,17,20	(1,076,556.93)		
Transfer to district accounts	(215,000.00)		
Debt Payment	0.00		
Total Disbursements	(1,291,556.93)		
Cash Balance, per books	1,632,447.92	Reconciled bank Balance	1,632,447.92



Jordan-Elbridge Central School District  
General Fund-Tax Account-CCTC  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - A 204		CCTC xxxx5824	
<hr/>		<hr/>	
Total available balance, prior month	0.00	Reconciliation with bank statement:	
Receipts during month:		Balance per bank statement	2,405,346.44
Taxes collected	3,155,346.44	Less outstanding checks	0.00
		Plus deposits in transit	0.00
Total Receipts, plus beginning balance	<u>3,155,346.44</u>	Available balance	<u>2,405,346.44</u>
Disbursements during month:			
Transfer to other District accounts	(750,000.00)		
Total Disbursements	<u>(750,000.00)</u>		
<b>Cash Balance, per books</b>	<b><u>2,405,346.44</u></b>	<b>Reconciled bank Balance</b>	<b><u>2,405,346.44</u></b>



Jordan-Elbridge Central School District  
General Fund - ICS  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - A 203.1		CCTC Bank xxxx3603	
Total available balance, prior month		Reconciliation with bank statement:	
	2,081,781.41	Balance per bank statement	941,926.01
Receipts during month:		Less outstanding checks	0.00
Transfer from other accounts	0.00	Plus deposits in transit	0.00
Interest earned	144.60	Less Transfer in Transit	0.00
Subtotal -	144.60		
		Available balance	941,926.01
Total Receipts, plus beginning balance	2,081,926.01		
Disbursements during month:			
Transfer to other District accounts	(1,140,000.00)		
Total Disbursements	(1,140,000.00)		
<b>Cash Balance, per books</b>	<b>941,926.01</b>	<b>Reconciled bank Balance</b>	<b>941,926.01</b>



Jordan-Elbridge Central School District  
General Fund Reserve - ICS  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - A 230		CCTC Bank - xxxx3450	
<u>Total available balance, prior month</u>		Reconciliation with bank statement:	
	4,126,508.30	Balance per bank statement	4,126,847.32
Receipts during month:		Less outstanding checks	0.00
Transfer from General Tax - CCTC	0.00	Plus deposits in transit	0.00
Interest earned	339.02		
Subtotal -	339.02	<u>Available balance</u>	<u>4,126,847.32</u>
Total Receipts, plus beginning balance	<u>4,126,847.32</u>		
Disbursements during month:			
Transfer to district accounts	0.00		
Total Disbursements	<u>0.00</u>		
<u>Cash Balance, per books</u>	<u>4,126,847.32</u>	<u>Reconciled bank Balance</u>	<u>4,126,847.32</u>



Jordan-Elbridge Central School District  
School Food Service Fund  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - C 201	
Total available balance, prior month	\$ 1,918.09
Receipts during month:	
School Food Service Deposits	150.00
Online School Food Service Payments	90.00
Transfers from other accounts	30,000.00
Interest earnings	0.12
Subtotal	30,240.12
Total Receipts, plus beginning balance	32,158.21
Disbursements during month:	
Warrants #C-4,5	(30,536.33)
Transfers to other accounts	-
Bank Fees	-
Total Disbursements	(30,536.33)
<b>Cash Balance, per books</b>	<b>1,621.88</b>

Lyons Bank - account xxxx4478	
Reconciliation with bank statement:	
Balance per bank statement	1,852.43
Less outstanding checks	(374.55)
Plus deposits in transit	150.00
Other Credits	
Other items	(6.00)
Available balance	1,621.88
<b>Reconciled bank Balance</b>	<b>1,621.88</b>



Jordan-Elbridge Central School District  
Debt Service Fund  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - V 202		CCTC - ICS account xxx3468	
Total available balance, prior month	1,281,631.96	Reconciliation with bank statement:	
Receipts during month:		Balance per bank statement	1,281,737.25
Transfer from other funds	0.00	Less outstanding checks	0.00
Interest earned	105.29	Plus deposits in transit	0.00
Subtotal -	105.29	Other items	0.00
		Available balance	1,281,737.25
Total Receipts, plus beginning balance	1,281,737.25		
Disbursements during month:			
Interfund transfer to General Fund per budget	0.00		
Total Disbursements	0.00		
Cash Balance, per books	1,281,737.25	Reconciled bank Balance	1,281,737.25



Jordan-Elbridge Central School District  
Capital Fund  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - H 202		CCTC - Capital fund account xxxx5913	
Total available balance, prior month		Reconciliation with bank statement:	
	5,322.59	Balance per bank statement	3,789.21
Receipts during month:		Less outstanding checks	0.00
Transfer from other accounts	35,000.00	Plus deposits in transit	0.00
Interest	0.17	Other items	
Subtotal -	35,000.17	Available balance	3,789.21
Total Receipts, plus beginning balance			
	40,322.76		
Disbursements during month:			
Warrants #H-2	(36,533.55)		
Transfer to other accounts			
Total Disbursements	(36,533.55)		
Cash Balance, per books	3,789.21	Reconciled bank Balance	3,789.21



Jordan-Elbridge Central School District  
Capital Fund - ICS  
Treasurer's Monthly Report  
For the period September 1, 2021 - September 30, 2021

Internal books - H 203		CCTC Bank xxxx3077	
Total available balance, prior month	90,467.36	Reconciliation with bank statement:	
Receipts during month:		Balance per bank statement	55,469.38
Transfer from other accounts		Less outstanding checks	0.00
Interest earned	2.02	Plus deposits in transit	0.00
Subtotal -	2.02	Other items	0.00
		Available balance	55,469.38
Total Receipts, plus beginning balance	90,469.38		
Disbursements during month:			
Transfer to Capital Fund Checking	(35,000.00)		
Total Disbursements	(35,000.00)		
Cash Balance, per books	55,469.38	Reconciled bank Balance	55,469.38



Jordan-Elbridge Central School District  
Special Aid Fund  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - F 201		CCTC - Special Aid fund account xxx5875	
Total available balance, prior month		Reconciliation with bank statement:	
509,297.90		Balance per bank statement	
Receipts during month:		502,691.66	
Transfers	0.00	Less outstanding checks	
Interest income	29.13	(6,281.33)	
Subtotal -	29.13	Plus deposits in transit	
		0.00	
		Other items	
		0.00	
		Available balance	
		496,410.33	
Total Receipts, plus beginning balance			
509,327.03			
Disbursements during month:			
Warrants #F-4,5	(12,916.70)		
Transfers to District Accts	0.00		
Total Disbursements	(12,916.70)		
Cash Balance, per books	496,410.33	Reconciled bank Balance	496,410.33



Jordan-Elbridge Central School District  
Payroll Account  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - T 202		CCTC - Payroll Account xxxx5891	
Total available balance, prior month	12,492.80	Reconciliation with bank statement:	
Receipts during month:		Balance per bank statement	36,529.71
Transfer from other accounts	900,000.00	Less outstanding checks	(30,108.57)
Void check	0.00	Plus deposits in transit	0.00
Deposits	0.00		
Bank Adjustment	0.85		
Interest income	2.72	Other items	0.00
Subtotal -	900,003.57	Available balance	6,421.14
Total Receipts, plus beginning balance	912,496.37		
Disbursements during month:			
9/10/21 Replace 8/31 Voided checks	(1,315.37)		
09/15/21 payroll (net)	(423,499.40)		
09/30/21 payroll (net)	(481,260.46)		
Total Disbursements	(906,075.23)		
Cash Balance, per books	6,421.14	Reconciled bank Balance	6,421.14



Jordan-Elbridge Central School District  
Trust & Agency Account  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books - T 201		CCTC - Trust & Agency Account xxxx5476	
Total available balance, prior month		Reconciliation with bank statement:	
Receipts during month:		Balance per bank statement	24,932.01
Transfer from other accounts	455,000.00	Less outstanding checks	(17,919.51)
Receipts	0.00	Plus deposits in transit	0.00
ERS Adjustment	0.00		
Interest income	1.34		
Subtotal -	455,001.34	Available balance	7,012.50
Total Receipts, plus beginning balance			
Disbursements during month:			
ProFlex Disbursements	(5,712.74)		
Warrant #T-4,5	(1,353,801.26)		
Less net payroll	904,759.86		
Transfers	0.00		
Bank Fees	0.00		
Total Disbursements	(454,754.14)		
Cash Balance, per books	7,012.50	Reconciled bank Balance	7,012.50



Jordan-Elbridge Central School District  
Private Purpose Trust Account  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

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Internal books - TE 200

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Total available balance, prior month	\$ 22,667.82
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Receipts during month:

Interest earnings	0.47
-------------------	------

Subtotal

Total Receipts, plus beginning balance	\$22,668.29
--	-------------

Disbursements during month:

Total Disbursements	0.00
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<b>Cash Balance, per books</b>	<b>\$22,668.29</b>
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Lyons Bank - Scholarship account xxxx4326

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Reconciliation with bank statement:

Balance per bank statement	\$22,668.29
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Less outstanding checks	0.00
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Plus deposits in transit	0.00
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Other items	0.00
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<b>Available balance</b>	<b>\$22,668.29</b>
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<b>Reconciled bank Balance</b>	<b>\$22,668.29</b>
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Jordan-Elbridge Central School District  
Extra-Classroom Activity Account - High School  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books	
	\$ 29,359.90
Receipts during month:	2,131.46
Voided Check	0.00
Interest earnings	0.65
Subtotal	2,132.11
Total Receipts, plus beginning balance	31,492.01
Disbursements during month:	(864.71)
NSF & Fees	
Total Disbursements	(864.71)
<b>Cash Balance, per books</b>	<b>30,627.30</b>

Lyons Bank - H.S. ECA account xxxx9325	
Reconciliation with bank statement:	
Balance per bank statement	31,730.71
Less outstanding checks	(1,103.41)
Plus deposits in transit	
Other items	
Available balance	30,627.30
<b>Reconciled bank Balance</b>	<b>30,627.30</b>



Jordan-Elbridge Central School District  
Extra-Classroom Activity Account - Middle School  
Treasurer's Monthly Report  
For the Period September 1, 2021 - September 30, 2021

Internal books -	
Total available balance, prior month	13,363.07
Receipts during month:	0.00
Interest earnings	0.27
Subtotal	0.27
Total Receipts, plus beginning balance	13,363.34
Disbursements during month:	0.00
Total Disbursements	0.00
<b>Cash Balance, per books</b>	<b>13,363.34</b>

Lyons Bank - M.S. ECA account xxxx0693	
Reconciliation with bank statement:	
Balance per bank statement	13,363.34
Less outstanding checks	0.00
Plus deposits in transit	0.00
Other items	
Available balance	13,363.34
<b>Reconciled bank Balance</b>	<b>13,363.34</b>



**Collateral requirements  
September 2021**

	<b>Bank Balance 9/30/2021</b>	<b>FDIC Coverage</b>	<b>Balance to be covered by Collateral</b>	<b>Market Value Of Collateral 9/30/2021</b>
<b>Chemung Canal Trust:</b>				
General Fund - Checking	1,649,881.21			
Tax Collection	2,405,346.44			
Payroll - Checking	36,529.71			
Trust & Agency - Checking	24,932.01			
Special Aid Fund - Checking	502,691.66			
Capital Fund - Checking	3,789.21			
	<u>\$ 4,623,170.24</u>	250,000.00	<b>4,373,170.24</b>	<b>2,412,012.95</b>
<b>Chemung Canal Trust - ICS accounts:</b>				
General Fund - ICS	\$ 941,926.01	All covered by FDIC		
General Fund Reserve - ICS	4,126,847.32	All covered by FDIC		
Capital Fund - ICS	55,469.38	All covered by FDIC		
Debt Service Fund - ICS	1,281,737.25	All covered by FDIC		
	<u>\$ 6,405,979.96</u>			
<b>Lyons National Bank:</b>				
General Fund	\$ 2,155,395.50			
School Food Service-Checking	1,852.43			
Private Purpose Trust-Checking	22,668.29			
ECA-High School	31,730.71			
ECA-Middle School	13,363.34			
	<u>\$ 2,225,010.27</u>	250,000.00	<b>1,975,010.27</b>	<b>2,113,261.24</b>

Reviewed by:

Mary Bard  
Mary Bard

10/29/21  
Date



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-00-000	BOE Contractual Expenses	7,800.00	3,300.00	11,100.00	4,400.23	3,330.00	3,369.77
A 1010.450-00-000	BOE Materials & Supplies	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
<b>1010</b>	<b>BOARD OF EDUCATION</b>	<b>8,900.00</b>	<b>3,300.00</b>	<b>12,200.00</b>	<b>4,400.23</b>	<b>3,330.00</b>	<b>4,469.77</b>
A 1040.160-00-000	District Clerk Salary	5,500.00	0.00	5,500.00	1,375.02	4,124.98	0.00
A 1040.400-00-000	District Clerk Contractual Expenses	1,800.00	930.32	2,730.32	0.00	930.32	1,800.00
A 1040.450-00-000	District Clerk Materials & Supplies	500.00	0.00	500.00	0.00	0.00	500.00
<b>1040</b>	<b>DISTRICT CLERK</b>	<b>7,800.00</b>	<b>930.32</b>	<b>8,730.32</b>	<b>1,375.02</b>	<b>5,055.30</b>	<b>2,300.00</b>
A 1060.400-00-000	District Meeting Contractual Expense	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 1060.450-00-000	District Meeting Materials & Supplies	300.00	0.00	300.00	0.00	0.00	300.00
<b>1060</b>	<b>DISTRICT MEETING</b>	<b>2,800.00</b>	<b>0.00</b>	<b>2,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,800.00</b>
<b>10</b>		<b>19,500.00</b>	<b>4,230.32</b>	<b>23,730.32</b>	<b>5,775.25</b>	<b>8,385.30</b>	<b>9,569.77</b>
A 1240.150-00-000	Superintendent Salary	180,368.00	0.00	180,368.00	43,728.00	131,184.00	5,456.00
A 1240.152-00-000	Superintendent Mileage/Insurance	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 1240.160-00-000	Superintendent Office Salaries	60,590.00	-15.00	60,575.00	12,850.08	2,850.00	44,874.92
A 1240.164-00-000	Superintendent Non Instructional OT	0.00	15.00	15.00	10.57	0.00	4.43
A 1240.400-00-000	Superintendent Contractual	9,100.00	1,274.12	10,374.12	5,008.32	2,275.92	3,089.88
A 1240.450-00-000	Superintendent Materials & Supplies	1,200.00	0.00	1,200.00	0.00	17.84	1,182.16
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR</b>	<b>257,258.00</b>	<b>1,274.12</b>	<b>258,532.12</b>	<b>61,596.97</b>	<b>136,327.76</b>	<b>60,607.39</b>
<b>12</b>		<b>257,258.00</b>	<b>1,274.12</b>	<b>258,532.12</b>	<b>61,596.97</b>	<b>136,327.76</b>	<b>60,607.39</b>
A 1310.150-00-000	Business Admin.-Instructional Salaries	114,660.00	0.00	114,660.00	27,000.00	81,000.00	6,660.00
A 1310.160-00-000	Business Office Support Salaries	25,670.00	0.00	25,670.00	7,308.80	5,462.25	12,898.95
A 1310.164-00-000	Business Non Instructional Overtime	300.00	0.00	300.00	0.00	0.00	300.00
A 1310.400-00-000	Business Contractual Expenses	3,000.00	65.03	3,065.03	485.48	2,387.27	192.28
A 1310.450-00-000	Business Office Materials & Supplies	2,200.00	572.23	2,772.23	1,673.02	90.12	1,009.09
A 1310.490-00-000	BOCES Business Office Services	53,100.00	0.00	53,100.00	5,408.70	47,591.30	100.00
<b>1310</b>	<b>BUSINESS ADMINISTRATION</b>	<b>198,930.00</b>	<b>637.26</b>	<b>199,567.26</b>	<b>41,876.00</b>	<b>136,530.94</b>	<b>21,160.32</b>
A 1320.400-00-000	Auditing Contractual Expenses	29,500.00	19,675.00	49,175.00	8,295.00	11,380.00	29,500.00
<b>1320</b>	<b>AUDITING</b>	<b>29,500.00</b>	<b>19,675.00</b>	<b>49,175.00</b>	<b>8,295.00</b>	<b>11,380.00</b>	<b>29,500.00</b>
A 1325.160-00-000	Treasurer Salaries	74,103.00	0.00	74,103.00	18,199.98	54,600.02	1,303.00
<b>1325</b>	<b>TREASURER</b>	<b>74,103.00</b>	<b>0.00</b>	<b>74,103.00</b>	<b>18,199.98</b>	<b>54,600.02</b>	<b>1,303.00</b>
A 1330.160-00-000	Tax Collector Salaries	1,500.00	0.00	1,500.00	375.00	1,125.00	0.00
A 1330.400-00-000	Tax Collector Contractual Expense	14,000.00	1,357.42	15,357.42	2,051.42	1,506.00	11,800.00
<b>1330</b>	<b>TAX COLLECTOR</b>	<b>15,500.00</b>	<b>1,357.42</b>	<b>16,857.42</b>	<b>2,426.42</b>	<b>2,631.00</b>	<b>11,800.00</b>



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1345.400-00-000	Purchasing Contractual Expenses	200.00	0.00	200.00	0.00	0.00	200.00
A 1345.490-00-000	BOCES Purchasing Services	4,250.00	0.00	4,250.00	397.00	3,603.00	250.00
<b>1345</b>	<b>PURCHASING</b>	<b>4,450.00</b>	<b>0.00</b>	<b>4,450.00</b>	<b>397.00</b>	<b>3,603.00</b>	<b>450.00</b>
<b>13</b>		<b>322,483.00</b>	<b>21,669.68</b>	<b>344,152.68</b>	<b>71,194.40</b>	<b>208,744.96</b>	<b>64,213.32</b>
A 1420.400-00-000	Legal Services	70,000.00	0.00	70,000.00	702.50	29,297.50	40,000.00
A 1420.401-00-000	Financial Advisor	6,000.00	0.00	6,000.00	1,115.25	2,609.75	2,275.00
A 1420.490-00-000	BOCES Legal Services	37,000.00	0.99	37,000.99	-3,534.40	28,810.39	11,725.00
<b>1420</b>	<b>LEGAL</b>	<b>113,000.00</b>	<b>0.99</b>	<b>113,000.99</b>	<b>-1,716.65</b>	<b>60,717.64</b>	<b>54,000.00</b>
A 1430.160-00-000	Personnel Support Salaries	58,838.00	15,000.00	73,838.00	17,131.30	16,877.47	39,829.23
A 1430.400-00-000	Personnel Support Contractual	34,500.00	-19,536.73	14,963.27	329.11	2,942.16	11,692.00
A 1430.450-00-000	Personnel Materials & Supplies	2,250.00	0.00	2,250.00	0.00	98.54	2,151.46
A 1430.490-00-000	BOCES Personnel Services	20,000.00	2.00	20,002.00	1,962.80	17,539.20	500.00
<b>1430</b>	<b>PERSONNEL</b>	<b>115,588.00</b>	<b>-4,534.73</b>	<b>111,053.27</b>	<b>19,423.21</b>	<b>37,457.37</b>	<b>54,172.69</b>
A 1460.400-00-000	Records Management Contractual	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1460.490-00-000	Records Management-BOCES Services	0.00	4,600.00	4,600.00	0.00	0.00	4,600.00
<b>1460</b>	<b>RECORDS MANAGEMENT OFFICER</b>	<b>1,000.00</b>	<b>4,600.00</b>	<b>5,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,600.00</b>
A 1480.400-00-000	Public Info Contractual Expenses	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1480.450-00-000	Public Info Materials & Supplies	500.00	0.00	500.00	0.00	0.00	500.00
A 1480.490-00-000	BOCES Public Info Services	103,500.00	0.00	103,500.00	10,363.11	91,636.89	1,500.00
<b>1480</b>	<b>PUBLIC INFORMATION &amp; SERVICES</b>	<b>105,000.00</b>	<b>0.00</b>	<b>105,000.00</b>	<b>10,363.11</b>	<b>91,636.89</b>	<b>3,000.00</b>
<b>14</b>		<b>334,588.00</b>	<b>66.26</b>	<b>334,654.26</b>	<b>28,069.67</b>	<b>189,811.90</b>	<b>116,772.69</b>
A 1620.160-00-000	Operation of Plant Salaries	733,512.00	0.00	733,512.00	158,007.70	154,623.13	420,881.17
A 1620.164-00-000	Operation of Plant Overtime	35,000.00	0.00	35,000.00	5,451.65	0.00	29,548.35
A 1620.167-00-000	Operation of Plant Summer Help	51,000.00	0.00	51,000.00	21,437.50	0.00	29,562.50
A 1620.200-00-000	Operation of Plant Equipment	18,000.00	0.00	18,000.00	14,867.60	0.00	3,132.40
A 1620.400-00-000	Operation of Plant Contractual Expense	123,000.00	25,356.91	148,356.91	24,017.89	65,719.88	58,619.14
A 1620.420-00-000	Electricity	288,750.00	0.00	288,750.00	75,150.58	153,995.42	59,604.00
A 1620.421-00-000	Natural Gas	132,500.00	0.00	132,500.00	33,478.04	67,411.96	31,610.00
A 1620.422-00-000	Water & Sewer	19,610.00	0.00	19,610.00	0.00	17,200.00	2,410.00
A 1620.425-00-000	Trash Removal	24,200.00	0.00	24,200.00	4,211.08	19,548.92	440.00
A 1620.450-00-000	Operations of Plant Materials & Supply	100,000.00	15,954.33	115,954.33	68,711.25	36,223.76	11,019.32
<b>1620</b>	<b>OPERATION OF PLANT</b>	<b>1,525,572.00</b>	<b>41,311.24</b>	<b>1,566,883.24</b>	<b>405,333.29</b>	<b>514,723.07</b>	<b>646,826.88</b>
A 1621.160-00-000	Maintenance Salaries	228,800.00	0.00	228,800.00	48,515.88	1,150.00	179,134.12



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1621.163-00-000	O&M-Substitute Salaries	35,000.00	0.00	35,000.00	2,289.00	0.00	32,711.00
A 1621.164-00-000	Maintenance Overtime	25,000.00	0.00	25,000.00	6,310.89	0.00	18,689.11
A 1621.168-00-000	Maintenance Snow Removal	12,500.00	0.00	12,500.00	0.00	0.00	12,500.00
A 1621.200-00-000	Maintenance Equipment	108,000.00	0.00	108,000.00	34,715.10	63,610.09	9,674.81
A 1621.400-00-000	Maintenance Contractual	170,000.00	23,247.20	193,247.20	37,162.16	37,193.32	118,891.72
A 1621.450-00-000	Maintenance Materials & Supplies	85,000.00	9,582.32	94,582.32	27,703.26	19,552.29	47,326.77
A 1621.500-00-000	Maintenance-Fuel	15,500.00	6,033.48	21,533.48	2,848.61	18,684.87	0.00
<b>1621</b>	<b>MAINTENANCE OF PLANT</b>	<b>679,800.00</b>	<b>38,863.00</b>	<b>718,663.00</b>	<b>159,544.90</b>	<b>140,190.57</b>	<b>418,927.53</b>
A 1660.160-00-000	Central Storeroom Salaries	8,900.00	0.00	8,900.00	0.00	0.00	8,900.00
<b>1660</b>	<b>CENTRAL STOREROOM</b>	<b>8,900.00</b>	<b>0.00</b>	<b>8,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,900.00</b>
A 1670.160-00-000	Central Printing & Mailing Salaries	8,900.00	-2,405.00	6,495.00	3,807.38	575.00	2,112.62
A 1670.400-00-000	Central Printing Contractual	8,600.00	0.00	8,600.00	3,600.00	4,900.00	100.00
A 1670.450-00-000	Central Printing Materials & Supplies	500.00	0.00	500.00	0.00	0.00	500.00
A 1670.451-00-000	Postage & Express Delivery	25,000.00	4,383.87	29,383.87	7,217.63	22,166.24	0.00
<b>1670</b>	<b>CENTRAL PRINTING &amp; MAILING</b>	<b>43,000.00</b>	<b>1,978.87</b>	<b>44,978.87</b>	<b>14,625.01</b>	<b>27,641.24</b>	<b>2,712.62</b>
A 1680.160-00-000	Central Data Processing Salaries	6,000.00	0.00	6,000.00	1,500.00	4,500.00	0.00
A 1680.220-00-000	Central Data Processing Hardware	3,500.00	0.00	3,500.00	0.00	1,789.20	1,710.80
A 1680.400-00-000	Computer Contractual Expenses	15,000.00	4,290.58	19,290.58	2,310.70	6,033.08	10,946.80
A 1680.450-00-000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	617.10	375.00	7.90
A 1680.490-00-000	BOCES Central Data Processing Service	494,500.00	80,060.61	574,560.61	42,764.31	430,113.71	101,682.59
<b>1680</b>	<b>CENTRAL DATA PROCESSING</b>	<b>520,000.00</b>	<b>84,351.19</b>	<b>604,351.19</b>	<b>47,192.11</b>	<b>442,810.99</b>	<b>114,348.09</b>
<b>16</b>	<b>Liability Insurance</b>	<b>2,777,272.00</b>	<b>166,504.30</b>	<b>2,943,776.30</b>	<b>626,695.31</b>	<b>1,125,365.87</b>	<b>1,191,715.12</b>
A 1910.426-00-000	Liability Insurance	139,700.00	0.00	139,700.00	119,350.97	7,500.00	12,849.03
<b>1910</b>	<b>UNALLOCATED INSURANCE</b>	<b>139,700.00</b>	<b>0.00</b>	<b>139,700.00</b>	<b>119,350.97</b>	<b>7,500.00</b>	<b>12,849.03</b>
A 1920.400-00-000	School Association Dues	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<b>1920</b>	<b>SCHOOL ASSOCIATION DUES</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
A 1930.400-00-000	Judgements & Claims	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>1930</b>	<b>JUDGMENTS &amp; CLAIMS</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
A 1981.490-00-000	BOCES Administrative Services	270,500.00	4,057.71	274,557.71	225,711.40	48,346.31	500.00
<b>1981</b>	<b>BOCES ADMINISTRATIVE COSTS</b>	<b>270,500.00</b>	<b>4,057.71</b>	<b>274,557.71</b>	<b>225,711.40</b>	<b>48,346.31</b>	<b>500.00</b>
<b>19</b>		<b>421,200.00</b>	<b>4,057.71</b>	<b>425,257.71</b>	<b>345,062.37</b>	<b>55,846.31</b>	<b>24,349.03</b>
<b>1</b>		<b>4,132,301.00</b>	<b>197,802.39</b>	<b>4,330,103.39</b>	<b>1,138,393.97</b>	<b>1,724,482.10</b>	<b>1,467,227.32</b>
A 2010.150-00-000	Curriculum Development-Professional Salaries	88,850.00	0.00	88,850.00	21,750.00	65,250.00	1,850.00



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2010.151-00-000	Team Leaders, Mentors, IB Coordinators Salaries	40,550.00	0.00	40,550.00	0.00	0.00	40,550.00
A 2010.400-00-000	Curriculum Development Contractual	500.00	0.00	500.00	0.00	0.00	500.00
A 2010.450-00-000	Curriculum Develop Materials & Supply	1,400.00	11,000.00	12,400.00	0.00	10,484.20	1,915.80
2010	CURRICULUM DEVEL & SUPERVISION *	131,300.00	11,000.00	142,300.00	21,750.00	75,734.20	44,815.80
A 2020.150-10-000	Supervision-Professional Salaries-EE	93,080.00	0.00	93,080.00	22,099.98	66,300.02	4,680.00
A 2020.150-20-000	Supervision-Professional Salaries-MS	141,440.00	0.00	141,440.00	33,581.28	100,743.72	7,115.00
A 2020.150-30-000	Supervision-Professional Salaries-HS	161,200.00	0.00	161,200.00	38,098.50	114,295.50	8,806.00
A 2020.160-10-000	Supervision-Support Salaries-EE	65,894.00	0.00	65,894.00	14,688.08	42,513.38	8,692.54
A 2020.160-15-000	Supervision-Support Salaries-JEDIS	25,615.00	0.00	25,615.00	3,839.22	16,375.27	5,400.51
A 2020.160-20-000	Supervision-Support Salaries-MS	32,427.00	0.00	32,427.00	8,038.65	24,097.74	290.61
A 2020.160-30-000	Supervision-Support Salaries-HS	36,483.00	0.00	36,483.00	8,634.15	23,587.92	4,260.93
A 2020.163-00-000	Clerical Sub. Salaries	8,000.00	0.00	8,000.00	2,048.36	0.00	5,951.64
A 2020.165-10-000	SRO Salaries-EE	49,600.00	0.00	49,600.00	2,692.50	0.00	46,907.50
A 2020.165-15-000	SRO Salaries-JEDIS	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2020.165-20-000	SRO Salaries-MS	49,600.00	0.00	49,600.00	3,015.00	0.00	46,585.00
A 2020.165-30-000	SRO Salaries-HS	60,000.00	0.00	60,000.00	5,502.50	45,000.00	9,497.50
A 2020.400-00-000	Supervision Contractual	4,000.00	0.00	4,000.00	120.74	0.00	3,879.26
A 2020.400-10-000	Supervision Elbridge Elem Contractual	1,670.00	275.53	1,945.53	439.24	770.89	735.40
A 2020.400-15-000	Supervision-JEDIS-Contractual	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2020.400-20-000	Supervision Middle School Contractual	3,000.00	111.56	3,111.56	773.93	1,198.00	1,139.63
A 2020.400-30-000	Supervision High School Contractual	3,000.00	27.07	3,027.07	259.96	852.46	1,914.65
A 2020.450-00-000	Supervision Materials & Supplies	23,800.00	13,000.00	36,800.00	0.00	23,459.92	13,340.08
A 2020.450-10-000	Supervision Elbridge Materials	2,670.00	2,000.00	4,670.00	236.93	2,748.13	1,684.94
A 2020.450-15-000	Supervision-JEDIS-Materials & Supplies	1,505.00	4,000.00	5,505.00	0.00	1,516.80	3,988.20
A 2020.450-20-000	Supervision Middle School Materials	7,500.00	0.00	7,500.00	1,704.25	775.06	5,020.69
A 2020.450-30-000	Supervision High School Materials	5,500.00	344.47	5,844.47	482.18	1,159.61	4,202.68
2020	SUPERVISION-REGULAR SCHOOL *	792,184.00	19,758.63	811,942.63	146,255.45	465,394.42	200,292.76
A 2060.490-00-000	Boces Research Plan Service	124,000.00	11,204.40	135,204.40	6,915.83	62,293.57	65,995.00
2060	RESEARCH, PLANNING & EVALUAT *	124,000.00	11,204.40	135,204.40	6,915.83	62,293.57	65,995.00
A 2070.151-00-000	Inservice Training Salaries	20,000.00	15,100.00	35,100.00	34,886.30	0.00	213.70
A 2070.400-00-000	Inservice Training Contractual	25,000.00	-15,100.00	9,900.00	0.00	820.00	9,080.00
A 2070.401-00-000	Inservice Staff Develop Contractual	25,000.00	-11,000.00	14,000.00	0.00	0.00	14,000.00
A 2070.450-00-000	Inservice Materials & Supplies	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2070.490-00-000	BOCES Inservice Training Service	24,250.00	0.00	24,250.00	2,230.42	20,769.58	1,250.00
2070	INSERVICE TRAINING-INSTRUCTION	98,250.00	-11,000.00	87,250.00	37,116.72	21,589.58	28,543.70
20		1,145,734.00	30,963.03	1,176,697.03	212,038.00	625,011.77	339,647.26
A 2110.120-10-000	Teacher Salaries-Gr K-3-EE	1,674,306.00	-127,876.90	1,546,429.10	135,214.72	1,411,214.38	0.00
A 2110.120-10-CAR	Teacher Salaries-Gr K-3-EE CARES Act	0.00	132,500.00	132,500.00	11,039.44	121,433.56	27.00
A 2110.120-15-000	Teacher Salaries-Gr 4-5-JEDIS	744,640.00	0.00	744,640.00	71,957.92	760,335.08	-87,653.00
A 2110.120-20-000	Teacher Salaries-Gr 6-MS	468,000.00	-485.00	467,515.00	35,335.94	346,480.06	85,699.00
A 2110.127-10-000	Reg School-TA Salaries-Gr K-3-EE	85,280.00	-4,623.10	80,656.90	2,031.85	282.44	78,342.61
A 2110.127-15-000	Reg School-TA Salaries-Gr 4-5-JEDIS	23,403.00	425.00	23,828.00	0.00	23,828.00	0.00
A 2110.127-20-000	Reg School-TA Salaries-Gr 6-MS	10,400.00	60.00	10,460.00	3.51	10,447.14	9.35
A 2110.130-20-000	Reg School-Teacher Salaries-Gr 7-8-MS	1,058,720.00	0.00	1,058,720.00	96,681.26	886,838.50	75,200.24
A 2110.130-30-000	Reg School-Teacher Salaries-Gr 9-12-HS	2,221,440.00	-150,900.00	2,070,540.00	177,248.44	1,738,343.60	154,947.96
A 2110.130-30-CAR	Reg School-Teacher Salaries-Gr 9-12-HS-CARES Act	0.00	128,600.00	128,600.00	11,816.34	116,711.66	72.00
A 2110.137-20-000	Reg School-TA Salaries-Gr 7-8-MS	24,575.00	0.00	24,575.00	2,493.20	21,468.20	613.60
A 2110.137-30-000	Reg School-TA Salaries-Gr 9-12-HS	25,615.00	0.00	25,615.00	2,387.40	21,845.20	1,382.40
A 2110.140-10-000	Substitute Teacher & TA Salaries-EE	110,880.00	0.00	110,880.00	3,429.00	0.00	107,451.00
A 2110.140-15-000	Substitute Teacher & TA Salaries-JEDIS	67,200.00	0.00	67,200.00	2,220.75	0.00	64,979.25
A 2110.140-20-000	Substitute Teacher & TA Salaries-MS	95,760.00	0.00	95,760.00	5,335.13	0.00	90,424.87
A 2110.140-30-000	Substitute Teacher & TA Salaries-HS	75,600.00	0.00	75,600.00	1,241.75	0.00	74,358.25
A 2110.144-00-000	Other Instruction Sal Outside WD	36,000.00	0.00	36,000.00	6,594.63	0.00	29,405.37
A 2110.144-15-000	Other Instruction Sal Outside WD-JEDIS	0.00	135.00	135.00	0.00	0.00	135.00
A 2110.150-00-000	Team Leaders Salaries	24,000.00	-135.00	23,865.00	438.20	3,943.80	19,483.00
A 2110.151-00-000	Mentors Salaries	2,528.00	0.00	2,528.00	0.00	0.00	2,528.00
A 2110.160-10-000	Teacher Aide Salaries-EE	28,971.00	0.00	28,971.00	1,812.55	0.00	27,158.45
A 2110.160-15-000	Teacher Aide Salaries-JEDIS	34,290.00	-2,005.50	32,284.50	0.00	0.00	32,284.50
A 2110.200-00-000	Tchg Reg School Equipment	22,100.00	-22,100.00	0.00	0.00	0.00	0.00
A 2110.200-10-000	Tchg Reg School-Equipment-EE	0.00	67,765.00	67,765.00	64,665.00	0.00	3,100.00
A 2110.200-15-000	Tchg Reg School-Equipment-JEDIS	0.00	8,000.00	8,000.00	0.00	0.00	8,000.00
A 2110.200-20-000	Tchg Reg School-Equipment-MS	0.00	5,500.00	5,500.00	0.00	0.00	5,500.00
A 2110.200-30-000	Tchg Reg School-Equipment-HS	0.00	5,500.00	5,500.00	360.28	0.00	5,139.72
A 2110.400-00-000	Tchg Reg School Contractual	70,000.00	0.00	70,000.00	0.00	62,329.20	7,670.80
A 2110.400-10-000	TchgReg School-Contractual-EE	8,670.00	-4,062.32	4,607.68	601.97	493.03	3,512.68
A 2110.400-15-000	Tchg-Reg School-Contractual-JEDIS	8,000.00	-5,037.61	2,962.39	303.00	0.00	2,659.39



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.400-20-000	Tchg Reg School-Contractual-MS	20,000.00	-1,687.17	18,312.83	450.00	1,531.00	16,331.83
A 2110.400-28-000	Tchg-Reg School-IB Contractual-MS	23,000.00	-6,615.00	16,385.00	10,050.00	0.00	6,335.00
A 2110.400-30-000	Tchg-Reg School-Contractual-HS	30,000.00	-2,783.56	27,216.44	181.08	1,642.98	25,392.38
A 2110.450-10-000	Reg School-Supplies-EE	35,920.00	12,924.30	48,844.30	10,028.71	6,163.35	32,652.24
A 2110.450-10-222	Reg School-PBIS Supplies-EE	1,800.00	1,120.00	2,920.00	1,104.21	0.00	1,815.79
A 2110.450-15-000	Reg School-Supplies-JEDIS	20,800.00	-765.67	20,034.33	2,389.13	8,270.32	9,374.88
A 2110.450-20-000	Reg School-Supplies-MS	30,000.00	11,101.63	41,101.63	8,442.55	15,719.98	16,939.10
A 2110.450-30-000	Reg School-Supplies-HS	69,000.00	13,842.94	82,842.94	9,652.19	33,930.42	39,260.33
A 2110.471-00-000	Tuition Paid NYS Public School-Regular Ed	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
A 2110.480-10-000	Reg School-Textbooks-EE	18,000.00	10,712.89	28,712.89	6,039.30	8,285.12	14,388.47
A 2110.480-15-000	Reg School-Textbooks-JEDIS	12,000.00	2,347.25	14,347.25	5,726.27	5,109.79	3,511.19
A 2110.480-20-000	Reg School-Textbooks-MS	25,000.00	0.00	25,000.00	10,264.14	7,335.64	7,400.22
A 2110.480-30-000	Reg School-Textbooks-HS	23,000.00	722.87	23,722.87	1,743.39	652.12	21,327.36
A 2110.489-00-000	Private School Textbooks	2,000.00	0.00	2,000.00	851.12	0.00	1,148.88
A 2110.490-00-000	BOCES Tchg Reg School Service	252,112.00	5,584.20	257,696.20	26,483.55	205,243.65	25,969.00
<b>2110</b>	<b>TEACHING-REGULAR SCHOOL</b>	<b>7,513,010.00</b>	<b>77,764.25</b>	<b>7,590,774.25</b>	<b>726,617.92</b>	<b>5,819,878.22</b>	<b>1,044,278.11</b>
<b>21</b>		<b>7,513,010.00</b>	<b>77,764.25</b>	<b>7,590,774.25</b>	<b>726,617.92</b>	<b>5,819,878.22</b>	<b>1,044,278.11</b>
A 2250.150-00-000	SWD Teacher Salaries	49,500.00	-46,747.00	2,753.00	0.00	2,593.88	159.12
A 2250.150-10-000	SWD-Teacher Salaries-EE	425,360.00	125,300.00	550,660.00	50,223.60	500,428.42	7.98
A 2250.150-15-000	SWD-Teacher Salaries-JEDIS	152,880.00	4,700.00	157,580.00	14,072.84	143,416.92	90.24
A 2250.150-20-000	SWD-Teacher Salaries-MS	191,880.00	1,610.00	193,490.00	17,659.56	175,821.06	9.38
A 2250.150-30-000	SWD-Teacher Salaries-HS	222,240.00	2,900.00	225,140.00	19,989.22	205,144.58	6.20
A 2250.157-10-000	SWD-TA Salaries-EE	224,952.00	-87,273.00	137,679.00	11,413.84	110,833.10	15,432.06
A 2250.157-15-000	SWD-TA Salaries-JEDIS	132,506.00	0.00	132,506.00	14,524.70	113,573.20	4,408.10
A 2250.157-20-000	SWD-TA Salaries-MS	70,606.00	-2,400.00	68,206.00	4,882.69	27,794.61	35,528.70
A 2250.157-30-000	SWD-TA Salaries-HS	19,000.00	1,910.00	20,910.00	2,090.14	18,811.16	8.70
A 2250.160-00-000	SWD Support Salaries	65,000.00	0.00	65,000.00	0.00	0.00	65,000.00
A 2250.400-00-000	SWD Contractual Expense	0.00	52,983.00	52,983.00	2,550.45	41,368.53	9,064.02
A 2250.450-00-000	SWD Materials & Supplies	20,000.00	-4,868.73	15,131.27	885.76	5,388.64	8,856.87
A 2250.471-00-000	SWD Tuition Paid NYS Public School	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 2250.472-00-000	SWD Tuition Paid Other	120,000.00	-45,400.00	74,600.00	0.00	0.00	74,600.00
A 2250.490-00-000	BOCES SWD Service	1,921,007.00	127,605.81	2,048,612.81	178,565.94	1,689,039.87	181,007.00
<b>2250</b>	<b>PROGRAMS-STUDENTS W/ DISABIL</b>	<b>3,624,931.00</b>	<b>130,320.08</b>	<b>3,755,251.08</b>	<b>316,858.74</b>	<b>3,034,213.97</b>	<b>404,178.37</b>



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2259.150-10-000	ELL-Instructional Salaries-Elbridge	32,625.00	0.00	32,625.00	2,692.26	29,614.74	318.00
A 2259.150-15-000	ELL-Instructional Salaries-JEDIS	13,052.00	0.00	13,052.00	1,076.90	11,845.90	129.20
A 2259.150-20-000	ELL-Instructional Salaries-Middle School	13,052.00	0.00	13,052.00	1,076.90	11,845.90	129.20
A 2259.150-30-000	ELL-Instructional Salaries-High School	6,526.00	0.00	6,526.00	538.44	5,922.96	64.60
<b>2259</b>							
A 2280.490-00-000	Career & Technical Ed -BOCES Services	65,255.00	0.00	65,255.00	5,384.50	59,229.50	641.00
		879,600.00	0.00	879,600.00	73,278.35	723,721.65	82,600.00
<b>2280</b>	<b>OCCUPATIONAL EDUCATION</b>						
		879,600.00	0.00	879,600.00	73,278.35	723,721.65	82,600.00
<b>22</b>							
A 2330.490-00-000	BOCES Special Schools Services	4,569,786.00	130,320.08	4,700,106.08	395,521.59	3,817,165.12	487,419.37
		58,000.00	10,787.50	68,787.50	13,590.00	387.50	54,810.00
<b>2330</b>	<b>TEACHING-SPECIAL SCHOOLS</b>						
		58,000.00	10,787.50	68,787.50	13,590.00	387.50	54,810.00
<b>23</b>							
A 2610.150-10-000	Librarian Salaries-Elbridge Elem	77,386.00	0.00	77,386.00	0.00	0.00	77,386.00
A 2610.150-15-000	Librarian Salaries-JEDIS	28,309.00	0.00	28,309.00	0.00	0.00	28,309.00
A 2610.150-20-000	Librarian Salaries-Middle School	42,463.00	0.00	42,463.00	0.00	0.00	42,463.00
A 2610.150-30-000	Librarian Salaries-High School	73,174.00	-72,400.00	774.00	0.00	0.00	774.00
A 2610.150-30-CAR	Librarian Salaries-High School-CARES Act	0.00	72,400.00	72,400.00	7,238.10	65,142.90	19.00
A 2610.450-10-000	Library & AV Elbridge Materials	335.00	0.00	335.00	0.00	0.00	335.00
A 2610.450-15-000	Library & AV-Supplies-JEDIS	170.00	0.00	170.00	0.00	0.00	170.00
A 2610.450-20-000	Library & AV Middle School Materials	250.00	0.00	250.00	106.97	0.00	143.03
A 2610.450-30-000	Library & AV High School Materials	500.00	0.00	500.00	0.00	0.00	500.00
A 2610.460-10-000	Library EE State Aid Library Materials	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
A 2610.460-15-000	Library Books-JEDIS	4,000.00	201.49	4,201.49	201.49	0.00	4,000.00
A 2610.460-20-000	Library MS State Aid Library Materials	2,000.00	2,499.12	4,499.12	2,306.31	0.00	2,192.81
A 2610.460-30-000	Library HS State Aid Library Materials	7,200.00	4,000.00	11,200.00	3,816.22	0.00	7,383.78
A 2610.490-00-000	BOCES Library & AV Service	73,401.00	7,209.05	80,610.05	8,783.41	7,825.64	64,001.00
A 2610.490-10-000	BOCES Library & AV- Elbridge	8,400.00	0.00	8,400.00	0.00	0.00	8,400.00
A 2610.490-15-000	Library & AV-BOCES Service-JEDIS	350.00	0.00	350.00	0.00	0.00	350.00
A 2610.490-20-000	BOCES Library & AV Middle School	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2610.490-30-000	BOCES Library & AV High School	9,600.00	0.00	9,600.00	0.00	0.00	9,600.00
<b>2610</b>	<b>SCHOOL LIBRARY &amp; AUDIOVISUAL</b>						
		337,538.00	13,909.66	351,447.66	22,452.50	72,968.54	256,026.62
A 2630.160-10-000	CAI-Salaries-EE	52,728.00	-1,000.00	51,728.00	17,560.71	0.00	34,167.29
A 2630.160-15-000	CAI-Salaries-JEDIS	63,973.00	0.00	63,973.00	9,565.02	28,695.11	25,712.87
A 2630.160-20-000	CAI-Salaries-MS	67,824.00	0.00	67,824.00	14,347.56	43,042.63	10,433.81



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2630.160-30-000	CAI-Salaries-HS	64,220.00	0.00	64,220.00	15,936.24	47,808.76	475.00
A 2630.162-00-000	Director of IT-Mileage	500.00	-500.00	0.00	0.00	0.00	0.00
A 2630.162-20-000	Director of IT-Mileage	0.00	500.00	500.00	124.98	375.02	0.00
A 2630.164-10-000	CAI-Non-Instructional Overtime-EE	500.00	1,000.00	1,500.00	1,176.50	0.00	323.50
A 2630.200-00-000	CAI Equipment	3,000.00	0.00	3,000.00	0.00	1,748.83	1,251.17
A 2630.220-00-000	Computer Hardware	27,000.00	0.00	27,000.00	0.00	17,840.88	9,159.12
A 2630.450-00-000	CAI Materials & Supplies	18,000.00	497.95	18,497.95	5,200.15	5,979.38	7,318.42
A 2630.460-00-000	Computer Software	25,000.00	-5,990.50	19,009.50	13,308.20	0.00	5,701.30
A 2630.490-00-000	BOCES CAI Technology Service	569,183.00	16,660.34	585,843.34	50,776.22	437,617.39	97,449.73
<b>2630</b>	<b>COMPUTER ASSISTED INSTRUCTION</b>	<b>* 891,928.00</b>	<b>11,167.79</b>	<b>903,095.79</b>	<b>127,995.58</b>	<b>583,108.00</b>	<b>191,992.21</b>
<b>26</b>		<b>** 1,229,466.00</b>	<b>25,077.45</b>	<b>1,254,543.45</b>	<b>150,448.08</b>	<b>656,076.54</b>	<b>448,018.83</b>
A 2810.150-10-000	Guidance-Prof Salaries-EE	117,520.00	22,300.00	139,820.00	11,728.74	72,173.66	55,917.60
A 2810.150-15-000	Guidance-Prof Salaries-JEDIS	28,912.00	0.00	28,912.00	0.00	28,549.60	362.40
A 2810.150-20-000	Guidance-Prof Salaries-MS	48,464.00	-25.00	48,439.00	3,420.97	41,635.71	3,382.32
A 2810.150-30-000	Guidance-Prof Salaries-HS	206,440.00	-350.00	206,090.00	23,078.37	179,374.50	3,637.13
A 2810.160-30-000	Guidance-Support Staff-HS	33,540.00	350.00	33,890.00	8,398.87	25,454.97	36.16
A 2810.400-20-000	Guidance Middle School Contractual	0.00	25.00	25.00	12.10	0.00	12.90
A 2810.400-30-000	Guidance High School Contractual	750.00	0.00	750.00	0.00	0.00	750.00
A 2810.450-10-000	Guidance-Supplies-EE	300.00	0.00	300.00	0.00	0.00	300.00
A 2810.450-15-000	Guidance-Supplies-JEDIS	0.00	300.00	300.00	0.00	0.00	300.00
A 2810.450-20-000	Guidance -Supplies-MS	300.00	0.00	300.00	6.38	13.51	280.11
A 2810.450-30-000	Guidance-Supplies-HS	900.00	0.00	900.00	0.00	0.00	900.00
<b>2810</b>	<b>GUIDANCE-REGULAR SCHOOL</b>	<b>* 437,126.00</b>	<b>22,600.00</b>	<b>459,726.00</b>	<b>46,645.43</b>	<b>347,201.95</b>	<b>65,878.62</b>
A 2815.160-10-000	Nurses Salaries-EE	49,400.00	-900.00	48,500.00	3,831.68	41,149.57	3,518.75
A 2815.160-15-000	Nurses Salaries-JEDIS	16,536.00	300.00	16,836.00	1,400.30	15,403.30	32.40
A 2815.160-20-000	Nurses Salaries-MS	25,064.00	600.00	25,664.00	2,500.97	23,104.94	58.09
A 2815.160-30-000	Nurses Salaries-HS	44,200.00	0.00	44,200.00	5,655.86	37,947.60	596.54
A 2815.400-00-000	Health Services Contractual	15,000.00	4,200.00	19,200.00	0.00	8,400.00	10,800.00
A 2815.400-10-000	Health Services-Contractual-EE	100.00	0.00	100.00	0.00	0.00	100.00
A 2815.400-20-000	Health Services-Contractual-MS	100.00	0.00	100.00	0.00	0.00	100.00
A 2815.400-30-000	Health Services-Contractual-HS	100.00	0.00	100.00	0.00	0.00	100.00
A 2815.450-10-000	Nurses-Supplies-EE	900.00	336.01	1,236.01	336.01	97.75	802.25
A 2815.450-20-000	Nurses-Supplies-MS	2,000.00	0.00	2,000.00	189.50	649.23	1,161.27



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2815.450-30-000	Nurses-Supplies-HS	500.00	204.02	704.02	0.00	204.02	500.00
<b>2815</b>	<b>HEALTH SERVICES-REGULAR SCHOOL *</b>	<b>153,900.00</b>	<b>4,740.03</b>	<b>158,640.03</b>	<b>13,914.32</b>	<b>126,956.41</b>	<b>17,769.30</b>
A 2820.150-10-000	Psychologist-Salaries-EE	82,784.00	0.00	82,784.00	6,613.44	72,747.56	3,423.00
A 2820.150-20-000	Psychologist-Salaries-MS	47,320.00	0.00	47,320.00	4,116.31	42,801.72	401.97
A 2820.150-30-000	Psychologist-Salaries-HS	20,280.00	0.00	20,280.00	1,667.60	18,343.60	268.80
A 2820.450-10-000	Psychologist Elbridge Materials	500.00	0.00	500.00	0.00	0.00	500.00
<b>2820</b>	<b>PSYCHOLOGICAL SRVC-REG SCHOOL *</b>	<b>150,884.00</b>	<b>0.00</b>	<b>150,884.00</b>	<b>12,397.35</b>	<b>133,892.88</b>	<b>4,593.77</b>
A 2825.150-15-000	Social Worker Salaries-JEDIS	31,200.00	2,250.00	33,450.00	3,342.74	30,084.50	22.76
A 2825.150-20-000	Social Worker Salaries-MS	38,480.00	-494.50	37,985.50	3,798.52	34,186.98	0.00
A 2825.150-30-000	Social Worker Salaries-HS	0.00	250.00	250.00	20.26	222.74	7.00
<b>2825</b>	<b>SOCIAL WORK SRVC-REG SCHOOL *</b>	<b>69,680.00</b>	<b>2,005.50</b>	<b>71,685.50</b>	<b>7,161.52</b>	<b>64,494.22</b>	<b>29.76</b>
A 2850.150-00-000	Cocurricular Instructional Salaries	0.00	0.00	0.00	0.00	0.00	0.00
A 2850.150-10-000	Cocurricular Instructional Salaries-EE	1,024.00	0.00	1,024.00	0.00	0.00	1,024.00
A 2850.150-15-000	Cocurricular Instructional Salaries-JEDIS	343.00	611.00	954.00	65.70	591.30	297.00
A 2850.150-20-000	Cocurricular Instructional Salaries-MS	9,984.00	7,150.00	17,134.00	1,480.10	8,550.90	7,103.00
A 2850.150-30-000	Cocurricular Instructional Salaries-HS	57,304.00	17,950.00	75,254.00	3,660.50	34,916.50	36,677.00
A 2850.150-33-000	Marching Band Salaries	43,680.00	-17,575.00	26,105.00	18,022.11	7,667.45	415.44
A 2850.156-00-000	Proctor Pay	0.00	200.00	200.00	187.20	0.00	12.80
A 2850.156-10-000	Co-Curricular-Proctor Pay-Elbridge	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
A 2850.156-15-000	Co-Curricular-Proctor Pay-JEDIS	1,500.00	0.00	1,500.00	68.64	0.00	1,431.36
A 2850.156-20-000	Co-Curricular-Proctor Pay-Middle School	13,000.00	-286.00	12,714.00	2,764.32	0.00	9,949.68
A 2850.156-30-000	Co-Curricular-Proctor Pay-High School	12,000.00	0.00	12,000.00	209.97	0.00	11,790.03
A 2850.160-20-000	CoCurricular Support Salaries-MS	500.00	0.00	500.00	124.98	375.02	0.00
A 2850.160-30-000	CoCurricular Support Salaries-HS	2,810.00	0.00	2,810.00	155.77	1,125.00	1,529.23
A 2850.200-33-000	Marching Band-Equipment	8,000.00	1,499.00	9,499.00	1,499.00	1,149.00	6,851.00
A 2850.400-30-000	CoCurricular High School Contractual	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2850.400-33-000	Marching Band Contractual	25,000.00	-8,050.00	16,950.00	4,600.00	600.00	11,750.00
A 2850.450-30-000	CoCurricular High School Materials	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2850.450-33-000	Marching Band Materials & Supplies	15,000.00	7,505.07	22,505.07	6,679.69	4,763.69	11,061.69
<b>2850</b>	<b>CO-CURRICULAR ACTIV-REG SCHL *</b>	<b>201,645.00</b>	<b>9,004.07</b>	<b>210,649.07</b>	<b>39,517.98</b>	<b>59,738.86</b>	<b>111,392.23</b>
A 2855.150-00-000	Interscholastic Instructional Salaries	0.00	0.00	0.00	1,923.42	2,564.58	-4,488.00
A 2855.150-20-000	Coaches Salaries-Modified	64,012.00	0.00	64,012.00	8,421.60	24,602.40	30,988.00
A 2855.150-30-000	Coaches Salaries-Varsity & JV	198,016.00	0.00	198,016.00	25,574.39	90,628.27	81,813.34



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.151-30-000	Interscholastic Athletics-AD Salary	45,000.00	61.00	45,061.00	11,265.24	33,795.76	0.00
A 2855.156-00-000	Interscholastic Athletics-Proctor & SRO Pay	56,160.00	-6,051.00	50,109.00	3,601.86	0.00	46,507.14
A 2855.160-30-000	Interscholastic Athletics-Support Salaries-HS	85,322.00	5,990.00	91,312.00	19,721.41	70,669.40	921.19
A 2855.200-00-000	Interscholastic Athletics Equipment	4,125.00	4,075.80	8,200.80	4,075.80	0.00	4,125.00
A 2855.400-00-000	Interscholastic Athletics Contractual	79,200.00	33,731.95	112,931.95	14,824.89	47,849.92	50,257.14
A 2855.450-00-000	Interscholastic Athletic Materials	61,000.00	29,301.28	90,301.28	26,986.97	21,995.90	41,318.41
<b>2855</b>	<b>INTERSCHOL ATHLETICS-REG SCHL</b>	<b>592,835.00</b>	<b>67,109.03</b>	<b>659,944.03</b>	<b>116,395.58</b>	<b>292,106.23</b>	<b>251,442.22</b>
<b>28</b>	<b>**</b>	<b>1,606,070.00</b>	<b>105,458.63</b>	<b>1,711,528.63</b>	<b>236,032.18</b>	<b>1,024,390.55</b>	<b>451,105.90</b>
<b>2</b>	<b>***</b>	<b>16,122,066.00</b>	<b>380,370.94</b>	<b>16,502,436.94</b>	<b>1,734,247.77</b>	<b>11,942,909.70</b>	<b>2,825,279.47</b>
A 5510.160-00-000	Transportation Salaries	1,206,400.00	0.00	1,206,400.00	82,651.63	0.00	1,123,748.37
A 5510.160-00-001	Transportation Supervisor & Office Salary	131,040.00	0.00	131,040.00	37,550.00	58,477.75	35,012.25
A 5510.161-00-000	Transportation Extra Trip Salaries	53,300.00	0.00	53,300.00	3,371.49	0.00	49,928.51
A 5510.163-00-000	Transportation Substitutes	77,000.00	-3,025.00	73,975.00	2,945.26	0.00	71,029.74
A 5510.164-00-000	Transportation Overtime	14,600.00	0.00	14,600.00	259.50	0.00	14,340.50
A 5510.167-00-000	Transportation Summer Help	19,000.00	0.00	19,000.00	16,235.06	0.00	2,764.94
A 5510.210-00-000	Transportation-Bus Purchases	469,800.00	0.00	469,800.00	0.00	0.00	469,800.00
A 5510.400-00-000	Transportation Contractual Expenses	64,000.00	4,526.51	68,526.51	5,871.96	33,839.36	28,815.19
A 5510.426-00-000	Transportation Insurance	40,000.00	0.00	40,000.00	32,284.26	0.00	7,715.74
A 5510.438-00-000	Transportation Physicals	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
A 5510.439-00-000	Transportation Repairs on Buses	7,000.00	0.00	7,000.00	438.61	0.00	6,561.39
A 5510.450-00-000	Transportation Materials & Supplies	22,000.00	2,175.00	24,175.00	156.58	2,766.63	21,251.79
A 5510.500-00-000	Vehicle Fuel	177,020.00	0.00	177,020.00	7,534.01	100,153.89	69,332.10
A 5510.501-00-000	Oil, Lubricants, Additives, DEF ...	5,830.00	656.25	6,486.25	744.45	364.00	5,377.80
A 5510.502-00-000	Vehicle Parts	21,500.00	745.15	22,245.15	4,022.68	5,980.91	12,241.56
A 5510.503-00-000	Vehicle Tires	10,000.00	3,912.72	13,912.72	2,799.00	2,728.72	8,385.00
A 5510.504-00-000	Transportation-Snow Removals Salt/Sand	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
<b>5510</b>	<b>DISTRICT TRANSPORT-MEDICAID</b>	<b>2,328,490.00</b>	<b>8,990.63</b>	<b>2,337,480.63</b>	<b>196,864.49</b>	<b>204,311.26</b>	<b>1,936,304.88</b>
A 5530.160-00-000	Mechanic Salaries	114,400.00	0.00	114,400.00	24,925.15	1,150.00	88,324.85
A 5530.168-00-000	Bus Garage Snow Removal Stipends	6,900.00	0.00	6,900.00	0.00	0.00	6,900.00
A 5530.400-00-000	Bus Garage Contractual & Insurance	15,000.00	1,892.90	16,892.90	1,321.29	12,790.57	2,781.04
A 5530.420-00-000	Bus Garage Electric & Gas	16,000.00	0.00	16,000.00	3,798.86	8,783.14	3,418.00
<b>5530</b>	<b>GARAGE BUILDING</b>	<b>152,300.00</b>	<b>1,892.90</b>	<b>154,192.90</b>	<b>30,045.30</b>	<b>22,723.71</b>	<b>101,423.89</b>
A 5581.490-00-000	BOCES Transportation Services	18,000.00	3,025.00	21,025.00	5,708.00	15,304.50	12.50



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
5581	TRANSPORTATION FROM BOCES	18,000.00	3,025.00	21,025.00	5,708.00	15,304.50	12.50
55		2,498,790.00	13,908.53	2,512,698.53	232,617.79	242,339.47	2,037,741.27
5		2,498,790.00	13,908.53	2,512,698.53	232,617.79	242,339.47	2,037,741.27
A 7140.160-00-000	Community Service Salaries	20,000.00	0.00	20,000.00	53.94	0.00	19,946.06
A 7140.200-00-000	Community Svc-Recreation-Equipment	8,000.00	0.00	8,000.00	0.00	7,920.75	79.25
A 7140.400-00-000	Community Service Contractual	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00
A 7140.450-00-000	Community Service-Supplies	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
7140	RECREATION	32,600.00	0.00	32,600.00	53.94	7,920.75	24,625.31
71		32,600.00	0.00	32,600.00	53.94	7,920.75	24,625.31
7		32,600.00	0.00	32,600.00	53.94	7,920.75	24,625.31
A 9010.800-00-000	Employee Retirement System	503,712.00	0.00	503,712.00	0.00	476,500.00	27,212.00
9010	STATE RETIREMENT	503,712.00	0.00	503,712.00	0.00	476,500.00	27,212.00
A 9020.800-00-000	Teacher Retirement System	1,197,950.00	0.00	1,197,950.00	334,160.16	0.00	863,789.84
9020	TEACHERS' RETIREMENT	1,197,950.00	0.00	1,197,950.00	334,160.16	0.00	863,789.84
A 9030.800-00-000	FICA Social Security Medicare	1,129,662.00	7,466.66	1,137,128.66	141,773.12	883,693.54	111,662.00
9030	SOCIAL SECURITY	1,129,662.00	7,466.66	1,137,128.66	141,773.12	883,693.54	111,662.00
A 9040.800-00-000	Workers Compensation	225,000.00	0.00	225,000.00	221,868.00	3,000.00	132.00
9040	WORKERS COMP	225,000.00	0.00	225,000.00	221,868.00	3,000.00	132.00
A 9050.800-00-000	Unemployment Insurance	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
9050	UNEMPLOYMENT INSURANCE	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
A 9060.800-00-000	Health Insurance	3,802,000.00	39,227.91	3,841,227.91	965,415.27	2,808,182.72	67,629.92
A 9060.801-00-000	Dental Insurance	102,000.00	13,247.30	115,247.30	977.53	110,189.77	4,080.00
A 9060.802-00-000	Vision Insurance	51,000.00	0.00	51,000.00	7,816.32	41,215.68	1,968.00
A 9060.803-00-000	Medicare Part B Payment to GF Retirees	1,160.00	0.00	1,160.00	0.00	0.00	1,160.00
A 9060.804-00-000	403B Administration	2,000.00	0.00	2,000.00	1,716.00	0.00	284.00
A 9060.805-00-000	Flex Spending Plan	4,000.00	0.00	4,000.00	485.10	2,802.70	712.20
9060	HOSPITAL, MEDICAL & DENTAL INS	3,962,160.00	52,475.21	4,014,635.21	976,410.22	2,962,390.87	75,834.12
A 9080.800-00-000	Employee Tuition	7,500.00	0.00	7,500.00	2,337.00	4,435.56	727.44
9080		7,500.00	0.00	7,500.00	2,337.00	4,435.56	727.44
90		7,075,984.00	59,941.87	7,135,925.87	1,676,548.50	4,330,019.97	1,129,357.40
A 9711.600-00-000	Serial Bonds - Principal - School	2,270,000.00	0.00	2,270,000.00	1,525,000.00	452,500.00	292,500.00
A 9711.700-00-000	Serial Bonds - Interest - School	640,325.00	0.00	640,325.00	161,337.50	478,987.50	0.00
9711		2,910,325.00	0.00	2,910,325.00	1,686,337.50	931,487.50	292,500.00



# JORDAN - ELBRIDGE CSD

Appropriation Status Detail Report By Function From 7/1/2021 To 10/14/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9713.600-00-000	Serial Bonds - Principal - BOCES	220,000.00	0.00	220,000.00	0.00	220,000.00	0.00
A 9713.700-00-000	Serial Bonds - Interest - BOCES	84,950.00	0.00	84,950.00	0.00	84,950.00	0.00
9713							
A 9789.600-00-000	Energy Perf. Contract-Principal	304,950.00	0.00	304,950.00	0.00	304,950.00	0.00
A 9789.700-00-000	Energy Perf. Contract-Interest	208,134.00	0.00	208,134.00	0.00	0.00	208,134.00
9789							
		6,850.00	0.00	6,850.00	0.00	0.00	6,850.00
97							
		214,984.00	0.00	214,984.00	0.00	0.00	214,984.00
A 9901.930-00-000	Transfer to School Food Service Fund	3,430,259.00	0.00	3,430,259.00	1,686,337.50	1,236,437.50	507,484.00
A 9901.950-00-000	Transfer to Special Aid Fund	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 9901.950-3Y-000	Transfer to Special Aid Fund - 3 Yr Old Pre-K	60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
A 9901.950-4Y-000	Transfer to Special Aid Fund-4 Yr Old Pre-K	185,000.00	0.00	185,000.00	0.00	0.00	185,000.00
9901							
		160,000.00	0.00	160,000.00	0.00	0.00	160,000.00
A 9950.900-00-000	TRANSFER TO SPECIAL AID	420,000.00	0.00	420,000.00	0.00	0.00	420,000.00
	Transfer to Capital-Capital Outlay	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
9950							
		100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
99							
		520,000.00	0.00	520,000.00	0.00	0.00	520,000.00
9							
		11,026,243.00	59,941.87	11,086,184.87	3,362,886.00	5,566,457.47	2,156,841.40
	Fund A Totals:	33,812,000.00	652,023.73	34,464,023.73	6,468,199.47	19,484,109.49	8,511,714.77
	Grand Totals:	33,812,000.00	652,023.73	34,464,023.73	6,468,199.47	19,484,109.49	8,511,714.77



**JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT**

Date	Warrant Number	Checks	Check Number	Findings	Recommendations
10/5/2021	F-6	1	439	PO dated 9/18/21, Inv dated 8/13/21	Released
10/5/2021	F-6	1	440	PO dated 9/23/21, Inv dated 8/20 & 8/30	Released
10/5/2021	C-6	1	192	No Discrepancies	Released
10/5/2021	A-19	3	27344 - 27346	No Discrepancies	Released
10/5/2021	A-19	1	27347	PO dated 9/13/21, Inv dated 8/31/21	Released
10/5/2021	A-19	11	27348 - 27359	No Discrepancies	Released
10/5/2021	A-19	1	27360	PO dated 8/30/21, Inv dated 8/23/21	Released
10/5/2021	A-19	1	27361	No Discrepancies	Released
10/5/2021	A-19	1	27362	PO dated 9/21/21, Inv dated 9/14/21	Released
10/5/2021	A-19	18	27363 - 27381	No Discrepancies	Released
10/5/2021	A-19	1	27382	PO dated 9/30/21, Inv dated 9/8/21	Released
10/5/2021	A-19	28	27383 - 27411	No Discrepancies	Released
10/5/2021	A-19	1	27412	PO dated 9/17/21, Inv's dated 2/19, 7/20, 7/27, 7/28, 7/29, 8/2	Released
10/5/2021	A-19	11	27413 - 27424	No Discrepancies	Released

Date	Warrant Number	Checks	Check Number	Findings	Recommendations
10/18/2021	C-7	3	193 - 195	No Discrepancies	Released
10/18/2021	F-7	2	441 & 442	No Discrepancies	Released
10/18/2021	A-23	1	27426	PO dated 10/13/21, Inv dated 9/17/21	Released



10/18/2021	A-23	2	27426 & 27427	No Discrepancies	Released
10/18/2021	A-23	1	27428	PO dated 9/21/21, Inv dated 9/20/20	Released
10/18/2021	A-23	1	27429	No Discrepancies	Released
10/18/2021	A-23	1	27430	PO dated 9/30/21, Inv dated 8/25/21	Released
10/18/2021	A-23	2	27431 & 27432	No Discrepancies	Released
10/18/2021	A-23	1	27433	PO dated 9/30/21, Inv dated 9/24/21	Released
10/18/2021	A-23	9	27434 - 27442	No Discrepancies	Released
10/18/2021	A-23	1	27443	PO dated 9/16/21, Inv dated 9/13 & 9/15	Released
10/18/2021	A-23	3	27444 - 27446	No Discrepancies	Released
10/18/2021	A-23	1	27447	PO dated 8/9/21, Inv dated 8/4/21	Released
10/18/2021	A-23		27447	PO dated 10/7/21, Inv dated 9/30/21	Released
10/18/2021	A-23	5	27448 - 27452	No Discrepancies	Released
10/18/2021	A-23	1	27453	PO dated 10/13/21, Inv dated 10/4/21	Released
10/18/2021	A-23	12	27454 - 27466	No Discrepancies	Released
10/18/2021	A-23	1	27467	PO dated 8/23/21, Inv dated 8/13/21	Released
10/18/2021	A-23	9	27468 - 27476	No Discrepancies	Released
10/18/2021	A-23	1	27477	PO dated 9/30/21, Inv dated 7/1/21	Released
10/18/2021	A-23	8	27478 - 27485	No Discrepancies	Released
10/18/2021	A-23	1	27486	PO dated 9/30/21, Inv dated 9/24/21	Released
10/18/2021	A-23	2	27487 & 27488	No Discrepancies	Released
10/18/2021	A-23	1	27489	PO dated 8/5/21, Inv dated 8/2/21	Released
10/18/2021	A-23	8	27490 - 27497	No Discrepancies	Released
10/18/2021	A-23	1	27498	PO dated 9/30/21, Inv dated 9/16/21	Released
10/18/2021	A-23	6	27499 - 27504	No Discrepancies	Released
10/18/2021	A-23	1	27505	PO dated 7/19/21, Inv dated 5/25/21	Released
10/18/2021	A-23	4	27506 - 27509	No Discrepancies	Released



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Jury Duty Policy Number: 6460

Date of Original Policy: \_\_\_\_\_ Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021 Date of Next Review: 10/17/2024

Replacement of Policy Number: \_\_\_\_\_

A District employee called for jury duty shall receive his or her full day's pay from the School District plus mileage from the State. No employee shall be entitled to receive the per diem allowance for any regularly scheduled workday on which jury duty is rendered if on such a day his or her wages are not withheld on account of such service.



## JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: School Admissions

Policy Number: 7123

Date of Original Policy: 10/21/2015

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 10/21/2024

Replacement of Policy Number: 7120, 7121 & 7130

The district shall provide a public education to all persons residing in the district between the ages of five and twenty-one who have not received a high school diploma.

A veteran of any age who has not yet received his/her high school diploma and who has been discharged under conditions other than dishonorable is eligible to attend school.

A non-veteran under twenty-one years of age who has received a high school diploma shall be permitted to attend school or BOCES upon payment of tuition.

Upon registration, all new students shall be required to present:

1. proof of age - examples of acceptable forms of documentation include, but are not limited to, a birth certificate, baptismal record, or a passport (including a foreign passport);
2. record of immunizations and a health certificate from a licensed physician;
3. proof of district residency – examples of acceptable forms of documentation include, but are not limited to, a pay stub, income tax form, deed or lease to a house or apartment, utility bills or other bills sent to the student's home address, voter registration document or a state- or other government-issued ID.

New entrants to the district will be subject to diagnostic screening to ensure proper placement and to determine if the student has a disability, is gifted or has limited English proficiency.



## **JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: <u>Admission of Nonresident Students</u>	Policy Number: <u>7131</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>10/21/2024</u>
Replacement of Policy Number: _____	

The Board of Education affirms that its primary responsibility is to provide the best possible educational opportunities for the children who are legal district residents and who are of legal age to attend school.

However, a non-resident student may be admitted to district schools upon payment to the district of the Board-adopted tuition charge, if and only if, in the judgment of the Superintendent of Schools:

1. there is sufficient space to accommodate the non-resident student;
2. no increase in the size of faculty or staff will be necessary to accommodate them;
3. the non-resident student meets the district's criteria for admission; and
4. the admission of such non-resident student is and continues during the enrollment period to be in the best interests of the district.

A non-resident student is defined as one whose legal residence is outside the school district.

The following conditions shall apply, to make non-resident pupils eligible for enrollment in the schools of the district:

- (a) Future Resident Pupils – Children whose parents, before the start of school in September, show proof of residence under construction or purchase and intend to become residents upon availability of the structure, may enter their children in school without tuition charge. Children whose parents show proof of a rental agreement at the start of the school year may also enter the schools of Jordan Elbridge without tuition charge.
- (b) Seniors (grade twelve) – Students who have been attending the Jordan Elbridge Schools and who leave the district after the completion of their junior year, may, with parental request and approval of the Jr. Sr. High School Principal, be permitted to finish their senior year and graduate without tuition charge.
- (c) Former Resident Pupils – Any pupil registered in the Jordan Elbridge District who moves to another district during the school year shall be permitted to complete that year at Jordan Elbridge with parental request and approval of the building principal without tuition charge.
- (d) Bona Fide Foreign Exchange Students – Pupils residing with families within the boundaries of the school district and participating in a recognized foreign exchange student program may attend district schools without tuition charge upon approval of the Superintendent and the Board of Education.



- (e) Prior Permanently Approved Non-Resident Pupils – Non-resident children of families who had received permanent approval for attendance at Jordan Elbridge will not be charged a tuition.
- (f) Other Non-Resident Pupils – Non-resident pupils, other than those listed above, must be recommended by the Superintendent of Schools and approved by the Jordan Elbridge Board of Education for attendance. Students accorded this privilege will be charged a tuition rate equal to the difference between State Aid receivable and the District's average cost per student for the prior year. In the event the non-resident pupil's parent or guardian retains ownership of taxable property within the district and pays taxes to the district during the year in which the student is attending as a non-resident, such school taxes will be deducted from the tuition charge.

Parents of approved non-resident pupils must supply the school district with information that all entrants must provide, as outlined in policy 7123.

All requests for non-resident student attendance will be brought to the attention of the Jordan Elbridge Board of Education.

Tuition payments must be made in advance of enrollment and will be pro-rated for any portion of a semester. Subsequent tuition payments must be made in advance of each school semester in order to continue enrollment eligibility for the child being supported through tuition payments.



## JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: Eligibility for Co Curricular & Extracurricular Activities	Policy Number: 7410
Date of Original Policy: 07/10/2002	Date Revision Adopted
Reviewed by Policy Committee: 10/13/2021	Date of Next Review: 10/21/2024
Replacement of Policy Number:	

The Board of Education has the authority to establish reasonable standards as prerequisites for eligibility for cocurricular and extracurricular activities. These standards apply to entry qualifications as well as to continued participation in such activities. Advisors/Coaches must disseminate a copy of the expected standards of conduct to all students and parents at the start of each school year, and participating students should be individually informed of the application and scope of such standards.

Eligibility and continued participation in cocurricular and extracurricular activities are a privilege extended to students, as opposed to a right, and the behavioral standards set forth in the district Code of Conduct (policy 5300) apply to all students participating in any cocurricular and/or extracurricular activity. All student participants, including athletes, will be informed that they have the obligation to act in a responsible manner because of the leadership roles they play in the school environment and as a result are expected to adhere to a ban on the consumption/use of alcoholic beverages, drugs (other than those appropriately prescribed), and/or tobacco products on or off campus.

Advisors/Coaches must specify minimum school attendance requirements, and the minimum grade point average (GPA) they expect student participants to maintain. All such standards must be reasonable. The relationship between a student's GPA and his/her eligibility must be clearly explained to all student participants.

"Training rules" are generally accepted as a condition of participation in student athletics, and may include attendance at practices, individual training programs, etc. Similar rules of rehearsal attendance and practice may apply to other extracurricular or cocurricular activities such as orchestra, band and theater.

Advisors/Coaches will provide these expectations in writing at the beginning of the school year or season, as appropriate.

Although suspension from participation in an extracurricular activity does not require a full hearing pursuant to Section 3214 of the Education Law, a



student must be given the opportunity to appear informally before the disciplinarian and/or disciplinary committee, and present his/her side of the story as part of a general discussion of the conduct under review.

Education Law §§1709(3); 2801  
*Bush v. Dassel-Cokato Board of Ed.*, 745 F. Supp. 562 (D. Minn. 1990)  
*Matter of O'Conner v. Bd. of Ed.*, 65 Misc.2d 40 (1970)  
*Matter of Wilson*, 28 EDR 254 (1988)  
*Matter of Keily*, 24 EDR 138 (1984)  
*Matter of Miller*, 23 EDR 23 (1983)  
*Matter of Moore*, 22 EDR 180 (1982)  
*Matter of Clark*, 21 EDR 542 (1982)  
*Matter of Vetter*, 20 EDR 547 (1981)



## **JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Student Organizations, Cocurricular and  
Extra Curricular Activities

Policy Number: 7410.1

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 12/09/2024

Replacement of Policy Number: \_\_\_\_\_

The Board of Education recognizes the educational values inherent in student participation in the extracurricular life of the school, and supports the concept of the formation of student groups for such purposes as building sound social relationships, developing interests in an academic area, and gaining an understanding of the elements and responsibilities of good citizenship.

The Superintendent of Schools, with the aid of students, faculty and administration, is charged with developing procedures for registering and regulating student groups or clubs. Such procedures shall ensure that the District will register any group organized for a purpose not prohibited by Board policy or by law, if such group submits a list of its members designated as contacts, a copy of its constitution and/or bylaws, and the constitution and bylaws of any off-campus organization with which it may be affiliated. Group membership shall be in compliance with the Code of Conduct in regard to discrimination.

The Board may prohibit the formation of any clubs, including fraternities or sororities, or any other secret society, whose deliberations and activities have caused or created, or are likely to cause or create, a disruption of or interference with the school program.

Administrative regulations governing the use of school facilities shall abide by the Equal Access Act in the creation of a "limited open forum." All noncurricula-related student activities, regardless of religious or political content, shall have the same opportunities as any other such activity to operate on school grounds.

The Board of Education has the authority to establish reasonable standards as prerequisites for eligibility for co curricular and extracurricular activities. These standards apply to entry qualifications as well as to continued participation in such activities. Advisors/Coaches must disseminate a copy of the Athletic and Extracurricular Policy Handbook to all students and parents at the start of each school year, and participating students should be individually informed of the application and scope of such standards.

Eligibility and continued participation in co curricular and extracurricular activities are a privilege extended to students, as opposed to a right, and the behavioral standards sets forth in the District Code of Conduct apply to all students participating in any co curricular and/or extracurricular activity. All student participants, including athletes, will be informed that they have the obligation to act in a responsible manner because of the leadership roles they play in the school environment and as a result are expected to adhere to a ban on the consumption/use of



alcoholic beverages, drugs (other than those appropriately prescribed), and/or tobacco products on or off campus.

Advisors/Coaches must specify minimum school attendance requirements, and the minimum grade point average (GPA) they expect student participants to maintain. All such standards must be reasonable. The relationship between a student's GPA and his/her eligibility must be clearly explained to all student participants.

"Training rules" are generally accepted as a condition of participation in student athletics, and may include attendance at practices, individual training programs, etc. Similar rules of rehearsal attendance and practice may apply to other extracurricular or co curricular activities such as orchestra, band and theater.

Advisors/Coaches will provide these expectations in writing at the beginning of the school year or season, as appropriate.

Although suspension from participation in an extracurricular activity does not require a full hearing pursuant to Section 3214 of the Education Law, a student must be given the opportunity to appear informally before the disciplinarian and/or disciplinary committee, and present his/her side of the story as part of a general discussion of the conduct under review.

Education Law §§1709(3); 2801

*Bush v. Dassel-Cokato Board of Ed.*, 745 F. Supp. 562 (D. Minn. 1990)

*Matter of O'Conner v. Bd. of Ed.*, 65 Misc.2d 40 (1970)

*Matter of Wilson*, 28 EDR 254 (1988)

*Matter of Keily*, 24 EDR 138 (1984)

*Matter of Miller*, 23 EDR 23 (1983)

*Matter of Moore*, 22 EDR 180 (1982)

*Matter of Clark*, 21 EDR 542 (1982)

*Matter of Vetter*, 20 EDR 547 (1981)

Education Law §§207; 1709-a; 2503-a; 2554-a

Equal Access Act, 20 U.S.C. §§4071-4074

8 NYCRR Part 172

*Board of Education of the Westside Community Schools v. Mergens*, 496 U.S. 226 (1990)

*Garnett By Smith v. Renton School Dist. No. 403*, 865 F.2d 1121 (9th Cir., 1989)

*Thompson v. Waynesboro Area School Dist.*, 673 F.Supp. 1379 (M.D. Pa. 1987)

*Student Coalition v. Lower Merion School Dist. Bd.*, 633 F.Supp. 1040

(E.D. Pa. 1986)

*Tinker v. Des Moines Independent Community School Dist.*, 393 U.S. 503, 89 S.Ct. 733 (1969)

*Healy v. James*, 408 U.S. 169, 92 S.Ct. 2338 (1972)



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: <u>Notification of Sex Offenders</u>	Policy Number: <u>7560</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>10/21/2024</u>
Replacement of Policy Number: _____	

In accordance with the Sex Offender Registration Act ("Megan's Law"), the Board of Education supports the New York State Department of Criminal Justice Services (DCJS) in its effort to inform the community in certain circumstances of the presence of individuals with a history of sex offenses, particularly against children, in the school locality. This policy is enacted in order to minimize the possibility that the sex offender will come in contact with school-age children, and to assist law enforcement agencies in preventing further criminal activity from occurring. Furthermore, the District shall cooperate with local police authorities and the local community in promoting and protecting the safety and well being of its students.

It is the policy of the Board of Education to disseminate all information which the District receives from local police authorities in conjunction with Megan's Law to designated staff members who might have possible contact with the offender during the course of their school duties including, but not limited to, building principals, supervisors, teachers, office personnel, coaches, custodians, bus drivers, and security personnel. The Superintendent reserves the right to automatically disseminate such information to additional members of the staff, designated supervisors of non-school groups that regularly use District facilities and have children in attendance, Parents/guardians of District students, and other community residents who, in the opinion of the Superintendent, have an immediate need to be notified of such data in order to protect the safety of our students.

All staff members shall be informed of the availability of the information received by the District pursuant to Megan's Law upon written request to the applicable building principal/designee or supervisor. Community residents shall be notified of the availability of this information, with written requests directed to the District Office.

Staff members shall inform their immediate supervisor if they observe within the school building, on school grounds, at school activities, or at or near bus routes any individual whose description matches the information which was provided to the District by local law enforcement authorities. Such law enforcement officials will be notified of this information by the District as appropriate.

Information that is disseminated to the School District pursuant to Megan's Law may be disclosed or not disclosed by the District in its discretion.



Any information which the School District receives regarding a sex offender from a source other than the Sex Offender Registry, and which is maintained independent of the requirements of Megan's Law, will be available from the District, upon written request, in accordance with the requirements of the Freedom of Information Law.

#### Implementation

Administrative regulations shall be developed to implement this policy.



<b>JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT</b>	
Policy: <u>Use of Copyrighted Materials</u>	Policy Number: <u>8350</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>10/21/2024</u>
Replacement of Policy Number: _____	

All employees are prohibited from copying materials not specifically allowed by the copyright law, fair use guidelines, licenses or contractual agreements, or the permission of the copyright proprietor.

A copyright officer may be appointed by the Superintendent to provide information for all personnel regarding current copyright law and to maintain copyright records.

Regulations and procedures shall be developed by the administration detailing what can and can not be copied. Appropriate copyright notices will be placed on or near all equipment used for duplication.



## JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: Humane Treatment of Animals Policy Number: 8370  
Date of Original Policy: 01/18/2012 Date Revision Adopted: \_\_\_\_\_  
Reviewed by Policy Committee: 10/13/2021 Date of Next Review: 08/19/2024  
Replacement of Policy Number: \_\_\_\_\_

The Jordan-Elbridge Central School District is committed to the humane treatment and protection of animals and respects the importance of the part they play in the economy of nature. The Board of Education sets forth the following as guided by New York State Education Law, Section 809:

Treatment of live vertebrate animals- Any performance of certain specified types of lessons or experimental studies on live vertebrate animals in the school or during and activity conducted under the school's auspices are prohibited whether or not they take place on school premises where such lesson or experimental study employs:

- Micro-organisms which cause disease in humans or animals
- Ionizing radiation
- Known cancer producing agents
- Chemicals at toxic levels
- Drug production, pain or deformity
- Severe extremes of temperature
- Electric or other shock
- Excessive noise
- Noxious fumes
- Exercise to exhaustion
- Overcrowding
- Paralysis by muscle relaxants or other means
- Deprivation or excess of food, water or other essential nutrients
- Surgery or other invasive procedures
- Other extreme stimuli
- Termination of life.

Study and care of live animals- Any school which cares for or uses animals for study shall ensure that each animal in such school be afforded the following:

- a) Appropriate quarters
- b) Sufficient space for the normal behavior and postural requirements of the species
- c) Proper ventilation, lighting and temperature control
- d) Adequate food and clean drinking water
- e) Quarters which shall be cleaned on a regular basis and is located in an area where undue stress and disturbance are minimized.



Dissection of animals- Any student expressing a moral or religious objection to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project that shall be approved by such student's teacher; provided, however, that such objection is substantiated in writing by the student's parent (s) or legal guardian (s). Students who perform alternative projects who do not perform or witness the dissection of animals shall not be penalized.

A notice of course study will be distributed notifying students enrolled in a course that includes the dissection of an animal.

Any instruction that involves the study of animals will be outlined and approved by the superintendent (or their designee) prior to the course study beginning.



## **JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: School Calendar and School Day

Policy Number: 8410

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 10/21/2024

Replacement of Policy Number: \_\_\_\_\_

### **School Calendar**

The Board of Education shall annually adopt a school calendar according to the State Education Department guidelines and the Commissioner's regulations. It shall designate and include all full and half days of instruction, holidays, and vacations, and all testing dates as required by law.

In order to facilitate the movement of students in the area serviced by Cayuga-Onondaga BOCES, the calendar adopted shall be the same as the BOCES calendar insofar as possible.

### **School Day**

The school day shall be set by the Superintendent with approval of the Board.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: <u>Independent Study</u>	Policy Number: <u>8430</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>10/21/2024</u>
Replacement of Policy Number: _____	

Independent study, for credit, will be available to meet special individual needs of students in grades nine (9) through twelve (12). Credit shall be granted only for courses in the approved curriculum.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Home Tutoring (Temporary Instruction)

Policy Number: 8440

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 10/21/2024

Replacement of Policy Number: \_\_\_\_\_

Resident children attending public or non-public schools who qualify for home tutoring due to a long term illness shall be provided with such instruction in accordance with New York State Education Law and the Commissioner's Regulations.

Procedures for students requiring home tutoring shall be developed under the direction of the Superintendent or their designee.



## JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: Home Instruction (Home Schooling)

Policy Number: 8450

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 10/21/2024

Replacement of Policy Number: \_\_\_\_\_

From time to time, parents will choose to instruct their children at home. The School District will attempt to cooperate with parents who wish to provide home schooling for their children realizing that the child who is educated at home should receive an education in a manner consistent with an educational plan and at least substantially equivalent to students of like age and attainments in the local public schools. The required subjects should be taught in a competent, systematic and sequential manner, specifically in relation to the required courses as enumerated in Commissioner's Regulation Section 100.10.

### Provision of Services to Home-Instructed Students

Home-Instructed Students are not awarded a high school diploma. A high school diploma may only be awarded to a student enrolled in registered secondary school who has completed all program requirements set by the Board of Regents, the school or the District.

- a) Home-Instructed Students are not eligible to participate in interscholastic sports. Commissioner's Regulations mandate that only students enrolled in the public school are allowed to participate in interscholastic sports.

However, at the option of the District, they may participate in intramural and other school sponsored club activities. The School District **does** permit home-instructed students to participate in such extracurricular activities.

- b) The District is not required to loan available textbooks and other materials (e.g., Library material, microscopes, computer software, movie projectors).

However, the District shall not provide such textbooks and other material to the extent available to home instructed students.

- c) The School District is not required to furnish health services.
- d) The District is not responsible for providing remedial programs.
- e) Home-Instructed Students may not participate in the instructional program of the School District except for dual enrollment opportunities the District may make available under the "Dual Enrollment Law" and for special education programs and services the District is required to offer.



- f) The District shall offer a home-instructed student with disabilities the special education services as addressed in the approved Individualized Education Program (IEP) by the Committee on Special Education. However, there is no requirement that such services be provided in the student's home. Further, the District shall conduct a census and register of students with disabilities who reside in the District in accordance with Education Law and Commissioner's Regulations.
- g) Students instructed at home **shall** be allowed to use school facilities provided that there is a mutual agreement on the part of all involved parties.

Primary responsibility for determining compliance with Commissioner's Regulations addressing home instruction rests with the Superintendent of Schools of the School district in which a home-instructed student resides.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Board of Education Code of Ethics & Conduct      Policy Number: 1221

Date of Original Policy: 07/10/2002      Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021      Date of Next Review: 09/17/2024

Replacement of Policy Number: \_\_\_\_\_

The Jordan Elbridge Central School District Board of Education is committed to the following:

- a. Assure the opportunity for high quality education for every student and ensure the well being of the students the fundamental principle in all decisions and actions;
- b. Represent the entire District without fear or favor, while not using these positions for personal gain and accepting all responsibilities as means of unselfish service.
- c. Maintain high standards and the effectiveness of education through continuing professional development.
- d. Preserve the obligation of having all issues considered fairly and without bias.

Based on these commitments, the Board hereby establishes the following code of ethics and conduct for each of its members:

- a. Instill respect for community, state and nation.
- b. Observe and enforce state laws and regulations pertaining to education.
- c. Accept office as a Board Member as a means of unselfish service.
- d. Transact school business only in regular sessions.
- e. Represent the entire community without fear or favor.
- f. Remember at all times that he/she is one of a team.
- g. Accept all Board decisions once they are made and assist in carrying them out effectively.
- h. Delegate action to the Chief School Administrator as the Board executive and to confine Board action to policy making, planning and appraisal.



- i. Employ only competent, trained personnel, considering the recommendation of the Chief School Administrator.
- j. Preserve the right and obligation of teachers to teach controversial issues fairly and without bias.

The rules of ethical conduct of this policy shall not conflict with, but be in addition to the prohibitions of Article 18 of the New York State General Municipal Law relating to conflicts of interest of school district officers and employees.

### **Definitions-**

“Interest”- A pecuniary or material benefit accruing to a Board member.

**Gifts-** A Board member, officer or employee shall not, directly or indirectly, solicit any gift or receive any gift having a value of \$75.00 or more, whether in the form of money, services, loans, travel, entertainment, hospitality, or promise, or any other form, under circumstances in which it could reasonably be inferred that: the gift was intended to influence the individual or could reasonably be expected to influence the performance of official duties; or was intended as a reward for any official action on the individual's part.

This shall not be construed as prohibiting the traditional exchange of holiday gifts provided discretion is used to ensure that gifts of value are not accepted by staff, employees, or officers. Gifts from children that are principally sentimental in nature and are of insignificant financial value may be accepted in the spirit in which they are given.

**Confidential Information-** A Board member or its committees, officers or employees shall not disclose confidential information acquired in the course of official duties, or use such information to further a personal interest or obtain an advantage for friends or supporters. Confidential information includes information protected by law, and information obtained in Executive Sessions of the Board or its committees.

To ensure the confidentiality of information obtained, executive sessions will not be taped, nor will the information obtained be reduced to any form of writing.

**Representation Before the Board-** A Board member, officer or employee shall not receive, or enter into any agreement, express or implied, for compensation (contingent or otherwise) for services to be rendered in relation to any matter before the Board of Education.

### **Disclosure of Interest in Matters Before the Board**

- a. Any Board member, officer or employee, whether paid or unpaid, who participates in discussions or gives an official opinion to the Board of Education on any matter before it, shall publicly disclose on the official record the nature and extent of any



direct or indirect financial or other private interest he/she has with respect to the matter under discussion.

- b. Any Board member who has any direct or indirect financial interest, or other private interest, in any matter before the Board of Education, shall publicly disclose on the official record the nature and extent of the interest prior to any discussion on the matter, presuming the matter can legally come before the Board for action.

**Conflict of Interest-** A Board member, officer or employee shall not invest or hold any investment directly in any financial, business, commercial or other private transaction that creates a conflict with Board responsibilities and duties, unless permitted by law. Education Law §3016 requires a two-thirds vote by the board to employ a teacher who is related by blood or marriage to a school board member. The two-thirds vote requirement does not apply or have an effect on the continued employment of a tenured teacher who is hired before his/her relative is elected or appointed to the school board.

**Private Employment-** A Board member, officer or employee shall not engage in, solicit, negotiate for or promise to accept employment from or service private interests when it creates a conflict with or impairs the proper discharge of official school district duties.

### **General Conduct**

- a) As part of the educational team each Board member, officer or employee shall act with mutual respect and regard for each other's responsibilities and duties, recognizing that the strength of a Board of Education is action as a board, not as individuals. Board members only have authority to act at a duly called meeting of the Board. A vote of the majority shall determine any action, unless otherwise required by law, and the action then becomes the action of the entire Board. Board members shall not hold themselves out as speaking on behalf of the Board unless directly authorized by appropriate action of the Board. Individually, a Board member's rights are not greater or different than those of any qualified voter of the school district. If speaking in their individual capacity about school district matters, Board members shall directly indicate that they are not speaking on behalf of the Board nor are they acting in their capacity as a Board member.
- b) Board members and officers shall become familiar with state, federal and local laws affecting the educational goals and objective of the Jordan-Elbridge Central School District and shall abide by all laws and regulations pertaining to education and municipal entities.
- c) In order to increase their knowledge of the school district's operations, Board responsibilities and legal obligations; Board members and officers shall take advantage of opportunities to participate in applicable conferences, seminars, lectures, and/or webinars.



### **Distribution/Posting of Code of Ethics**

The Superintendent of the Jordan-Elbridge Central School District shall cause a copy of this code of ethics to be distributed to every Board member of the School District within thirty (30) days after the effective date of this resolution. Each Board member elected thereafter shall be furnished a copy before entering upon the duties of his/her office by the District Clerk. The Superintendent shall also cause a copy of Article 18 of the General Municipal Law to be kept posted in each building in the District in a place conspicuous to its Board members. Failure to distribute any such copy of this code of ethics or failure of any Board member to receive such copy, as well as failure to post any such copy of General Municipal Law, Article 18, shall have no effect on the duty of compliance with such code or Article 18, nor with the enforcement of provisions thereof.

### **Penalties**

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any provision of this code may be fined, suspended, or removed from office or employment, in the manner provided by law.

General Municipal Law, Article 18  
Public Officers Law, Article 7  
Education Law, §1701, §1804



## JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: BOE Nomination, Election &  
Reporting Expenditures

Policy Number: 1231

Date of Original Policy: 09/19/2012

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 09/16/2024

Replacement of Policy Number: \_\_\_\_\_ 1220 & 1230 (from 2002) \_\_\_\_\_

The Jordan-Elbridge Central School District welcomes the opportunity for members of the community and District to proactively work together for the betterment of students, faculty, and all district residents. The school district and Board of Education encourages qualified individuals interested in becoming a School Board Member to participate in the following election process:

- a. Candidates for the office of member of Board of Education shall be nominated by petition. Such petition can be obtained at the District Office. The petition must be signed by at least twenty-five (25) qualified voters of the District, or by two percent (2%) of the number of voters who voted in the previous annual election of Board members, whichever is greater. The petition shall state the residence of each signer, and shall state the name and residence of the candidate.
- b. The notice of Annual District Meeting must state that petitions nominating candidates for the Board of Education must be filed with the Clerk of the District no later than 30 days before the Annual or Special District Meeting at which the school board election will occur, between 9 am and 5pm.
- c. Voting will be by machine, and provisions shall be made for the election by "write-in-vote" of any candidate not previously nominated. The position of candidates on ballots shall be determined by lot at a drawing conducted by the District Clerk on the day after the last filing. Candidates or their proxies may be present for the drawing.
- d. The hours of voting shall be as indicated by Board resolution.
- e. The candidates receiving the largest number of votes or, in the alternative, the largest number of votes for each specific vacancy, shall be declared elected in accordance with Education Law.
- f. At least ten days prior to the election, the Board shall appoint at least two (2) inspectors of election for each voting machine, and set their salary.
- g. The District Clerk shall oversee the election. The Clerk shall give notice immediately to each person declared elected to the Board, informing him/her of the election and his/her term of office.
- h. Only qualified voters as determined by Education law (Section 2012) may vote at any District meeting or election.
- i. No electioneering will be allowed within one hundred (100) feet of the polling place.
- j. When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also



fills the remaining days of the previous term, beginning his/her term of office immediately upon election and the taking and filing of the oath of office.

### **Reporting of Expenditures and Contributions**

Each candidate for the position of member of the Board of Education who expenses and/or contributions received exceed five hundred dollars (\$500.00) must file a statement accounting for his/her campaign expenditures and contributions with the District Clerk and an addition statement with the Commissioner of Education. In the event the expenses do not exceed five hundred dollars (\$500.00) and the aggregate amount of all contributions made to the candidate do not exceed \$500.00, then a sworn statement to that effect must only be filed with the District Clerk.

#### **Required contribution statement shall include:**

- a. the dollar amount and/or fair market value of any receipt, contribution or transfer which is other than money;
- b. the name and address of the transferor, contributor or person from whom received;
- c. If the transferor, contributor or person is a political committee as defined in Section 14-100 of Education Law;
- d. the name and political unit represented by the committee;
- e. the date of receipt;
- f. the dollar amount of every expenditure;
- g. the name and address of the person to whom the expenditure was made, or the name of and political unit represented by the committee to which it was made;
- h. the date of the expenditure.

#### **Dates for filing the expenditure/contribution statements are as follows:**

- a. The first statement on or before the thirtieth (30<sup>th</sup>) day preceding the election to which it relates
- b. A second statement on or before the fifth (5<sup>th</sup>) day before the election
- c. A third statement within twenty (20) days after the election

Any contribution or loan in excess of one thousand dollars (\$1,000.00) received after the close of the period covered in the last statement filed before the election (b above) but before the election itself shall be reported with 24 hours after receipt.

All statements must be sworn before a notary public, a commissioner of deeds, a lawyer or a public official authorized by New York State law to administer oaths.

Education Law Section 2004, 2013, 2018, 2025,  
2029, 2031-a, 2032, 2034 (7)(d),  
2105 (14) and 2121

Education Law Section 1528 and 1529  
Election Law Section 14-100 (1)



## **JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: BOE Resignation and Dismissal

Policy Number: 1240

Date of Original Policy: 07/14/2005

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 09/16/2024

Replacement of Policy Number: \_\_\_\_\_

The Jordan-Elbridge Board of Education recognizes that a Board Member may not be able to fulfill their responsibilities as elected officials, and understands they may elect to resign their position. Additionally, Board Members may be dismissed as outlined below in this policy.

### **Board Resignation**

Board Members may resign at a District meeting of residents (i.e. the annual meeting, not a regular Board of Education meeting) or by filing a written resignation with the District Superintendent of the Supervisory District who must endorse his/her approval and file the resignation with the District Clerk.

Alternatively, a Board member may resign under Public Officers Law Section 31 by filing a written resignation with the District Clerk. The Clerk must then notify the School Board and the State Board of Elections.

The resignation shall take effect upon the date specified in the letter of resignation; however, if no effective date is specified, it shall take effect on the date of delivery to, or filing with the District Clerk. If an effective date is specified in the letter of resignation, such date shall not be more than thirty (30) days subsequent to the date of its delivery or filing.

A resignation may be withdrawn only with the consent of the person to whom the resignation was delivered (i.e. the District Clerk or BOCES District Superintendent). The School Board has no authority to act upon a request to withdraw a resignation.

### **Board Dismissal**

It shall be the duty of each member of the Board of Education to attend all meetings of the Board and, if any member shall refuse to attend three (3) consecutive meetings of the Board after having been regularly notified and a satisfactory cause for each non attendance is not shown, the Board will proceed to declare the office vacant.



A Board member may be removed from office by the Commissioner of Education for willful violation of any provision of law, neglect of duty, or willfully disobeying any decision, order or regulation of the Commissioner. The Board of Education may also remove a Board member for misconduct relating to the exercise of authority as a Board member. A written copy of all charges made of such misconduct must be served upon the Board member at least ten (10) days before the time designated for a hearing on the charges; and the Board member shall be allowed a full and fair opportunity to refute such charges before removal.

### **Filling a Vacancy**

In the event of death, resignation, removal from office or from the School District, or refusal to serve as a Board member, the District has the power and duty to fill the vacancy. If the Board chooses to fill the vacancy by appointment, the appointment requires a majority vote of the full Board and shall be only for a term ending with the next annual election of the School District at which time such vacancy shall be filled in a regular manner for the balance of the unexpired term.

The Board, at its own option, may instead call a special election within ninety (90) days to fill the unexpired term. If not filled by Board appointment or special election, the District Superintendent of the Supervisory District may appoint a competent person to fill the vacancy until the next annual election.

Alternatively, the Commissioner of Education may order a special election for filling a vacancy. When such special election is ordered, the vacancy shall not be otherwise filled.

A person elected or appointed to fill a vacancy shall take office immediately upon filing the oath of office.

A Board member who has been removed from office shall be ineligible to appointment or election to any office in the District for a period of one (1) year from the date of such removal.

Education Law Sections 306,1607,1706, 1709 (17)(18),  
1804 (1), 2103 (2), 2109, 2111,2112,2113,2502,2503 and 2553  
Public Officers Law Sections 30,31 and 35

Date of Original Policy 07/14/2005  
Previous Revision



## **JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Legal Qualification of Voters  
and Absentee Ballots \_\_\_\_\_

Policy Number: 1251

Date of Original Policy: 09/19/2012

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 09/16/2024

Replacement of Policy Number: \_\_\_\_\_ 1250 & 1621 (from 2002) \_\_\_\_\_

The Jordan-Elbridge School District encourages individuals to exercise their constitutional right to vote. A person shall be entitled to register and vote at the annual District meeting for election of members of the Board of Education, and upon all matters which may be brought before such meeting, who is:

- a) A citizen of the United States;
- b) Eighteen (18) years of age or older;
- c) A resident within the District for a period of thirty (30) days preceding the meeting at which he/she offers to vote.

Any person who would not be qualified to register to vote under the provisions of Sections 5-100 and 5-106 of the Election Law shall not have the right to register for/or vote in an election.

### **Absentee Ballots**

The Board of Education authorizes the District Clerk or a Board designee (the latter only if the District does not provide for the personal registration of voters) to provide absentee ballots to qualified District voters. Absentee ballots shall be used for the election of School Board members, School District public library trustees, the adoption of the annual budget and School District public library budget and referenda.

A District voter must request in advance an application for an absentee ballot. The voter must complete the application and state the reason he/she will not be able to appear in person on the day of the District election/vote for which the absentee ballot is requested. The application must be received by the District Clerk or Board designee at least seven (7) days before the election/vote if the ballot is to be delivered personally to the voter.

***Statements on the application for absentee ballot must be signed and dated by the voter.***

Pursuant to the provisions of Education Law, a qualified District voter is eligible to vote by absentee ballot if he/she is unable to appear to vote in person the day of School District election/vote because of the following:

- a) He/She is or will be a patient in a hospital, or is unable to appear personally at the polling place on the day of the election/vote because of illness or physical disability.



- b) He/She has duties, occupation or business responsibilities, or studies which require being outside of the county of residence on the day of the School District election/vote.
- c) He/She will be on vacation outside of the county of residence on the day of such District election/vote.
- d) He/She will be absent from the voting residence due to detention in jail awaiting action by a grand jury or awaiting trial, or is confined in prison after conviction for an offense other than a felony.
- e) He/She will be absent from the School District on the day of the School District election/vote by reason of accompanying spouse, parent or child who is or would be, if he/she were a qualified voter, entitled to apply for the right to vote by absentee ballot.

An absentee ballot must reach the office of the District Clerk or Board designee not later than 5:00 p.m. on the day of the election/vote in order that his/her vote may be canvassed.

A list of all persons to whom absentee ballots have been issued shall be maintained in the office of the District Clerk or Board designee and made available for public inspection during regular office hours until the day the election/vote. Any qualified voter may, upon examination of such list, file a written challenge of the qualification as a voter of any whose name appears on such list, stating the reason for such challenge. The written challenge shall be transmitted by the District Clerk or Board designee to the election inspectors on the day of the District election/vote. In addition, any qualified voter may challenge the acceptance of the absentee voter's ballot of any person on such list by making his/her reasons known to the election inspector before the close of the polls.

### **Nursing Homes or other Qualifying Adult Care Facilities**

When the Board of Elections of the county in which the School District is located, receives twenty five (25) or more absentee ballot applications from a nursing home (or other qualifying adult care facility), the Board of Elections must send election inspectors to the nursing home between one (1) and thirteen (13) days before the election, to supervise the completion of absentee ballots by the resident of the facility. This provision of the Election Law applies to all elections conducted by the School District.

Education Law Section 1501-c, 2014, 2018-a, 2018-b, and 2613  
Education Law Section 2012, 2025 and 2603  
Election Law Section 8-407  
Election Law Article 5



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Submission of Questions & Propositions      Policy Number: 1260  
At the Annual Elections & Special District Meetings

Date of Original Policy: 07/10/2002      Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021      Date of Next Review: 09/16/2024

Replacement of Policy Number: \_\_\_\_\_

The following rules and regulations shall apply to the submission of the questions or propositions at the annual elections or special district elections of the Jordan-Elbridge School District.

- a) Questions or propositions shall be submitted by petition directed to the Clerk of the School District and shall be signed by twenty-five (25) qualified voters, or five percent (5%) of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater.
- b) A separate petition shall be required for each question or proposition.
- c) Each petition shall be filed with the Clerk of the School District. Petitions relating to an Annual Election must be filed no later than thirty (30) days preceding the election at which the question or proposition is to be voted upon.
- d) Questions or propositions submitted in accordance with these rules and accepted will be printed on the ballot for the voting machine.
- e) The Board of Education shall cause the rules and regulations set forth in this policy to be distributed within the District.
- f) Nothing herein contained shall affect the nominations of candidates as set forth in the Annual District Election notice pursuant to Section 2018 of the Education Law.

The procedure for requesting the Board of Education to call a Special District Meeting to vote on a question or proposition shall be in accordance with subdivision 2 of Section 2008 of the Education Law.

Education Law Sections 2008 and 2035(2)

Original Policy Adopted 07/10/2002  
Date of Last Revision



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Duties of the External (Independent) Auditor Policy Number: 1334

Date of Original Policy: 07/10/2002 Date Revision Adopted: \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021 Date of Next Review: 09/16/2024

Replacement of Policy Number: \_\_\_\_\_

**Duties of the Independent Auditor**

The Board by law shall obtain an annual audit of its financial records by an independent certified public accountant or independent public accountant and a copy of the certified audit in a form prescribed by the Commissioner must be accepted by the Board and furnished annually to the State Education Department.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Duties of the School Attorney

Policy Number: 1337

Date of Original Policy: 07/10/2002

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 09/16/2024

Replacement of Policy Number: \_\_\_\_\_

**Duties of the School Attorney**

The Board of Education shall employ a primary School Attorney who shall be responsible to the Board of Education for guidance on all affairs which are of a legal nature, including but not limited to:

- Negotiation of all legal charges and processes for each bond issue and construction and/or reconstruction of new buildings
- Negotiation and review of all employment contracts
- Legal Counsel on matters referred to him/her to determine legality of procedure
- Matters related to "due process" hearings or procedures.

In addition, the Board reserves the right to appoint additional legal representation as they deem appropriate.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: <u>Agenda Format</u>	Policy Number: <u>1511</u>
Date of Original Policy: <u>07/14/2005</u>	Date Revision Adopted: _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>09/16/2024</u>
Replacement of Policy Number: _____	

The Jordan-Elbridge Board of Education is committed to conducting its meetings in a productive manner in order to best fulfill its obligation to the School District and the community it serves. The board will conduct its regularly scheduled board meeting using the following agenda format:

- a) Organization
  - Roll Call
  - Quorum Check
  - Emergency Exit Procedures
  - Pledge of Allegiance
  - Agenda Check
- b) Student Representatives' Report and Celebrations
- c) Calendar of Events
- d) Student Presentations
- e) Board of Education announcements /Special Events/Topics for Discussion / Review of follow up items
- f) Presentations/Administrative Reports
- g) Receipt of written questions/comments
- h) Approval of Minutes
- i) Consent Agenda
- j) Items for Board Action
- k) Public Comments/Question
- l) Executive Session (if needed)
- m) Adjournment

For special and emergency meetings, the regular meeting agenda format shown above may be shortened and/or adopted to fit the purpose of the meeting.



## JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: <u>Regular/Special Board Meetings</u>	Policy Number: <u>1517</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>09/16/2024</u>
Replacement of Policy Number: <u>1510, 1520</u> (from 2002) _____	

The Jordan-Elbridge Board of Education is respectful of the responsibility and duties that they are designated to carry out. It is the Board of Education's responsibility and duty by law to conduct all of its meetings open to the public except those portions of the meetings which qualify as executive sessions or exempt meetings.

### Definitions

A "meeting" is defined as an official convening of a public body for the purpose of conducting public business.

A "public body" is defined as an entity of two (2) or more persons which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law.

If video conferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that video conferencing will be used, identify the locations for the meeting, and state that the public has the right to attend the meeting at any of the locations.

**Regular meetings** of the Board of Education of the Jordan-Elbridge Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

It is the responsibility of the Superintendent to prepare the agenda and review it with the Board President for each meeting of the Board. The agenda for each meeting shall be prepared during the week prior to the meeting. The agenda shall be distributed to Board members at least two (2) business days before such regular meeting. Whenever the President or other members of the Board wish to bring a matter to the attention of the Board, such request should be made to the Board President or Superintendent so that the same can be placed on the agenda. Whenever individuals or groups wish to bring a matter to the attention of the Board, such request shall be addressed in writing to the Superintendent. The Superintendent shall present such matter to the Board.



The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda, supporting documentation, location and time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent and members of his/her staff at the Superintendent's discretion shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation, employment status, and salary determination. The Board may request the attendance of such additional person(s) as it desires.

**Special Meetings** of the Board shall be held on call by any member of the Board. A reasonable and good faith effort shall be made by Superintendent or the Board President, as the case may be to give every member of the Board twenty four (24) hours notice of the time, place and purpose of the meeting. All special meetings shall be held at a regular meeting place of the Board.

In an emergency, the twenty four (24) hour notice may be waived by having each Board member sign a waiver of notice form.

Public notice of the time and place shall be given, to the extent practicable, to the news media and shall be conspicuously posted in one or more designated public locations at a reasonable time prior to the meeting.



### **JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Annual District Meeting & Election Budget Vote _____	Policy Number: 1612 _____
Date of Original Policy: <u>09/19/2012</u>	Date Revision Adopted _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>09/16/2024</u>
Replacement of Policy Number: _____ 1610 & 1611 (from 2002) _____	

The Jordan-Elbridge Board of Education will appoint a qualified voter as chairperson of the Annual District Meeting and Election/Budget Vote.

The chairperson will call the Annual District Meeting to order and proceed to the following order of business:

- a) Designation of District Clerk as clerk of the election and assistant clerks
- b) Designation of tellers and/or inspectors of election as previously appointed by the Board
- c) Reading of notice of call of the election by the Clerk
- d) Opening of the booths for voting
- e) Closing of the booths
- f) Receiving the report of the Clerk of the results of the elections
- g) Adjournment

#### **Annual District Meeting and Election/Budget Vote**

Pursuant to law, the Annual District meeting and Election/Budget Vote for the School District will be held on the third (3<sup>rd</sup>) Tuesday in May. At this time, the District's registered voters will elect members of the Board of Education and will also vote on the District's Budget for the upcoming school year. However, in the event that the third (3<sup>rd</sup>) Tuesday in May conflicts with a religious holiday, the School Board may petition the Commissioner of Education to obtain permission to hold the Annual Meeting and Election /Budget Vote on the second (2<sup>nd</sup>) Tuesday in May. Such request from the Board of Education must be certified and received by the Commissioner no later than March 1<sup>st</sup>.

The District Clerk shall give notice of the time and place of holding the Annual Meeting and Election/Budget Vote by publishing such notice four (4) times within seven (7) weeks preceding the meeting. The first (1<sup>st</sup>) publication of the notice must be at least forty-five (45) days prior to the meeting. Such notice must appear in two (2) Newspapers (if there are two) which have a general circulation within the District, or one (1) newspaper, if there is one newspaper with a general circulation within the District. The notice shall also contain such other information as require by law.

Copies of the proposed annual operating budget for the succeeding year to be voted upon at the Annual Meeting and Election shall be available to District residents, on request, in each District school building during certain designated hours on each day other than Saturday, Sunday or holiday during the fourteen (14) days preceding such Annual Meeting. The availability of this budget information shall be included in a legal notice of the Annual Meeting; and such copies of the proposed budget will also be available to district residents at the time of the Annual Meeting and Election.



Education Law Sections 1804(4), 1906(1), 2002 (1), 2017(5) and (6), 2022 (1) and 2601-a(2)

Education Law Sections 1608(2), 1716(2), 2003(1), 2004(1)

Education Law Sections 1716 and 2025



## **JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: <u>Executive Sessions</u>	Policy Number: <u>1730</u>
Date of Original Policy: <u>07/10/2002</u>	Date Revision Adopted: _____
Reviewed by Policy Committee: <u>10/13/2021</u>	Date of Next Review: <u>09/16/2024</u>
Replacement of Policy Number: _____	

### **Executive Sessions**

Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the area or areas of the subject or subjects to be considered, the Board of Education may conduct an executive session for discussion of the below enumerated purposes only, provided, however, that no action by formal vote shall be taken except on a 3020-a probable cause finding(s). For all other purposes, the action by formal vote shall be taken in open meeting and properly recorded in the minutes of the meeting.

- a) Matters that will imperil the public safety if disclosed;
- b) Any matter that may disclose the identity of a law enforcement agent or informer;
- c) Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- d) Discussions regarding proposed, pending or current litigation;
- e) Collective negotiations pursuant to Article 14 of the Civil Service Law;
- f) Medical, financial, credit or employment history of any particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any particular person or corporation;
- g) Preparation, grading or administration of examinations;
- h) Proposed acquisition, sale or lease of real property or the proposed acquisition or securities, or sale or exchange of securities, but only when publicity would substantially affect the value thereof.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: School Sponsored Media &  
Student Participation

Policy Number: 3111

Date of Original Policy: 01/16/2013

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 09/16/2022

Replacement of Policy Number: 3110 & 3240 (from 2002) \_\_\_\_\_

**School Sponsored Media**

Copies of all final news releases will be sent to the Superintendent for review and release. As the official spokesperson, the Superintendent or his/her designee shall issue all news releases concerning the District. All statements of the Board will be released through the office of the Superintendent and/or the District Clerk.

In addition, a periodic newsletter may be prepared and mailed to each resident of the school district or posted on the district's website. The newsletter may include information regarding school activities, a calendar and /or other items of interest to the community. The District accepts the funding obligation for the necessary staff and production costs. Other electronic methods to distribute information may be used at the administration's discretion.

**Student Participation**

Students provide an important channel of communication with parents and the entire community. Information concerning the schools may be properly disseminated through students. The school district's administrators shall review all messages and materials prior to authorizing their dispersal through the student body.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Relations with the Municipal Governments

Policy Number: 3120

Date of Original Policy: 07/10/2002

Date Revision Adopted: \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 09/16/2024

Replacement of Policy Number: \_\_\_\_\_

It is the commitment of the Board to establish and maintain a positive working relationship with the governing bodies of the municipality. The Board shall also cooperate with municipal, county and state agencies whose work affects the welfare of the children of the District, including any County Social Service Departments, the Board of Health, The Recreation Department, the Public Libraries, and all community emergency service agencies.



## JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT

Policy: Renting School Land

Policy Number: 5252

Sale and Disposal of School District property

Date of Original Policy: 05/22/2013

Date Revision Adopted \_\_\_\_\_

Reviewed by Policy Committee: 10/13/2021

Date of Next Review: 09/17/2024

Replacement of Policy Number: 5250 and 5251

### **Renting School Land**

Any firm or person renting or using school land shall provide the Board of Education with a "Save Harmless" clause within the rental agreement created by the District's legal counsel and approved by the Jordan-Elbridge Board of Education.

### **Sale and Disposal of School District Property (including Real Property)**

No school property, including buildings or land shall be sold without prior approval of the Board. The net proceeds from the sale of school property shall be deposited in the General Fund.

### **Disposal of District Personal Property**

School District equipment that is obsolete, surplus, or unusable by the District shall be disposed of in such a manner that is advantageous to the District.

The Superintendent will be responsible for selling the equipment in such a way so as to maximize the net proceeds of sale which may include a bona fide public sale preceded by adequate public notices. If it is determined that reasonable attempts to dispose of the equipment have been made and such attempts have not produced an adequate return, the Superintendent or their designee may dispose of the equipment in any manner which they deem appropriate.

### **Textbooks**

Textbooks may lose their value to the educational program because of changes in the curriculum or they contain outdated material and/or are in poor condition. If textbooks are no longer useful or usable, the procedures for disposal shall adhere to the following order of preference:

- a) Sale of textbooks; If reasonable attempts to dispose of surplus textbooks fail to produce monetary return to the School District
- b) Donation to charitable organizations
- c) Disposal as trash



Education Law Section 1709 (9) and (11)

Education Law Section 2511

General Municipal Law Sections 51 and 800 et seq.



**JORDAN ELBRIDGE CENTRAL SCHOOL DISTRICT**

Policy: Safety and Security Policy Number: 5680  
Date of Original Policy: 07/10/2002 Date Revision Adopted \_\_\_\_\_  
Reviewed by Policy Committee: 10/13/2021 Date of Next Review: 01/21/2024  
Replacement of Policy Number: \_\_\_\_\_

The Board of Education of the Jordan-Elbridge Central School District hereby declares that it is the policy of the School District to provide a safe and secure environment to all those persons, students, staff and visitors, who lawfully enter upon district property or who travel in the district vehicles for the purposes of the District.

It shall be the responsibility of the Superintendent to establish and carry out written relations that will:

- a) Identify those staff members who will be responsible for effective administration of the regulations
- b) Provide staff time and other necessary resources for the effective administration of the regulations
- c) Establish periodic written review of the activities of the staff to ensure compliance with applicable laws and regulations
- d) Provide ongoing mechanisms for the effective review of safety and security concerns of the staff, students and affected public
- e) Provide reports to the Board of Education regarding the significant aspects of safety and security of the District

**Student Safety**

All staff who are made aware of physical or verbal threats to students must immediately report these threats against students to the next level of supervisory authority for prompt action. The immediate supervisor must then inform the Superintendent or their designee, including any action taken, after learning of such threats to students.

The District shall disseminate this policy to all employees in order to ensure staff awareness.

**Hazard Communication Standard**

All personnel shall be provided with applicable training to comply with the New York State "Right-to-Know" Law and Hazard Communication Standard.

The Superintendent or their designee shall maintain a current record of the name, address and social security number of every employee who handles or uses toxic substances and which substance (s) were handled or used by the employee.



Rules and regulations will be developed to insure district implementation of this policy which shall include awareness information, employee training and record keeping.

New York State Labor Law Section 27-a and 879

12 New York Code of Rules and Regulations (NYCRR) Part 820 Article 28

Occupational Safety and Health Administration (OSHA)

29 Code of Federal Regulations (CFR) 1910.1200





JAMES FROIO  
JORDAN-ELBRIDGE CSD  
PO BOX 902  
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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 10/26/2021, **KAELA RUSSO** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **KAELA RUSSO**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
(518)473-2998 -- Fax (518)473-8812  
OSPRA@mail.nysed.gov  
www.highered.nysed.gov/tcert/ospra/

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JAMES FROIO  
JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 10/26/2021, **KATHERINE A OLEKSAK** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **KATHERINE A OLEKSAK**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
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JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 10/25/2021, **JENNIFER T POPE** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **JENNIFER T POPE**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

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JORDAN-ELBRIDGE CSD  
PO BOX 902  
JORDAN, NY 13080

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 11/03/2021, **SHAUN J SMITH** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **SHAUN J SMITH**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

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## Combining Contract

The Jordan - Elbridge School District will combine with  
the \_\_\_\_\_ Fulton City School District \_\_\_\_\_ School  
District (Host) based on

the approval of each school's Board of Education to compete in the sport/gender of:

\_\_\_\_\_ Boys Varsity Ice Hockey \_\_\_\_\_

for the following level(s)  
(please circle appropriate level(s))

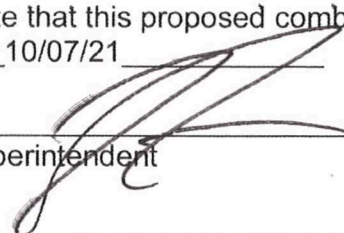
Varsity JV Freshmen Modified

This document confirms the combination of the above two schools for athletic

competition in the stated sport for the following school year: 2021-2022

Date that this proposed combination was approved by your league:

10/07/21

  
Superintendent

JE

School

10/19/21

Date

Superintendent (Host)

School

Date

### Please Note:

- This contract must be completed before any competition begins for the season.
- The Host School is responsible for gathering the required signatures and sending copies to the merged school, league president and sport coordinator. The completed packet is then submitted to the Section Office for approval.

C: Sports Coordinator  
Section III Office  
League President

FOR OFFICE USE ONLY

Received \_\_\_\_\_  
Executive Committee Approval \_\_\_\_\_  
NYSPHSAA notified \_\_\_\_\_



## **JORDAN-ELBRIDGE CENTRAL SCHOOL DISTRICT ADMINISTRATIVE CABINET SICK BANK**

The Jordan-Elbridge Central School District ("District") establishes a Sick Bank for the District's Administrative Cabinet.

### **Purpose:**

The Sick Bank is designed to assist members of the District's Administrative Cabinet who have exhausted all of their paid time off in the event of a catastrophic illness or injury. This allows other Cabinet members to donate sick time to a "Bank" so that he/she can remain in a paid status for a longer period of time, helping with the financial impact of the illness, injury or condition. The maximum amount of time that an employee can borrow from the Sick Bank will not exceed ninety (90) working days in a twelve (12) month rolling period. A twelve (12) month rolling period is measured forward from the date the leave was taken. For example, an employee is authorized to use the Sick and exhausted the full ninety (90) days allowed in November 2021. He/she will not be eligible to utilize the Sick Bank again until November 2022.

### **Intent:**

The District provides employees with generous paid time away from work benefits including, but not limited to, sick leave. It is expected that employees will exhibit good stewardship over their sick time accruals by maintaining adequate balances. However, the District realizes that a situation may arise in which an employee may experience a catastrophic event and has exhausted his or her paid leave benefits. The District wishes to allow Administrative Cabinet members to assist colleagues in these situations.

### **Definition of Catastrophic Illness or Injury:**

Catastrophic illness or injury is an illness or injury which: (1) is life threatening or debilitating and is expected to incapacitate the employee for an extended period of time; (2) is expected to create a financial hardship; AND (3) the employee has exhausted all paid time off. The District **may** require that the employee's condition be confirmed by a doctor's report. The District's Board of Education retains the sole discretion to determine whether an illness or injury is catastrophic within the meaning of this policy.

### **Conditions for Receiving Employee:**

Upon request of an employee and upon notice of approval issued through Human Resources, sick days may be transferred from one District Administrative Cabinet



employee to another Administrative Cabinet employee (receiving employee). The receiving employee may participate in the program under the following conditions:

1. The receiving employee has completed one year of service with the District.
2. The receiving employee has sustained a catastrophic illness or injury, as defined above.
3. The receiving employee has exhausted all paid time off.
4. The receiving employee must not have a disciplinary history related to the abuse of leave time or absenteeism on record prior to the need for the donated leave.
5. The receiving employee completes and signs a Leave Recipient Application Form.

#### **Donating Sick Time:**

The following rules apply when donations of sick hours occur:

1. Participation is voluntary. An employee who elects to participate must donate at least one (1) sick day.
2. Employees must have a minimum balance of at least one week (5 days) in their own sick time banks **after** making a donation. The maximum donation may be no more than fifty percent (50%) of the donor's balance at the time of transfer.
3. To simplify record keeping, sick time hours shall be transferred hour-for-hour regardless of differing rates of pay. The donated sick time will be paid at the receiving employee's rate of pay.
4. Sick time donations are not tax deductible.
5. Employees wanting to make donations will submit a Leave Donation Form to Human Resources indicating the number of earned sick days the employee wishes to donate. Leave Donation forms are available from Human Resources and must contain the donating employee's signature of support.
6. Once processed and transferred to the Sick Leave Bank, donations are irrevocable.

#### **Procedure:**

1. An Administrative Cabinet employee may apply to withdraw sick leave from the Sick Leave Bank by completing the Leave Recipient Form and submitting it to Human Resources.



2. A Sick Leave Bank Committee selected by the Superintendent shall consist of three (2) representatives from the Jordan-Elbridge Administrators Association and two (1) members from the District's non-represented Administrators.
3. The Committee shall decide all matters brought before it, including applications for use of Sick Bank time, by majority vote. Decisions of the Committee are final and not subject to appeal or arbitration.
4. Upon approval, up to a maximum of ninety (90) sick days will be transferred to a receiving employee from the Sick Leave Bank.
5. Human Resources will process the Leave Recipient Application Form. Notice of approval or rejection of the request will be issued through Human Resources.

Donated sick time to the receiving employee will be used concurrently with leave of absence time (including leave under the Family and Medical Leave Act "FMLA") and will not be allowed to extend the length of any such leaves of absence.

The receiving employee will have all applicable State, Federal and FICA taxes withheld from the donated sick time.

The Administrative Cabinet sick bank supports the individuals holding the following job titles:

1. Superintendent of Schools
2. Assistant Superintendent for Business and Finance
3. Director of Facilities II
4. Director of Technology
5. School Transportation Supervisor
6. Jordan-Elbridge High School Principal
7. Director of Health, Physical Education and Athletics
8. Jordan-Elbridge Middle School Principal
9. Elbridge Elementary Principal
10. Director of Special Education
11. Director of Curriculum, Instruction and Intermediate Education