

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

= Required Field

Local Agency Information

Funding Source:	CRRSA - GEER 2		
Report Prepared By:	Courtney Spraker		
Agency Name:	Jordan-Elbridge Central School District		
Mailing Address:	PO Box 902; 9 North Chappell Street		
	Street		
	Jordan	NY	13080
	City	State	Zip Code
Telephone # of Report Preparer:	315-833-8344		County: Onondaga
E-mail Address:	chspraker@ocmboces.org		

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

PURCHASED SERVICES			
Subtotal - Code 40			\$8,360
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
11/2/21	Orenda Springs	447	\$7,040
12/22/21	Colleen Smith	454	\$660
6/8/22	Colleen Smith	490	\$660

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$5,815
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
5/10/23	Staples Business Advantage	551	\$40
5/24/23	Staples Business Advantage	553	\$494
6/21/23	Staples Business Advantage	558	\$5,281

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	
Support Staff Salaries	16	
Purchased Services	40	\$8,360
Supplies and Materials	45	\$5,815
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	
Grand Total		\$14,175

CHIEF ADMINISTRATOR'S CERTIFICATION By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> ____ / ____ / ____ <i>Date</i> </div> <div style="width: 60%;"> _____ <i>Signature</i> </div> </div>	
Name and Title of Chief Administrative Officer	

<u>LOCAL AGENCY INFORMATION</u>			
Agency Code:	420501060000		
Project #:	5896-21-2105		
Contract #:			
Agency Name:	Jordan-Elbridge Central School District		
Funding Dates:	3/13/2020	TO	9/30/2023
Approved Budget Total:	\$ 19,445		

<u>FOR DEPARTMENT USE ONLY</u>			
<u>Fiscal Year</u>	<u>Amt Expended</u>	<u>Final Payment</u>	<u>Line #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Voucher #	Final Payment		

Finance: Logged _____ Approved _____ MIR _____